

**THE MUNICIPALITY OF NORTH PERTH
COUNCIL AGENDA**



Date: March 24, 2025
Time: 7:00 pm
Location: Municipality of North Perth Council Chambers

Pages

1. CALL TO ORDER

Council Chambers at the Municipal Office is open to the public to attend Council meetings. This meeting will be live streamed on the Municipality's YouTube channel. For more information on how you can view the Council meeting, please contact clerks@northperth.ca.

2. O CANADA

3. LAND ACKNOWLEDGEMENT STATEMENT

"We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship."

4. COUNCIL RECOGNITIONS

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

6. CONFIRMATION OF THE AGENDA

7. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine, may require discussion but not action on the part of Council. Consent items are received in one motion. Council members may request that one or more items be removed for further action.

7.1	March 10, 2025 Regular Council Meeting Minutes	1
7.2	MMRC 2025 Activities	10
7.3	Outstanding Report Requests Q1 2025	12

7.4	October 8, 2024 Perth County OPP Detachment Police Services Board Meeting Minutes	16
7.5	November 12, 2024 Perth County OPP Detachment Police Services Board Meeting Minutes	20
7.6	January 14, 2025 Perth County OPP Detachment Police Services Board Meeting Minutes	23
7.7	January 6, 2025 North Perth Public Library Board Meeting Minutes	27
7.8	February 11, 2025 North Perth Public Library Board Meeting Minutes	39
7.9	Perth County Update - January/February 2025	45
7.10	Request from Teresa O'Reilly re: North Perth Social Media Account	52
7.11	City of Sarnia Resolution re: Carbon Tax	53
7.12	Grand River Conservation Authority 2025 Budget	54
7.13	Township of Central Frontenac Resolution re: U.S. Tariffs on Canadian Goods	99
7.14	Municipality of East Ferris Resolution re: Sovereignty of Canada	103
7.15	Township of North Dundas Resolution re: Rural Road Safety Program	105

8. PUBLIC MEETINGS/PUBLIC HEARINGS/DELEGATIONS

Communications (written and verbal) addressed to Council will become part of the public record.

8.1	Public Meeting to Consider Zoning By-law Amendment Z02-2025.	106
-----	--	-----

The proposed housekeeping amendment to the North Perth Zoning By-law has been initiated by the Municipality of North Perth to consider changes to the Zoning By-law that amend definitions and update provisions to be consistent with Provincial legislation enacted under the Planning Act and the Provincial Planning Statement, 2024

9. REPORTS

9.1 Manager of Development & Protective Services

9.1.1	Comprehensive Zoning By-law Review Terms of Reference	126
-------	---	-----

9.1.2	Application for Consent File B02-25 by Randal and Beverly Raycraft	136
9.1.3	Application for Exemption from Part Lot Control PLC 4-2024 by MTS OLS on behalf of Doug and Barb Berfelz	144
9.2	Manager of Environmental Services	
9.2.1	2025 North Perth Tree Sale - Plant a Tree Grow a Future	152
9.2.2	Treasure Hunt Weekend Pilot	154
9.2.3	2025 Organic Composting Options	156
9.3	Manager of Corporate Services	
9.3.1	Property Tax Relief Program Request	159
9.4	Manager of Strategic Initiatives	
9.4.1	Physician Recruitment and Housing Request – Additional Information	163
9.5	CAO	
9.5.1	Community Dashboard	165
10.	COUNCIL REPORT REQUESTS	
11.	CORRESPONDENCE	
11.1	Listowel Farm & Maker Market: Spring Market - Request for Picnic Tables	167
12.	BY-LAWS	
12.1	29-2025 Exemption from Part Lot Control, PLC 4-2024 Doug and Barb Berfelz	168
12.2	30-2025 Zoning By-law Amendment Z02-2025 (Housekeeping Amendment)	169
12.3	31-2025 Amendment to By-law 44-2018, Drager Municipal Drain	176
12.4	32-2025 Amendment to By-law 62-2021, Burnett Municipal Drain	177

13. NOTICE OF MOTION

14. ANNOUNCEMENTS

15. CLOSED SESSION MEETING

16. REPORTING OUT

17. CONFIRMATORY BY-LAW

17.1 33-2025 Confirmatory By-law

179

18. ADJOURNMENT

Regular Council Meeting – March 10, 2025
Municipality of North Perth Council Chambers

Members Present Mayor Todd Kasenberg
 Deputy Mayor Doug Kellum
 Councillor Lee Anne Andriessen
 Councillor Neil Anstett
 Councillor Sarah Blazek
 Councillor Dave Johnston
 Councillor Marc Noordam
 Councillor Matt Richardson
 Councillor Allan Rothwell

Members Absent Councillor Matt Duncan

Staff Present CAO Kriss Snell
 Manager of Facilities Jeff Newell
 Clerk/Legislative Services Supervisor Lindsay Cline
 Deputy Clerk/Committee Coordinator Sarah Carter
 Treasurer Ashton Romany
 Manager of Operations Matt Ropp
 Procurement Officer Samantha French
 Drainage Superintendent Scott Richardson
 Technology Services Technician Simon DeWeerd

1. CALL TO ORDER

Mayor Kasenberg called the meeting to order at 7:00 p.m.

2. O CANADA

3. LAND ACKNOWLEDGEMENT STATEMENT

Mayor Kasenberg stated, "We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship."

4. COUNCIL RECOGNITIONS

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Dave Johnston declared pecuniary interest on agenda items 9.2.2 and 17.1 because he is the Officer of a Corporation that owns land assessed on the Burnett Drain.

Councillor Allan Rothwell declared pecuniary interest on agenda items 9.2.2 and 17.1 because he owns land assessed on the Burnett Drain.

6. CONFIRMATION OF THE AGENDA

Resolution No. 52.03.25

Moved By Neil Anstett **Seconded By** Sarah Blazek

THAT: The Agenda for tonight's meeting be approved.

CARRIED

7. CONSENT AGENDA

- 7.1 February 24, 2025 Regular Council Meeting Minutes
- 7.2 Recreation Advisory Committee Meeting Minutes - September 25, 2024
- 7.3 North Perth Committee of Adjustment Meeting Minutes - November 5, 2024
- 7.4 2024 Council Remuneration and Expenses
- 7.5 2025 Temporary Borrowing By-Law
- 7.6 Treasurer's Statement for Development Charges reserve funds, Parkland Dedication reserve fund
- 7.7 North Perth Fire Department 2024 in Review
- 7.8 Perth County OPP Detachment Board re: Intimate Partner Violence Epidemic
- 7.9 Perth County Joint Accessibility Advisory Committee Minutes - January 28, 2025
- 7.10 Perth County December 2024 Forestry Inspector's Report
- 7.11 Perth County Surplus Farm Dwelling Report
- 7.12 GRCA Summary of the General Membership Annual General Meeting - February 28, 2025
- 7.13 Avon Maitland District School Board Meeting Highlights - February 25, 2025
- 7.14 Township of The Archipelago Resolution re: Response to Tariff Threats - Support Canadian Business and Consumers
- 7.15 Town of LaSalle Resolution re: Tariffs on Canadian Production
- 7.16 Town of Parry Sound Resolution re: Buy Canadian
- 7.17 Township of Champlain Resolution re: Steps to Respond to U.S. Tariff Threats on Steel Sector
- 7.18 Township of McGarry Resolution re: Amend Building Code
- 7.19 Town of Niagara-on-the-Lake Resolution re: Requests the Province of Ontario Reconsider the Amendment of Subsection 29(1.2) of the Ontario Heritage Act
- 7.20 Region of Durham Resolution re: Protecting Canadian Values: Ban the Nazi Swastika in Canada
- 7.21 City of Port Colborne Resolution re: Support the Town of Fort Frances re: Sovereignty of Canada
- 7.22 Township of Brudenell, Lyndoch and Raglan Resolution re: Paid-Plasma-Free Zone
- 7.23 Township of Limerick Resolution re: Ontario Deposit Return Program
- 7.24 Township of Limerick Resolution re: Negotiations on Trade Tariffs
- 7.25 City of Toronto Resolution re: Creation of a City of Toronto "Buy Local, Buy Canadian" Campaign
- 7.26 Town of Halton Hills Resolution re: Ontario Deposit Return Program
- 7.27 Municipality of Markstay-Warren Resolution re: Redistribution of Land Transfer Tax and GST
- 7.28 Township of Coleman Resolution re: Northern Highway Safety Plan

Resolution No. 53.03.25

Moved By Doug Kellum **Seconded By** Allan Rothwell

THAT: Consent Items 7.1 to 7.28 be received for information and the minutes of the February 24, 2025 Regular Council Meeting be adopted.

CARRIED

8. PUBLIC MEETINGS/PUBLIC HEARINGS/DELEGATIONS

9. REPORTS

9.1 Manager of Facilities

9.1.1 Award of Request for Proposal NP-5401-25P - Listowel Kinsmen Outdoor Pool Repairs

Resolution No. 54.03.25

Moved By Sarah Blazek **Seconded By** Lee Anne Andriessen

THAT: The Council of the Municipality of North Perth Awards Request for Proposal **NP-5401-25P – Listowel Kinsmen Outdoor Pool Repairs** contract to **Acapulco Pools Limited** of Kitchener, ON, including contingency, up to an amount of **\$153,270.00 excluding Taxes**.

CARRIED

9.2 Manager of Operations

9.2.1 ATV Share the Road Signage

Resolution No. 55.03.25

Moved By Matt Richardson **Seconded By** Allan Rothwell

THAT: The Council of the Municipality of North Perth receives the ATV Share the Road Signage report for information and further directs staff to investigate and report back to Council on a Share the Road educational campaign that would involve all road users.

CARRIED

9.2.2 Burnett Municipal Drain (Elma Ward)

Councillor Johnston and Councillor Rothwell exited the Council Chambers due to their previously declared pecuniary interest.

Resolution No. 56.03.25

Moved By Marc Noordam **Seconded By** Lee Anne Andriessen

THAT: The Council of the Municipality of North Perth proceeds in accordance with Section 78 (5) of the Drainage Act for minor improvements of the Burnett Municipal Drain;

AND THAT: The Council of the Municipality of North Perth appoints Spriet Associates to investigate, design and prepare a report for the Burnett Municipal Drain.

CARRIED

Councillor Johnston and Councillor Rothwell returned to the Council Chambers.

9.3 Manager of Corporate Services

9.3.1 Appoint Court of Revision Member – Smith Municipal Drain

Resolution No. 57.03.25

Moved By Dave Johnston **Seconded By** Matt Richardson

THAT: The Council of the Municipality of North Perth appoints Councillor Marc Noordam as the Municipality of North Perth representative on the Court of Revision for the Smith Municipal Drain.

CARRIED

9.3.2 Proposed Street Names for Draft Plan of Subdivision NP 24-01 (Tridon)

Resolution No. 58.03.25

Moved By Doug Kellum **Seconded By** Neil Anstett

THAT: The Council of the Municipality of North Perth approves the request from Caroline Baker, on behalf of Tridon Group Ltd., to establish the following street names for Draft Plan of Subdivision NP 24-01:

- Street A: Emery Avenue South
- Street B: Cavell Drive
- Street D, I, J: Partridge Crescent
- Street F: Mayberry Avenue South
- Street G, H: Willoughby Drive

CARRIED

9.3.3 Annual Investment Performance Update

Resolution No. 59.03.25

Moved By Matt Richardson **Seconded By** Lee Anne Andriessen

THAT: The Council of the Municipality of North Perth receives the Annual Investment Performance Update report for information purposes.

CARRIED

9.3.4 Strategic Approach to U.S. Tariffs in Procurement

Resolution No. 60.03.25

Moved By Allan Rothwell **Seconded By** Matt Richardson

THAT: The Council of the Municipality of North Perth receives the Strategic Approach to U.S. Tariffs in Procurement report for information purposes.

CARRIED

9.4 Manager of Strategic Initiatives

9.4.1 NPEDAC Resolution - Removal of Intra-Provincial Trade Barriers (Verbal Report)

Resolution No. 61.03.25

Moved By Allan Rothwell **Seconded By** Sarah Blazek

THAT: Staff be directed to send a letter on behalf of Council of the Municipality of North Perth calling upon the Federal and Provincial governments to eliminate inter-provincial trade barriers;

AND THAT: The letter be sent to the Prime Minister, Premier of Ontario, local MP and MPP, Association of Municipalities of Ontario, The Western Ontario Wardens' Caucus, Perth County, Stratford, St. Marys, Perth East, West Perth and Perth South.

CARRIED

9.4.2 Physician Recruitment and Housing Request

Resolution No. 62.03.25

Moved By Dave Johnston **Seconded By** Sarah Blazek

THAT: The Council of the Municipality of North Perth receives the Physician Recruitment and Housing Request report for information purposes.

CARRIED

Moved By Marc Noordam **Seconded By** Dave Johnston

THAT: The Council of the Municipality of North Perth approves the request from Listowel Memorial Hospital for up to \$50,000 per year for residency program housing;

AND THAT: The initial commitment be for three years to reevaluate the success of the program;

AND THAT: For 2025, the funds be allocated from the existing healthcare recruitment budget. If actual costs exceed the available budget, overages will be covered through the Strategic Initiatives Reserve Fund accordingly;

AND THAT: The request be included in the 2026 budget process.

MOTION WAS WITHDRAWN

Resolution No. 63.03.25

Moved By Sarah Blazek **Seconded By** Neil Anstett

THAT: Staff be directed to bring a report with possible resolution options to the March 24, 2025 Council Meeting that reflect comments made at the March 10, 2025 Council Meeting regarding agenda item 9.4.2 *Physician Recruitment and Housing Request*.

CARRIED

9.4.3 PC Connect – Service Agreement Extension

Resolution No. 64.03.25

Moved By Marc Noordam **Seconded By** Matt Richardson

THAT: The Council of the Municipality of North Perth considers By-law No. 21-2025, being a by-law to authorize the Mayor and the Clerk to sign the Community Transportation Service Agreement Extension with the City of Stratford and Town of St. Marys until December 31, 2025.

CARRIED

10. COUNCIL REPORT REQUESTS

11. CORRESPONDENCE

Council recessed from 8:45 to 8:51 p.m.

- 11.1 Listowel 150th Anniversary Steering Committee - Request to Designate Event Municipally Significant & Noise By-law Exemption

Resolution No. 65.03.25

Moved By Lee Anne Andriessen **Seconded By** Matt Richardson

THAT: The Council of the Municipality of North Perth designates the Listowel 150th Country Music Concert, being held on Saturday, August 2, 2025 at the Steve Kerr Memorial Complex, as a municipally significant event for the purpose of obtaining a Special Occasion Permit from the AGCO;

AND THAT: The Council of the Municipality of North Perth approves an exemption to any timing regulations found in the Noise By-law for this event and notifies relevant parties accordingly.

CARRIED

- 11.2 North Perth Chamber of Commerce - Request for Approval - Listowel 150th Anniversary Parade

Resolution No. 66.03.25

Moved By Matt Richardson **Seconded By** Sarah Blazek

THAT: The Council of the Municipality of North Perth approves the request from the Chamber of Commerce to close the following roads from 11:30 a.m. to 1:30 p.m. on Saturday, August 2, 2025 for the Listowel 150th Anniversary parade:

- Main St E, between Maitland Ave and Wallace Ave
- Wallace Ave N, between Main St and Elizabeth St
- Elizabeth St E, between Wallace Ave and Royal St
- Royal St to Derry St E
- Derry St E ending at Elm Ave N

AND THAT: North Perth Fire, Public Works, OPP and Perth County EMS be advised of the event.

CARRIED

11.3 North Perth Community of Character - Character Run 2025

Resolution No. 67.03.25

Moved By Neil Anstett **Seconded By** Allan Rothwell

THAT: The Council of the Municipality of North Perth approves the request from the North Perth Community of Character to close the following roads from 4:30 to 7:30 p.m. on Thursday, May 29, 2025 for the 14th annual fundraiser Character Run:

- Binning St W from the entrance of the Steve Kerr Memorial Complex to Road 165
- Road 165 from Perth Line 86 to Line 87;

AND THAT: North Perth Fire, Public Works, OPP and Perth County EMS be advised of the event.

CARRIED

12. BY-LAWS

- 12.1 19-2025 Temporary Borrowing By-law
- 12.2 21-2025 PC Connect Extension Agreement
- 12.3 23-2025 Hollatz Municipal Drain
- 12.4 24-2025 Loughran Municipal Drain
- 12.5 25-2025 Parry Municipal Drain
- 12.6 26-2025 Shearer Municipal Drain
- 12.7 27-2025 Walter Municipal Drain
- 12.8 28-2025 Broughton Municipal Drain

Resolution No. 68.03.25

Moved By Dave Johnston **Seconded By** Sarah Blazek

THAT: The following By-laws are hereby passed:

- 19-2025, being a by-law to authorize the borrowing of money;
- 21-2025, being a by-law to authorize the signing of an extension agreement with the City of Stratford and the Town of St. Marys;
- 23-2025, being a by-law to authorize the repair and maintenance of the Hollatz Municipal Drain;
- 24-2025, being a by-law to authorize the repair and maintenance of the Loughran Municipal Drain;
- 25-2025, being a by-law to authorize the repair and maintenance of the Parry Municipal Drain;
- 26-2025, being a by-law to authorize the repair and maintenance of the Shearer Municipal Drain;
- 27-2025, being a by-law to authorize the repair and maintenance of the Walter Municipal Drain; and

- 28-2025, being a by-law to authorize the repair and maintenance of the Broughton Municipal Drain.

CARRIED

13. NOTICE OF MOTION

14. ANNOUNCEMENTS

Mayor Kasenberg announced that a children's choir from North Perth is going to be singing in New York at Carnegie Hall on Saturday.

15. CLOSED SESSION MEETING

Resolution No. 69.03.25

Moved By Matt Richardson **Seconded By** Allan Rothwell

THAT: Council proceeds "In Camera" at 9:08 p.m. to address a matter pertaining to the following:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; **regarding Taxi By-law No. 166-2014.**

CARRIED

Resolution No. 70.03.25

Moved By Marc Noordam **Seconded By** Neil Anstett

THAT: The minutes of the February 24th, 2025 Closed Session Meeting of Council be adopted.

CARRIED

Resolution No. 71.03.25

Moved By Matt Richardson **Seconded By** Doug Kellum

THAT: The "In Camera" session is now adjourned at 9:20 p.m. and that Council reconvenes into regular open Council.

CARRIED

16. REPORTING OUT

Mayor Kasenberg advised that Council did discuss the matter identified in the enabling resolution and staff was given direction.

17. CONFIRMATORY BY-LAW

Councillor Johnston and Councillor Rothwell exited the Council Chambers due to their previously declared pecuniary interest.

17.1 22-2025 Confirmatory By-law

Resolution No. 72.03.25

Moved By Matt Richardson **Seconded By** Marc Noordam

THAT: By-law 22-2025, being a by-law to confirm generally previous actions of the Council of the Municipality of North Perth, is hereby passed.

CARRIED

Councillor Johnston and Councillor Rothwell returned to the Council Chambers.

18. ADJOURNMENT

Resolution No. 73.03.25

Moved By Matt Richardson **Seconded By** Allan Rothwell

THAT: The Council meeting adjourns at 9:23 p.m. to meet again for general Council business on Monday, March 24, 2025 at 7:00 p.m.

CARRIED

Mayor

Clerk



INFORMATION REPORT

From: Mark Hackett, Manager of Environmental Services
Date: Monday, March-24-25
Subject: MMRC 2025 Activities

Background:

The Middle Maitland Rejuvenation Committee (MMRC) is a local volunteer group working to improve the water quality and stream flow in the Middle Maitland River. The MMRC is also working to improve the health of the river for aquatic life.

Comments:

The Middle Maitland Rejuvenation Committee is actively involved within the North Perth community. Last year, with the assistance of the Maitland Valley Conservation Authority (MVCA), MMRC members and Listowel District Secondary School students, 588 trees and shrubs were planted at the Wallace Optimist Park and the North Perth Trail near Gowanstown. The Wallace Optimist Park planting in the spring received funding in the amount of \$5,000 from the Perth County Stewardship Grant. The MVCA supplied the trees for the North Perth Trail planting in the fall.

The MMRC also hosted the Annual Maitland River Clean-up in April of 2024.

The MMRC has the following activities planned for 2025:

- The Annual Maitland River Clean-up is scheduled to take place the morning of Saturday, April 26th, with a rain date of Saturday, May 3rd.
- Student Eco Tour followed by a spring and fall tree planting on municipal property adjacent to the North Perth Trail, near Riverview Drive in Listowel.

The details of these events will be posted on our Municipal Website and social media to encourage residents to get involved in this valuable volunteer initiative.

Financial Implications: *(Include amounts and funding source)*

The MMRC was successful in application to the Perth County Stewardship Program and will receive \$5,000 towards the spring tree planting in 2025.

Reference Material Attached:

[Click here to enter text.](#)

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Mark Hackett, Manager of Environmental Services

Reviewed by: Kriss Snell, CAO
Monday, March-17-25

Mark Hackett, Manager of Environmental Services



INFORMATION REPORT

From: Lindsay Cline, Interim Manager of Strategic Initiatives
Date: Monday, March-24-25
Subject: Outstanding Report Requests Q1 2025

Background:

The purpose of this report is to provide an update on outstanding staff report requests from members of Council. Section 19 of the [Procedure By-law](#) outlines the requirements for report requests by members. Reports requested by Council will be brought forward to a future meeting of Council at the discretion and scheduling of the Senior Management Team, unless Council requests a specific report back date included as part of the resolution. A status update regarding outstanding report requests is circulated as part of the consent agenda on a quarterly basis.

Comments:

As of the authoring of this report, four new report requests have been made since the last outstanding report requests update in December 2024. Four report requests are noted as complete and will be removed from the list following the publication of this report.

Financial Implications:

None.

Reference Material Attached:

List of Outstanding Report Requests as of Q1 2025

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Lindsay Cline, Interim Manager of Strategic Initiatives

Reviewed by: Kriss Snell, CAO
Wednesday, March-19-25

Lindsay Cline, Interim Manager of Strategic Initiatives

Outstanding Council Report Requests Q1 2025

Status	Meeting Date	Report Request	Lead Department	Expected Report Back Date	Comments
Open	10-Feb-25	Moved By Dave Johnston Seconded By Marc Noordam THAT: The Council of the Municipality of North Perth directs staff to bring forward a report in response to Consent Agenda Item 7.6 from the Perth County Federation of Agriculture including implications of kite fighting and recommended enforcement strategies.	Legislative Services	End of Q2 2025	
Open	10-Feb-25	Moved By Allan Rothwell Seconded By Doug Kellum THAT: The Council of the Municipality of North Perth directs staff to prepare a staff report in response to Consent Agenda Item 7.8 from the Listowel Wingham Hospitals Alliance regarding physician recruitment and housing.	Strategic Initiatives	24-Mar-25	This matter was brought to the March 10, 2025 Council meeting. Additional information will be provided on March 24, 2025.
Open	06-Jan-25	Moved By Lee Anne Andriessen Seconded By Allan Rothwell THAT: Staff be directed to bring back a report that addresses possible improvements/fixes for those who are struggling with increased costs of property taxes from the budget.	Finance	24-Mar-25	This matter will be brought to the March 24, 2025 Council meeting.
Open	06-Jan-25	Moved By Sarah Blazek Seconded By Allan Rothwell THAT: Staff be directed to further investigate the implementation of the FoodCycler Pilot Program in North Perth and prepare a staff report for consideration at a future Council meeting.	Environmental Services	24-Mar-25	This matter will be brought to the March 24, 2025 Council meeting.
Open	13-Nov-24	Moved By Matt Richardson Seconded By Matt Duncan THAT: Staff be directed to prepare a report outlining alternative tax billing installment timelines.	Finance	Q2 2025	
Open	07-Oct-24	Moved by: Doug Kellum Seconded by: Dave Johnston THAT: The Council of the Municipality of North Perth directs staff to investigate a recognition opportunity for local resident Corey Connors, including municipal property near the entrance to the Listowel Golf Club and report back to Council.	Operations/ Strategic Initiatives	2025	Staff have shared potential funding opportunities with interested parties.
Open	09-Sep-24	Moved by: Marc Noordam Seconded by: Allan Rothwell THAT: The Council of the Municipality of North Perth directs staff to prepare a report initiating a tree support program for the residents of North Perth.	Operations/ Environmental Services	24-Mar-25	This matter will be brought to the March 24, 2025 Council meeting.
Open	12-Aug-24	Moved by: Allan Rothwell Seconded by: Neil Anstett THAT: The Council of the Municipality of North Perth directs staff to prepare a report regarding reinstating the North Perth Trail Advisory Committee in response to the correspondence from Mr. Grant.	Facilities	2025	Staff will be meeting with the trail working group on March 26th to discuss potential activities that they might pursue. A report will be provided once the group is further defined with activities and processes.
Open	08-Apr-24	Moved by: Allan Rothwell, Seconded by: Lee Anne Andriessen THAT: The Council of the Municipality of North Perth directs staff to have a report developed that summarizes the potential actions and insights on the BluePrint For More and Better Housing report issued by the Taskforce for Housing and Climate.	Administration/ Planning	2025	Staff from various departments collaborating to put a report together. This will be in the form of an Information Report and will be included on an upcoming Consent Agenda.

Open	13-Nov-23	Moved by Matt Duncan, Seconded by Matt Richardson THAT: The Council of the Municipality of North Perth directs staff to prepare a report with respect to the property located at Part Lot 15 Concession 8, Elma Ward, in response to discussion at the November 13, 2023 Council Meeting.	Strategic Initiatives	17-Jul-05	The environmental assessment and record of site condition process is nearing completion. A Council report will be prepared once this process is complete. The property will be included in the municipal land inventory being developed highlighting properties with potential for affordable and attainable residential development. The inventory is a component of the Municipal Land Disposition and Affordable Housing Development Policy/Program to be developed in 2025.
Complete	12-Aug-24	Moved by: Allan Rothwell Seconded by: Sarah Blazek THAT: The Council of the Municipality of North Perth requests staff to prepare a report further to the presentation by the North Perth ATV Club regarding possible signage on roads for ATV use to deal with improved safety for the travelling public.	Operations	2025	A staff report was provided to Council on March 10, 2025.
Complete	09-Sep-24	Moved by: Lee Anne Andriessen Seconded by: Sarah Blazek THAT: The Council of the Municipality of North Perth directs staff to prepare a report regarding the election process including the different voting options for residents.	Legislative Services	16-Dec-24	A staff report was provided to Council on December 16, 2024.
Complete	09-Sep-24	Moved by: Lee Anne Andriessen Seconded by: Sarah Blazek THAT: The Council of the Municipality of North Perth directs staff to prepare a report regarding the walking track at the Steve Kerr Memorial Complex including improving access/extending hours in order to accommodate the working hours of residents.	Facilities	10-Feb-25	A staff report was provided to Council on February 10, 2025.
Complete	15-Jan-24	Moved by: Allan Rothwell, Seconded by: Marc Noordam THAT: The Council of the Municipality of North Perth directs staff to prepare a report with respect to various actions and possible options related to wind turbines in response to the delegation from Mr. Howard as well as solar panels.	Planning	2025	A presentation to Council from the Perth County Planning Department addressed this matter on February 10, 2025.



-
- Members Present:** Becky Belfour,
Jerry Smith,
Juanita Kerr,
Matthew Livingstone,
Todd Kasenberg,
- Members Absent:** Steve Herold, Councillor
- Others Present:** Wendy Burrow
Scott Lobb
Ashley Carter
Jill Johnson
Kim McElroy
Manny Coelho
Janny Pape
- Staff Present:** Daniel Hobson, Clerk
Becky DeWetering, Deputy Clerk

1. Call to Order

The Chair Todd Kasenberg called the meeting to order at 9:30 a.m.

2. Confirmation of the Agenda

2.1. Acceptance of the Agenda

Resolution #11/24

Moved by Matthew Livingstone

Seconded by Jerry Smith

**That the Perth County OPP Detachment Police Services Board approves the
October 08, 2024 Agenda as presented.**

Carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of the Minutes

Juanita Kerr arrived at 9:32 am

4.1. Minutes of the September 10, 2024 and September 26, 2024 Meeting

Resolution #12/24

Moved by Becky Belfour

Seconded by Juanita Kerr

That the minutes of the September 10, 2024 and September 26, 2024 meeting of the Perth County OPP Detachment Police Services Board be adopted.

Carried.

5. Reports

5.1. Community Safety and Wellbeing Plan Update

Delegation by Stratford Police Chief Greg Skinner and City of Stratford Director of Social Services Kim McElroy

Kim McElroy and Inspector Wendy Burrow provided an update on the Community Safety and Wellbeing Plan.

5.2. Perth County OPP Detachment Report

Inspector Wendy Burrow provided the Perth County OPP Detachment Report. Jill Johnson provided an overview of the programs running in Perth County.

Resolution #13/24

Moved by Juanita Kerr

Seconded by Jerry Smith

That the Perth County OPP Detachment Police Services Board receives the August Perth County OPP Detachment Report as information.

Carried.

5.3. Procedure By-law

Dan Hobson discussed the Procedure By-law

Resolution #14/24

Moved by Matthew Livingstone

Seconded by Becky Belfour

That the Perth County OPP Detachment Police Service Board give first and final reading to By-law 01 - The Procedure By-law, as amended.

Carried.

5.4. Abuse Policy

Dan Hobson discussed the Abuse Policy.

Resolution #15/24

Moved by Jerry Smith

Seconded by Becky Belfour

That the Perth County OPP Police Service Board adopt the Abuse Policy as presented, and direct staff to bring forward any changes that may be needed regarding Investigative & Disciplinary Procedures.

Carried.

5.5. Preventing Auto Thefts OPP Grant

Dan Hobson discussed the Preventing Auto Thefts OPP Grant.

Resolution #16/24

Moved by Juanita Kerr

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Police Service Board receives the Preventing Auto Theft Grant report as information.

Carried.

6. Financial Reports

6.1. Draft 2025 Budget Presentation

Dan Hobson discussed the Draft 2025 Budget Presentation.

Resolution #17/24

Moved by Jerry Smith

Seconded by Juanita Kerr

That the Perth County OPP Detachment Police Services Board approves the 2025 Budget as presented.

Carried.

7. Correspondence

7.1. Board Training

Dan Hobson discussed the Board Training and compensation.

7.2. Board Graphic

Inspector Wendy Burrow discussed the new Board Graphic.

Resolution #18/24

Moved by Matthew Livingstone

Seconded by Juanita Kerr

That the Perth County OPP Detachment Police Service Board adopt OPP Detachment Branding Graphic as presented; and

That the Perth County OPP Detachment Board amend the Terms of Reference as presented.

Carried.

7.3. Perth County OPP Detachment Police Service Board Insurance

Dan Hobson discussed the Perth County OPP Detachment Police Service Board Insurance.

Resolution #19/24

Moved by Becky Belfour

Seconded by Jerry Smith

That the Perth County OPP Detachment Police Service Board receives the correspondence as information.

Carried.

8. Announcements

9. Upcoming Meeting Schedule

- November 12, 2024
- December 10, 2024

10. Other Business

10.1. Draft Website Presentation

Dan Hobson discussed the draft Website.

10.2. Board Work Chart

Dan Hobson discussed the Board Work Chart.

Resolution #20/24

Moved by Juanita Kerr

Seconded by Jerry Smith

That the Perth County OPP Detachment Police Service Board receives the Board Work Chart updates as information.

Carried.

10.3.

Victim Support Grant - Wendy Burrow

Resolution #21/24

Moved by Matthew Livingstone

Seconded by Juanita Kerr

That the Perth County OPP Detachment Police Service Board endorses the preparation of a grant proposal towards the Victim Support Grant.

Carried.

11. Adjournment

11.1. Motion to Adjourn

Resolution #22/24

Moved by Matthew Livingstone

Seconded by Becky Belfour

That the Perth County OPP Detachment Police Services Board adjourn at 11:18 a.m.

Carried.

Todd Kasenberg, Chair

Daniel Hobson, Recording Secretary



**PERTH COUNTY OPP DETACHMENT BOARD
DÉTACHEMENT DE LA OPP PERTH COMTÉ CONSEIL**

**PERTH COUNTY OPP DETACHMENT
DÉTACHEMENT DE LA OPP PERTH COMTÉ**

**Minutes
Tuesday, November 12, 2024
9:30 a.m. - North Perth Monkton Fire Station**

Members Present: Juanita Kerr,
Matthew Livingstone,
Todd Kasenberg,
Steve Herold, Councillor

Members Absent: Becky Belfour,
Jerry Smith

Others Present: Ashley Carter
Manny Coelho
Wendy Burrow
Scott Lobb
Brad Keffer
Kriss Snell

Staff Present: Daniel Hobson, Clerk
Becky DeWetering, Deputy Clerk

1. Call to Order

The Chair Todd Kasenberg called the meeting to order at 9:30 a.m.

2. Confirmation of the Agenda

2.1. Acceptance of the Agenda

Resolution #23/24

Moved by Steve Herold

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board accept the agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of the Minutes

4.1. Minutes of the October 8, 2024 Meeting

Resolution #24/24

Moved by Juanita Kerr

Seconded by Matthew Livingstone

That the minutes of the October 8, 2024 meeting of the Perth County OPP Detachment Board be adopted.

Carried.

5. Reports

5.1. Perth County OPP Detachment Report

Inspector Wendy Burrow discussed the Perth County OPP Detachment Report. Scott Lobb introduced Brad Keffer who discussed Auto Theft.

Resolution #25/24

Moved by Steve Herold

Seconded by Juanita Kerr

That the Perth County OPP Detachment Board receives the Perth County OPP Detachment September Report for information.

Carried.

6. Correspondence

6.1. Donna Nyland - Letter to the Police Service Board

The Perth County OPP Detachment Board discussed the letter from Donna Nyland.

6.2. OAPSB - Notification regarding OPP Detachment Board Name and Logos for your Detachment Board

Dan Hobson discussed the OPP Detachment Board Name and Logo.

Resolution #26/24

Moved by Matthew Livingstone

Seconded by Steve Herold

That the Perth County OPP Detachment Board receives the correspondence for information.

Carried.

7. Announcements

8. Upcoming Meeting Schedule

The Board discussed having the next Meeting January 14th, 2025.

9. Other Business

9.1. Terms of Reference

Dan Hobson discussed the Terms of Reference.

Resolution #27/24

Moved by Juanita Kerr

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board amend the Terms of Reference as presented, and:

That the Board direct the Secretary to distribute the Terms of Reference to the Municipal Members for information.

Carried.

9.2. Abuse Policy

Dan Hobson discussed the Abuse Policy.

Resolution #28/24

Moved by Steve Herold

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board amends the Abuse Policy as presented.

Carried.

9.3. Board Workplan

Dan Hobson discussed the Board Workplan.

Resolution #29/24

Moved by Juanita Kerr

Seconded by Steve Herold

That the Perth County OPP Detachment Board receives the Work Plan Update for information.

Carried.

9.4. OPP Billing Update

Dan Hobson discussed the OPP Billing Update.

Resolution #30/24

Moved by Steve Herold

Seconded by Juanita Kerr

That the Perth County OPP Detachment Board receives the OPP Billing Update for information.

Carried.

10. Adjournment

10.1. Motion to Adjourn

Resolution #31/24

Moved by Steve Herold

Seconded by Juanita Kerr

That the Perth County OPP Detachment Board adjourn at 11:01 a.m.

Carried.

Todd Kasenberg, Chair

Daniel Hobson, Recording Secretary



**PERTH COUNTY OPP DETACHMENT BOARD
DÉTACHEMENT DE LA OPP PERTH COMTÉ CONSEIL**

**PERTH COUNTY OPP DETACHMENT
DÉTACHEMENT DE LA OPP PERTH COMTÉ**

**Minutes
Tuesday, January 14, 2025
9:30 a.m. - North Perth Monkton Fire Station**

Members Present: Juanita Kerr,
Matthew Livingstone,
Todd Kasenberg,
Steve Herold, Councillor

Members Absent: Becky Belfour,
Jerry Smith

Others Present: Ashley Carter
Wendy Burrow
Scott Lobb
Janny Pape

Staff Present: Daniel Hobson, CAO/Clerk
Becky DeWetering, Deputy Clerk

1. Call to Order

The Chair called the meeting to order at 9:29 a.m.

2. Confirmation of the Agenda

2.1. Acceptance of the Agenda

Resolution #1/25

Moved by Steve Herold

Seconded by Matthew Livingstone

**That the Perth County OPP Detachment Board accept the agenda as presented.
Carried.**

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of the Minutes

4.1. Minutes of the November 12, 2024 Meeting

Resolution #2/25

Moved by Juanita Kerr

Seconded by Steve Herold

That the minutes of the November 12, 2024 meeting of the Perth County OPP Detachment Board be adopted.

Carried.

5. Reports

5.1. Perth County OPP Detachment Report

Inspector Wendy Burrow discussed the Perth County OPP Detachment Report from November and December.

Resolution #3/25

Moved by Steve Herold

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board receives the Perth County OPP Detachment November and December Report for information.

Carried.

Resolution #4/25

Moved by Steve Herold

Seconded by Juanita Kerr

That the Perth County OPP Detachment Board directs the Secretary to secure a presentation for Intimate Partner Violence.

Carried.

Resolution #5/25

Moved by Steve Herold

Seconded by Juanita Kerr

That the Perth County OPP Detachment Board directs the Secretary to prepare a letter to express concerns about short timelines for grant applications, specifically the MCERT Grant.

Carried.

Resolution #6/25

Moved by Juanita Kerr

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board authorizes the efforts being made for securing additional funds for MCERT grant application.

Carried.

5.2. Draft Conflict Disclosure Form

Dan Hobson discussed the Draft Conflict Disclosure Form, and the Board provided their suggestions.

Resolution #7/25

Moved by Steve Herold

Seconded by Juanita Kerr

That the Perth County OPP Detachment Board defer the Conflict Disclosure Form until next meeting with subsequent information about conflicts with family members.

Carried.

5.3. Draft Land Acknowledgment

Dan Hobson discussed the Draft Land Acknowledgment and the Board provided their comments.

Resolution #8/25
Moved by Juanita Kerr
Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board defer the Land Acknowledgment Policy and direct staff report back at a future meeting.

Carried.

6. Correspondence

6.1. Inspectorate of Policing: Information and Updates

6.2. Changes to Assigned Police Services Advisor

Resolution #9/25
Moved by Steve Herold
Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board receives the correspondence for information.

Carried.

6.3. Committee of Youth Officers for the Province of Ontario (COYO) Conference 2025

Resolution #10/25
Moved by Steve Herold
Seconded by Juanita Kerr

That the Perth County OPP Detachment Board approve the cost of \$1,800 for two representatives to attend the Committee of Youth Officers for the Province of Ontario (COYO) annual conference held on February 19 - 21, 2025.

Carried.

7. Announcements

8. Upcoming Meeting Schedule

- February 11, 2025
- March 11, 2025
- April 8, 2025

Resolution #11/25
Moved by Matthew Livingstone
Seconded by Juanita Kerr

That the Perth County OPP Detachment Board move the November 11th, 2025 meeting (Remembrance Day) to November 12th, 2025.

Carried.

9. Other Business

9.1. Matthew Livingstone discussed Provincial Appointees Update.

10. Adjournment

10.1. Motion to Adjourn

**Resolution #12/25
Moved by Matthew Livingstone
Seconded by Steve Herold**

That the Perth County OPP Detachment Board adjourn at 10:36 a.m.

Carried.

Todd Kasenberg, Chair

Daniel Hobson, Recording Secretary

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Date: January 7, 2025

Time: 7:00 pm

Members Present Terrance Ritchie
 Lee Anne Andriessen
 Raisa Abraham
 Martin Shadwick

Members Absent Matt Richardson
 Bernice Weber Passchier

Staff Present Library CEO Ellen Whelan
 Recording Secretary Sarah Carter

1. Call To Order

Recording Secretary Carter call the meeting to order at 7:04 p.m.

2. Land Acknowledgement Statement

Ms. Carter stated “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

3. Election of Chair and Vice Chair

Ms. Carter declared all positions vacant and opened nominations for the position of Chairperson.

Lee Anne Andriessen nominated Terrance Ritchie for the position of Chairperson. Terrance accepted the nomination. No other nominations were received.

Ms. Carter declared Terrance Ritchie as the Chairperson of the North Perth Public Library Board for 2025.

Ms. Carter opened nominations for the position of Vice Chairperson.

Terrance Ritchie nominated Raisa Abraham for the position of Vice Chairperson. Raisa accepted the nomination. No other nominations were received.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Ms. Carter declared Raisa Abraham the Vice Chairperson of the North Perth Public Library Board for 2025.

The meeting was turned over to Chair Ritchie.

4. Additions to/Approval of Agenda

Moved by: Martin Shadwick **Seconded by:** Raisa Abraham

THAT: The agenda for tonight's meeting be approved as amended to include the NPPL Annual Report 2024 as item 11.7.

CARRIED

5. Declarations of pecuniary interest

There was none.

6. Approval of minutes from previous meeting

6.1 November 12, 2024 North Perth Public Library Meeting Minutes

Moved by: Lee Anne Andriessen **Seconded by:** Martin Shadwick

THAT: The Minutes of the November 12, 2024, meeting minutes be approved.

CARRIED

7. Business Arising from the Minutes

CEO Whelan passed around the updated library card and tote bag for board members to view.

7.1 Amended 2025 Meeting Dates

CEO Whelan presented the updated 2025 meeting schedule reflecting the changed January meeting date.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

8. Financial Report

8.1 Accounts Payable

Moved by: Martin Shadwick **Seconded by:** Lee Anne Andriessen
THAT: The accounts dated November 4, 2024, to November 29, 2024, be approved as presented.

CARRIED

9. Friends Report

Vice Chair Abraham provided an update on Friends of the Library activities. The Friends volunteered at Outback Tree Farm again in 2024. Additionally, they sold donuts as part of a collaboration with Impressions Bakery both at the tree farm and at the bakery with \$1.00 from the sale of each Holly Dolly donut going back to the Friends of the Library. There are currently over 500 children registered in the Dolly Parton Imagination Library program.

10. Board Development

10.1 Board Workplan

CEO Whelan provided a summary of the proposed 2025 workplan.

Chair Ritchie suggested that the last meeting should include a reflection of the years accomplishments to aid in creating a letter from the board for the annual report.

11. Library Updates

11.1 Manager of Branch Experience Report

CEO Whelan provided a summary of the report. Manager of Branch experience is the liaison between the library and the Friends of the Library, the volunteer program has been enhanced. If the board would like to see specific stats tracked, let CEO Whelan know. Discussion occurred regarding tracking active users vs. membership numbers. CEO Whelan advised that membership can be inflated when presented because of the number of users not actively using the library. Is there a possibility of doing a drive on active memberships? CEO Whelan advised the board that staff are working on some marketing strategies, and they are planning

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

programming to attempt to increase traffic. Discussion occurred regarding paid advertisements on social media.

11.2 Coordinator of Digital Initiatives Report

CEO Whelan provided a summary of the report. The Listowel Branch invested in a new public facing device charging station. Ancestry users have to come into the library to use the program. Linktree clicks are actions from social media, tech lessons are provided to patrons who need extra assistance with technology. The North Perth Public Library Board is the second library in Canada to have New York Times The Athletic database. Riverview Park residents were reserving some of the tech times but were struggling to fill a vehicle to transport them to the branch, staff are piloting a program for the Coordinator of Digital Initiatives to attend Riverview Park Residences to provide onsite tech support to their residents. Since reducing printing fees, the number of prints has increased.

11.3 Coordinator of Community Connections Report

CEO Whelan provided a summary of the report. 460 programs offered in 2024, youth vs. adult comparison is on target for where staff anticipate numbers to be.

11.4 Lending Report by User Location

CEO Whelan provided a summary of the report. The user location report tracks where patrons are using the library vs. where their home branch is.

Discussion occurred regarding the scale on the Atwood/Monkton charts. Discussion occurred regarding Atwood patrons shift to using the Listowel Branch. Monkton users using Monkton branch generally increased from 2023 to 2024. Discussion occurred regarding operating hours at each of the branches.

Moved by: Lee Anne Andriessen **Seconded by:** Raisa Abraham

THAT: The North Perth Public Library Board directs staff to continue with this data collection in 2025.

CARRIED

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

11.5 Perth County Information Network

CEO Whelan provided an update on the PCIN Board, next meeting is scheduled for February. Perth South has entered into agreements with Stratford and St. Marys for library services.

11.6 United Way and Access Centre

Kathy will be invited to attend an upcoming meeting when the weather is better.

11.7 NPPL Annual Report 2024

Draft version of the NPPL Annual Report 2024 was presented to the board. The report is attached as Schedule "A". CEO Whelan will confirm that a photo release has been signed for photos with children. Chair Ritchie would like the letter from in the 2024 report to be a letter from the board in 2025.

12. Other Business

12.1 OLA 2024

OLA Conference 2025 is scheduled for January 29 – February 1, 2025. Online and virtual attendance options are being offered. CEO Whelan will be attending this year. Allie and Hayley will be attending the conference as well. CEO Whelan will investigate the fee for attending only the board portion of the conference.

13. In Camera Session

There was no in camera session.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

14. Adjourn

Moved by: Raisa Abraham **Seconded by:** Lee Anne Andriessen

THAT: The meeting is adjourned at 8:25 p.m.

CARRIED

"Original signed by Terrance Ritchie"

Chair

"Original signed by Sarah Carter"

Recording Secretary

NPPL ANNUAL REPORT 2024



A MESSAGE FROM OUR BOARD CHAIR

North Perth Public Library has had another year for the books. In response to the growing needs of our community, NPPL launched several new initiatives. Our community members are our biggest champions and changemakers as we connect and work together. Working with our literary partners, Friends of the Library, the “Dolly Parton Imagination Library” has been established in our community. This remarkable program provides quality literature to over 500 children in North Perth. Working with Community Living North Perth, the “Community Crafts” program has welcomed many new and enthusiastic community members to discover the library and services available. Possibility is all around us, and it looks different every day.

We continue to provide exceptional library services with the support of a remarkable team. With renewed and inspiring staff leadership, the NPPL has become the hub of interest and activity within our community. Whether hosting authors and book clubs, celebrating monthly themes, welcoming newcomers to Canada with our “English Conversation Circle”, our libraries are more critical than ever as active partners in community outreach and development. We continue to expand in-person offerings, engaging and connecting with our community and creating a safe and welcoming space for all.

As we look forward to future — the North Perth Public Library is always evolving in exciting and unexpected ways.



Terrance Ritchie

North Perth Public Library Board - Chairperson

TOP NEWS AND ACCOMPLISHMENTS OF 2024



MAJOR INCREASE!

We hosted a WIDE variety of programs, bringing so many new and old community members into the library. These programs are free, accessible, diverse, and awesome! Fan favourite programs stuck around, new ones were added, and program attendance increased by 41.6%



BET YOU CAN FIND US NOW!

A new website was launched in April designed for easy access, low barrier use for all. Traffic to the new website has increased by 258%!!!!



NEW ANNUAL CELEBRATIONS WERE A CROWD HIT!

Events for Poetry Month, Ontario Public Library Week celebrations, and Perth County Reads brought in people from all over the county to join in on the fun. Watch for 2025's return of these events!!



LOWER FEES?!

Printing fees were lowered, fax costs were eliminated, and barriers were reduced!



NEW COLLECTIONS ARE HOT COMMODITIES!

We added Yoto Players, Cyclones Hockey passes, Video Games, and more to our special collections and they've been flying off the shelf!!

Snapshots from 2024



We are a team of 13 and are supported by volunteers and summer staff. 6 employees are full-time, 5 are part-time, and we have 2 students.

Between all of our spaces, both physical and digital, we currently have 136,976 items for you to borrow!

We had 146,761 checkouts in 2024!!

We have over 6,166 items in our collection that are NOT books!

We offered 460 FREE inclusive and diverse programs this year!

Statistics

OUR PHYSICAL SPACES

- Total NPPL members: 9,443
- Total increase in active patrons: 6.3%
- Total visits to NPPL branches: 54,513
- Total new cards issued: 711
- Total public computer sessions: 4,782
- Total open hours: 4,074
- Total of volunteers help: 267 hours



OUR PROGRAMS



- Total programs hosted: 460
- Total attendance in programs: 6,325

● = % of youth that attended programs
 ● = % of adults that attended programs

OUR COLLECTIONS

- Total of collection items: 44,147
- Total checkouts: 146,761
- Total ILLO use: 779
- Total courier deliveries: 211



OUR DIGITAL SPACE

- Total digital check outs: 43,265
- Total WiFi use: 8,397
- Total website sessions: 29,322
- Total resource/database sessions: 593,319**
- Digital collection items: 92,520



Statistics reflect all three branches (unless specified) and is the total from the 2024 year
 ** Numbers reflect shared databases with PCIN



In Summary...

- Visits to our new website increased by 258%
- Wifi usage increased by 58.6%
- Program attendance increased by 41.6%
- Item checkouts increased by 33.3%
- Summer Reading participation increased by 28%
- Visits to our branches increased by 19.6%
- Computer usage increased by 18.4%
- Ebook/Audiobook usage increased by 17.3%
- Membership to NPPL increased by 16.7%
- ... This list goes on and it is all to say we've had such an incredible year!

North Perth, thank you for your ongoing support. We feel so lucky to serve such incredible patrons and community.

Our strategic priorities of reducing barriers, growing out into our community, and aim for sustainability and good stewardship remain a forefront in our plans for moving forward. 2025 is bound to be an incredible year and we cannot wait for you to join us!



Phone Number

519-291-4621



Email Address

npl@northperth.ca



Website

www.npl.ca

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Date: February 11, 2025
Time: 7:00 pm

Members Present Terrance Ritchie
 Lee Anne Andriessen
 Raisa Abraham
 Martin Shadwick
 Matt Richardson

Members Absent Bernice Weber Passchier

Staff Present Library CEO Ellen Whelan
 Recording Secretary Sarah Carter

Others Present Kathy Vassilakos

1. Call To Order

Chair Ritchie called the meeting to order at 7:02 p.m.

2. Land Acknowledgement Statement

Chair Ritchie stated “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

3. Additions to/Approval of Agenda

Moved by: Matt Richardson **Seconded by:** Martin Shadwick

THAT: The agenda for tonight's meeting be approved, as amended to move item 11.5.1 to the beginning of the agenda.

CARRIED

4. Declarations of pecuniary interest

Chair Ritchie declared a conflict on the Accounts Payable as he was reimbursed for mileage.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Lee Anne Andriessen advised the committee that following clarification from the Integrity Commissioner, she will be participating in United Housing discussions moving forward.

5. Approval of minutes from previous meeting

5.1 January 7, 2025 North Perth Public Library Board Meeting Minutes

Moved by: Martin Shadwick **Seconded by:** Matt Richardson

THAT: The Minutes of the January 7, 2025, North Perth Public Library Board Meeting Minutes, as amended.

CARRIED

11.5 United Way and the Access Centre

Kathy Vassilakos provided a verbal update regarding the United Way Access Centre. The library property now has a proper survey that has been deposited, and a copy has been provided to the library. ESA 1 has been completed and recommendation to move forward with an ESA 2 has been received. Should the board or staff receive questions from the public they can be directed to Kathy for additional information.

Discussion occurred regarding:

- Community bonds
- Proposed timelines
- Required planning applications and processes
- Concept drawings
- Grant funding

Kathy left the meeting at 7:33 p.m.

Board members discussed creating a vision board for the new library space.

6. Business Arising from the Minutes

6.1 2025 OLA Conference

CEO Whelan provided an update following the conference. There were a lot of big ideas presented that were hard to scale down for smaller

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

libraries. North Perth has a lot more resources available than some of the larger cities. Raisa provided an update following the board sessions including navigating MOUs, safety issues in libraries and having a plan of action for staff in the event of an emergency and board evaluation/self-evaluations and succession planning.

Chair Ritchie advised the board that on February 19th from 1 - 2 p.m. OLA is offering a conference for library board members regarding the election and how to advocate for libraries.

6.2 Art Liability - OP 15 - Exhibits, Displays and Community Information

CEO Whelan provided an update regarding the previous insurance question. North Perth Procurement Officer provided a response from the Municipality's Insurance provider. The form will be amended to reflect the advice from the insurance provider. CEO Whelan will bring back the form and policy to a future board meeting.

7. Correspondence

7.1 Federation of Ontario Public Libraries: Pre-Budget Submission

CEO Whelan provided a summary of the correspondence.

8. Financial Report

Chair Ritchie left the meeting due to the previously declared conflict of interest. Vice Chair Abraham assumed the Chair.

8.1 Accounts Payable

Moved by: Lee Anne Andriessen **Seconded by:** Matt Richardson

THAT: The accounts dated November 30th, 2024 to January 24th, 2025, as presented.

CARRIED

Chair Ritchie returned to the meeting and assumed the Chair.

9. Friends Report

Raisa provided an update. The Friends met last month to recap all of the Christmas activities they participated in. There are currently over 530 children

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

registered in the Dolly Parton Imagination Library. The Friends are planning to work with the Listowel Lions to bring back the duck race.

10. Board Development

10.1 FN-04 Respect and Acknowledgment

Policy has been updated for accessibility. The Avon Maitland District School Board has updated their statement, and the proposed language reflects that. Discussion occurred regarding alignment with AMDSB, minor amendments, and limited history available on this area.

10.2 FN-05 Diversity and Inclusion

Policy has been reformatted for accessibility and hyperlinks have been updated.

10.3 FN-06 Intellectual Freedom Statement

Policy has been updated for accessibility and additional references have been added.

Moved by: Raisa Abraham **Seconded by:** Lee Anne Andriessen

THAT: The North Perth Public Library Board accepts policy FN-05 and policy FN-06 as presented.

CARRIED

Moved by: Lee Anne Andriessen **Seconded by:** Martin Shadwick

THAT: The North Perth Public Library Board accepts the changes as proposed to policy FN-04.

CARRIED

11. Library Updates

11.1 Manager of Branch Experience Report

CEO Whelan provided a summary of the report including; that community connection started in Listowel, reading party was introduced in Monkton to align with Thursday night hockey activities. Class visits resumed in January. There will be a big push during March for the period poverty

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

program. Discussion occurred regarding continual programming in Monkton on Thursdays.

The board requested more focus on checkouts, traffic and programs in the stats to show year over year comparison as well as active user comparison data.

Moved by: Lee Anne Andriessen **Seconded by:** Matt Richardson

THAT: Staff be directed to investigate the potential for mobile library service concepts.

CARRIED

11.2 Coordinator of Digital Initiatives Report

Coordinator of Digital Initiatives provided a summary of the report and explained the statistics including views versus reach on social media. Discussion occurred regarding the use of TikTok, the library is currently not using TikTok. Discussion occurred regarding target demographics on various social media platforms.

11.3 Lending Report by User Location

CEO Whelan explained that the data has been presented in a different way, focusing more on year to year comparison.

11.4 Perth County Information Network

11.4.1 Board Meeting February 12, 2025

Moving forward, PCIN Board Members will be asked to bring an update regarding their own board.

12. Other Business

Moved by: Matt Richardson **Seconded by:** Martin Shadwick

THAT: Bernice Weber Passchier be granted a leave of absence from the North Perth Public Library Board starting February 11th ending on May 11th, 2025.

CARRIED

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

13. Adjourn

Moved by: Raisa Abraham **Seconded by:** Martin Shadwick

THAT: The meeting is adjourned at 8:57 p.m.

CARRIED

"Original signed by Terrance Ritchie"

Chair

"Original signed by Sarah Carter"

Recording Secretary

January
February
2025



WELCOME!

Welcome to the January / February 2025 edition of the Perth County Update. This newsletter provides an overview of activities at County Council as well as highlights about County projects.

For more information on any of the projects listed in this newsletter, please visit: www.perthcounty.ca or email info@perthcounty.ca

IN THIS EDITION

County Council Reports

- Planning
- Health and Safety Policy Statement
- Economic Development & Tourism
- Finance
- Forestry Inspector's Report
- Asset Management Plan
- Paramedic Services Stretchers and Narcotics Control System Purchasing

Updates

- ROMA 2025
- Emergency Management Compliance
- Significant Weather in Perth County
- Archives Outreach
- Part III Download

Staff Updates

- Assistant to the Prosecutor
- Assistant Archivist

PERTH COUNTY COUNCIL



County Council met on January 9 and 23, as well as February 6 and 20, 2025. All reports referenced below are available on Perth County's website, or by contacting Legislative Services: clerk@perthcounty.ca

CONSENT AGENDA ACTIONS

Jan 23 - Top Aggregate Producing Municipalities of Ontario (TAPMO) Pre Budget Announcement - Letter of concern sent to MPP Matthew Rae, Minister of Finance Peter Bethlenfalvy and Premier Doug Ford.

Jan 23 - Perth County Federation of Agriculture (PCFA) - Kite Fighting - Letter of Support to PCFA and recommendation to Lower-Tier Municipalities to investigate the increased activities of kite fighting.

Feb 6 - Town of Halton Hills - Sovereignty of Canada - Letter of support to the Town of Halton Hills regarding the Sovereignty of Canada copying the Right Honourable Justin Trudeau, Prime Minister, The Honourable Melanie Joly, Minister of Foreign Affairs, Premier Doug Ford and MP John Nater.

PUBLIC MEETINGS, PUBLIC HEARINGS AND DELEGATIONS

Jan 9 - Planning Public Meeting - OPA 233

Feb 20 - Presentation: District 9 (Perth) Grain Farmers of Ontario District Committee - Josh Boerson, Director

OFFICE OF THE CAO

Jan 9 - Official Plan Amendment 233

Jan 23 - PC Connect Rural Route Discontinuation and Alternative Transportation Service Options

Feb 6 - Ontario Transit Investment Fund Eligibility Update

Feb 20 - Health and Safety Policy Statement

Feb 20 - 2024 Planning Division Update

Feb 20 - Economic Impact of Tourism in Perth County

Feb 20 - Economic Development and Tourism Q1 Update (February 2025)

PERTH COUNTY COUNCIL

CONTINUED



CORPORATE SERVICES DEPARTMENT

- Jan 9** - November 2024 Forestry Inspector's Report
- Jan 23** - Corporate Services December 2024 Update
- Jan 23** - Write-Off of Provincial Offences Fines for 2024
- Feb 6** - 2025 Budget Update
- Feb 20** - December 2024 Forestry Inspector's Report
- Feb 20** - Corporate Services January 2025 Update
- Feb 20** - POA Court Services Download of Part III Offences from the Province
- Feb 20** - 2025 Debenture Courthouse Campus / Connecting Link

PUBLIC WORKS DEPARTMENT

- Jan 23** - 2024 Draft Asset Management Plan
- Jan 23** - Facilities Project Update
- Feb 6** - 2025 Spring Perth County Stewardship Program Results

PARAMEDIC SERVICES DEPARTMENT

- Feb 20** - Stryker PowerPro XT Stretcher - Single Source Purchase
- Feb 20** - MIH Narcotic Control System Purchase

COUNCIL REPORTS

- Jan 9** - Warden's Activity Report - December 2024
- Jan 23** - Giant Hogweed Treatment Initiative
- Feb 20** - Warden's Activity Report - January 2025

NOTICE OF MOTIONS

- Jan 23** - Councillor Kasenberg - Council Composition



UPDATES

PERTH COUNTY AT ROMA 2025

In January, members of County Council and Staff attended the Rural Ontario Municipal Association (ROMA) Conference in Toronto. This annual conference is a great opportunity to connect with other municipal and provincial leaders, to learn, gain insight, and bring new and exciting ideas back to our communities. The County also had the opportunity to participate in several delegations to Provincial Ministries during the conference.



Pictured Left to Right: Warden Doug Kellum, Director of Legal/Corporate Services Annette Diamond, Director of Finance/ Treasurer Corey Bridges, Deputy Warden Dean Trentowsky, Councillor Walter McKenzie, Chief Administrative Officer Lori Wolfe, Councillor Jerry Smith.

EMERGENCY MANAGEMENT COMPLIANCE

The County has successfully demonstrated through reporting submissions that the County and four local municipalities have met the compliance requirements for 2024. Ministry representatives indicate that the County's program and specific prevention/mitigation activities are used by them to demonstrate best practices in emergency preparedness with other Ontario municipal organizations. Official compliance letters are anticipated in April.



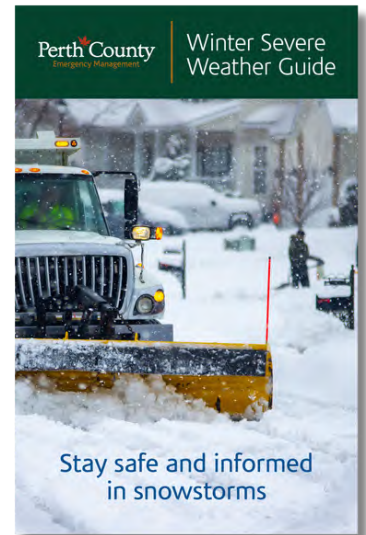


UPDATES

CONTINUED

SIGNIFICANT WEATHER IN PERTH COUNTY

This winter has seen significant snowfall across Perth County. Freezing rain, ice pellets, snowsqualls, white-outs, heavy snow, and high winds can cause extensive delays and inconvenience but they can also bring with them damage, power outages and life-threatening conditions. Take the time to know what to watch for, and what to do if there is a weather watch or warning issued for where you live or where you are traveling to. The County's Severe Winter Weather Guide is available on our website and in hard copy at local municipal offices and the County Courthouse. For more information and resources about road conditions, visit: www.perthcounty.ca/roadconditions



ARCHIVES OUTREACH

Assistant Archivist Megan attended the St. Marys Heritage Fair on Feb 21 representing the Stratford-Perth Archives. It was a great opportunity to connect with members of the community who are passionate about local heritage (of which there are many!). She had lots of great information on hand, highlighting some excellent online resources including the digitized Stratford city directories and the Pioneer Families of Perth County Photograph Collection, along with our very popular digitized newspaper database. Learn more about these resources: www.perthcounty.ca/archives





UPDATES

CONTINUED

COURT SERVICES PROCEEDING WITH DOWNLOAD OF PART III OFFENCES

Currently, municipalities across the Province are responsible for the prosecution of Part I and Part II charges, while the Province is responsible for the prosecution of Part III charges. Part I and Part II charges are less serious offences, which are prosecuted by the Municipal Prosecutor. Part III charges are of a more serious offence and court appearances are mandatory. These charges are prosecuted in Provincial Offences Court by the Municipal Prosecutor under contract to the Crown Attorney's office. The Ministry will continue to prosecute certain charges resulting in serious bodily harm and/or a fatality.

On March 9, 2022, the Acting Crown Attorney for Perth County reached out to the County regarding the potential download of (Provincial Offences Administration) POA Part III offences from the Province to the Municipality. At that time, renovations were occurring at 1 Huron Street due to the installation of an elevator to make the building more accessible. Perth County staff's response to the Ministry of the Attorney General (MAG) at that time was that we were not prepared to take on additional Part III prosecutions given that the County wanted to minimize the amount of change and pressure on the public, staff, and the court system.

Perth County staff met with the current Acting Crown Attorney on December 19, 2024 and again in January for further discussions. As a result of those discussions, staff recommend that we proceed with the download of Part III offences from the Province.

The download is not deemed mandatory at this time, but with the recent approval of the in-house prosecutor, staff is now prepared for this transition to take place. The prosecutor position is full-time results in greater efficiencies by providing more time to manage Part III offences and allowing for additional court preparation. The download provides program consistency and more efficient use of court time.

STAFF UPDATES

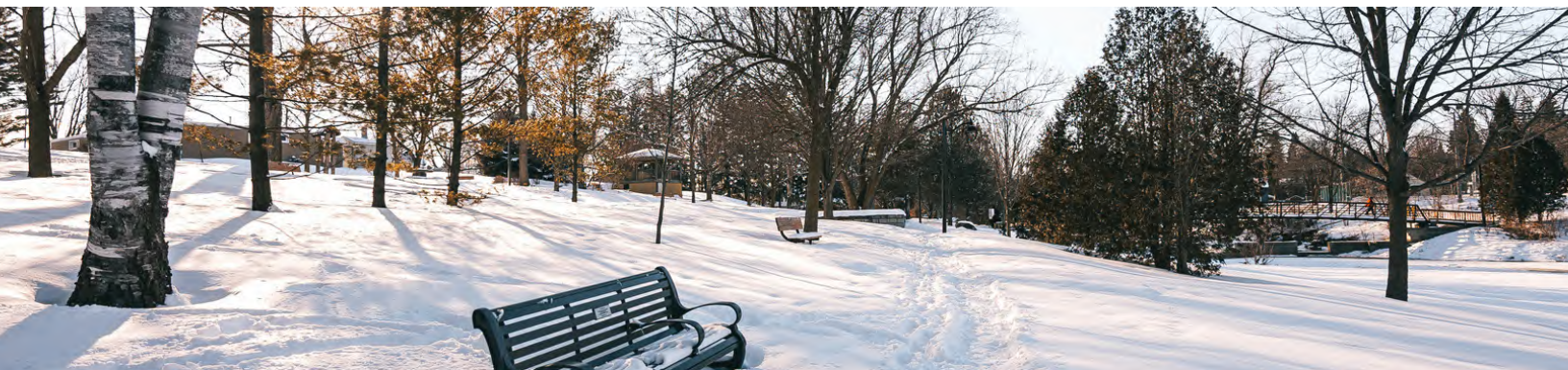


ASSISTANT TO THE PROSECUTOR

Akhil Sannan joined the County February 10, 2025 as the Assistant to the Prosecutor. Akhil joins us from the City of Mississauga, where he served as a Court Clerk for several years. He brings with him a wealth of experience working in Provincial Offences Act Court. Prior to that, he worked as a Court Reporter for the Ministry of the Attorney General at the Superior Court of Justice in downtown Toronto. Akhil has a Bachelor of Arts in Criminology from York University and is a licensed Paralegal with the Law Society of Ontario. When he is not at work, Akhil enjoys watching sports and going on road trips.

ASSISTANT ARCHIVIST

Claire Drake began work as an Assistant Archivist with Stratford-Perth Archives on February 24, 2025. She previously worked for Perth County in the summers of 2022 and 2023, when she joined the Stratford-Perth Archives as a Summer Student, and most recently as an Information Services and Marketing Librarian at Woodstock Public Library.



To: Todd Kasenberg, Mackenzie Smith

Subject: North Perth Media Account

Good afternoon.

I hope this email finds you well. This may seem an odd request but I feel the need to put it out to you for consideration. Currently we are in a unique situation with a geopolitical climate that is uncertain. North Perth currently uses the social media app X (formerly Twitter) for most postings. I have noticed that many municipalities are making a statement, to stand firm with Canada, and to show solidarity and they are closing their X accounts.

Now I do understand that social media is a massive platform and a great way to get communications out to the constituents. While we do not have a great all Canadian app for this we can say that the person who owns that particular social media app is actively promoting Anti-Canadian sentiments.

I would like to ask you to consider, at the very least, removing North Perth, and all it's departments, from that particular app. To replace I would suggest using BlueSky. While I wish we could also do away with Facebook and Instagram these two apps are a far lesser conflict of interest at this time.

I formally request that North Perth consider deleting it's X account in a show of Canadian solidarity.

Thank you for your time and consideration.

Sincerely,

Teresa O'Reilly

March 6, 2025

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Re: Carbon Tax

Dear Prime Minister,

At the meeting of Sarnia City Council held on March 3, 2025, the following resolution was adopted:

That given the advent of the US tariffs and the economic impact on Canadians it is even more critical at this time to petition our own Federal liberal government to put a stop the 20 percent increase to the carbon tax scheduled to be implemented April 1, 2025. The vast majority of Canadians do not support the carbon tax, and the timing could not be worse for the impact to our citizens; and

That the resolution be forwarded to the Prime Minister, his Cabinet, Leaders of Opposition, our MP, and All Ontario Municipalities.

Your consideration of this matter is respectfully requested.

Yours sincerely,



Amy Burkhart
City Clerk

Cc: Cabinet Ministers
The Honourable Pierre Poilievre, M.P.
The Honourable Marilyn Gladu, M.P.
All Ontario Municipalities



Budget 2025



Contents

- Message from the Chair 1
- 1) Summary Information 2**
- GRCA 2025 Budget Highlights 2
- Budget 2025 Summary 7
- Operating Budget Summary 8
- Major Maintenance & Equipment Budget Summary 9
- Special Projects Budget Summary 10
- Overview – 2025 Revenue by Source 11
- Programs and Services (P&S) Inventory 12
- Summary of Municipal Apportionment 13
- Category Two – Watershed Services Program Breakdown..... 14
- 2) Programs and Services (P&S) Reports 16**
- Statement of Operations/Revenues 16
- Statement of Operations/Expenses 17
- P&S #1 - Watershed Management 18
- P&S #2 - Flood Forecasting and Warning 19
- P&S #3 - Water Control Structures 21
- P&S #4 - Resource Planning 23
- P&S #5 - Conservation Lands Management..... 25
- P&S #6 - Source Protection Program 27
- P&S #7 - General Operating Expenses 28
- P&S #8 - Watershed Services (Category 2) 30
- P&S #9 - Burford Tree Nursery & Planting Services..... 32
- P&S #10 - Conservation Services (Special Projects) 33
- P&S #11 - Outdoor Environmental Education..... 34
- P&S #12 - Property Rentals..... 36
- P&S #13 - Hydro Production..... 37
- P&S #14 - Conservation Areas 38
- P&S #15 - Administrative Support (Category 3) 40
- Supplementary Information (Information Management and Motor Pool) 40
- 3) Grand River Conservation Authority Members (2025) 43**

Message from the Chair

The Grand River Conservation Authority is governed through a partnership of 38 watershed municipalities, working together to ensure the conservation, protection and sustainable management of the water and other natural habitats in the Grand River watershed.

One of the fastest growing regions in the province, with a population of more than one million people, the Grand River watershed is also home to one of the richest agricultural regions in Canada.

Population growth and extensive agriculture, combined with the impacts of climate change, present an enormous challenge to the GRCA, area municipalities, and all watershed residents. There is an urgent need for us to work collaboratively in the stewardship of the Grand River watershed and its natural resources.

As we look ahead to 2025, we are confident that this budget reflects the GRCA's ongoing commitment to providing excellent, fiscally responsible watershed programs and services to our participating municipalities and the residents we serve.



John Challinor II, Chair

1) Summary Information

GRCA 2025 Budget Highlights

Conservation Authority (CA) Act – Programs and Services Inventory

As required under O.Reg.687/21 Transition Plans and Agreements for Programs and Services under Section 21.2.2 of the CA Act, the GRCA has developed an Inventory of Programs and Services based on the categories identified in the Regulation. These categories include: (1) Mandatory, (2) Municipally requested, (3) Other (Authority determines are advisable), and General Operating Expenses. In accordance with regulatory reporting requirements, the budget package includes a “Programs and Services Inventory” chart which outlines the expenditures and funding sources applicable to each category, along with the reallocation of program surplus between programs and services. These reporting requirements became effective January 1, 2024.

The 2025 budget framework corresponds with the GRCA’s Program and Services Inventory which was prepared in accordance with provincial regulations. The GRCA business areas are divided into the following categories and programs and services (P&S) groups:

Category 1 – Mandatory Programs & Services

- P&S #1 - Watershed Management
- P&S #2 - Flood Forecasting and Warning
- P&S #3 - Water Control Structures
- P&S #4 - Resource Planning
- P&S #5 - Conservation Lands Management
- P&S #6 - Source Protection Program

General Operating Expenses

- P&S #7 - General Operating Expenses

Category 2 – Programs & Services delivered in accordance with funding agreements with Participating Municipalities

- P&S #8 - Watershed Services

Category 3 – Other Programs & Services the Authority deems Advisable (non-mandatory)

- P&S #9 - Burford Tree Nursery and Planting Services
- P&S #10 - Conservation Services
- P&S #11 - Outdoor Environmental Education
- P&S #12 - Property Rentals
- P&S #13 - Hydro Production
- P&S #14 - Conservation Areas
- P&S #15 - Administrative Support

To carry out these programs and services, the GRCA draws revenues from a variety of sources:

- User fees, such as conservation area admissions, outdoor environmental education programs, tree planting, planning and permitting fees and others
- Revenues from property rentals and hydro generation at some GRCA dams
- Municipal apportionment (previously referred to as levy), which are applied to category 1 mandatory programs and the general operating expense category
- Municipal funding granted via agreements with participating municipalities, which are applied to category 2 watershed services such as private land stewardship and outreach, subwatershed planning, and water quality programs
- Provincial transfer payments for flood forecasting and water control structure expenses
- Provincial grants for specific purposes, such as the provincial drinking water Source Protection Program and capital projects related to water management
- Donations from the Grand River Conservation Foundation for programs such as outdoor environmental education, tree planting activities, and various special projects
- Federal grants and other miscellaneous sources of revenue

Overall, the 2025 budget reflects the continued delivery of prior year programs and services with the use of self-generated revenue (46%), government funding (44%) and the use of reserves (10%).

Category 1 – Mandatory Programs

Mandatory programs and services include watershed management, flood forecasting and warning to help protect residents from flooding, the operation of water control structures such as dams and dikes, resource planning, conservation lands management, and the drinking water source protection program.

Watershed management and monitoring programs help protect watershed residents from flooding and provide the information required to develop appropriate resource management strategies and to identify priority actions to maintain a healthy watershed.

Resource planning includes managing: (a) Natural Hazard Regulation (Permitting and Compliance) - the administration of conservation authority regulations related to development, alteration and other activities in regulated areas (i.e., floodplains, wetlands, slopes, shorelines and watercourses), and (b) Plan Input and Review – planning and technical review of municipal planning documents and recommending policies related to natural hazards; providing advice and information to municipal councils or committees on development proposals and applications; review of environmental assessments and proposals under other legislation (i.e., Aggregate Act and Drainage Act).

Conservation Lands management includes expenses associated with managing GRCA-owned lands. Land management examples include managing trails, infrastructure (i.e., fences, roads, bridges, other structures), passive land holdings, provincially significant wetlands (e.g., Luther Marsh, Dunnville Marsh) and activities such as forest management.

Drinking water source protection includes programs and services to carry out the GRCA's duties as a Source Protection Authority under the *Clean Water Act, 2006*. The program includes updating and amending technical work and policies in Source Protection Plans for each of the four watersheds in the

Lake Erie Source Protection Region, maintaining a multi-stakeholder Source Protection Committee, and reporting annually on implementation of the Source Protection Plans.

Work was completed in 2024 for the following new regulations mandatory deliverables, which in turn will help inform future budgets:

- Watershed-based Resource Management Strategy
- Operational Plan for Natural Hazard Infrastructure
- Asset Management Plan for Natural Hazard Infrastructure
- Ice Management Plan
- Conservation Area Strategy
- Land Inventory

Expenditures:

• P&S #1 - Watershed Management	\$ 974,100
• P&S #2 - Flood Forecasting and Warning	\$ 1,556,000
• P&S #3 - Water Control Structures	\$ 5,490,700
• P&S #4 - Resource Planning	\$ 2,747,600
• P&S #5 - Conservation Lands Management	\$ 3,120,900
• P&S #6 - Source Protection Program	\$ 780,000

Total Expenditures: \$ 14,669,300

Revenue sources:

Municipal Apportionment, permit fees, enquiry fees, plan review fees, provincial and federal grants, and reserves.

General Operating Expenses

Administrative expenses related to the Office of the CAO, communications, capital support, finance, payroll, human resources, health and safety, head office facility, insurance, Information Management and Innovation (IM&I) and other administrative expenses that support the provision of programs and services.

Expenditures:

• P&S #7 - General Operating Expenses	\$ 4,314,465
• IM&I and Vehicle & Equipment	\$ 753,000

Total Expenditures \$ 5,067,465

Revenue sources:

Municipal Apportionment, interest income, and reserves.

Category 2 – Watershed Services (non-mandatory)

The programs included under watershed services are: subwatershed planning, conservation services, water quality, and watershed sciences and collaborative planning.

Subwatershed planning includes recommending where subwatershed or watershed studies are needed, reviewing and providing input to subwatershed studies, monitoring support, and collaborative work.

Conservation services includes delivering municipal and partnership cost-share programs to support private land stewardship, facilitating private and public land tree planting, and coordinating education and outreach activities for watershed health.

Water quality programs include the operation of continuous water quality stations, analysis and reporting on surface water and groundwater quality, and delivery of the Watershed-Wide Wastewater Optimization Program.

Watershed sciences and collaborative planning includes watershed and landscape-scale science and reporting, cross-disciplinary integration, and collaborative water planning with municipalities and provincial and federal agencies.

Total Expenditures:

- P&S #8 – Watershed Services \$ 2,426,000

Revenue sources:

Municipal funding agreements, provincial and federal grants.

Category 3 – Other Programs & Services (non-mandatory)

The programs and services included in Category 3 are: Burford tree nursery and planting services, special conservation projects, outdoor environmental education, property rentals, hydro production, conservation areas, and administrative support.

Burford Tree Nursery and planting services includes the operation of the Burford Tree Nursery and facilitating tree planting contracts.

Special projects under the conservation services program include special studies and evaluations, and events such as children's water festivals and the Mill Creek Rangers program.

The outdoor environmental education program provides curriculum-based programs to about 30,000 students annually, as well as some community groups throughout the watershed at five GRCA nature centres, as well as at schools, Conservation Areas and virtually.

Property Rental activities include residential leases, cottage lot leases, agricultural leases, and other miscellaneous leases.



Hydro production includes hydro generation at Belwood (Shand), Conestogo, Guelph, and Elora dam locations.

Conservation areas include the operation of 11 active conservation areas. The GRCA offers camping, hiking, fishing, swimming, skiing, tubing, and other activities at its conservation areas. It provides 2,200 campsites, making it the second-largest provider of camping accommodation in Ontario. Over 1.5 million people visit Grand River Conservation Areas each year.

Administrative Support includes administrative expenses related to finance, communications, capital support, and other administrative expenses that support category 3 programs and services.

Expenditures:

• P&S #9 - Burford Tree Nursery & Planting Services	\$	977,400
• P&S #10 - Conservation Services (Special Projects)	\$	181,200
• P&S #11 - Environmental Education	\$	1,603,000
• P&S #12 - Property Rentals	\$	1,109,700
• P&S #13 - Hydro Production	\$	162,000
• P&S #14 - Conservation Areas	\$	12,540,000
• P&S #15 - Administrative Support	\$	1,293,900

Total Expenditures: **\$ 17,867,200**

Revenue sources:

Burford Nursery/Planting Services: Trees sales, landowner contributions and donations.

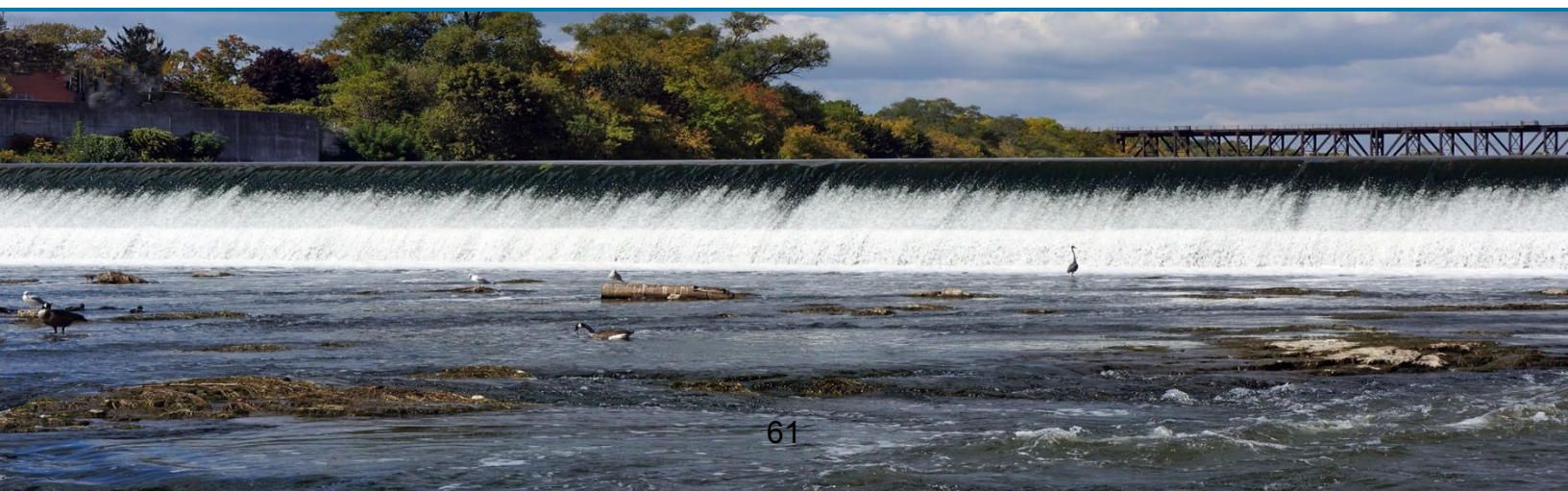
Conservation Services (Special Projects): Special local and government grants and Grand River Conservation Foundation funding.

Outdoor Environmental Education: School boards, other user fees (i.e., individual schools, community program fees, donations from the Grand River Conservation Foundation and reserves)

Property Rentals: Lease agreement income.

Hydro Production: Sale of hydroelectricity.

Conservation Areas: Conservation Area user fees, government grants, donations, and reserves.



Budget 2025 Summary

	Budget 2024	Budget 2025	Incr/(decr)
Operating Budget*	30,214,714	31,557,965	1,343,251 4.4%
Major Maintenance & Equipment Budget	4,674,000	6,053,000	1,379,000 29.5%
Special Projects Budget	2,130,000	2,419,000	289,000 13.6%
TOTAL*	37,018,714	40,029,965	3,011,251 8.1%

* Operating Budget includes \$66,500 funding to reserve (hydro revenue to capital reserve) compared to Statement of Operations which shows reserve transfers separately.



Operating Budget Summary

	Budget 2024	Budget 2025	Incr/(Decr)	% change
<u>EXPENDITURES</u>				
OPERATING EXPENSES	30,098,214	31,491,465	1,393,251	4.6%
FUNDING TO RESERVES-Hydro Revenue	116,500	66,500	(50,000)	-42.9%
Total Expenses & Reserve Movements	30,214,714	31,557,965	1,343,251	4.45%
<u>SOURCES OF FUNDING</u>				
MUNICIPAL APPORTIONMENT - CATEGORY 1 & General Operating	11,325,000	11,755,000	430,000	3.8%
MUNICIPAL APPORTIONMENT - CATEGORY 2	1,017,000	1,052,000	35,000	3.4%
OTHER GOVT FUNDING	1,446,188	1,347,188	(99,000)	-6.8%
SELF-GENERATED	15,310,000	16,117,000	807,000	5.3%
FUNDING FROM RESERVES	579,000	788,000	209,000	36.1%
SURPLUS CARRYFORWARD	537,526	498,777	(38,749)	-7.2%
Total Funding	30,214,714	31,557,965	1,343,251	4.45%



Major Maintenance & Equipment Budget Summary

Budget 2025	Watershed Management	Flood Forecasting & Warning	Water Control Structures	Conservation Areas	General Operating	BUDGET TOTAL
Expenses:						
WQ Monitoring Equipment & Instruments	110,000					110,000
Flood Forecasting Warning Hardware and Gauges		190,000				190,000
Flood Control Structures-Major Maintenance			3,000,000			3,000,000
Conservation Areas Capital Projects				2,000,000		2,000,000
Net IT/MP Capital Spending not allocated to Departments					753,000	753,000
TOTAL EXPENSE	110,000	190,000	3,000,000	2,000,000	753,000	6,053,000
Funding						
Municipal Apportionment	35,000	165,000	750,000			950,000
Provincial & Federal Government			1,450,000			1,450,000
Self Generated				1,500,000		1,500,000
Funding from Reserves	75,000	25,000	800,000	500,000	753,000	2,153,000
TOTAL FUNDING	110,000	190,000	3,000,000	2,000,000	753,000	6,053,000

Budget 2024	Watershed Management	Flood Forecasting & Warning	Water Control Structures	Conservation Areas	General Operating	BUDGET TOTAL
Expenses:						
WQ Monitoring Equipment & Instruments	110,000					110,000
Flood Forecasting Warning Hardware and Gauges		190,000				190,000
Flood Control Structures-Major Maintenance			1,500,000			1,500,000
Conservation Areas Capital Projects				2,000,000		2,000,000
Net IT/MP Capital Spending not allocated to Departments					874,000	874,000
TOTAL EXPENSE	110,000	190,000	1,500,000	2,000,000	874,000	4,674,000
Funding						
Municipal Apportionment	35,000	165,000	750,000			950,000
Provincial & Federal Government			700,000			700,000
Self Generated				1,500,000		1,500,000
Funding from Reserves	75,000	25,000	50,000	500,000	874,000	1,524,000
TOTAL FUNDING	110,000	190,000	1,500,000	2,000,000	874,000	4,674,000



Special Projects Budget Summary

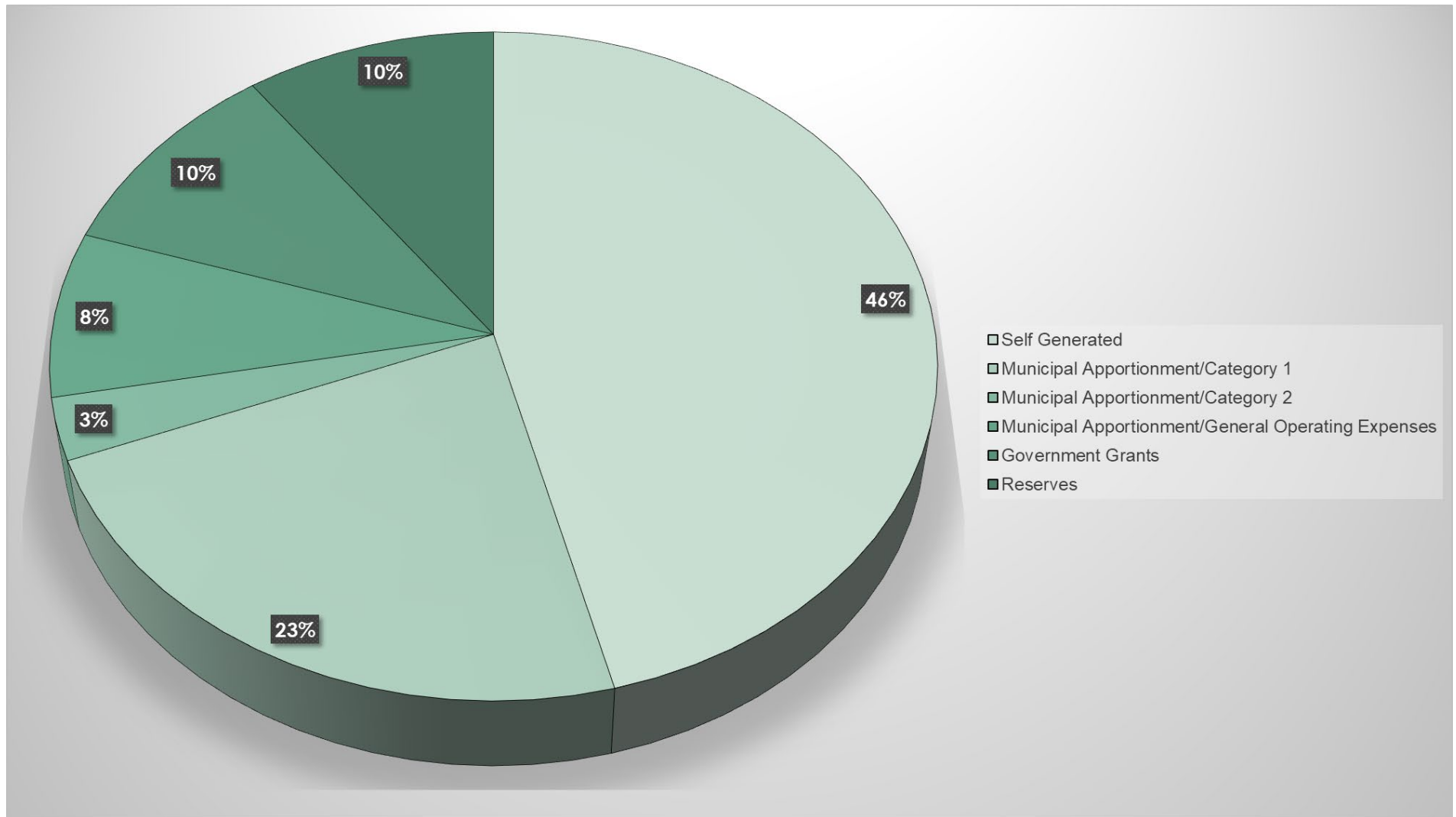
EXPENDITURES	Budget 2024	Budget 2025
Subwatershed Plans - City of Kitchener	80,000	96,000
Waste Water Optimization Program	130,000	130,000
Floodplain Mapping	250,000	250,000
Conservation Services Grants (RWQP)	800,000	800,000
Brant/Brantford Children's Water Festival	45,000	45,000
Species at Risk	70,000	70,000
Ecological Restoration	100,000	100,000
Nature Smart Climate Solutions	85,000	-
Profit Mapping	35,000	-
Fresh Water Ecosystem Project	-	138,000
Guelph Lake Nature Centre	500,000	650,000
Water Management Plan (WQ)	-	100,000
Mill Creek Rangers	35,000	40,000
Total SPECIAL Projects Expenditures	2,130,000	2,419,000
SOURCES OF FUNDING		
OTHER GOVERNMENT FUNDING	1,200,000	1,334,000
SELF-GENERATED	680,000	185,000
FUNDING FROM/(TO) RESERVES	250,000	900,000
Total Funding	2,130,000	2,419,000



Overview – 2025 Revenue by Source

2025 Budget: \$40.0 million

(2024: \$37.0 million)



Programs and Services (P&S) Inventory

Programs & Services Inventory		TOTAL EXPENDITURES (includes transfers to reserves)	MUNICIPAL APPORTIONMENT/ Cat 2-MOA FUNDING	MUNICIPAL- OTHER	SELF-GENERATED REVENUE	PROVINCIAL & FEDERAL GRANTS	Funding from RESERVES	Programs & Services SURPLUS allocation	TOTAL REVENUE (after P&S surplus allocation)	NET RESULT
CATEGORY 1	Watershed Management	974,100	861,600			37,500	75,000		974,100	-
	FFW & Flood Plain Mapping	1,556,000	1,116,662			164,338	275,000		1,556,000	-
	Water Control Structures	5,490,700	2,785,350			1,735,350	970,000		5,490,700	-
	Resource Planning	2,747,600	1,823,600		924,000				2,747,600	-
	Conservation Lands Management	3,120,900	2,778,900		142,000		200,000		3,120,900	-
	Source Protection Planning	780,000	-			780,000			780,000	-
	Total Category 1	14,669,300	9,366,112		1,066,000	2,717,188	1,520,000	-	14,669,300	0
		64%	0%	7%	19%	10%	0%	100%		
General Operating	General Operating Expenses (note 5)	5,067,465	3,338,888		748,777		818,000	161,800	5,067,465	-
		66%	0%	15%	0%	16%	3%	100%		
CATEGORY 2	CATEGORY 2 Watershed Services	2,426,000	1,052,000	946,000	-	428,000	-	-	2,426,000	-
		43%	39%	0%	18%	0%	0%	100%		
CATEGORY 3	Burford Tree Nursery & Planting Services	977,400			705,000			272,400	977,400	-
	Conservation Services (Special Projects)	181,200		-	85,000	40,000		56,200	181,200	-
	Outdoor Environmental Education	1,603,000			600,000		1,003,000	-	1,603,000	-
	Property Rentals	1,109,700			3,150,000			(2,040,300)	1,109,700	-
	Hydro Production	162,000			475,000			(313,000)	162,000	-
	Conservation Areas	12,540,000			11,471,000		500,000	569,000	12,540,000	-
	Administrative Support (note 6)	1,293,900						1,293,900	1,293,900	-
Total Category 3	17,867,200	-	-	16,486,000	40,000	1,503,000	(161,800)	17,867,200	-	
		0%	0%	92%	0%	8%	-1%	100%		
TOTAL Programs & Services		40,029,965	13,757,000	946,000	18,300,777	3,185,188	3,841,000	-	40,029,965	0
		34%	2%	46%	8%	10%	0%	100%		
		NOTE 1, NOTE 4		NOTE 2		NOTE 3				

COMMENTARY:

- NOTE 1 Total Programs & Services expenditures (includes transfers to reserves) is funded 34% by the combined total of mandatory municipal apportionment and Category 2 MOA municipal funding.
- NOTE 2 46% of total expenses is funded with self-generated revenue.
- NOTE 3 Category 3 'Property Rentals' and 'Hydro Production' generate a surplus which is allocated to Category 3 programs and General Operating expenses to achieve breakeven results for each P&S.
- NOTE 4 In 2024 Municipal funding totalled \$13,292,000. Therefore Municipal funding is increasing by \$465,000 (or 3.5%) to \$13,757,000 in 2025 compared to 2024.
- NOTE 5 **General Operating Expenses** include administrative expenses related to Office of the CAO, communications, capital support, finance, payroll, human resources, health and safety, head office facility, and other administrative expenses that support the provision of programs and services.
- NOTE 6 **Administrative Support** includes administrative expenses related to finance, communications, capital support and other administrative expenses that support category 3 programs and services.



Summary of Municipal Apportionment

	% CVA in Watershed	2024 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2025 Budget General Operating Expenses*	2025 Budget Category 1 Operating Expenses*	2025 Budget Category 2 Operating Expenses*	2025 Budget Total Apportionment	2024 Actual Total Apportionment	% Change
Brant County	82.9%	7,956,819,370	6,596,203,258	3.03%	101,217	283,929	31,891	417,037	395,639	5.4%
Brantford City	100.0%	16,110,222,385	16,110,222,385	7.40%	247,206	693,453	77,888	1,018,547	987,407	3.2%
Amaranth Township	82.0%	858,651,370	704,094,123	0.32%	10,804	30,307	3,404	44,515	42,773	4.1%
East Garafraxa Township	80.0%	698,985,395	559,188,316	0.26%	8,581	24,070	2,704	35,355	32,895	7.5%
Town of Grand Valley	100.0%	637,941,807	637,941,807	0.29%	9,789	27,460	3,084	40,333	39,251	2.8%
Melancthon Township	56.0%	636,708,237	356,556,612	0.16%	5,471	15,348	1,724	22,543	21,692	3.9%
Southgate Twp	6.0%	1,226,384,688	73,583,081	0.03%	1,129	3,167	356	4,652	4,386	6.1%
Haldimand County	41.0%	7,744,135,997	3,175,095,759	1.46%	48,721	136,670	15,351	200,742	192,819	4.1%
Norfolk County	5.0%	9,992,562,732	499,628,137	0.23%	7,667	21,506	2,416	31,589	30,988	1.9%
Halton Region	10.6%	50,597,805,213	5,374,240,578	2.47%	82,466	231,330	25,983	339,779	325,623	4.3%
Hamilton City	26.8%	99,914,929,873	26,727,243,741	12.28%	410,121	1,150,455	129,219	1,689,795	1,639,233	3.1%
Oxford County	35.9%	4,736,170,991	1,700,479,619	0.78%	26,093	73,196	8,221	107,510	105,841	1.6%
North Perth Township	2.0%	2,555,744,512	51,114,890	0.02%	784	2,200	247	3,231	3,115	3.7%
Perth East Township	40.0%	2,138,784,312	855,513,725	0.39%	13,128	36,825	4,136	54,089	52,608	2.8%
Region of Waterloo	100.0%	110,087,538,563	110,087,538,563	50.59%	1,689,258	4,738,637	532,243	6,960,138	6,710,728	3.7%
Centre Wellington Township	100.0%	5,678,028,668	5,678,028,668	2.61%	87,128	244,407	27,452	358,987	344,247	4.3%
Erin Township	49.0%	2,665,324,254	1,306,008,884	0.60%	20,040	56,216	6,314	82,570	80,462	2.6%
Guelph City	100.0%	29,061,812,848	29,061,812,848	13.36%	445,944	1,250,945	140,506	1,837,395	1,788,751	2.7%
Guelph Eramosa Township	100.0%	3,023,807,383	3,023,807,383	1.39%	46,399	130,158	14,619	191,176	186,515	2.5%
Mapleton Township	95.0%	1,950,508,544	1,852,983,117	0.85%	28,433	79,760	8,959	117,152	114,764	2.1%
Wellington North Township	51.0%	1,881,548,776	959,589,876	0.44%	14,725	41,305	4,639	60,669	58,619	3.5%
Puslinch Township	75.0%	2,935,530,680	2,201,648,010	1.01%	33,784	94,768	10,644	139,196	133,644	4.2%
Total		363,089,946,596	217,592,523,382	100.00%	3,338,888	9,366,112	1,052,000	13,757,000	13,292,000	3.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.



Category Two – Watershed Services Program Breakdown

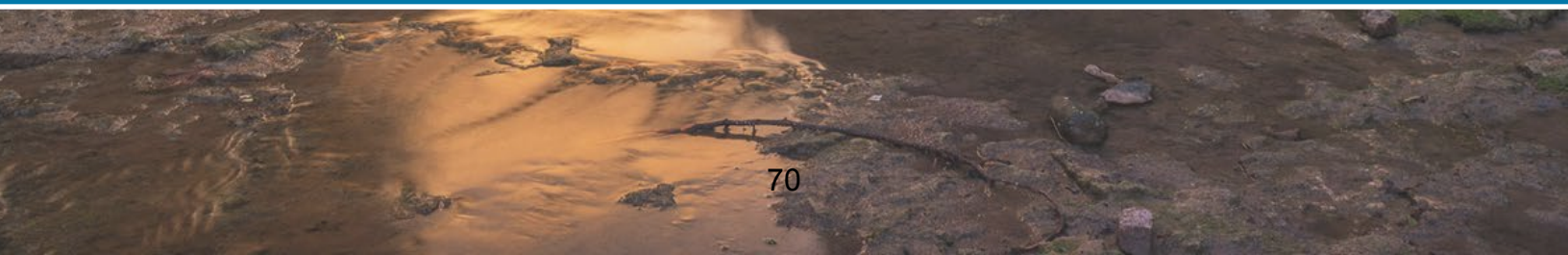
Programs & Services	Cost	Offsetting Funding	NET COST	Description of Offsetting Funding
Sub-watershed Services	\$ 379,000	\$ (146,000)	\$ 233,000	Municipal Funding
Conservation Services	\$ 1,629,000	\$ (1,098,000)	\$ 531,000	Municipal & Federal Funding
Water Quality	\$ 418,000	\$ (130,000)	\$ 288,000	Reserves
Watershed Sciences & Collaborative Planning *				
TOTAL	\$2,426,000	\$ (1,374,000)	\$1,052,000	

* Costs related to this activity integrated in the above listed programs and services.





2) Programs and Services (P&S) Reports



Statement of Operations/Revenues

	New		Actual	Budget	Budget
	Regulations		2024	2024	2025
	Category	P&S Ref #			
REVENUE					
Municipal					
Municipal Apportionment	Category 1	various	12,275,000	12,275,000	12,705,000
Memorandums of Understanding Apportionment	Category 2	various	1,017,000	1,017,000	1,052,000
Other	Category 1	various	-	-	-
Other	Category 2 & 3	8	728,463	940,000	946,000
			14,020,463	14,232,000	14,703,000
Government Grants					
MNRF Transfer Payments	Category 1	various	449,688	449,688	449,688
Source Protection Program-Provincial	Category 1	various	820,925	834,000	780,000
Other Provincial	Category 1	various	1,406,061	737,500	1,487,500
Other Provincial	Category 2	8	121,275	130,000	220,000
Other Provincial	Category 3	10	29,768	100,000	40,000
Federal	Category 1 & 2	various	309,678	155,000	208,000
			3,137,395	2,406,188	3,185,188
User Fees and Sales					
<i>Resource Planning</i>	Category 1	4	911,842	994,000	924,000
<i>Burford Operations & Planting Services</i>	Category 3	9	787,732	680,000	705,000
<i>Conservation Lands Income</i>	Category 3	14	64,508	71,000	71,000
<i>Timber Revenue</i>	Category 1	5	197,946	15,000	15,000
<i>Conservation Areas User Fees</i>	Category 3	14	12,459,228	10,700,000	11,400,000
<i>Environmental Education</i>	Category 3	11	609,969	600,000	600,000
Property Rentals	Category 3	12	3,122,120	3,038,000	3,150,000
Hydro Generation	Category 3	13	612,640	580,000	475,000
Land Sales	Category 1	5	1,745,835	-	-
Grand River Conservation Foundation	Category 1,2,3	various	1,568,930	662,000	197,000
Donations	Category 1,2,3	various	26,070	-	15,000
Investment Income	General Operating	7	2,597,296	2,200,000	2,300,000
Miscellaneous Income	various	various	65,904	-	-
Total Self-Generated Revenue			24,770,020	19,540,000	19,852,000
TOTAL REVENUE			41,927,878	36,178,188	37,740,188



Statement of Operations/Expenses

	New		Actual	Budget	Budget
	Regulations		2024	2024	2025
EXPENSES	Category	P&S Ref #			
OPERATING					
Watershed Management	Category 1	1	908,054	1,146,100	864,100
Flood Forecasting and Warning	Category 1	2	1,030,941	911,000	1,116,000
Water Control Structures	Category 1	3	2,308,746	2,128,700	2,490,700
Resource Planning	Category 1	4	2,580,544	2,679,600	2,747,600
Conservation Lands Management	Category 1	5	2,567,190	2,871,900	3,020,900
Source Protection Program	Category 1	6	820,925	834,000	780,000
General Operating Expenses	General Operating	7	3,749,114	4,267,714	4,314,465
Watershed Services	Category 2	8	1,010,976	1,068,000	1,102,000
Burford Operations & Planting Services	Category 3	9	1,007,151	992,900	977,400
Conservation Services	Category 3	10	11,800	82,200	86,200
Environmental Education	Category 3	11	933,061	912,000	953,000
Property Rentals	Category 3	12	1,074,696	1,109,200	1,109,700
Hydro Production	Category 3	13	139,970	95,500	95,500
Conservation Areas	Category 3	14	10,163,820	9,782,000	10,540,000
Administrative Support	Category 3	15	1,079,629	1,217,400	1,293,900
Total OPERATING Expenses			29,386,617	30,098,214	31,491,465
MAJOR MAINTENANCE & EQUIPMENT Expenses					
Watershed Management	Category 1	1	7,475	110,000	110,000
Flood Forecasting and Warning	Category 1	2	88,056	190,000	190,000
Water Control Structures	Category 1	3	3,104,861	1,500,000	3,000,000
Conservation Areas	Category 3	13	2,193,994	2,000,000	2,000,000
Information Systems	General Operating	16	435,756	459,000	429,000
Motor Pool	General Operating	16	434,770	415,000	324,000
Total Capital Expenses			6,264,912	4,674,000	6,053,000
SPECIAL					
Flood Forecasting and Warning	Category 1	2	17,445	250,000	250,000
Conservation Lands	Category 1	5	57,050	100,000	100,000
Watershed Services	Category 2	8	1,001,230	1,095,000	1,324,000
Conservation Services	Category 3	10	132,620	185,000	95,000
Environmental Education	Category 3	11	1,669,934	500,000	650,000
Total SPECIAL PROJECTS Expenses			2,878,279	2,130,000	2,419,000
Total Expenses			38,529,808	36,902,214	39,963,465
Gross Surplus			3,398,070	(724,026)	(2,223,277)
Prior Year Surplus Carryforward			537,526	537,526	498,777
Net Funding FROM/(TO) Reserves			(3,436,819)	186,500	1,724,500
NET SURPLUS			498,777	-	-



P&S #1 - Watershed Management

This category includes the collection and analysis of environmental data and the development of management plans for protection and management of water resources.

Specific Activities:

- Implementation of a Watershed-based Resource Management Strategy per Ontario Regulation 686/21 (Mandatory Programs and Services).
- Monitoring at 16 stream flow monitoring stations.
- Monitoring at 27 groundwater wells under the Provincial Groundwater Monitoring Network and other wells that inform groundwater-surface water interactions.
- Monitoring at 37 water quality monitoring stations under the Provincial Water Quality Monitoring Network.
- Maintain a water budget to support sustainable water use in the watershed and maintain a drought response program.
- Provide advice to Provincial Ministries regarding water taking permits to ensure that drinking water source protection concerns are identified so that potential impacts can be addressed.

How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	769,079	884,000	714,000	(170,000)
Administration Expenses	111,305	197,000	111,000	(86,000)
Other Operating Expenses	27,670	65,100	39,100	(26,000)
Total OPERATING Expenditures	908,054	1,146,100	864,100	
Instrumentation	7,475	60,000	60,000	-
Water Quality Monitoring Equipment	-	50,000	50,000	-
Total CAPITAL Expenditures	7,475	110,000	110,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	915,529	1,256,100	974,100	(282,000)
Funding				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	1,137,600	1,143,600	861,600	282,000
Government Grants				
Other Provincial	-	37,500	37,500	-
Funding From Reserves				
Gauges	-	75,000	75,000	-
TOTAL FUNDING	1,137,600	1,256,100	974,100	282,000
Net Surplus/(Deficit)	222,071	-	-	-



P&S #2 - Flood Forecasting and Warning

The flood warning system includes the direct costs associated with monitoring the streams and rivers to effectively provide warnings and guidance to municipalities and watershed residents during flood emergencies.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life.

Specific Activities:

- Maintain a 'state of the art' computerized flood forecasting and warning system.
- Operate a 24-hour, year-round, on-call duty officer system to respond to flooding matters.
- Collect and manage data on precipitation, water quantity, reservoir conditions, water levels from 56 stream flow gauges, 24 rainfall gauges, and 12 snow courses and conduct analysis on hydrometric data in support of water quantity programs such as the low water response program for the watershed.
- Use Ignition system to continuously, monitor reservoir levels, river conditions and detect warning levels, assist municipalities with emergency planning, and respond to thousands of inquiries each year.
- Assist municipalities with municipal emergency planning and participate in municipal emergency planning exercises when requested.
- Hold annual municipal flood coordinator meetings to confirm responsibilities of agencies involved in the flood warning system. Test the system. Update and publish a flood warning system guide containing up-to-date emergency contact information. Maintain up-to-date emergency contact information throughout the year.
- Complete floodplain mapping projects as funding is made available.



P&S #2 Flood Forecasting and Warning: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	657,894	567,000	737,000	170,000
Administration Expenses	246,397	236,000	256,000	20,000
Other Operating Expenses	126,650	108,000	123,000	15,000
Total OPERATING Expenditures	1,030,941	911,000	1,116,000	
Hardware	76,648	88,000	88,000	-
Stream Gauges	11,408	102,000	102,000	-
Total CAPITAL Expenditures	88,056	190,000	190,000	
Floodplain Mapping Projects	17,445	250,000	250,000	-
Total SPECIAL PROJECT Expenditures	17,445	250,000	250,000	
Total FUNDING to RESERVES	75,000	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,211,442	1,351,000	1,556,000	205,000
Funding (INCR)DECR				
Municipal				
Municipal Apportionment (levy)	911,662	911,662	1,116,662	(205,000)
Government Grants				
MNRF Transfer Payments	164,338	164,338	164,338	-
Funding From Reserves				
Floodplain Mapping Projects & Gauges	17,445	275,000	275,000	-
TOTAL REVENUE	1,093,445	1,351,000	1,556,000	(205,000)
Net Surplus/(Deficit)	(117,997)	-	-	-



P&S #3 - Water Control Structures

This category includes costs associated with the capital and maintenance of structures, the primary purpose of which is to provide protection to life and property. These structures include dams, dikes, berms and channels, etc. Also included in this category are non-flood control dams and weirs, which maintain upstream water levels.

Overall, flood protection services provide watershed residents with an effective and efficient system that reduces exposure to the threat of flood damage and loss of life.

Multi-purpose reservoirs provide flow augmentation benefits to watercourses downstream of the reservoirs, improving water quality.

Specific Activities:

- Operate and maintain seven major multi-purpose reservoirs, which provide flood protection and flow augmentation, and 25 kilometers of dikes in five major dike systems (Kitchener-Bridgeport, Cambridge-Galt, Brantford, Drayton and New Hamburg).
- Ensure structural integrity of flood protection infrastructure through dam safety reviews, inspections and monitoring, reconstruction of deteriorating sections of floodwalls and refurbishing of major components of dams and dikes.
- Carry out capital upgrades to the flood control structures to meet Provincial standards, including concrete repairs at Conestogo Dam, gate repairs at Guelph Dam, gate control improvements at Woolwich Dam, concrete repairs to Cambridge floodwalls. Carry out studies for improvements to flood control dike systems in Bridgeport and Brantford.
- Implement the Water Control Structures Asset Management Plan for GRCA flood control and flow augmentation dams.
- Operate and maintain 20 non-flood control dams, which are primarily for aesthetic, recreational, municipal fire suppression water supply, or municipal drinking water supply intake purposes.
- Develop and implement plans to decommission failing or obsolete dams.
- Ice management activities to help mitigate the impacts or respond to flooding resulting from ice jams.
- Develop and implement public safety plans for structures.



P&S #3 - Water Control Structures: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	1,480,249	1,441,000	1,770,000	329,000
Administration Expenses	52,664	29,200	49,200	20,000
Insurance	144,749	143,000	151,000	8,000
Property Taxes	172,192	170,700	175,700	5,000
Other Operating Expenses	458,892	344,800	344,800	-
Total OPERATING Expenditures	2,308,746	2,128,700	2,490,700	
Total CAPITAL Expenditures	3,104,861	1,500,000	3,000,000	1,500,000
TOTAL EXPENDITURES AND FUNDING TO RESERVES	5,413,607	3,628,700	5,490,700	1,862,000
<u>Funding</u>				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	2,599,350	2,593,350	2,785,350	(192,000)
Government Grants				
MNRF Transfer Payments	285,350	285,350	285,350	-
Provincial	1,396,600	700,000	1,450,000	(750,000)
Federal	11,236	-	-	
Funding From Reserves				
Water Control Structures/Water Mgmt Operating Reserve/AMP	988,361	50,000	970,000	(920,000)
TOTAL REVENUE AND FUNDING FROM RESERVES	5,280,897	3,628,700	5,490,700	(1,862,000)
Net Surplus/(Deficit)	(132,710)	-	-	-



P&S #4 - Resource Planning

(a) PLANNING - Regulation

This category includes costs and revenues associated with administering the Prohibited Activities, Exemptions and Permits Regulation made under the CA Act. This includes permit review, permit issuance, inspections, enforcement and follow-up, which may include defending appeals.

Specific Activities:

- Process about 800 permits each year related to development, alteration or activities that may interfere with the following types of regulated features:
 - hazardous lands;
 - valley lands, steep slopes;
 - wetlands including swamps, marshes, bogs, and fens;
 - any watercourse, river, creek;
 - floodplain;
 - the Lake Erie shoreline.
- The regulation applies to the development activities listed below in the areas listed above:
 - the construction, reconstruction, erection or placing of a building or structure of any kind;
 - any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure, or increasing the number of dwelling units in the building or structure;
 - site grading;
 - the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere.
- Maintain policies and guidelines to assist in the protection of people and property (i.e., Policies for the Administration of the Prohibited Activities, Exemptions and Permits Regulation).
- Enforcement of the Prohibited Activities, Exemptions and Permits Regulation and maintain compliance policies and procedures.
- Maintain natural hazards mapping in digital format to be integrated into municipal planning documents and Geographic Information Systems.

(b) PLANNING - Municipal Plan Input and Review

This program includes costs and revenues associated with reviewing Official Plans, Secondary and Community Plans, Zoning By-laws, Environmental Assessments, development applications and other proposals.



Specific Activities:

- Review municipal planning and master plan documents and recommend policies and designations for natural hazard lands including watercourses, floodplains, wetlands, slopes, shorelines, and hazard sites.
- Provide advice to municipalities regarding environmental assessments, and other proposals such as aggregate and municipal drain applications to ensure that all natural hazard concerns are adequately identified and that any adverse impacts are minimized or mitigated.
- Provide information and technical advice to Municipal Councils and Committees regarding development applications to assist in making wise land use decisions regarding protection of people and property from natural hazards.

P&S #4 – Resource Planning: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	2,062,348	2,403,000	2,435,000	32,000
Administration Expenses	251,364	221,900	257,900	36,000
Other Operating Expenses	266,832	54,700	54,700	-
Total OPERATING Expenditures	2,580,544	2,679,600	2,747,600	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,580,544	2,679,600	2,747,600	68,000
Funding (INCR)/DECR				
Municipal				
Municipal Apportionment (levy)	1,685,600	1,685,600	1,823,600	(138,000)
Self Generated				
Solicitor Enquiry Fees	52,620	80,000	70,000	10,000
Permit Fees	407,848	470,000	410,000	60,000
Plan Review Fees	451,374	444,000	444,000	-
TOTAL REVENUE	2,597,442	2,679,600	2,747,600	(68,000)
Net Surplus/(Deficit)	16,898	-	-	-



P&S #5 - Conservation Lands Management

Conservation Lands Management includes expenses associated with managing GRCA-owned lands.

Specific Activities:

- Acquire and manage significant wetlands and floodplain lands, e.g., the Luther Marsh Wildlife Management Area, the Keldon Source Area, the Bannister-Wrigley Complex, and the Dunnville Marsh.
- Manage “passive” conservation lands in order to conserve forests and wildlife habitat (Puslinch Tract in Puslinch, Snyder’s Flats in Bloomingdale, etc.). Some are managed through maintenance agreements with municipalities or private organizations (Chicopee Ski Club in Kitchener, Scott Park in New Hamburg, etc.)
- Develop and maintain extensive trail network on former rail lines owned by GRCA and municipalities (much of this is part of the Trans-Canada Trail network). The Grand River Conservation Foundation is one source of funding for the trails.
- Carry out forestry disease control, woodlot thinning and selective harvesting on GRCA lands in accordance with the Forest Management Plan while generating income from sale of timber. Income generated helps pay for future forest management activities.
- Carry out tree planting and other forest management programs on over 7,000 hectares of managed forests on GRCA-owned lands.
- Hazard tree management on GRCA-owned lands to protect people and property.
- Natural heritage management: carry out restoration and rehabilitation projects for aquatic and terrestrial ecosystems, e.g., species at risk and ecological monitoring on GRCA lands, and prescribed burn activities.
- Where appropriate, dispose of lands that have been declared surplus and continue to identify and plan for disposition of other surplus lands. Proceeds from future dispositions will be used for acquisition of “Environmentally Significant Conservation Lands” and for other core programs.



P&S #5 Conservation Lands Management: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	1,609,002	1,813,000	1,921,000	108,000
Administration Expenses	141,179	165,100	168,100	3,000
Insurance	61,025	60,000	65,000	5,000
Property Taxes	317,722	305,200	314,200	9,000
Other Operating Expenses	438,262	528,600	552,600	24,000
Total OPERATING Expenditures	2,567,190	2,871,900	3,020,900	
Total CAPITAL Expenditures				
Land Purchases/Land Sale Expenses	10,681	-	-	
Ecological Restoration	46,369	100,000	100,000	-
Total SPECIAL PROJECT Expenditures	57,050	100,000	100,000	
Forestry	198,000	-	-	
Land Sale Proceeds	1,745,835	-	-	
Total FUNDING to RESERVES	1,943,835	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	4,568,075	2,971,900	3,120,900	149,000
Funding (INCR)/DECR				
Municipal				
Municipal Apportionment (levy)	2,629,900	2,629,900	2,778,900	(149,000)
Municipal Other	9,841	-	-	
Government Grants				
Provincial	9,461	-	-	
Federal	3,146	-	-	
Self Generated				
Timber Sales	197,946	15,000	15,000	-
Land Sale Proceeds	1,745,835	-	-	
Donations - Foundation	53,617	127,000	127,000	-
Donations - Other	11,070	-	-	
Funding From Reserves				
Land Reserve (Demolitions/Land Sale Expenses)	10,681	100,000	100,000	-
Transition Reserve (Staffing)		100,000	100,000	-
TOTAL REVENUE	4,671,497	2,971,900	3,120,900	(149,000)
Net Surplus/ (Deficit)	103,422	-	-	-



P&S #6 - Source Protection Program

Drinking water Source Protection includes programs and services to carry out the GRCA’s duties as a Source Protection Authority under the Clean Water Act, 2006. The program includes updating and amending technical work and policies in Source Protection Plans for each of the four watersheds in the Lake Erie Source Protection Region, maintaining a multi-stakeholder Source Protection Committee, and reporting annually on implementation of the Source Protection Plans. The focus in 2024 continues to be completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures				
Compensation and Benefits	551,787	490,000	625,000	135,000
Administration Expenses	54,634	50,000	45,000	(5,000)
Other Operating Expenses	46,461	90,000	50,000	(40,000)
Water Budget - Technical Studies	168,043	204,000	60,000	(144,000)
TOTAL EXPENDITURES	820,925	834,000	780,000	(54,000)
Funding				(INCR)/DECR
Government Grants				
Provincial	820,925	834,000	780,000	54,000
TOTAL FUNDING	820,925	834,000	780,000	54,000
Net Surplus/(Deficit)	-	-	-	-



P&S #7 - General Operating Expenses

General operating expenses related to Office of the Chief Administrative Officer (CAO), communications, capital support, finance, payroll, human resources, health and safety, head office facility, insurance, and other administrative expenses that support the provision of programs and services and included in this group.

Specific Activities:

This category includes the following departments:

- Office of the CAO and Deputy CAO/Secretary-Treasurer
- Capital Support
- Finance
- Human Resources
- Payroll
- Health & Safety
- Strategic Communications
- Information Management and Innovation
- Office Services

In addition, this category includes expenses relating to:

- The General Membership
- Head Office Building
- Office Supplies, Postage, Bank fees
- Head Office Communication systems
- Insurance
- Audit fees
- Consulting, Legal, Labour Relations fees
- Health and Safety Equipment, Inspections, Training
- Conservation Ontario fees
- Corporate Professional Development
- General expenses

P&S #7 General Operating Expenses: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	2,296,603	2,441,000	2,490,000	49,000
Administration Expenses	399,840	460,000	478,000	18,000
Insurance	289,431	334,500	298,000	(36,500)
Other Operating Expenses	825,593	1,102,214	1,118,465	16,251
LESS: Recovery of Corporate Services Expenses	(62,353)	(70,000)	(70,000)	-
Total OPERATING Expenditures	3,749,114	4,267,714	4,314,465	
Interest Income	2,217,982	2,050,000	2,050,000	-
Stabilization Reserve-Category 1	230,566	-	-	-
Personnel Reserve	61,141	-	-	-
Building Reserve	116,000	-	-	-
Total FUNDING to RESERVES	2,625,689	2,050,000	2,050,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	6,374,803	6,317,714	6,364,465	46,751
Funding (INCR)/DECR				
Municipal				
Municipal Apportionment (levy)	3,310,888	3,310,888	3,338,888	(28,000)
Self Generated				
Investment Income	2,597,296	2,200,000	2,300,000	(100,000)
Miscellaneous	61,482	-	-	
Funding From Reserves				
Personnel	-	65,000	65,000	-
TOTAL REVENUE	5,969,666	5,575,888	5,703,888	(128,000)
Net Surplus/(Deficit)	(405,137)	(741,826)	(660,577)	(81,249)



P&S #8 - Watershed Services (Category 2)

The programs included under watershed services are subwatershed planning, conservation services, water quality, and watershed sciences and collaborative planning.

Specific Activities:

Subwatershed planning services

- Identify and recommend where subwatershed or watershed studies are needed.
- Review and provide input to subwatershed studies.
- Undertake subwatershed monitoring to support municipal studies under agreement.
- Networking with conservation and environmental management agencies and organizations, and advocating on a watershed basis.
- In 2025, subwatershed studies/monitoring are ongoing or planned in the Region of Waterloo (City of Kitchener, City of Cambridge, Township of Woolwich), City of Guelph and City of Brantford.

Conservation Services

- Deliver municipal and partnership cost-share programs to support private land stewardship action.
- Facilitate private land, municipal and community partner tree planting.
- Coordinate education and outreach activities to promote actions to improve water quality and watershed health.

Water Quality Programs

- Wastewater optimization.
- Support optimization of wastewater treatment plant operations through:
 - Knowledge sharing workshops;
 - Hands-on training;
 - Technical advice;
 - Delivering a recognition program.
- Provide technical support for municipal assimilative capacity studies, master plans for water and wastewater services.
- Engage the provincial and federal governments to develop programs to reduce nutrient loads in rivers and streams, and ultimately Lake Erie.
- Surface water quality monitoring, modelling, analysis, and reporting.
- Operate and maintain continuous water quality stations.
- Maintain a water quality database.
- Develop and maintain a water quality model.
- Analyze and report on groundwater and surface water quality and river health.



Watershed Sciences & Collaborative Planning

- Watershed and landscape scale science and reporting.
- Support cross-disciplinary integration and inform municipal watershed planning and water, wastewater, and stormwater master planning.
- Foster cross-municipal resource management:
 - Grand River Water Management Plan;
 - Water Managers Working Group.
- Liaise with provincial, federal agencies, non-governmental organizations.

P&S #8 Watershed Services (Category 2): How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	784,578	850,000	850,000	-
Administration Expenses	112,618	118,000	118,000	-
Other Operating Expenses	113,780	100,000	134,000	34,000
Total OPERATING Expenditures	1,010,976	1,068,000	1,102,000	
RWQP Grants	638,543	800,000	800,000	-
Waste Water Optimization Project	121,275	130,000	130,000	-
Species at Risk	91,001		70,000	70,000
Fresh Water Ecosystem Project	6,826		138,000	138,000
Water Management Plan (WQ)	-		90,000	90,000
Nature Smart Climate Solutions	84,834	85,000		(85,000)
Municipal Drain Studies	8,500			
Upper Blair Subwatershed Study	50,251	80,000	96,000	16,000
Total SPECIAL PROJECT Expenditures	1,001,230	1,095,000	1,324,000	
Stabilization Reserve-Category 2	36,769	-	-	
Total FUNDING to RESERVES	36,769	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,048,975	2,163,000	2,426,000	263,000
Funding (INCR)/DECR				
Municipal				
Memorandums of Understanding Apportionment	1,017,000	1,017,000	1,052,000	(35,000)
Municipal Other	709,884	930,000	946,000	(16,000)
Government Grants				
Other Provincial	121,275	130,000	220,000	(90,000)
Federal	200,816	85,000	208,000	(123,000)
Funding From Reserves				
Cambridge Desiltation Pond	-	1,000	-	1,000
TOTAL REVENUE	2,048,975	2,163,000	2,426,000	(263,000)
Net Surplus/ (Deficit)	-	-	-	-



P&S #9 - Burford Tree Nursery & Planting Services

The Nursery/Planting operations includes operation of the Burford Tree Nursery and sourcing and provision of stock and planting services to the public and other GRCA programs (i.e., Category 1 and 2 programs).

Specific Activities:

- Plant trees on private lands (cost recovery from landowner) and on GRCA lands.
- Operate Burford Tree Nursery to grow and supply native and threatened species.
- Source trees from external commercial nurseries.



How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	295,301	287,000	306,000	19,000
Administration Expenses	14,662	30,900	15,400	(15,500)
Other Operating Expenses	697,188	675,000	656,000	(19,000)
Total OPERATING Expenditures	1,007,151	992,900	977,400	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,007,151	992,900	977,400	(15,500)
				(INCR)/DECR
Funding				
Government Grants				
Federal	1,484	-	-	
Self Generated				
Burford Nursery	530,876	450,000	475,000	(25,000)
Landowner Contributions (Tree Planting)	256,856	230,000	230,000	-
Donations - Foundation	3,250			
TOTAL REVENUE	792,466	680,000	705,000	(25,000)
Net Surplus/(Deficit)	(214,685)	(312,900)	(272,400)	(40,500)



P&S #10 - Conservation Services (Special Projects)

Special projects under the conservation services program include special studies and evaluations, and events such as children's water festivals.

Specific Activities:

In 2025, efforts will focus on:

- Co-ordination of the Brantford-Brant Children's Water Festival.
- Mill Creek Rangers Program.

How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	7,807	27,000	28,000	1,000
Administration Expenses	3,236	33,200	36,200	3,000
Other Operating Expenses	757	22,000	22,000	-
Total OPERATING Expenditures	11,800	82,200	86,200	
Total CAPITAL Expenditures				
Mill Creek Rangers Program	39,282	35,000	40,000	5,000
Species at Risk	143	70,000	-	(70,000)
Waterloo Wellington Children's Water Festival	3,163	-	-	-
Heritage River Event	21,690	-	-	-
Great Lakes Agricultural Stewardship Initiative	668	-	-	-
Brant/Brantford Water Festival	38,573	45,000	45,000	-
Water Management Plan	-	-	10,000	10,000
Profit Mapping	29,101	35,000	-	(35,000)
Total SPECIAL PROJECT Expenditures	132,620	185,000	95,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	144,420	267,200	181,200	(86,000)
Funding (INCR)/DECR				
Municipal				
Municipal-Other	8,326	10,000	-	10,000
Government Grants				
Other Provincial	29,768	100,000	40,000	60,000
Federal	9,928	70,000	-	70,000
Self Generated				
Donations - Foundation	66,435	35,000	70,000	(35,000)
Donations - Other	15,000	-	15,000	(15,000)
Miscellaneous	-	-	-	-
Funding from Reserves				
Cambridge Desiltation/Transition Reserve	3,920	-	-	-
TOTAL REVENUE	133,377	215,000	125,000	90,000
Net Surplus/(Deficit)	(11,043)	(52,200)	(56,200)	4,000



P&S #11 - Outdoor Environmental Education

This category includes costs and revenues associated with the outdoor environmental education program, which includes five nature centre facilities. The outdoor environmental education program provides curriculum-based programs to about 30,000 students annually, as well as some community groups throughout the watershed.

Specific Activities:

- Provide hands-on, curriculum-based, outdoor environmental education school programs under agreements with four school boards in the watershed, as well as individual schools. Programs are delivered at five nature centres (Apps' Mill near Brantford, Taquanyah near Cayuga, Guelph Lake, Laurel Creek in Waterloo, Shade's Mills in Cambridge), as well as at schools, GRCA Conservation Areas and virtually.
- Provide community programs under agreements with third parties (i.e., watershed municipalities, etc.)
- Complete construction of a new nature centre facility within the Guelph Lake Conservation Area.



P&S #11-Outdoor Environmental Education: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation & Benefits	624,179	642,000	672,000	30,000
Administration Expenses	61,113	57,000	68,000	11,000
Other Operating Expenses	247,769	213,000	213,000	-
Total OPERATING Expenditures	933,061	912,000	953,000	
Guelph Lake Nature Centre	1,669,934	500,000	650,000	150,000
Total SPECIAL PROJECT Expenditures	1,669,934	500,000	650,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,602,995	1,412,000	1,603,000	191,000
Funding				
				(INCR)/DECR
Municipal				
Municipal-Other	412	-	-	-
Self Generated				
Donations - Foundation	1,429,408	500,000	-	500,000
Nature Centre Revenue - Schools	608,283	600,000	600,000	-
Nature Centre Revenue - Community	1,686	-	-	-
Funding from Reserves				
Transition Reserve	301,999	312,000	353,000	(41,000)
Land Sale Proceeds Reserve (GLNC)	261,207	-	650,000	(650,000)
TOTAL REVENUE	2,602,995	1,412,000	1,603,000	(191,000)
Net Surplus/(Deficit)	-	-	-	-



P&S #12 - Property Rentals

Property Leasing activities include residential, cottage lots, agricultural and other miscellaneous lease or licence agreements.

Specific Activities:

Leasing portfolio includes:

- 733 cottage lots at Belwood Lake and Conestogo Lake.
- 1,200 hectares of agricultural land.
- 8 residential units.
- Over 50 other lease/license agreements for use of GRCA lands.

How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	365,223	470,000	473,000	3,000
Administration Expenses	52,909	37,500	35,000	(2,500)
Other Operating Expenses	656,564	601,700	601,700	-
Total OPERATING Expenditures	1,074,696	1,109,200	1,109,700	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,074,696	1,109,200	1,109,700	500
<u>Funding</u> (INCR)/DECR				
Self Generated				
Belwood	1,063,904	1,066,000	1,087,000	(21,000)
Conestogo	1,280,457	1,276,000	1,302,000	(26,000)
Agricultural	267,175	250,000	270,000	(20,000)
Residential	115,535	110,000	115,000	(5,000)
Miscellaneous	395,049	336,000	376,000	(40,000)
Funding FROM Reserves				
Cottage Lot Program	16,000	-	-	
TOTAL REVENUE	3,138,120	3,038,000	3,150,000	(112,000)
Net Surplus/(Deficit)	2,063,424	1,928,800	2,040,300	(111,500)



P&S #13 - Hydro Production

This program generates revenue from 'hydro production'.

Specific Activities:

- Generate hydro from turbines in 4 dams, Shand, Conestogo, Guelph and Drimmie.

How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	69,123	70,000	70,000	
Other Operating Expenses	70,847	25,500	25,500	
Total OPERATING Expenditures	139,970	95,500	95,500	
General Capital	105,000	116,500	66,500	
Total FUNDING to RESERVES	105,000	116,500	66,500	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	244,970	212,000	162,000	-
<u>Revenue</u>				
				(INCR)/DECR
Government Grants				
Provincial	-	-	-	
Self Generated				
Hydro Production-Belwood	318,225	265,000	315,000	
Hydro Production-Conestogo	254,408	260,000	105,000	155,000
Hydro Production-Guelph	32,180	40,000	40,000	
Hydro Production-Elora	7,827	15,000	15,000	
TOTAL REVENUE	612,640	580,000	475,000	155,000
Net Surplus/(Deficit)	367,670	368,000	313,000	155,000



P&S #14 - Conservation Areas

These programs include costs and revenues associated with delivering recreational programs on GRCA lands and include the costs and revenues associated with day-use, camping, concessions, and other activities at GRCA active Conservation Areas.

Specific Activities:

- Operate 11 “active” Conservation Areas (8 camping and 3 exclusively day-use) and Luther Marsh Wildlife Management Area which are enjoyed by over 1.7 million visitors annually. These visitors also help generate significant spin-off revenues for the local economies.
- Offer camping, hiking, fishing, swimming, boating, picnicking, skiing and related facilities.
- Provide 2,200 campsites – second only to the provincial park system as a provider of camping accommodation in Ontario.
- Provide 700 seasonal camping sites at 7 different locations.
- Operate 2 large pools [1.85 acres (Canada’s largest outdoor pool) and 1.5 acres in size]
- Manage hunting programs at various sites.
- Employ over 230 students seasonally within the conservation areas.
- General repairs to Conservation Area buildings, boat launches, pools, electrical infrastructure, water infrastructure, and septic infrastructure.

Improving accessibility at Shade’s Mills CA with upgrades to trails, installation of an accessible beach mat, meditation grove and other amenities.



P&S #14 Conservation Areas: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	5,741,875	5,774,000	6,117,000	343,000
Administration Expenses	229,988	220,000	253,000	33,000
Property Tax	64,964	65,000	65,000	
Other Operating Expenses	4,126,993	3,723,000	4,105,000	382,000
Total OPERATING Expenditures	10,163,820	9,782,000	10,540,000	
Total CAPITAL Expenditures	2,193,994	2,000,000	2,000,000	
Conservation Area Reserve	838,000	-	-	
Total FUNDING to RESERVES	838,000	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	13,195,814	11,782,000	12,540,000	758,000
Funding (INCR)/DECR				
Government Grants				
Federal	83,068	-	-	
Self Generated				
Brant	1,451,206	1,175,000	1,300,000	(125,000)
Byng Island	1,159,760	1,100,000	1,050,000	50,000
Belwood Lake	408,290	375,000	375,000	
Conestogo Lake	637,636	600,000	600,000	
Elora Gorge	2,549,436	2,300,000	2,400,000	(100,000)
Elora Quarry	402,111	450,000	350,000	100,000
Guelph Lake	1,755,109	1,400,000	1,650,000	(250,000)
Laurel Creek	780,535	650,000	700,000	(50,000)
Pinehurst Lake	1,075,238	900,000	975,000	(75,000)
Rockwood	1,646,290	1,300,000	1,475,000	(175,000)
Shade's Mills	593,617	450,000	525,000	(75,000)
Total Fee Revenue	12,459,228	10,700,000	11,400,000	(700,000)
Donations-Foundation	16,220	-	-	
Donations - Other	-	-	-	
Miscellaneous Income (Luther)	64,508	71,000	71,000	
Funding From Reserves				
Gravel	-	1,000	-	1,000
Conservation Areas - Capital Projects	-	500,000	500,000	
TOTAL REVENUE	12,623,024	11,272,000	11,971,000	(699,000)
Net Surplus/(Deficit)	(572,790)	(510,000)	(569,000)	59,000



P&S #15 - Administrative Support (Category 3)

Administrative Support includes expenses related to finance, communications, capital support and other administrative expenses that support Category 3 programs and services.

How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	584,400	668,000	706,000	38,000
Administration Expenses	117,122	100,900	139,400	38,500
Insurance	207,894	208,500	208,500	-
Other Operating Expenses	170,213	240,000	240,000	-
LESS: Recovery of Corporate Services Expenses				
Total OPERATING Expenditures	1,079,629	1,217,400	1,293,900	
Stabilization Reserve-Category 3	282,665	-	-	
Total FUNDING to RESERVES	282,665	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,362,294	1,217,400	1,293,900	76,500
<u>Funding</u>				
Self Generated				
Miscellaneous	4,422	-	-	
TOTAL REVENUE	4,422	-	-	-
Net Surplus/(Deficit)	(1,357,872)	(1,217,400)	(1,293,900)	76,500

Supplementary Information (Information Management and Motor Pool)

1) INFORMATION MANAGEMENT & INNOVATION - COMPUTER CHARGES

The work of the IM&I Group includes wages, capital purchases and ongoing maintenance, and operation is funded through the Information Systems and Technology Reserve. The IS&T Reserve is



sustained through a charge back framework. A “Computer Charge” is allocated to the individual programs based on the number of users and the nature of system usage or degree of reliance on IM&I activities and services.

The **Information Management and Innovation** (IM&I) group leads GRCA’s information management activities; develops and acquires business solutions; and oversees investment in information and communications technology as detailed below:

Specific Activities:

- Develop and implement GRCA's long-term information management, information technology and communications plans.
- Assess business needs and develop tools to address requirements, constraints and opportunities. Acquire and implement business and scientific applications for use at GRCA. Manage information technology and business solutions implementation projects on behalf of GRCA, GRCF and the Lake Erie Source Protection Region.
- Develop, and implement GRCA’s Geographic Information Systems (GIS) technology and spatial data infrastructure. Manage GRCA’s water-related data. Create and maintain standards for the development, use and sharing of corporate data. Develop policies and implement tools to secure GRCA’s data and IT and communications infrastructure.
- Acquire, manage and support GRCA’s server, storage, network and personal computer infrastructure to support geographic information systems (GIS); flood forecasting and warning, including real-time data collection; database and applications development; website hosting; electronic mail; internet access; personal computing applications; and administration systems, including finance, property and human resources.
- Develop and operate a wide area network connecting 14 sites and campus style wireless point-to-multipoint networks at Head Office, Conservation Areas, Nature Centres and Flood Control Structures. Develop and operate an integrated Voice over IP Telephone network covering nine sites and 220 handsets. Support and manage mobile phones, smart phones and pagers. Develop, implement and maintain GRCA’s IM&I disaster recovery plan.
- Operate on-line campsite reservation and day-use systems with computers in 10 Conservation Areas. Provide computers and phone systems for use at outdoor education centres.
- Build and maintain working relationships with all other departments within GRCA. Develop and maintain partnerships and business relationships with all levels of government, Conservation Ontario, private industry and watershed communities with respect to information technology, information management, business solutions and data sharing.

2) VEHICLES AND EQUIPMENT – MOTOR POOL CHARGES

Motor Pool charges are allocated to the individual sections based on usage of motor pool equipment. Effectively, motor pool charges are included under administrative costs or other operating expenses, as applicable, on P&S #1 to #15.



Specific Activities:

- Maintain a fleet of vehicles and equipment to support all GRCA programs.
- Purchases of new vehicles and/or equipment.
- Disposal of used equipment.
- Lease certain equipment.

Information Management & Motor pool: How much does it cost and who pays for it?

	Actual 2024	Budget 2024	Budget 2025	Budget Change
				INCR/(DECR)
Expenditures				
Information Management				
Compensation and Benefits	1,176,446	1,329,000	1,394,000	65,000
Administrative Expenses	16,589	25,500	25,500	-
Software and Hardware Maintenance	198,824	187,500	187,500	-
Supplies and Services	47,233	54,000	54,000	-
Total OPERATING Expenditures	1,439,092	1,596,000	1,661,000	
Capital Expenses	385,964	300,000	300,000	-
LESS Internal Charges	(1,389,300)	(1,437,000)	(1,532,000)	(95,000)
NET Unallocated Expenses	435,756	459,000	429,000	(30,000)
Motor Pool				
Compensation and Benefits	296,321	321,000	330,000	9,000
Administrative Expenses	17,787	26,000	26,000	-
Insurance	66,805	63,000	63,000	-
Motor Pool Building and Grounds Maintenance	12,716	10,000	10,000	-
Equipment, Repairs and Supplies	454,908	336,000	336,000	-
Fuel	274,004	284,000	284,000	-
Total OPERATING Expenditures	1,122,541	1,040,000	1,049,000	
Capital Expenses	748,745	675,000	675,000	-
LESS Internal Charges	(1,436,516)	(1,300,000)	(1,400,000)	(100,000)
NET Unallocated Expenses	434,770	415,000	324,000	(91,000)
TOTAL EXPENDITURES	870,526	874,000	753,000	(121,000)



3) Grand River Conservation Authority Members (2025)

Region of Waterloo (including Cities of Kitchener, Waterloo, Cambridge and Townships of North Dumfries, Wellesley, Wilmot and Woolwich

Doug Craig (Cambridge), Mike Devine (Citizen), Jim Erb (Waterloo), Sue Foxton (North Dumfries), Gord Greavette (Citizen), Colleen James (Kitchener), Sandy Shantz (Woolwich), Natasha Salonen (Wilmot), Kari Williams (Kitchener), and Pam Wolf (Cambridge)

Regional Municipality of Halton

John Challinor II

Haldimand and Norfolk Counties

Dan Lawrence and Rob Shirton

City of Hamilton

Alex Wilson

County of Oxford

Bruce Banbury

City of Brantford

Gino Caputo and Kevin Davis

City of Guelph

Christine Billings and Ken Yee Chew

Townships of Amaranth, East Garafraxa, Southgate and Melancthon and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Lisa Hern

Municipality of North Perth and Township of Perth East

Jerry Smith

Township of Centre Wellington

Shawn Watters

Town of Erin, Townships of Guelph-Eramosa and Puslinch

Chris White

County of Brant

Brian Coleman and David Miller





Township of Central Frontenac

1084 Elizabeth Street, P.O. Box 89, Sharbot Lake, ON K0H 2P0
Tel: 613-279-2935 or 1-800-300-6851, Fax: 613-279-2422
www.centralfrontenac.com



March 6, 2025

The Honourable Doug Ford
Premier's Office, Room 281
Legislative Building, Queens Park,
Toronto, Ontario, M7A 1A1
Delivered via email: premier@ontario.ca

RE: U.S Tariffs on Canadian Goods.
Supporting the letter from Peterborough County dated February 5, 2025.

Please be advised that, at its regular meeting of Council held on February 11, 2025, The Corporation of the Township of Central Frontenac supported a resolution from Peterborough County, regarding U.S Tariffs on Canadian Goods.

The correspondence is attached for your consideration.

Motion #: 26-2025

THAT Council authorize staff to create a letter of support for the following correspondence received, #14 b;

AND FURTHER THAT the letters of support be sent to All Municipalities of Ontario, the Ontario Premier and the associated Provincial Ministers.

Kind Regards,

Cathy MacMunn AMCT ACST
Chief Administrative Officer/Clerk
cmacmunn@centralfrontenac.com

cc. Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, & All Municipalities of Ontario

CM/am



February 5, 2025

To Whom it May Concern,

Re: Proposed U.S. tariffs on Canadian Goods

Please note at their Regular meeting held on February 5, 2025, Peterborough County Council passed the following resolution:

Resolution No. 19-2025

Moved by Deputy Warden Senis
Seconded by Warden Clark

Whereas the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and

Whereas the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and

Whereas trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and



Whereas municipalities have traditionally treated all procurements from trade partners equally and fairly; and

Whereas municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces.

Therefore, be it resolved that, the County of Peterborough supports the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;

And that federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.

And that the CAO be directed to bring back a report detailing a temporary purchasing policy that integrates and addresses these concerns;

And that County Economic Development & Tourism Division be directed to implement a “Buy Local Peterborough County, Buy Canadian” campaign to encourage residents and businesses to purchase locally made and Canadian goods and services.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver



- Robin Jones, President, AMO and Mayor of Westport
- Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All provincial and territorial Premiers.
- All local MPs and MPPs,
- All Ontario Municipalities for their support.

Carried

Should you have any questions or concerns please contact Kari Stevenson, Director of Legislative Services/Clerk at kstevenson@ptbocounty.ca.

Yours truly,

Holly Salisko
Administrative Services Assistant – Clerk's Division/Planning
hsalisko@ptbocounty.ca

REGULAR COUNCIL MEETING

HELD
March 11th, 2025

2025-76

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS Canada and the United States have a shared history of friendship, respect and neighbourly relations;

AND WHEREAS Canada is a sovereign nation with a peaceful history of self-governance dating to its Confederation in 1867;

AND WHEREAS the Canadian identity is marked by a deep-rooted pride in its heritage and culture founded by French and British settlement, enriched by Indigenous culture and traditions and by more than a century and a half of multi-cultural immigration;

AND WHEREAS Canada has significant global standing, consistently supporting its allies, including the United States, in global conflicts such as two world wars, and wars in Korea and Afghanistan; and in international coalitions and in being consistently recognized as among the top countries in the world for quality of life;

AND WHEREAS newly elected President Donald Trump has suggested that with the use of economic force such as tariffs, Canada should become the 51st state of the United States;

AND WHEREAS President Trump, has now imposed tariffs on imports from Canada that will have a significant detrimental impact on the economic stability in both countries;

AND WHEREAS federal and provincial leaders are encouraging Canadians to buy Canadian, at the same time as it seeks to remove inter-provincial trade barriers within Canada;

AND WHEREAS municipalities have significant purchasing power through capital and infrastructure programs and can assist in the effort to combat tariffs and support Canadian businesses by their procurement of Canadian products and services;

AND WHEREAS municipalities have traditionally been prevented by trade agreements and legislation from giving preference to the purchase of Canadian products and services;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of East Ferris categorically rejects any efforts by President Trump or any others to undermine the sovereignty of Canada, and we stand united with our provincial and federal leaders for a Canada that remains strong, free, independent, and characterized by peace, order, and good government;

AND FURTHERMORE that Council endorses the federal and provincial call to action to buy Canadian and therefore remove any impediments to municipalities preferring to engage Canadian companies for products and services when appropriate and feasible;

AND FURTHERMORE that Council encourages the provincial and federal governments to remove trade barriers between provinces in support of Canadian businesses;

AND FURTHERMORE that the CAO be directed to prepare a report detailing a temporary purchasing policy that integrates and addresses these concerns;

AND FURTHERMORE that this resolution be forwarded to Prime Minister Justin Trudeau, Ontario Premier Doug Ford, Nipissing-Timiskaming MP Anthony Rota, Nipissing MPP Vic Fedeli, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, Ontario Good Roads Association, Federation of Northern Ontario Municipalities, the Federation of Canadian Municipalities and all Ontario municipalities.

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2025-76 passed by the
Council of the Municipality of East Ferris
on the 11th day of March, 2025.



Kari Hanselman, Dipl. M.A.
Clerk

**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
RESOLUTION**

Regular Meeting

Resolution: 2025-28
Date: February 12, 2025

Moved By: Councillor Lennox
Seconded By: Councillor Annable

THAT the Council of the Township of North Dundas supports resolution No. 254/2024 from the Township of South Stormont passed on December 18, 2024 requesting that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead; AND FURTHER that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.

Carried

APPLICATION FOR ZONING BY-LAW AMENDMENT

To: Mayor Todd Kasenberg & Municipality of North Perth Council
Prepared by: Moira Davidson, Senior Policy Planner
Date: March 24, 2025
File: ZN2-2025
Attachments: By-law
Schedule

THAT North Perth Council **receives** the report dated March 24, 2025, entitled Zoning By-law Amendment ZN2-2025, submitted on behalf of the Municipality of North Perth, affecting all areas within the Municipality of North Perth; and

THAT North Perth Council hold a Statutory Public Meeting pursuant to Section 34 of the Planning Act, with respect to Zoning By-law Amendment ZN2-2025; and

THAT North Perth Council **APPROVES** Zoning By-law amendment ZN2-2025 submitted on behalf of the Municipality of North Perth, affecting all areas within the Municipality of North Perth.

Proposal

The proposed housekeeping amendment to the North Perth Zoning By-law has been initiated by the Municipality of North Perth to consider changes to the Zoning By-law that amend definitions and update provisions to be consistent with Provincial legislation enacted under the Planning Act and the Provincial Planning Statement, 2024.

The proposed changes to the Zoning By-law include changes relating to accessory buildings, parking access, additional dwelling units, and other zoning regulations. Many of the revisions are minor in nature and serve to clarify and strengthen the interpretation and implementation of the Zoning By-law. Other proposed revisions include text changes to definitions and updates to wording within provisions to comply with current Provincial legislation. The proposed changes affect Sections 3, 5, 6, 7, 8, 9, 11 and 35. A summary of the proposed changes are detailed in the following tables.

Table 1: Proposed Amendments for Section 3

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>3.45 Day Nursery means a premise that receives more than five children who are not of common parentage, primarily for the purpose of providing temporary care and/or guidance, for a continuous period not exceeding 24 hours, where the children are: (a) Under eighteen years of age in the case of a day nursery for children with a development handicap; and (b) Under ten years of age in all other cases; but does not include, part of a public school, separate school, private school or a school for developmentally handicapped children under the Education Act.</p>	<p>Amend definition of Day Nursery or Day Care Centre as current definition uses outdated terminology</p>	<p>Day Nursery or Day Care Centre means a place that is licensed pursuant to the Day Nurseries Act, R.S.O. 1990, c.D.2, as amended (the “Day Nurseries Act”), in which more than five children who are not of common parentage are provided with temporary care, protection and supervision for a continuous period not exceeding 24 hours.</p>
<p>3.53.17 Dwelling, Supplementary Farm means a non-permanent dwelling (e.g. mobile home) as described by Sections 5.5.6.1 and 5.5.6.2 of the County of Perth Official Plan, for which an agreement has been reached with the municipality covering such matters as the occupancy and the duration of the unit.</p>	<p>Recommend removal as definition no longer in compliance with Additional Residential Unit permissions of O.Reg. 299/19</p>	<p>N/A</p>
<p>3.56.1 Dwelling Unit, Primary means a permanent self-contained residential unit within the main building of a property and which constitutes the principal non-farm use of a property containing a second dwelling unit.</p>	<p>Amend definition of Dwelling Unit, primary to align with Planning Act definition of Primary Residential Unit under O.Reg. 299/19</p>	<p>Residential Unit, Primary means the primary residential unit in a detached house, semi-detached house or rowhouse where the house is situated on a parcel of land containing an additional residential unit.</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>3.56.2 Dwelling Unit, Second means a permanent self-contained residential unit with kitchen and bathroom facilities, that is accessory to a primary dwelling unit and that has an independent entrance directly to the outside or through a common vestibule.</p>	<p>Amend definition of Dwelling Unit, Second to Additional Residential Unit to conform with O.Reg. 299/19</p>	<p>Residential Unit, Additional means a self-contained set of rooms located in a building or structure intended for use as a residential premises with kitchen and bathroom facilities exclusive to the unit, that is accessory to a primary residential unit and has an independent entrance directly to the outside or through a common vestibule.</p>
<p>3.75 Garage, Attached means a private garage located on the same lot as a dwelling, attached to that dwelling by a common wall and/or common roof structure, and which is designed for the sheltering of private passenger motor vehicles of the occupants of the dwelling and the storage of household equipment. An attached garage does not include a carport. No facilities for the repairing or servicing of motor vehicles for remuneration or for commercial use shall be permitted in an attached garage. For the purpose of determining front yard, rear yard, and side yard setbacks, an attached garage shall be considered as part of the main building.</p>	<p>Add requirement to definition to specify that garages must have street access</p>	<p>Garage, Attached means a private garage located on the same lot as a dwelling by a common wall and/or common roof structure, which provides motor vehicle access to and from a street, and which is designed for the sheltering of private passenger motor vehicles of the occupants of the dwelling and the storage of household equipment. An attached garage does not include a carport. No facilities for the repairing or servicing of motor vehicles for remuneration or for commercial use shall be permitted in an attached garage. For the purpose of determining front yard, rear yard, and side yard setbacks, an attached garage shall be considered as part of the main building.</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>3.76 Garage, Detached means a private garage which is accessory to a permitted dwelling, located on the same lot as the dwelling, is a separate building that is fully enclosed, and which is designed for the sheltering of private passenger motor vehicles of the occupants of the dwelling and the storage of household equipment. A detached garage does not include a detached carport. No facilities for the repairing or servicing of motor vehicles for remuneration or for commercial use shall be permitted in a detached garage. For the purpose of determining front yard, rear yard, and side yard setbacks, a detached garage shall be considered an accessory building.</p>	<p>Add requirement to definition to specify that garages must have street access</p>	<p>3.76 Garage, Detached means a private garage which is accessory to a permitted dwelling, located on the same lot as the dwelling, is a separate building that is fully enclosed, which provides motor vehicle access to and from a street, and which is designed for the sheltering of private passenger motor vehicles of the occupants of the dwelling and the storage of household equipment. A detached garage does not include a detached carport. No facilities for the repairing or servicing of motor vehicles for remuneration or for commercial use shall be permitted in a detached garage. For the purpose of determining front yard, rear yard, and side yard setbacks, a detached garage shall be considered an accessory building.</p>
<p>3.116 Mobile Home means a prefabricated dwelling unit designed and intended to be transported or portable for Movement from site to site, and includes enclosed additions thereto not exceeding 9.20 sq. metres (100 sq. feet).</p>	<p>Recommendation to permit any home meeting CSA Z240 Mobile Home Standards</p>	<p>3.116 Mobile Home means any dwelling unit designed, built and/or manufactured to be transported or portable for movement from site to site, in accordance with the Requirements for a Mobile Home, CAN/CSA-Z240, in the applicable section of the Ontario Building Code, to the satisfaction of the Chief Building Official. For the purposes of this By-law, a Mobile Home includes enclosed additions thereto not exceeding 10 m² (108 ft²).</p>

Table 2: Proposed Amendments for Section 5

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>5.1.3 <u>Location and Size</u> (f) Not be structurally attached to the main building in any way, except for unenclosed decks and/or steps. Accessory buildings and structures shall be located a distance of not less than 1 m (3.3 ft.) from the main building.</p>	<p>Amend to align with requirements of O.Reg. 299/19 which requires structures with additional residential units to be located 4m from the main building and separate out unrelated statements into 2 separate provisions.</p>	<p>5.1.3 <u>Location and Size</u> (f) Not be structurally attached to the main building in any way, except for unenclosed decks and/or steps; and, (g) Shall be located a distance of not less than 1 m (3.3 ft) from the main building, except for accessory buildings and structures that include an additional residential unit where such accessory building or structure shall be separated from the main building by a minimum distance of 4 m (13.2 ft).</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>5.1.4 <u>Second Dwelling Units within Main Buildings</u> Second dwelling units are permitted within any detached dwelling, semi-detached dwelling unit, or row or townhouse dwelling unit, on an individual lot; or within any building accessory to such a dwelling unit and on the same lot as the dwelling unit, subject to the regulations of the particular zone in which it is located, and provided that:</p> <p>(a) No more than one second dwelling unit associated with any primary dwelling unit;</p> <p>(b) Unless it is within the Agricultural Zone, the primary dwelling unit is the only dwelling unit on the lot (including temporary dwellings);</p> <p>(c) The total floor area of the second dwelling unit is less than that of the primary dwelling unit and does not exceed 125 m² (1,345 ft²);</p> <p>(d) The building exterior of any second dwelling unit within a main building is not significantly different or distinct from the rest of the structure;</p> <p>(e) The primary dwelling unit is not located within hazardous lands (e.g. within areas subject to flood or erosion hazards or hazardous sites);</p> <p>(f) That parking requirements of Section 5.18 are met;</p> <p>(g) The applicable minimum lot area requirement is met; and</p> <p>(h) It does not contain a home occupation.</p>	<p>Replacement of “Second Dwelling unit” with “Additional Residential Unit”, align provisions and title with permissions for up to 3 units per lot, removal of floor area minimum requirements, and addition of one parking space per additional residential unit, in line with permissions of O.Reg. 299/19. Removal of (d) due to subjectivity.</p>	<p>5.1.4 <u>Additional Residential Units within the Same Building or Structure as the Primary Residential Unit</u></p> <p>Additional residential units are permitted within any detached dwelling, semi-detached dwelling unit, or row or townhouse on a parcel of land on which residential use, other than ancillary residential use is permitted, provided that:</p> <p>(a) No more than 2 additional residential units are permitted in the same building or structure as the primary residential unit and the combined total of the primary residential unit and additional residential units does not exceed 3 units on a lot;</p> <p>(b) The primary residential unit is not located within hazardous lands (e.g. within areas subject to flood or erosion hazards or hazardous sites);</p> <p>(c) 1 parking space is provided for each additional residential unit;</p> <p>(d) The applicable minimum lot area requirement is met; and,</p> <p>(e) The additional residential unit does not contain a home occupation.</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p><u>5.1.5 Second Dwelling Units within Accessory Buildings</u> Second dwelling units located within an accessory building must meet the following regulations:</p> <p>(a) If located within a new building, it must meet the location and size requirements of Section 5.1.3;</p> <p>(b) Where the accessory building does not meet the yard requirements applicable to the main building, planting strips in accordance with Section 5.22 are required;</p> <p>(c) The total floor area of the second dwelling unit is less than that of the primary dwelling unit and does not exceed 125 m² (1,345 ft²);</p> <p>(d) The expansion of an accessory building containing a second dwelling is only permitted for agricultural uses;</p> <p>(e) The second dwelling unit must be within 45 m (148 ft.) of the primary dwelling unit; and</p> <p>(f) The second dwelling unit must meet MDS 1 requirements or be no closer to the neighbouring livestock facility than the primary dwelling unit.”</p>	<p>Replace “Second Dwelling unit” with “Additional Residential Unit”; align provisions with permissions for only one ARU in an accessory building remove floor area minimum and expansion limitations for ARU’s; require one parking space for ARU’s, in line with permissions of O.Reg. 299/19. Reword (b) to align with current interpretation of setback requirements for additional residential units in accessory structures.</p>	<p><u>5.1.5 Additional Residential Units within Accessory Buildings</u> Additional residential units located within any building or structure accessory to a detached dwelling, semi-detached dwelling unit, or row or townhouse must meet the following regulations:</p> <p>(a) If located within a new building, it must meet the location and size requirements of Section 5.1.3;</p> <p>(b) The accessory building or structure in which the additional residential unit is located must meet the yard setback requirements of the underlying zone where the primary residential unit is located;</p> <p>(c) The additional residential unit must be at least 4 m from and no further than 45 m (148 ft) of the building or structure where the primary residential unit is located;</p> <p>(d) The accessory building or structure is not located within hazardous lands (e.g. within areas subject to flood or erosion hazards or hazardous sites); and,</p> <p>(e) The additional residential unit must meet MDS 1 requirements or be no closer to the neighbouring livestock facility than the building or structure where the primary residential unit is located.</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>5.16 One Dwelling on One Lot Not more than one (1) dwelling unit shall be permitted on a lot, except as permitted specifically by other provisions of this By-law. Two or more dwellings shall be permitted on one lot in cases where one lot (containing a dwelling(s)) legally merges with an adjoining lot, containing a dwelling(s), to form one larger lot containing two or more dwellings.</p> <p>5.16.1 An additional dwelling unit may be permitted to provide temporary accommodation during the construction/renovation of the (new) principal dwelling (e.g. the original dwelling may remain on the property until the new replacement dwelling is constructed.). No additional dwelling unit shall be permitted until the landowner has signed an affidavit covering such matters as the removal/demolition of one of the dwelling units, as well as a deposit with the Municipality of North Perth, which deposit shall be returned when the demolition of the existing dwelling/or when the renovation of the existing dwelling is completed.</p>	<p>Recommend removal of provisions to be consistent with Section 35(1) of the Planning Act</p>	<p>N/A</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>5.18.2 <u>Ingress and Egress</u> Access to parking spaces required by this By-law must be provided by an unobstructed driveway with a width between 3.0 m and 9.1 m. Notwithstanding this requirement, industrial and commercial uses may have driveways up to 14 m wide. Each lot may have one driveway, with the maximum number of driveways based on the total length of lot lines bordering a public road. < 20 m One driveway maximum 20 - 40 m Two driveways maximum > 40 m Two driveways plus one for every additional 30 m</p>	<p>Amend to restrict residential uses to a single driveway</p>	<p>5.18.2 <u>Ingress and Egress</u> In the R1, R2, R3 and R4 zones, a maximum of 1 driveway access is permitted per residential lot. In all other zones, the maximum number of driveways serving a lot shall be based on the total length of lot lines bordering a public road in accordance with the following: < 20 m 1 driveway maximum 20 - 40 m 2 driveways maximum > 40 m 2 driveways plus 1 for every additional 30 m</p>
<p>5.18.5 <u>Parking Space Access</u> All required parking spaces, except those required for single-detached dwelling, semi-detached dwellings, duplex dwellings, street front townhouse dwellings, and converted dwellings (to a maximum of two dwellings) must be independently accessible and arranged such that vehicles are not required to reverse onto a public road. Tandem parking spaces are only counted towards the required number of parking spaces where both spaces serve the same dwelling unit. Accessible parking spaces are not required for buildings containing four or fewer dwelling units.</p>	<p>Amend to add Additional Residential Unit as an exception for independently accessible spaces and permit tandem parking for additional residential units</p>	<p>5.18.5 <u>Parking Space Access</u> All required parking spaces, except those required for single-detached dwelling, semi-detached dwellings, duplex dwellings, street front townhouse dwellings, additional residential units, and converted dwellings must be independently accessible and arranged such that vehicles are not required to reverse onto a public road. Except where provided to accommodate additional residential unit(s), tandem parking spaces are only counted towards the required number of parking spaces where both spaces serve the same dwelling unit. Accessible parking spaces are not required for buildings containing 4 or fewer dwelling units.</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>5.24 Prohibited Uses (a) (v) Except as specifically permitted in an Agricultural Zone or elsewhere in this By-law, no person shall, in any zone, keep or raise any livestock, bird, reptile, or wild animal including any tamed or domesticated wild animal. This provision shall not prevent the keeping of not more than three (3) household pets (e.g. cats and dogs) on one lot provided that dangerous reptiles or animals shall not constitute household pets;”</p>	<p>Remove animals and exotic animals from prohibited uses, but maintain ability to regulate livestock. The Zoning By-law is not equipped to regulate animals as no permission to regulate animals under Planning Act. Regulation of animals is covered by the North Perth animal control by-law</p>	<p>5.24 Prohibited Uses (a) (v) Except as specifically permitted in an Agricultural Zone or elsewhere in this By-law, no person shall, in any zone, keep or raise any livestock.</p>

Table 3: Proposed Amendments for Section 6

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>6.2 Permitted Buildings and Structures (a) Farm buildings and structures, including: iii) iii) for farm lots of at least 30 hectares (74 acres), one supplementary farm dwelling in accordance with Section 3.</p>	<p>Recommend removal of this policy based on the overarching permissions for 3 dwelling units per property as of right under the planning act</p>	<p>N/A</p>

<p>6.3.3 <u>Yard Requirements, Minimum</u> 6.3.3.1 For livestock facilities, the minimum front, rear and side yards shall be established by the Minimum Distance Separation II formula (MDS II), but shall not be less than 18 metres (60 feet). 6.3.3.2 For other permitted buildings and structures, including buildings and structures accessory to an agricultural use (including grain bins less than 12 metres in height); the minimum front, rear, and exterior side yards are 18 metres (60 feet) and the minimum interior side yard is 4.5 metres (15 feet).</p>	<p>Recommendation to change minimum yards to align with Minor Variance applications and Zoning By-law amendment applications approved within the last 10 years</p>	<p>6.3.3 <u>Yard Requirements, Minimum</u> 6.3.3.1 For livestock facilities, the minimum front, rear and side yards shall not be less than: Front Yard Depth: 15 m Rear Yard Depth: 15 m Interior Side Yard Width: 15 m Exterior Side Yard Width: 15 m 6.3.3.2 Other permitted buildings and structures, including buildings and structures accessory to an agricultural use (including grain bins less than 12 m in height), the minimum front, rear and side yards shall not be less than: Front Yard Depth: 15 m Rear Yard Depth: 7.5 m Interior Side Yard Width: 4.5 m Exterior Side Yard Width: 15 m</p>
--	--	--

Table 4: Proposed Amendments for Section 7

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>7.2.5 <u>Exterior Side Yard, Minimum</u> 6 m (20 ft)</p>	<p>Recommendation to change minimum exterior side yard width to align with Minor Variance applications and Zoning By-law amendment applications approved within the last 10 years</p>	<p>7.2.5 <u>Exterior Side Yard Width (minimum)</u> 4.25 m</p>
<p>REMOVED BY BY-LAW 1-2017 7.2.8 <u>Lot Coverage, Maximum</u> 40%</p>	<p>Recommendation to change lot coverage to align with Minor Variance applications and Zoning By-law amendment applications approved within the last 10 years and delete incorrect removal reference of "REMOVED BY BY-LAW 1-2017".</p>	<p>7.2.8 <u>Lot Coverage (maximum)</u> 45 %</p>

Table 5: Proposed Amendments for Section 8

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
8.2.5 <u>Exterior Side Yard, Minimum</u> 6 m (20 ft)	Recommendation to change minimum exterior yard width to align with Minor Variance applications and Zoning By-law amendment applications approved within the last 10 years	8.2.5 <u>Exterior Side Yard Width (minimum)</u> 4.25 m

Table 6: Proposed Amendments for Section 9

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
9.2.2 <u>Lot Area, Minimum</u> (a) Interior Lot 13.71 m (45 ft) (b) Corner Lot 16.76 m (55 ft.)	Replace 'area' with 'frontage'. Incorrectly reads 'Lot Area', which is covered by 9.2.1. Should read 'Lot Frontage'	9.2.2 <u>Lot Frontage, Minimum</u> (a) Interior Lot 13.7 m (45 ft) (b) Corner Lot 16.7 m (55 ft)
9.2.5 <u>Exterior Side Yard, Minimum</u> 6 m (20 ft.)	Recommendation to change exterior side yard minimum to align with approved Minor Variance/Zoning By-law amendment applications approved within the last 10 years	9.2.5 <u>Exterior Side Yard Width (minimum)</u> 4.25 m

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
9.5.1 <u>Number of Dwelling Units, Maximum 2</u> dwelling units	Amend Converted Dwelling Permissions to conform with Planning Act and O.Reg. 299/19 changes	9.5.1 <u>Number of Dwelling Units, Maximum 3</u> dwelling units
9.5.6 <u>Exterior Side Yard, Minimum 6 m (20 ft.)</u>	Recommendation to change exterior side yard minimum to align with approved Minor Variance/Zoning By-law amendment applications approved within the last 10 years	9.5.6 <u>Exterior Side Yard Width (minimum) 4.25 m</u>
9.5.9 <u>Lot Coverage, Maximum 40%</u>	Recommendation to change lot coverage maximum to align with approved Minor Variance/Zoning By-law amendment applications approved within the last 10 years	9.5.9 <u>Lot Coverage (maximum) 45 %</u>

Table 7: Proposed Amendments for Section 11

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Action
<p>11.1 Permitted Uses, Buildings, and Structures (a) Row or townhouse dwellings; (b) Apartment dwellings; (c) Cluster Housing Dwellings; (d) Street-Front Townhouse Dwellings; (e) Stacked Townhouses; (f) One converted dwelling on one lot, containing more than four dwelling units; (g) One boarding or lodging house, containing more than four guest rooms; (h) A home occupation, in accordance with Section 3; (i) A park, in accordance with Section 28; (j) Accessory uses, buildings, and structures, in accordance with Sections 3 and 5.</p>	<p>Perceived issue and comment from a member of the Public that (a) the Converted Dwelling Provisions and Cluster Housing Dwelling Provisions and (b) the Row and Townhouse Dwelling Provisions are in conflict.</p>	<p>Not appropriate for matter to be reviewed and/or resolved within the Housekeeping review. Comment has been filed and matter to be further researched and addressed during Comprehensive Review.</p>

Table 8: Proposed Corrections for Section 11

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>11.6.20 R5-18 (a) Location: Part of Lot 19, Registered Plan 487 (Wallace Ward) (b) Notwithstanding any provision of the By-law to the contrary, for lands located in the “R5-20” zone as shown on Key Map 26 of Schedule “A” to By-law No. 6-ZB-1999 the minimum lot frontage shall be 20.8 metres (68 ft.). (c) All other provisions of this By-law, as amended, shall apply.</p>	<p>Correct site-specific provision numbering from R5-18 to R5-20, as approved through By-law No. 15-2022.</p>	<p>11.6.20 R5-20 (a) Location: Part of Lot 19, Registered Plan 487 (Wallace Ward) (b) Notwithstanding any provision of the By-law to the contrary, for lands located in the “R5-20” zone as shown on Key Map 26 of Schedule “A” to By-law No. 6-ZB-1999 the minimum lot frontage shall be 20.8 metres (68 ft.). (c) All other provisions of this By-law, as amended, shall apply.</p>

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>New section to follow 11.6.28 as a result of OLT-23-000847 decision.</p>	<p>Consolidate OLT-23-000847 decision into Zoning By-law, as added by By-law. No. 83-2023. Further, amend numbering of site-specific provision from 11.6.20 R5-20 to 11.6.29 R5-29. Due to the passing of time and consolidations since the approval of OLT-23-000847 decision, R5-20 has since been utilized and incorporated into By-law 6-ZB-1999, requiring OLT-23-000847 decision to be incorporated as R5-29.</p>	<p>11.6.29 R5-29 (a) Location: South Part Lots 7 and 8, Plan 152, N/S Main St, Listowel Ward, (555 Main Street West); (b) Minimum front yard depth of 4.4 m; (c) Minimum interior side yard width of 2.4 m; (d) Minimum rear yard depth of 4.6 m; (e) Maximum building height of 12 m; and (f) Maximum of eight (8) dwelling units on the subject lands; and (g) Any addition that is erected must be constructed so as to fit in with the character and design of the existing cluster dwelling. Additionally, the only permitted use shall be two (2) cluster housing dwellings with up to a maximum of six (6) dwelling units within the existing building located along the southeasterly portion of the site and a maximum of two (2) dwelling units within the existing building located along the northwesterly portion of the site.</p>

Table 9: Proposed Corrections for Section 35

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Wording
<p>35.3.6 –h6 (a) Location: Park Lot 7, Plan 290 and Lots 4 & 5 of Plan 487 (Wallace Ward) (b) Prior to the removal of the “-h6” provisions as established by this Bylaw, the owner of the land within the “-h6” zone shall enter into a Consent Servicing Agreement with the Municipality of North Perth and provide confirmation that Walton Avenue has been extended along the full length of the zoned area and has been opened as a public roadway. (c) All other provisions of By-law No. 6-ZB-1999, as amended, shall apply.</p>	<p>Remove Special Provision, as per lift of the hold</p>	<p>N/A</p>
<p>35.3.7 -h8 (a) Location: Part Lot 1 & 2, Concession 13 South, Wallace Ward (6657 Line 93) (b) Prior to the removal of the “-h8” zone shall submit: A stage 1 Archaeological Assessment; and if identified as necessary through the Archaeological Assessment process, a stage 2-4 Archaeological Assessment(s). The holding symbol “-h8” can be removed once the owners submit an Archaeological Assessment completed by a qualified archaeologist to both the Municipality of North Perth and the Ontario Ministry of Tourism, Culture, and Sport. (c) All other provisions of By-law No. 6-ZB-1999, as amended, shall apply.</p>	<p>Remove Special Provision, as per lift of the hold</p>	<p>N/A</p>

Table 10: Proposed Amendments for Schedule A – Key Maps

Current 1999 By-law (as amended)	Issue & Proposed Amendment	Recommended Revision
Schedule A – Key Map 31	Land known municipally as 555 Main Street West, Listowel to be rezoned from R-4 to R5-29.	See attached Schedule A.
Schedule A – Key Maps	Key Maps currently identify Minor Variance applications. A Minor Variance permits something notwithstanding the requirements of a Zoning By-law, whereas a Zoning By-law Amendment changes the zoning (and zone mapping) of a property. Only Zoning By-law amendments should change Key Maps and should be indicated on Schedule A Key Maps.	Complete review of all Schedule A Key Maps to be completed during the proposed Comprehensive Review of the North Perth Zoning By-law.

Public Consultation

Public notice was posted in local newspapers on February 13, 2025 and circulated to relevant public agencies on March 4, 2025 for a 20-day period in accordance with Planning Act regulations for a Zoning By-law amendment.

At the time of writing this report, comments were received from the Grand River Conservation Authority (GRCA) and the Bluewater Recycling Association (BCA) indicating no objection to the application. One comment letter was also received from a member of the public identifying comments of concern related to conflicting residential land uses.

The provisions and related comments of concern identified within the above mentioned comment letter have been included in Tables 1 to 10. Where appropriate for inclusions within a Housekeeping Amendment, changes have been recommended; where further background research is warranted in relation to planning trends and best practices, it is recommended that these items of concern be reviewed during a future comprehensive review of the Zoning By-law.

Planning Analysis

The Municipality of North Perth Zoning By-law was passed by Council in 1999 and approved by the Ontario Municipal Board November 16, 1999. Housekeeping amendments were subsequently approved by Council in 2001, 2002, 2005, 2006, 2008, 2009, 2014, 2016, 2020, and 2021, whereby a number of changes were incorporated into the By-law addressing errors and omissions, as well as minor zoning provision amendments that served to improve the functionality of the by-law. Since the most recent housekeeping amendment, additional items have been identified by County Planning and Municipal Building staff that should be addressed to provide improved clarity and consistency within the By-law.

Further to items identified by Staff, there have been a number of provincial policy changes that need to be addressed within the Zoning By-law. The Province has introduced over 10 bills in the last 3 years addressing matters of land use planning, development and municipal regulatory powers. The proposed housekeeping amendment is proposing to bring the Zoning By-law into conformity with provincial policy, including, but not limited to, the Planning Act, Bill 109, Bill 23, and Bill 97.

Housekeeping amendments are an important part of good planning practice. Undertaking housekeeping amendments improves the usability, consistency and effectiveness of the By-law by ensuring the text is accurate and that recent interpretive decisions are reflected in the documents. It is the opinion of Planning staff that the proposed housekeeping amendments detailed in Tables 1 to 10 are minor in nature and can be broken down into 5 different categories:

Definitions

Proposed provisions within Section 3 include the addition or amendment of definitions therein. There are corrections to remove or amend provisions that does not comply with provincial legislation, correct formatting errors or increase clarity for ease of interpretation, and to create more permissive stipulations to make more efficient use of land within rural and settlement areas.

Changes to Reflect Council Decisions

Over the past 10 years, staff have noticed similarities in the type of relief granted by approved Minor Variances and Zoning By-law amendments. This similar relief on such a regular basis has, over time, established new development standards for certain provisions. As such, it is recommended that amendments be made to the Zoning By-law to align with these established development standards and alleviate the need for like-minded applications.

Since the last Housekeeping Amendment, North Perth Council has also adopted various by-laws under the Municipal Act, such as the North Perth Animal Control By-law. Where such separate by-laws exist and have been adopted by North Perth Council, duplications of such provisions within the North Perth Zoning By-law have been removed to allow for the appropriate by-law, under the Municipal Act or other legislation, to provide the regulatory framework separate from the Zoning By-law.

Text Duplications and Section Reference Errors

A number of the proposed amendments pertain to text duplications that require minor changes to text or incorrect section references. Over time, as the Zoning By-law is updated and different sections are added and deleted, it is not uncommon for duplications and errors to occur. The proposed housekeeping amendments related to such errors serve to ensure the appropriate sections and provisions are reflected. These proposed changes are administrative in nature and have no impact on the provisions of the Zoning By-law.

Changes to Reflect Ontario Land Tribunal (OLT) Decisions

In addition to approved Zoning By-law amendments by North Perth Council, adjudications on land use matters have also been made by the OLT since the last housekeeping amendment. As such, in order to consider decisions made by the OLT and ensure compliance with OLT decision OLT-23-000847, changes are required to both Section 11 – Residential Zone Five (R5) and Schedule A Key Map 31 to recognize the site-specific provisions for lands municipally known as 555 Main Street West.

Additional Residential Units

One of the main changes to Provincial policy since the last Housekeeping amendment is the introduction of Provincial legislation regarding the implementation of Additional Residential Units. A number of the proposed amendments pertain to bringing provisions and definitions in compliance with O. Reg. 299/19 and Section 35.1 of the Planning Act. Changing the terminology from “Second Dwelling Units” to “Additional Residential Units” brings definitions in compliance with O. Reg. 299/19. Further proposed amendments bring changes to the North Perth Zoning By-law No. 6-ZB-1999 to amend the number of dwelling units permitted as-of-right within or on the same lot as the primary dwelling unit and the removal of a minimum gross floor area for Additional Residential Units, which aligns the permissions of the Zoning By-law with that of Section 34 of the Planning Act.

The proposed changes to the Municipality's Zoning By-law are generally considered to be minor and corrective in nature and passing the proposed amendment will serve to improve the overall document. It is the opinion of staff that the proposed amendment is consistent with the policies of the Provincial Planning Statement and is in keeping with the policies of the Official Plan. In light of the foregoing, it is the opinion of staff that the application for zone change is appropriate and can be given favourable consideration.

A draft of the proposed amending Zoning By-law is attached to this report for Council's consideration.

Authored by:

Moira Davidson

Senior Policy Planner

Approved submission by:

Andrea Hächler

Director of Planning

Comprehensive Zoning By-law Review Terms of Reference

To: Mayor Todd Kasenberg and North Perth Council
Date: Monday, March 24, 2025
Prepared By: Moira Davidson, Senior Policy Planner
Attachments: Proposed Project Schedule

THAT North Perth Council **RECIEVE** the report dated March 24, 2025 entitled Comprehensive Zoning By-law Review Terms of Reference, submitted by the County of Perth Planning Department; and

THAT North Perth Council **ENDORSE** the scope of work included within the report entitled Comprehensive Zoning By-law Review Terms of Reference; and,

THAT North Perth Council **DIRECT** County Planning Staff to begin the Comprehensive Review of the North Perth Zoning By-law No. 6-ZB-1999 on behalf of the Municipality of North Perth, affecting all areas within the Municipality of North Perth.

PROJECT BACKGROUND

In October 2024, the County of Perth adopted a new Official Plan following a comprehensive review process. When approved by the Minister of Municipal Affairs and Housing, the 2024 County Official Plan will replace the 1999 County Official Plan and those of its Lower-Tier municipalities, including the 2010 Official Plan for the Listowel Ward in the Municipality of North Perth, the 2009 Official Plan for the Mitchell Ward in the Municipality of West Perth, and the 1985 Village of Milverton Official Plan. Following Minister approval of the County Official Plan, the Planning Act requires that Municipal Zoning By-laws are updated within three years. As such, planning staff are providing a Terms of Reference for the work that is required to undertake a comprehensive Zoning By-law review of:

1. The Township of Perth East Zoning By-law No. 30-1999 (October 2024 Consolidation);
2. The Township of Perth South Zoning By-law No. 4-1999 (July 2024 Consolidation);
3. The Municipality of West Perth Comprehensive Zoning By-law No. 100-1998 (October 2024 Consolidation); and,
4. The Municipality of North Perth Zoning By-law No. 6-ZB-1999 (October 2024 Consolidation).

A comprehensive review of the Lower-Tier Municipal Zoning By-laws is required to ensure that each Zoning By-law:

- Conforms to the County's Official Plan;
- Aligns with Section 34 (1) to 34 (5.1) of the Planning Act;
- Regulates the use of land, as permitted through the Planning Act, and directs the use of by-laws under the Municipal Act for matters not related to land use;
- Is consistent with the Provincial Planning Statement; and,
- Is reflective of current zoning trends and best practices.

PROJECT JUSTIFICATION

As the County's Official Plan has been updated in accordance with Section 26 of the Ontario Planning Act (which requires an update to conform with provincial plans, matters of provincial interest, and policy statements), a comprehensive review of the Lower-Tier Zoning By-laws is required to comply with Section 26 (9) of the Ontario Planning Act (which requires that a Zoning By-law conform to the Official Plan within 3 years of an Official Plan update).

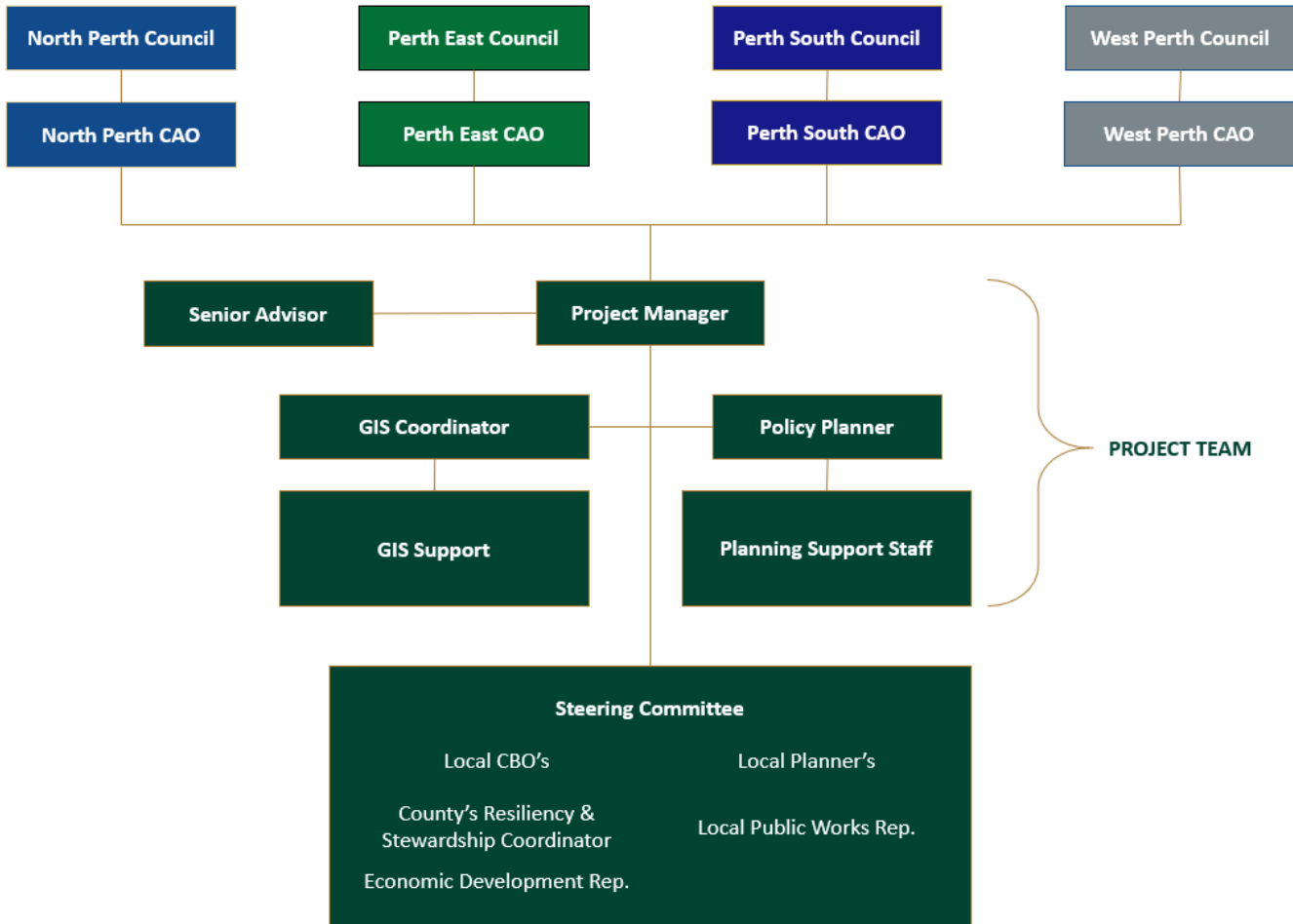
PROJECT GOALS & OBJECTIVES

Creating updated Zoning By-laws for Perth County's Lower-Tier Municipalities will benefit residents, businesses, and the development industry within Perth County, as well as assist various County, Municipal, and Township Departments and Councils by:

- Providing a comprehensive regulatory framework for land use planning and development, that builds upon the objectives and policies of the new 2024 County Official Plan;
- Creating a regulatory land use framework that uses consistent terminology across the County to allow for better communication between each municipality;
- Delivering new Zoning By-laws that comply with the Planning Act and other applicable legislation, are consistent with the Provincial Planning Statement, conform with provincial plans, and include clear and enforceable regulations;
- Delivering new Zoning By-laws that can be understood by citizens who engage with the planning process, including community groups, developers and professionals;
- Delivering new Zoning By-laws that are AODA compliant documents, utilize plain language and improve the user experience through the inclusion of explanatory illustrations and graphics to support interpretation;
- Eliminating zones, zoning standards, and definitions that are redundant/repetitive;
- Delivering new Zoning By-laws that incorporate both best planning practices and modern zoning trends to provide more certainty and clarity for zoning rules on properties going forward, and;
- Encouraging investment and facilitating desirable growth within Perth County by providing for a more efficient development review processes through the creation of new Zoning By-laws (e.g. less likely for Zoning By-law amendments to be needed).

PROJECT MANAGEMENT

It is proposed that the Zoning By-law Review project will be led by Perth County Planning staff, with guidance and involvement from Municipal/Township staff, stakeholders, and members of the public at key stages throughout the Project.



Project Team

The Project Team is responsible for the administration and implementation of new Zoning By-laws for the Lower-tier Municipalities. This team includes the Director of Planning, Senior Policy Planner, Planning Associate, GIS Coordinator, GIS Technician and GIS Data Specialist. This team will undertake all preliminary technical review, analysis, and writing of the By-law text and mapping. They will facilitate all meetings, presentations and public consultation, and be the principal authors of communications materials. Other staff members may be included throughout the project as needed. When communicating with Lower-tier Council's, the Project Team will funnel communications through the respective local CAO.

Steering Committee

A project steering committee will be vital for integration of the local context into the local Zoning By-laws. The steering committee will review all draft materials and reports prepared

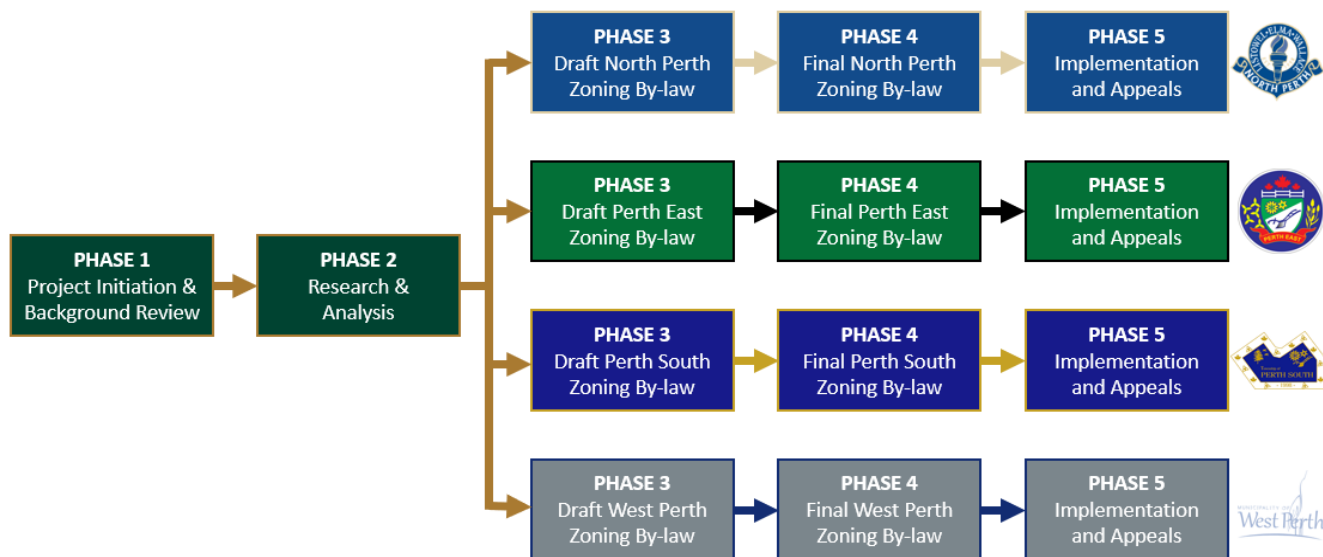
before content is made public and will be responsible for providing advice and direction to the Project Team throughout the project. The steering committee will include the following staff members:

- North Perth Planner
- North Perth CBO
- North Perth CAO
- Perth East Planner
- Perth East CBO
- Perth East CAO
- Perth South Planner
- Perth South CBO
- Perth South CAO
- West Perth Planner
- West Perth CBO
- West Perth CAO
- Perth County Resiliency and Stewardship Coordinator
- Perth County Economic Development Representative
- Perth County Public Works (when required)
- Local Public Works Representatives (when required)

PROJECT SCOPE

As required by Section 26 (9) of the Ontario Planning Act, all 4 Lower-Tier Zoning By-laws are required to conform to the County Official Plan 3 years after the Official Plan is approved by the Minister of Municipal Affairs and Housing. The County Official Plan was provided to the Minister in November 2024 for review and the County anticipates Minister approval by December 2025. To ensure the 3 year timeline is met, a project scope has been proposed that reduces duplicate efforts by staff, where possible, to undertake the review of the Zoning By-laws in a time-efficient manner. The project will be undertaken using a five-phase approach. The first two phases will utilize a combined approach to undertake background research and initial zoning analysis for all four lower-tier Zoning By-laws. The last three phases of the project will be divided based on lower-tier municipality, at which point the project team will have separate meetings with representatives of each LTM and start to tailor the Zoning By-law project to the local context of each lower-tier municipality.

The Zoning By-law Review project will deliver a review of zoning for all lands within Perth County and a review of the existing Zoning By-laws compared to the new Official Plan. An analysis of zoning trends and a discussion of zoning issues, by key themes, will also be undertaken. The project will conclude with a first and second draft of each Zoning By-law and a final, new Zoning By-law for each Lower-Tier. Various methods of public and stakeholder engagement will be undertaken throughout the project to obtain public and stakeholder comment for input into the project deliverables. A breakdown of the detailed project scope is provided on the following page.



1. Phase 1: Project Initiation & Background Review – January 2025 to August 2025

Phase 1 of the Zoning By-law Review project will begin with the creation of a Terms of Reference, which will guide how the Zoning By-law Review is undertaken, the key deliverables of each stage, and the stages at which engagement and consultation will occur. Once endorsed by each respective Council, the Project Team will hold a Kick-off Meeting with the Steering Committee to finalize the day-to-day details of the project. An engagement strategy will also be created to ensure consistent consultation and engagement occurs early and throughout the project, and also aligns with the requirements of the Planning Act. Phase 1 will also include a review of the existing Zoning By-laws to determine similarities and differences, identify key challenges, and alignment with overarching policy documents at the Local, County, and Provincial levels. The Steering Committee will review deliverables before being shared publicly and Local Councils are encouraged to participate in the engagement and consultation throughout Phase 1. Phase 1 of the Comprehensive Review will include the following listed tasks:

- 1.1. Develop Project TOR
- 1.2. Prepare Project TOR Report to LTM Councils
- 1.3. TOR Presentation to LTM Councils for endorsement (Council Mtgs 1-4)
- 1.4. Steering Committee Kick-off Meeting (SC MTG #1)
- 1.5. Develop Engagement Strategy
- 1.6. Notice of Project Initiation
- 1.7. Policy Review Background Paper
- 1.8. Steering Committee Mtg #2: Phase 1 Report
- 1.9. Policy Review Background Paper Revisions
- 1.10. Phase 1 Memo Publication & Notice of Phase 1 Completion

2. Phase 2: Research & Analysis – August 2025 to May 2026

Phase 2 of the Comprehensive Review will utilize the findings of the first round of engagement and the background policy review to draft a series of six discussion papers. These discussion papers will be based on the key chapters found within each Zoning By-law and will be the basis for the recommended changes to the Zoning By-laws. The discussion papers will be published with opportunities for the public to review and comment.

Phase 2 of the Comprehensive Review will include the following listed tasks. The topics for inclusion in the below listed Background Papers is not intended to be an exhaustive list and will be finalized by staff in task 2.1 and approved by the Steering Committee in task 2.2 before drafting of the Background Papers begins.

- 2.1. Draft Background Paper Template & Themes (based on trends and engagement)
- 2.2. Steering Committee Meeting #3 – Confirmation of Background Papers Topics
- 2.3. Mapping Comparison based on the Official Plan
- 2.4. Completion of Draft Background Papers
 - 2.4.1. General Provisions, and Definitions, including, but not limited to:
 - Holding Zones for newly added Settlement Areas, which are currently missing a coordinated approach.
 - 2.4.2. Residential Land Use, including, but not limited to:
 - Developing residential neighbourhoods as complete communities
 - Minimum density requirements for urban areas
 - Reduced lot coverage impacts on stormwater management in serviced and un-serviced areas
 - As-of-right zoning for 3 units per lot
 - Additional Residential Units
 - Simplification of housing and dwelling types
 - Transitional provisions to encourage compatible infill
 - 2.4.3. Commercial/Employment/Industrial Land Use and Mixed-Use/Downtown Land Use, including, but not limited to:
 - Establish minimum at grade floor area requirement for commercial units in mixed-use buildings
 - Infill, redevelopment, and adaptation provisions for ancillary and accessory commercial uses
 - Transitional provisions to encourage compatible infill
 - 2.4.4. Natural Environment, Open Space, and Parks, including, but not limited to:
 - Prohibit new construction in hazard lands, marshy lands, contaminated lands, sensitive areas, natural features, archaeological resources
 - Permissions for passive recreational uses, including sugar shacks and maple sugar production.
 - Reduce/remove setback area for NRE Zones
 - 2.4.5. Agricultural, including, but not limited to:
 - Create Rural Residential zone for historical, undersized agricultural lots
 - Use permissions for undersized agricultural lots
 - MDS Arc modifications for properties impacted by Settlement Boundary Expansions
 - Permissions for Additional Residential Units and case-by-case criteria

- Farm Worker Housing
- 2.4.6. Parking and Loading
 - Parking requirements in urban and rural zones
 - Reduced parking requirements based on planning trends, including garage parking, compact vehicle parking, truck parking
 - EV Parking requirements
 - Bicycle parking requirements
 - Parking space limitations for ARU's to 1 space per unit (excluding primary residential unit)
 - 2.5. Steering Committee Mtg #4: Background Paper Review
 - 2.6. Finalize Background Papers
 - 2.7. Final Background Papers Publication + Phase 2 Notice of Completion

3. Phase 3: Draft Zoning By-law(s) – May 2026 to November 2027

Phase 3 of the Comprehensive Review is where the project team will begin to meet with each Lower-Tier Municipality individually to draft four (4) new draft Zoning By-laws. The discussion papers completed in Phase 2 will guide the chapters of each Zoning By-law, however the project team will work with local staff to customize each Zoning By-law to the local context. The draft Zoning By-laws will be shared with the community through direct outreach, and public open houses for review and comment. Local Councils are also encouraged to participate in the engagement and consultation throughout Phase 3. Phase 3 of the Comprehensive Review will include the following tasks:

- 3.1. Draft Zoning By-law and Map Templates
- 3.2. LTM Steering Committee Mtg #5-8: ZBL Template Approval x4
- 3.3. Completion of Draft Zoning Maps for each LTM
- 3.4. Completion of Draft Zoning By-law Text for each LTM
- 3.5. LTM Steering Committee Mtg #9-12: Draft Zoning By- x 4
- 3.6. Revise Draft Zoning By-law based on LTM Feedback
- 3.7. Property Owner Mailout
- 3.8. Completion of Engagement Materials for Phase 3 engagement events
- 3.9. Draft ZBL Open Houses (x 4)
- 3.10. Stakeholder Meeting(s)
- 3.11. One-on-One Planner Office Hours
- 3.12. Engagement Summary Memos (x 4)
- 3.13. LTM Steering Committee Mtgs #13-16: Engagement Review x4
- 3.14. Phase 3 Engagement Summary Publication + Notice of Phase 3 Completion

4. Phase 4: Final Zoning By-law(s) – November 2027 to July 2028

Phase 4 of the Comprehensive Review will utilize the feedback obtained at the second round of engagement to finalize the four (4) Zoning By-laws. Once final, the Zoning By-laws will be published online for final review and the project team will initiate the statutory requirements of the Planning Act relating to notices and public meetings. Phase 4 of the Comprehensive Review will include the following tasks:

- 4.1. Revise Zoning By-laws based on Phase 3 feedback x 4
- 4.2. LTM Steering Committee Meetings - Final ZBL Review x 4
- 4.3. Final Zoning By-laws for Publication x 4
- 4.4. Notice of Statutory Public Meeting x 4
- 4.5. Council Mtgs #5-8: Statutory Public Meeting x 4
- 4.6. Amendments to ZBL based on Statutory Public Meeting (as required)
- 4.7. Release of Final Zoning By-laws
- 4.8. Council Mtgs #9-12: ZBL Adoption
- 4.9. Publication of Zoning By-law + Notice of Phase 4 Completion

5. Phase 5: Implementation and Appeals – July 2028+

Phase 5 of the Comprehensive Review is reserved for the 20-Day appeal period, as permitted by the Planning Act, as well as the compiling of submission packages and following of the OLT appeal process should any appeals be received. The tasks of Phase 5 of the Comprehensive Review can be summarized as follows:

- 5.1. 20-Day Appeal Period
- 5.2. Compiling Submission Package to OLT (for any appeals received)
- 5.3. Implementation of the Zoning By-laws, following completion of the Appeal Period and receipt of no appeals (s. 34 (21))

PROJECT EXCLUSIONS

There are a number of matters identified by staff that are deemed 'Out of Scope' for the Zoning By-law review project as they are matters better suited for separate, individual studies or through separate/private applications. As such, the Zoning By-law Review project will not include:

- An exploration of matters that are not appropriately resolved through zoning;
- Changes to land use or zoning in response to requests on specific properties that are more appropriately dealt with through private development applications; and,
- Undertaking a detailed, County-wide Parking Study.

PROJECT SCHEDULE

Based on the above-listed Five-Phase approach to the Zoning By-law Review Project, the project commenced in **January 2025**, with approval for project initiation being received from each Lower-Tier Municipality in March 2025. Engagement initiatives are proposed for each Phase of the project and all 4 of the Zoning By-laws are anticipated to be presented to each Lower-tier Council for approval in **July 2028**.

Below is a summary of Project Schedule, based on Phase, and the following page provides a detailed project schedule. The project schedule has potential to change based on external factors, such as changes to Provincial policy.

Phase	Start Date	End Date	Duration
Phase 1: Project Initiation & Background Policy Review	January 2025	August 2025	~ 8 months
Phase 2: Research and Analysis	August 2025	May 2026	~ 10 months
Phase 3: Draft Zoning By-laws	May 2026	November 2027	~ 18 months
Phase 4: Final Zoning By-laws	November 2027	July 2028	~ 9 months
Phase 5: Zoning By-law Implementation and Appeals	July 2028 +	TBD*	TBD*

**subject to appeals*

Authored by: Maira Davidson
Senior Policy Planner

 Approved submission by: Andrea Hächler
Director of Planning

APPLICATION FOR CONSENT

To: Mayor Kasenberg & Municipality of North Perth Council
Prepared by: Nathan Garland, Planner
Date: March 24th, 2025
File: B02-25
Owner: Randal and Beverly Raycraft
Location: Legally described as Concession 18, Part Lot 21 and Part Lot 22, Elma Ward, in the Municipality of North Perth. The property is located between Road 159 and Road 154 on the north side of Perth Line 55, and is municipally known 5678 Perth Line 55.

Attachments: **Report Photo**
Site Sketch

Recommendation

THAT the Municipality of North Perth Council **advises** the Land Division Committee or its delegated authority that the Municipality of North Perth recommends denial of application file B02-25 submitted by Randal and Beverly Raycraft for lands described as Concession 18, Part Lot 21 and Part Lot 22, Elma Ward, in the Municipality of North Perth, municipally known as 5678 Perth Line 55.

Background

Perth County Official Plan	Agriculture
North Perth Zoning By-law	Agricultural Zone (A)
Surrounding Uses	Surrounding land uses include predominantly agricultural uses with livestock facilities, cropped land and residential dwellings.

Proposal

	<u>Severed Lot</u>	<u>Retained Lot</u>
Area	0.8 ha (1.9 ac)	23.2 ha (57.3 ac)
Frontage	76.9 m (252.3 ft)	706.9 m (2,319.2 ft)
Depth	105.3 m (345.5 ft)	293.3 m (962.3 ft)

The application for consent is proposing to sever a residential dwelling lot and retain a farm parcel. The proposed lot to be severed is approximately 0.8 ha (1.97 ac) in area with a lot frontage of 76.9 m (252.3 ft) on Perth Line 55 and contains a single detached dwelling and accessory structure (shed). The lands to be retained are approximately 23.2 ha (57.3 ac) in area with a lot frontage of 706.9 m (2,319.2 ft) on Perth Line 55 and contain a single detached dwelling, accessory structure (shed) and agricultural lands.

For Council's information, the subject lands were originally 2 separate parcels that spanned the distance between Perth Line 55 and Line 57. The establishment of the railway naturally severed the parcels that later on were placed in identical ownership and consolidated in the early 1970s.

Application Review

Provincial Planning Statement 2024

The Provincial Planning Statement 2024 ("PPS") states that in respect of the exercise of any authority that affects a planning matter, section 3 of the Planning Act requires that decisions affecting planning matters shall be consistent with policy statements issued under the Act. Comments, submissions or advice that affect a planning matter that are provided by the council of a municipality, local board, a planning board, a minister or ministry, board, commission or agency of the government shall be consistent with the PPS.

Section 4.3 of the PPS states that Prime Agricultural areas shall be designated and protected for long-term use for agriculture. The permitted uses and activities are agricultural uses, agriculture-related uses and on-farm diversified uses based on provincial guidance. New land uses including the creation of lots shall comply with the MDS provisions.

Section 4.3.3.1 states that lot Creation in *prime agricultural areas* is discouraged and may only be permitted in accordance with provincial guidance for:

- a) *agricultural uses*, provided that the lots are of a size appropriate for the type of *agricultural use(s)* common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
- b) *agriculture-related uses*, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;
- c) one new residential lot per farm consolidation for a residence surplus to an agricultural operation, provided that:
 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
 2. the planning authority ensures that new residential dwellings and additional residential units are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new dwellings or additional residential units are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches that achieve

the same objective.

The creation of new residential lots in prime agricultural areas shall not be permitted, except in accordance with 4.3.3.1. c)

County Official Plan

The subject lands are designated Agriculture according to the Perth County Official Plan. The Agriculture designation intends to ensure prime agricultural lands in Perth County are protected and preserved for the production of food, fibre and fuel, to provide agriculture with an area free from conflicting or incompatible land uses, to ensure maximum flexibility for farmers to engage in differing types of agricultural operations, and to prevent the break-up of farms into smaller holdings. The designation is also intended to make a strong municipal commitment to agriculture as a predominant land use activity in Perth County and a major economic importance to the County. The direction from the Provincial Planning Statement does not support residential severances in Agricultural areas with the exception of surplus farm severances and is implemented by policies in the Perth County Official Plan.

Section 5.5.16 of the Perth County Official Plan, as amended by Official Plan Amendment #153, outlines the requirements for agricultural severances in the County. These requirements include:

5.5.16 Non-farm Residential Development

New non-farm residential development, excepting single-detached dwelling uses that may be permitted by Section 5.5.15 or created by the provisions of Section 5.6.3.1 of this Plan, shall not be permitted in the "Agriculture" designation. Consents involving the creation of new non-farm residential building lots shall not be permitted, with the exception of surplus farm dwelling severances permitted under Section 5.6.3.1 of this Plan.

Section 5.6.3 states that consents for the severance of lots for residential use on lands within the "Agriculture" designation shall be prohibited. This includes the creation of all new non-farm related residential lots and the severance of existing farm dwellings (principal dwelling, supplementary dwellings, mobile homes and garden suites). Consents for surplus farm dwellings on lands within the "Agriculture" designation may be permitted in accordance with Section 5.6.3.1 of this Plan.

The applicants do not meet the criteria for a surplus farm severance as they do not have a residence separate and distinct property. The direction from the Provincial Planning Statement on surplus farm dwelling severances is implemented by policies in the Perth County Official Plan. Section 5.6.3.1 of the Perth County Official Plan, as amended by Official Plan Amendment #189, outlines the requirements for surplus farm dwelling severances in the County. These requirements include:

- a) It is demonstrated that the dwelling is surplus to the needs of a consolidated

- farm operation. For the purposes of this section of the Official Plan:
- i. An individual, partnership or corporation owns at least two farm properties, one being the subject property and both properties contain a habitable dwelling; and
 - ii. With regards to ownership, it must be demonstrated that common ownership represents the majority share of both farm properties. Where owners normally reside in the same household, they may be considered as one individual in the case of a partnership or corporation; and
 - iii. The majority owner of both properties is engaged in the business of agriculture on the lands, and has a valid farm business registration number.
- b) The surplus farm dwelling must be habitable and it is the intention to use the residence.
 - c) The residence must be a minimum of ten years old on the date of the application for consent, or immediately replaced a dwelling which was originally built a minimum of 10 years ago.
 - d) The new residential lot shall be limited to a minimum size and does not include any more prime agricultural land than what is required for the residential use, accessory uses and accommodation of appropriate sewage and water services.
 - e) The minimum distance separation provisions of MDS I must be satisfied from any livestock facilities on the retained farm property to the surplus residence;
 - f) Lots created through this policy shall not permit livestock operations.
 - g) An amendment to the local implementing Zoning By-Law shall be required to regulate the permitted residential and accessory uses on the surplus dwelling lot;
 - h) An amendment to the implementing Zoning By-law is required for the retained farm lot to prohibit any new permanent residential dwellings. Further, an agreement for such prohibition of any new permanent residential dwellings shall be registered on the property title of the remnant farm property as a condition of the consent.

Zoning By-law

The subject lands are currently zoned Agricultural Zone (A) in the North Perth Zoning By-law.

The proposed lands to be retained are an undersized agricultural parcel and are 23.2 ha whereby the minimum farm size for an agricultural property is 30 ha (75 ac) The minimum farm parcel size is intended to allow for flexibility in farm operations including addressing MDS setbacks as well as maintaining large enough parcels for equipment to operate.

Agency Comments

Bluewater Recycling have provided comments stating that they have no objections to the application.

Public Consultation

Public notice was provided to the neighbouring property owners on February 3, 2025 in accordance with the requirements of the Planning Act. One neighbour in West Perth provided comments supporting the application.

Planning Analysis

The subject application proposes to sever a residential dwelling from the existing farm parcel. The proposed severed lands are approximately 0.8 ha and the proposed retained lands are 23.2 ha.

The 1879 Elma Township historical map shows the original parcels as 30.3 ha (75 ac) in size. Subsequently, the rail line was installed and the original lots were divided into a north-south orientation in 1907.

The current property is below the minimum agricultural lot size in the North Perth Zoning By-law and is currently 23.2 ha where the zoning requires 30 ha. The requested severance will reduce the farm parcel by 0.8 ha to 22.4 ha which does not meet the minimum lot area for a lot in the 'Agriculture' zone.

The Provincial Planning Statement only permits the severance of residential lots where a farm consolidation is being proposed. The application is not proposing a farm consolidation with the retained agricultural lands and therefore the proposal is not consistent with the relevant policies of the PPS and does not uphold the direction of the Province in discouraging the lot creation in prime agricultural areas.

Further to this, planning staff are of the opinion that the proposed consent is not in conformity with the relevant policies of the County of Perth Official Plan. In accordance with the policies in the PPS, the County Official Plan states that the severance of lots for residential use on lands within the Agriculture designation shall be prohibited.

Therefore, staff are not supportive of the proposed severance as the County of Perth Official Plan and PPS policies are not being met.

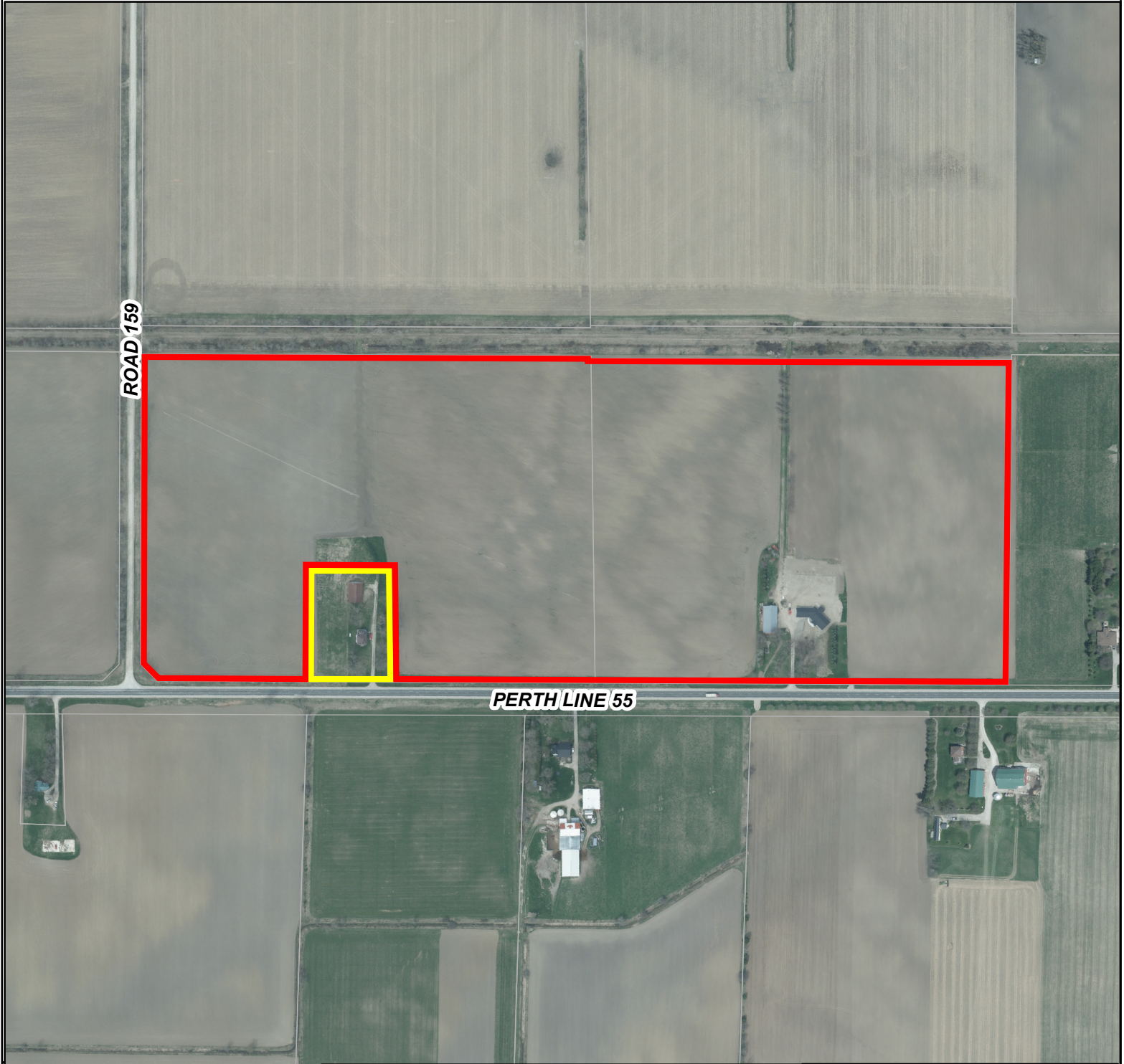
Authored by:

Nathan Garland
Planner

Approved submission by:


Andrea Hächler
Director of Planning


MUNICIPALITY OF NORTH PERTH
Lot 22, Conc 18, Elma Ward (5640 Line 55)
Application for Consent B02/25
by Raycraft, Randy and Bev



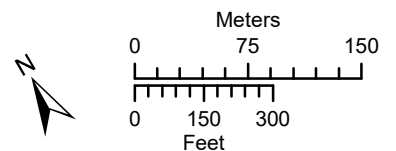
Perth County
Cultivating Opportunity

PHOTO DATE: 2020
March 19, 2025

 TO BE RETAINED

 TO BE SEVERED

141

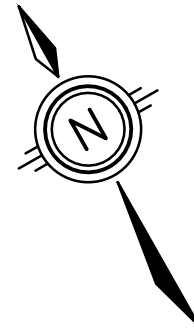


SEVERANCE SKETCH

SCALE 1:4000

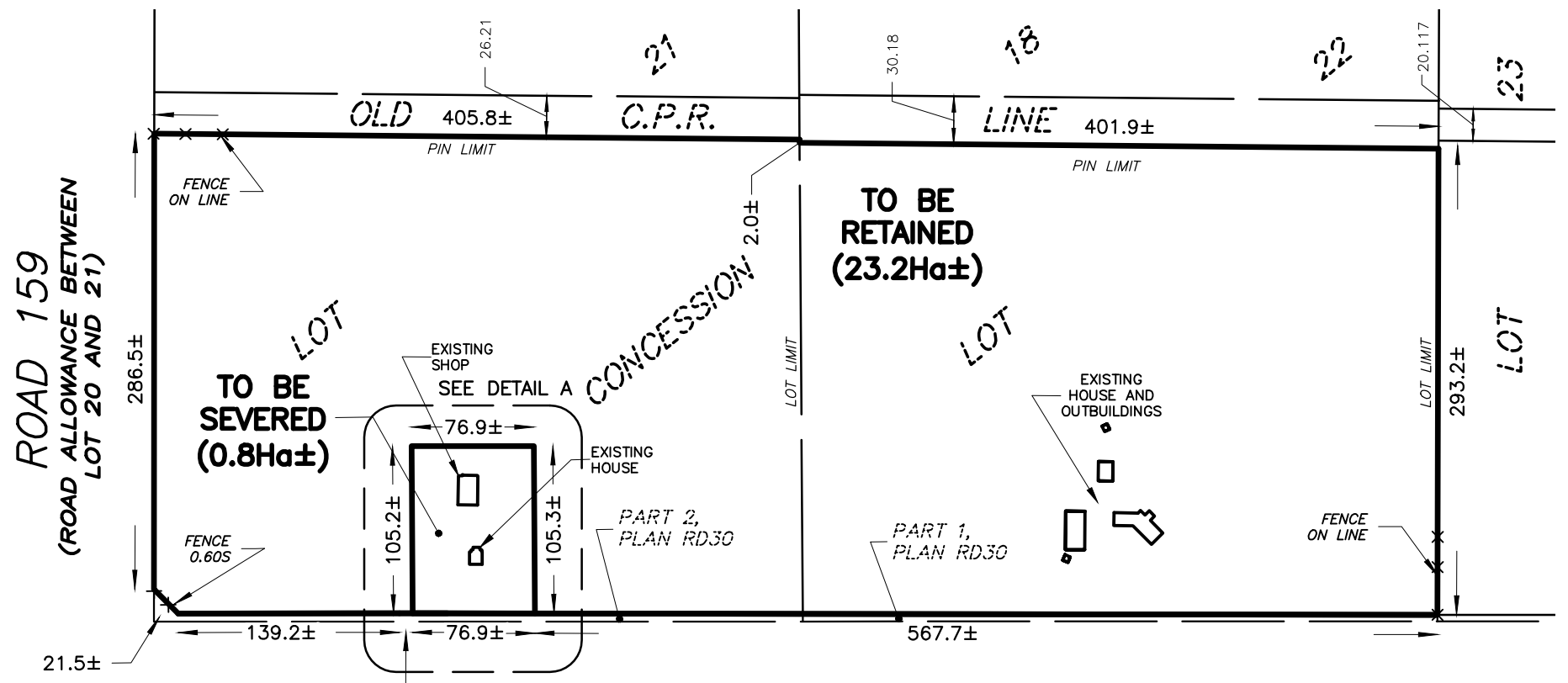
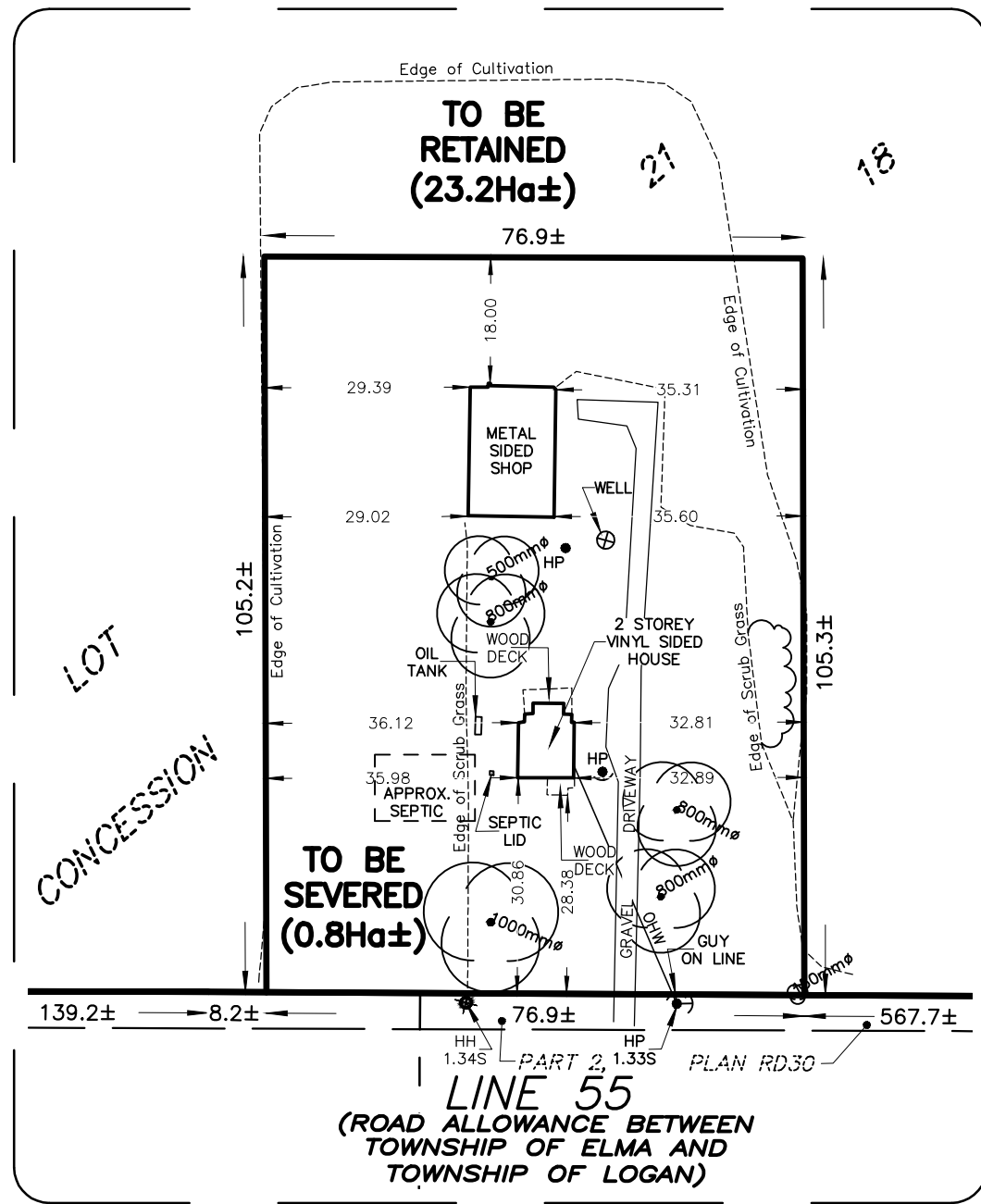


MTE OLS LTD.
ONTARIO LAND SURVEYORS



DETAIL A

SCALE: 1:1000



METRIC:

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

CAUTION:

THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSES INDICATED IN THE TITLE BLOCK. THIS SKETCH IS PREPARED FOR RANDY AND BEV RAYCRAFT DATE : DECEMBER 5, 2024 © COPYRIGHT 2024, MTE OLS LTD.

NOTES:

MEASUREMENTS ON THIS SKETCH OBTAINED FROM ACTUAL FIELD SURVEY

AREAS:

AREAS SHOWN ON THIS PLAN ARE IN HECTARES AND CAN BE CONVERTED TO ACRES BY MULTIPLYING BY 2.471054.

AREAS SHOWN ON THIS PLAN ARE IN SQUARE METRES AND CAN BE CONVERTED TO ACRES BY DIVIDING BY 4046.8564.



MTE ONTARIO LAND SURVEYORS LTD.
365 HOME STREET
STRATFORD, ONTARIO, N5A 2A5
TEL: (519) 271-7952

CAD: C. JANSSEN Check: D. REAUME Page: 11X17 (280X430)

File: P:\P\60015_001\60015_001-SV1.DWG

60015_001-SV1

Nathan Garland

From: Bruce Hahn <hahn@icloud.com>
Sent: February 12, 2025 2:59 PM
To: Michelle Evans
Subject: File B02-25

Caution! This message was sent from outside your organization.

I am in favour of the severance of 1.98 ac on lot 21,concession 18,Elma ward ,north Perth (5678 line 55) Bruce Hahn
Sent from my iPhone

APPLICATION FOR PART LOT CONTROL EXEMPTION

To: Mayor Todd Kasenberg and North Perth Council
Prepared by: Nathan Garland, Planner
Date: February 24, 2025
File: PLC 04-2024
Owner: Douglas and Barbara Berfelz
Agent: MTE OLS (Doug Reaume)
Location: Legally described as Lot 131 and 132 Plan 183, Listowel Ward, Municipality of North Perth. The properties are located on the north side of Anger Street, between Wallace Avenue South and Wellington Avenue South, and is municipally known as 690 Wallace Avenue South in Listowel
Attachments: Schedule A – Report Photo
Schedule B – Reference Plan
Schedule C – Draft By-law

Recommendation:

THAT the Council of the Municipality of North Perth **APPROVES** the application submitted by MTE OLS on behalf of Doug and Barb Berfelz for the exemption of part lot control on lands legally described as Lot 131 and 132, Registered Plan 183, Listowel Ward, Municipality of North Perth.

Purpose of Application:

The application is proposing to pass a by-law that will exempt the subject lands from the Part Lot Control provisions of the *Planning Act*. The applicant has submitted a deposited reference plan which shows the division of the original parcel and establishment of one part to allow for the future development of the vacant lands for residential purposes. The exemption from Part Lot Control will allow the owner to register each lot as separate and conveyable.

Background

Perth County Official Plan	Serviced Urban Area
Listowel Official Plan	Residential
North Perth Zoning By-law	Special Residential Zone Four (R4-28 and R4-29)
Surrounding Uses	Surrounding land uses are a mix of single detached and semi-detached dwellings with recreational trails to the northeast.

The applicant has submitted a development plan (Survey) showing the parcel to be created through exemption from Part Lot Control. The applicant has also submitted a deposited R-Plan, being Plan 44R-6314, and has specified that the exemption being applied for will be specific to Part 1.

Part 1 is currently vacant and will support the development of a future single detached or semi-detached dwelling. The remnant parcel contains a 2-storey single detached dwelling with attached garage and a wood shed at the rear of the property. The applicant has submitted a reference plan showing both the lot to be created and the remnant parcel. With respect to the existing dwelling and proposed lot the applicants have also submitted and received approval for a rezoning request to accommodate the proposed modifications to meet the zoning. No easements or additional parts are required as the houses/occupants have rear yard access along an interior side yard.

Public Consultation

One neighbour called and indicated that they had concerns with drainage due to the slope of the lot and the increased lot coverage and existing drainage issues. Staff have confirmed that no changes in lot coverage we're permitted under the zone change application and that the lots will meet the minimum requirements with respect to size of lot and coverage requirements in the zoning by-law.

Planning Comments:

The subject lands are designated, 'Serviced Urban Area" (Section 6.2.1) in the Perth County Official Plan. Section 6.4.8.2 (Serviced Urban Area – Single Detached, Semi-Detached, and Duplex Dwellings) provides additional policies which permits a variety of types of dwelling units, including single detached dwellings, semi-detached dwellings and duplex dwellings.

The zoning of the lands is 'Residential Zone Four (R4)' according to the North Perth Zoning By-law, which permits semi-detached and single detached dwelling units.

The Part Lot Control application will allow Part 1 and the retained lands to be separate and conveyable properties. Services will be provided independently for both lots.

Provided below is a zoning matrix of the Residential Zone Four (which provides reference to Section 8.3) with zoning compliance outlined for both Retained Lands and Part 1.

Zone Provision for a Semi-Detached Dwelling Unit	Requirement for a Semi-Detached Dwelling Unit	Retained Lands	Part 1
Minimum Lot Area for an <i>Interior lot</i>	400 m ²	1038.3 m ²	638 m ²

Minimum Lot Frontage for an <i>Interior lot</i>	13 m	20.12 m	31.66 m
Minimum Front Yard Depth & Exterior Side Yard Width	6 m	5.75 m proposed	5.5 m proposed for front and 3 m for exterior side yard
Minimum Interior Side Yard Width	1.5 m	1.5 m	1.5 m
Minimum Rear Yard Depth	7.5 m	7.5 m	4 m proposed
Maximum Lot Coverage	50%	50% (upto)	45% (max)
Maximum Building Height	10.5 m	10.5 m (upto)	10.5 m (upto)
Minimum Landscaped Open Space	30%	30%	30%
Parking Requirements	2	3 parking spaces provided including garage	TBD (2 required)

The proposed new lots are in conformity with the North Perth Zoning By-law as per Zoning By-law Amendment Z16-2024) and are in keeping with the relevant policies of the Perth County Official Plan.

Section 50(7) of the *Planning Act, R.S.O. 1990*, provides that the Council of a local municipality may, by By-law, provide that the part lot control provisions of Section 50(5) of the Planning Act (i.e. further separation of land created within a registered plan of subdivision) do not apply to lands within such plan of subdivision, or parts thereof, as described in the By-law. The County of Perth is the delegated approval authority under the Planning Act for By-laws to remove part-lot control for lands within North Perth and the member municipalities in the County.

The removal of part lot control to establish lot lines in a registered Plan of Subdivision is an accepted method of lot creation under the *Planning Act*. Once the exempting By-law is approved, the surveyor's reference plan showing the lot lines is completed and registered in the Land Registry Office. The By-law will be in effect for two years, after which time the Section 50(5) provisions of the Planning Act R.S.O. 1990 would be reinstated.

Authored by:

Nathan Garland
Planner

Reviewed by:

Andrea Hächler,
Director of Planning

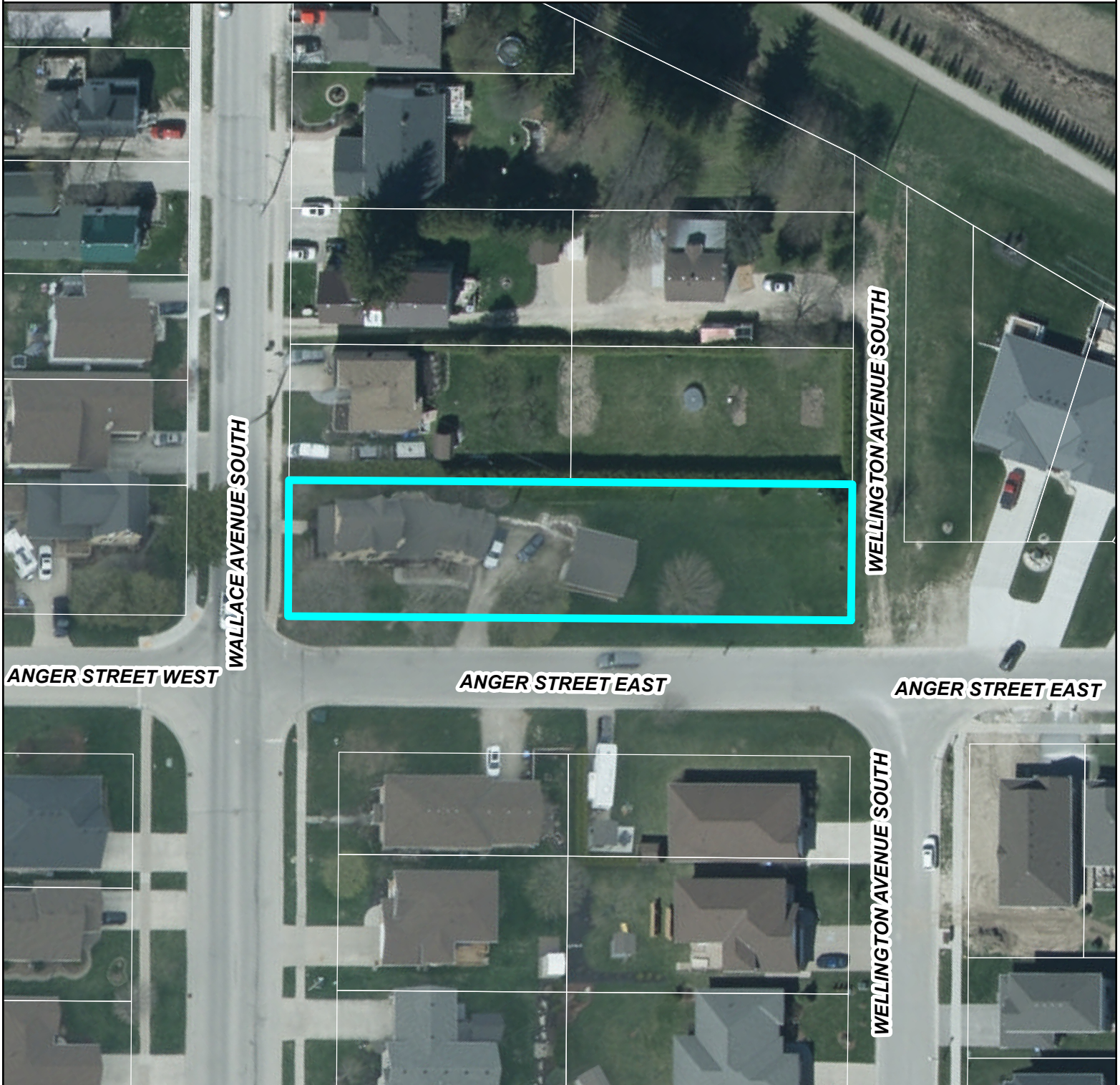
Schedule A – Report Photo



Schedule B – Reference Plan

Schedule C – By-law

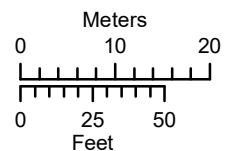
MUNICIPALITY OF NORTH PERTH
Lot 131 and 132, Plan 183, Listowel Ward (690 Wallace Ave S)
Application for Part Lot Control
by Berfelz, Doug & Barb

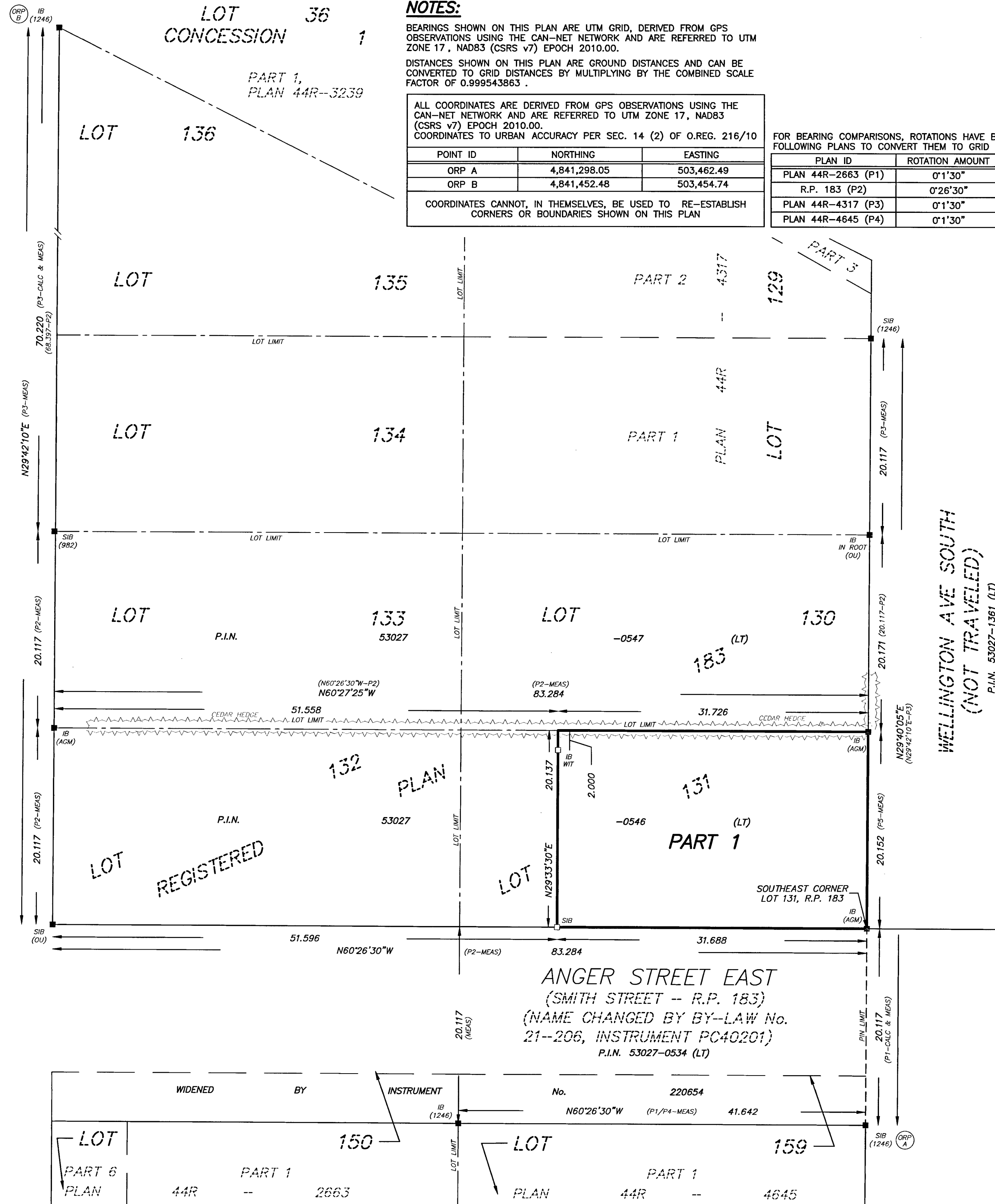
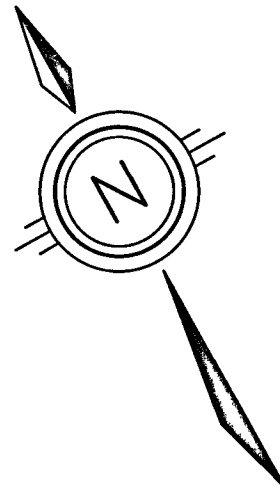


Perth County
Cultivating Opportunity

PHOTO DATE: 2020
October 21, 2024

 Area of Proposed Part Lot Control





NOTES:

BEARINGS SHOWN ON THIS PLAN ARE UTM GRID, DERIVED FROM GPS OBSERVATIONS USING THE CAN-NET NETWORK AND ARE REFERRED TO UTM ZONE 17, NAD83 (CSRS v7) EPOCH 2010.00.

DISTANCES SHOWN ON THIS PLAN ARE GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999543863.

ALL COORDINATES ARE DERIVED FROM GPS OBSERVATIONS USING THE CAN-NET NETWORK AND ARE REFERRED TO UTM ZONE 17, NAD83 (CSRS v7) EPOCH 2010.00. COORDINATES TO URBAN ACCURACY PER SEC. 14 (2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
ORP A	4,841,298.05	503,462.49
ORP B	4,841,452.48	503,454.74

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

FOR BEARING COMPARISONS, ROTATIONS HAVE BEEN APPLIED TO THE FOLLOWING PLANS TO CONVERT THEM TO GRID BEARINGS.

PLAN ID	ROTATION AMOUNT	DIRECTION
PLAN 44R-2663 (P1)	0°1'30"	CLOCKWISE
R.P. 183 (P2)	0°26'30"	COUNTER-CLOCKWISE
PLAN 44R-4317 (P3)	0°1'30"	CLOCKWISE
PLAN 44R-4645 (P4)	0°1'30"	CLOCKWISE

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT

DATE Jan. 31, 2025

Trevor D.A. McNeil
TREVOR D.A. McNEIL O.L.S.

PLAN 44R-6314

RECEIVED AND DEPOSITED

DATE February 3, 2025

Janice...
REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF PERTH (No. 44)

PART SCHEDULE

PART	LOT	PLAN	P.I.N.
1	PART OF 131	183	PART OF 53027-0546 (LT)

PART 1 COMPRISES PART OF P.I.N. 53027-0546 (LT)

PLAN OF SURVEY

OF PART OF
LOT 131
REGISTERED PLAN 183
(GEOGRAPHIC TOWN OF LISTOWEL)
NOW IN THE
MUNICIPALITY OF NORTH PERTH
COUNTY OF PERTH

SCALE 1:300
0 3 6 9 12 15 18 METRES

MTE OLS LTD.
ONTARIO LAND SURVEYORS

METRIC:

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

LEGEND:

- DENOTES PLANTED MONUMENT
- DENOTES FOUND MONUMENT
- SIB DENOTES STANDARD IRON BAR
- IB DENOTES IRON BAR
- OU DENOTES ORIGIN UNKNOWN
- MEAS DENOTES MEASURED
- CALC DENOTES CALCULATED
- ORP DENOTES OBSERVED REFERENCE POINT
- SCP DENOTES SPECIFIED CONTROL POINT
- P.I.N. DENOTES PROPERTY IDENTIFICATION NUMBER
- (LT) DENOTES LAND TITLES
- 1246 DENOTES J.D. MacMILLAN, O.L.S.
- 982 DENOTES H.R. WHALE, O.L.S.
- AGM DENOTES ARCHIBALD, GRAY & McKAY LTD.
- RP DENOTES REGISTERED PLAN
- P1 DENOTES PLAN 44R-2663
- P2 DENOTES REGISTERED PLAN 183
- P3 DENOTES PLAN 44R-4317
- P4 DENOTES PLAN 44R-4645
- P5 DENOTES J.D. MacMILLAN SURVEY, FILE No. 14-1571

SURVEYOR'S CERTIFICATE:

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THE SURVEY WAS COMPLETED ON THE 21ST DAY OF JANUARY, 2025

Jan. 31, 2025 *Trevor D.A. McNeil*
DATE TREVOR D.A. McNEIL
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER:
V-93288



MTE ONTARIO LAND SURVEYORS LTD.
365 HOME STREET
STRATFORD, ONTARIO, N5A 2A5
TEL: (519) 271-7952



COUNCIL REPORT

From: Jennifer Roth, GIS Technician
Date: Monday, March-24-25
Subject: 2025 North Perth Tree Sale - Plant a Tree Grow a Future

Background:

North Perth plans to launch the *Plant a Tree—Grow a Future Sale* in the fall of 2025. North Perth residents will receive the opportunity to apply to purchase a large stock tree to plant on their property at a reduced fee. Trees will come with a planting package that will include all necessities for planting the tree. This is a pilot project and there will be a limited number of 200 trees up for sale this year. This will allow us to monitor the success and impact of the project, and to help plan for future sales.

The intent of the *Plant a Tree—Grow a Future Sale* is to:

- Increase North Perth's urban tree canopy (recent Perth County studies show that Perth County tree coverage is at only 9%).
- Teach residents about the importance of planting trees.
- Reduce greenhouse gas emissions.
- Enhance the aesthetic appeal of North Perth neighbourhoods.
- Encourage North Perth residents to actively participate in sustainable initiatives.

Comments:

The Municipality of North Perth is committed to prioritizing environmental sustainability while planning future projects. An important goal for the future of the community is to increase tree coverage across the municipality, especially in urban areas. In order to do so, it is important that residents are offered opportunities from the municipality that initiate tree plantings and promote sustainable practices.

On September 9th, 2024, council directed staff to prepare a report initiating a tree support program for the residents of North Perth. Previously, North Perth had an annual free tree program, however, it was discontinued mainly due to the poor survival rate of the trees that were planted.

The *Plant a Tree—Grow a Future Sale* will allow residents to choose between 6 different native species (Red Maple, Sugar Maple, White Oak, White Cedar, Eastern

This document is available in alternate formats, upon request.

Red Cedar and Tulip Tree). To ensure a high success rate for the trees, North Perth is committed to providing each participant with the necessary supplies and guidance for proper planting and care. Coconut fibre mats for weed reduction, mulch for moisture control, a wooden stake for growth guidance, a tree protector to prevent animals from chewing off bark, and a planting information brochure will be provided in the package. The sale will take place in late September. Fall is often suggested as the preferred time for tree planting as the moderate temperatures and moist soil allow strong root development to establish the plants before winter. Details about the exact date, time and location of the sale will be provided at a later time.

North Perth partners yearly with the Middle Maitland Rejuvenation Committee (MMRC) and the Maitland Valley Conservation Authority (MVCA) to complete tree plantings on municipal property; planting over 1,700 trees in the last 3 years. Conducting the sale provides an alternative community-centered experience, allowing residents to have an active role in making positive environmental changes in North Perth, right in their very own backyard.

Financial Implications:

The cost of the project will be covered by the recently awarded grant of \$5,000 from the Perth County Stewardship Program. It is proposed that residents will pay a 20-dollar fee for their tree package. This fee will not only cover the remaining costs related to the project but also ensure participants have something vested, encouraging them to take care of the newly planted trees.

Recommendation:

THAT: The Council of the Municipality of North Perth directs staff to proceed with the *Plant a Tree—Grow a Future Sale* in September of 2025

AND FURTHER THAT: The Council of the Municipality of North Perth directs staff to prepare a report for council outlining the results of this pilot project.

Reference Material Attached:

[Click here to enter text.](#)

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Jennifer Roth, GIS Technician

Reviewed by: Kriss Snell, CAO
Wednesday, March-19-25

Jennifer Roth, GIS Technician



COUNCIL REPORT

From: Mark Hackett, Manager of Environmental Services
Date: Monday, March-24-25
Subject: Treasure Hunt Weekend Pilot

Background:

As part of the 2025 budget visioning development, council directed staff to investigate the feasibility of introducing a pilot program for a “Treasure Hunt Weekend” in 2025.

A “Treasure Hunt Weekend” curbside program encourages residents to place gently used, unwanted items at the curb for free pickup by others. The initiative promotes waste reduction, reuse of goods, and community engagement while reducing landfill contributions.

Many communities have successfully implemented similar initiatives, allowing residents to declutter responsibly while enabling others to acquire usable items at no cost.

Comments:

Details

- **Event Timing:** The pilot program is proposed to take place from 7am May 24th to 7pm May 25th, 2025. This would follow the annual Town-Wide Yard Sale which takes place on Saturday, May 10th. It will also not interfere with Victoria Day Weekend which is the previous weekend.
- **Participation Guidelines:** Residents place items at the curb with visible “Free” sign. Items must be in good, reusable condition.
- **Prohibited Items:** Hazardous waste, mattresses, large appliances, and unsanitary or broken goods are not permitted.
- **Collection Responsibility:** Unclaimed items must be removed by owners by the end of the designated event period to prevent neighborhood clutter.

- **Promotion:** The event will be advertised through the municipal website, social media, and local news outlets.

Benefits

- **Environmental Impact:** Reduces waste sent to landfill.
- **Community Engagement:** Encourages interaction among residents and fosters a culture of sharing and sustainability.

Financial Implications: *(Include amounts and funding source)*

Minimal municipal costs for implementation are expected and will be covered by the Solid Waste Management operational budget.

Recommendation:

THAT:

The Council of the Municipality of North Perth directs staff to coordinate a pilot “Treasure Hunt Weekend” to be held in North Perth on the weekend of May 24th and 25th

AND FURTHER THAT: The Council of the Municipality of North Perth directs staff to prepare a report for council outlining the results of the pilot “Treasure Hunt Weekend.”

Reference Material Attached:

- [Click here to enter text.](#)

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality’s approved Vision, Mission, and Strategic Plan.

Report Prepared by: Mark Hackett, Manager of Environmental Services

Reviewed by: Kriss Snell, CAO
Wednesday, March-07-18

Mark Hackett, Manager of Environmental Services



COUNCIL REPORT

From: Mark Hackett, Manager of Environmental Services
Date: Monday, March-24-25
Subject: 2025 Organic Composting Options

Background:

The Solid Waste Management Division of the Environmental Services Department offers various waste management and diversion options to the residents of North Perth. In addition to curbside collection of waste and recycling, the municipality offers hazardous waste disposal and recycling programs for mattresses, tires, batteries, electronics, and expanded polystyrene at the Elma Landfill.

The municipality is exploring various options to divert organic waste from the landfill, which would result in a reduction in municipal greenhouse gas emissions while conserving valuable landfill space.

The collection of food and organic waste from single-family dwellings in an urban settlement area within a local municipality is required when a local municipality has a population greater than 20,000 but less than 50,000 and has a population density greater than or equal to 100 persons per square kilometer. At this time, North Perth does not meet the threshold requirements for a program to collect food and organic materials; however, could elect to implement such a program if desired.

Several options are available for municipal residents who wish to recycle their organic waste, now and in the future; these include the following:

- Backyard composters
- Backyard Green Cone digesters
- Countertop composters
- Curbside green bin composting service

In August of 2022, council received a report outlining the above-noted organic composting options. At the time, our service provider, Bluewater Recycling Association (BRA), was not able to provide a curbside collection option for organics; however, they are now able to offer that service. Council directed staff to investigate the details involved for the implementation of a curbside green bin organic collection service.

In March of 2022 and again in January this year, a delegation from Food Cycle Science presented a proposal for a pilot project for an indoor countertop composter called the FoodCycler. The FoodCycler digests organic waste and converts it to a ready-to-apply soil additive. While the FoodCycler would reduce organics ending up in the landfill, participants would be required to dispose of the residual waste. Food Cycle Science is recommending a pilot program involving 150 households.

Comments:

1. The proposed curbside green bin organic collection service option would be for weekly collection of organic waste in all urban areas. Recycling collection would continue to be collected on a biweekly basis in both urban and rural areas. Waste collection, which is currently weekly in urban areas, would move to biweekly collection. Rural waste collection would remain on a biweekly schedule.

The proposed program by BRA would entail a medium-sized green bin (240 litres). Residents would utilize the green bin for both organic waste and yard waste. The program would be considered as a new service level (organics) and a service level increase (yard waste) for North Perth residents.

2. The proposed countertop composter option would begin with a 12-week pilot program of 150 homes in North Perth. It would require participants to log usage and complete a brief survey. The data collected would be presented to council and used to determine the possibility of moving past the proposed pilot program into an expanded program to be made available to all North Perth residents. This would take place in stages over a period of 2-3 years.

The funded pilot program is based on a cost subsidy model where Food Cycle Science provides an initial discount, the municipality provides a subsidy and the pilot participating resident covers the remaining cost. The proposed 150-unit pilot program, after the Food Cycle Science subsidy of \$300, would include a cost of \$100 per unit to the municipality and \$200 to each pilot program participant. Participants of the pilot would keep the FoodCycler unit upon completion of the pilot. The total cost to the municipality to implement the proposed pilot program would be \$15,000.

To provide information to the public and gather public input, it is proposed to hold a Public Information Centre (PIC) and to develop a survey to allow additional public input. BRA representatives and Food Cycle Science have agreed to participate in the PIC. Once the survey and PIC are completed, a more detailed report can be brought to council outlining how to proceed with organic composting in North Perth.

Financial Implications: *(Include amounts and funding source)*

Financial implications are dependent on the organic composting option chosen, and details would be included in the 2026 operational budget process, should council direct staff to implement either of the organic composting options.

To make the curbside green bin organic collection service financially feasible, it would require mandatory participation for all urban residents that have curbside garbage collection. Staff estimate the green bin service could be provided to North Perth residents for an additional annual cost of approximately \$50 per household, based on the current urban waste bin count of 4,650. This would be in addition to the annual curbside waste collection costs.

The FoodCycler program has an upfront cost to purchase the units but no ongoing collection expenses, whereas curbside collection has continuous operational costs.

Recommendation:

THAT:

The Council of the Municipality of North Perth directs staff to organize an Organic Composting Options Public Information Centre and to develop an Organic Composting Options Survey for the residents of North Perth

AND FURTHER THAT: The Council of the Municipality of North Perth directs staff to prepare a report for council detailing the results of the Public Information Centre and the Organic Composting Options Survey.

Reference Material Attached:

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Mark Hackett, Manager of Environmental Services

Reviewed by: Kriss Snell, CAO
Wednesday, March-19-25

Mark Hackett, Manager of Environmental Services



COUNCIL REPORT

From: Amanda Ewing, Tax Collector & Ashton Romany, CPA, Treasurer
Date: Monday, March-24-25
Subject: Property Tax Relief Program Request

Background:

On January 6, 2025, Council directed staff to review available programs for those who are struggling with increased costs of property taxes resulting from the budget.

Property taxes are the main source of revenue for Ontario municipalities. Under the current property tax regime, taxes are based on a property's assessed value.

Comments:

The Municipal Act, 2001 includes legislation for the relief of property taxes if enacted by a municipality. Currently, Sections 319 and 365 provide guidance on the types of tax relief that can be made available. After a scan of Ontario municipalities, staff are not aware of any alternative programs providing tax relief outside of those legislated under the Municipal Act. An overview of the two sections is provided below.

Section 319

Under Section 319 of the Municipal Act, a municipality, other than a lower-tier municipality, may pass a by-law providing for a deferral or cancellation of all or part of a property tax increase. This section specifically targets financial hardship relief in the residential property class for owners, or their spouses, who are low-income seniors or low-income persons with disabilities.

As North Perth is a lower-tier municipality, it would not be able to pass a by-law under this section. However, the County of Perth has enacted this subsection, with details on this program outlined later in the report.

Section 365

Section 365 of the Municipal Act states that the council of a local municipality may pass a by-law to provide for the cancellation, reduction, or refund of taxes levied for local municipal and school purposes.

Relief is available to any person who submits an application to the municipality for an eligible property and whose taxes are considered by Council to be "unduly burdensome." Eligible properties under this section include the residential, farm, or managed forests property classes.

Based on the municipal scan, for municipalities that enacted Section 365, the definition of "unduly burdensome" aligns with those defined under Section 319—specifically, for owners or their spouses who are low-income seniors or low-income persons with disabilities.

Lastly, given that a lower-tier municipality can adopt a by-law under this section, the municipality would be responsible for covering the costs of the upper-tier portion should the upper-tier municipality not pass a similar by-law. In any instance, school boards would be required to cover their share.

Programs Currently Available

Section 319 Perth County By-Law

The County of Perth has established a by-law under Section 319. By-law 2673-2001 provides tax deferral to low-income seniors and persons with disabilities who own property in the County of Perth. If an application is approved and the requirements are met, the annual tax increase, along with all applicable interest, is deferred. The deferral becomes a lien on the property and is paid upon the sale of the property.

There are no properties in North Perth currently enrolled in this program. Staff have received a handful of inquiries regarding this program over the past few years; however, when notified that it is a tax deferral, property owners did not pursue this option further.

Application Related to Extreme Poverty or Sickness

Section 357(1)(d.1) of the Municipal Act allows for an application to adjust property taxes when the property owner is unable to pay due to sickness or extreme poverty. As each application is unique to the property owner's situation, these cases are deferred to the Assessment Review Board (ARB). The ARB has the authority to review applications and determine entitlement to a cancellation, reduction, or refund. It is staff's understanding that no applications of this nature have been received in recent years.

Pre-Authorized Payment Plans

Although not direct property tax relief, the Municipality of North Perth offers monthly pre-authorized payment plans to all property owners. This allows property owners to spread

This document is available in alternate formats, upon request.

their annual tax payments across 12 monthly installments, reducing cash flow burdens compared to paying at the regularly scheduled due dates.

Staff are currently reviewing the property tax payment due dates and will report to Council at a later date.

Other Programs

The Government of Ontario provides tax credits through income tax filings. These include the Ontario Senior Homeowner's Property Tax Grant and the Ontario Energy and Property Tax Credit (OEPTC).

- The maximum Ontario Senior Homeowner's Property Tax Grant is \$500.
- The maximum 2025 OEPTC is \$998 for the property tax component and \$1,176 for seniors for the property tax component.

Implications

Tax relief programs pose administrative challenges and financial implications, including potential staffing constraints. Any tax relief, rebate, or deferral provided to one taxpayer ultimately shifts the cost burden to other taxpayers.

Deferrals increase receivables as the revenue is delayed until an unknown future date, while payments to the county and school board would still need to be made.

Relief programs under the Municipal Act only apply to property owners. A tax cancellation, rebate, or deferral program may not provide support to tenants in rental units.

According to the recent BMA Study, participating municipalities in Southwestern Ontario had an average of 5.3% in outstanding tax receivables. At the end of 2023, North Perth's outstanding tax receivable rate was 4.55%, indicating that its tax collection performance was ahead of neighboring municipalities.

Program Options

If Council were to proceed with a relief program, it would need to fall under Section 365 of the Municipal Act. A policy would need to be developed, including defining eligibility criteria, creating an annual application process, and sourcing funding for the program.

As mentioned, program criteria adopted by other municipalities under Section 365 align with those in Section 319.

Under this approach, the County of Perth would have the option to implement a similar by-law under Section 365 to provide relief on the upper-tier portion of the tax bill. If the County opted not to adopt Section 365, North Perth would be responsible for covering the County's portion of the relieved taxes.

Additionally, as the County of Perth currently operates a deferral program under Section 319, staff foresee challenges in enacting a separate program, warranting further

This document is available in alternate formats, upon request.

investigation. As far as staff is aware, no municipalities have enacted relief measures under both Sections 319 and 365 simultaneously.

Lastly, since the County of Perth already has a tax relief program covering all of Perth County, the possibility of revising the existing by-law at the County level should be explored. This would enable a coordinated and equitable approach across all Perth County municipalities.

Financial Implications:

There are no immediate financial implications. However, if Council chooses to proceed with a program, any financial commitments would need to be sourced from property taxes.

Recommendation:

THAT: The Council of the Municipality of North Perth receives the report titled Property Tax Relief Program Request for information purposes.

Reference Material Attached:

None

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Amanda Ewing, Tax Collector & Ashton Romany, CPA, Treasurer

Reviewed by: Kriss Snell, CAO

Wednesday, March-19-25

Amanda Ewing, Tax Collector & Ashton Romany, CPA, Treasurer



COUNCIL REPORT

From: Lindsay Cline, Interim Manager of Strategic Initiatives
Date: Monday, March-24-25
Subject: Physician Recruitment and Housing Request – Additional Information

Background:

At the March 10, 2025 Council meeting, Council received report [Physician Recruitment and Housing Request](#) in response to a letter from the Listowel Memorial Hospital (LMH) requesting funding of \$50,000 annually to support housing needs for their Residency Program. Council directed staff to report back with additional information to address comments raised at the March 10th Council meeting.

Comments:

In consultation with the Recruitment Officer for the Listowel-Wingham Hospital Alliance, the following information has been provided to address Council's questions.

Number of units – Up to three units in 2025 and up to four units in 2026. It is anticipated that four units will be needed on an annual basis moving forward.

Timing – Three units are needed for a move-in ready date of June 1, 2025. Ideally, these units will be secured and furnished in May 2025. Up to four units are needed for a move-in ready date of June 1, 2026.

Commitment – LMH is agreeable to a three-year commitment of funding.

Subsidization – To clarify, this is not a request for North Perth to subsidize rent for resident physician housing. This is a request for North Perth to assist with rental “gaps” that may or may not occur. Resident physicians will be paying for their own rent. LMH and/or the Recruitment Committee Housing Sub-Committee may negotiate rental rates with property owners independent of their request to Council.

Incentive – This is not a request to provide an incentive to residents. This request is to support the residency program with housing availability. The residency program is an integral component of LMH's recruitment strategy, which supports both the hospital and the Municipality of North Perth's strategic plans.

Funding – The Municipality of North Perth has committed to \$65,000 to fund the Recruitment Committee operating budget. The \$50,000 request is in addition to the operating commitment and may or may not be needed in any given residency cycle.

Comparators – Neighbouring residency programs in Hanover, Goderich and Stratford have resident housing arrangements in place.

Financial Implications: *(Include amounts and funding source)*

If the \$50,000 request is approved, funding will be allocated from the existing healthcare recruitment budget. If actual costs exceed the available budget, overages will be covered through the Strategic Initiatives Reserve Fund.

The 2026 operating budget will be updated to reflect the anticipated vacancies including a provision to the Strategic Initiatives Reserve Fund. The maximum financial implication this will have on the 2026 budget and future operating budgets is \$50,000.

Recommendation:

THAT:

The Council of the Municipality of North Perth approves the request from the Listowel Memorial Hospital to offset vacancy related costs incurred by Listowel Memorial Hospital for resident physician housing up to \$50,000 per year for an initial three-year term;

AND THAT: For 2025, funding be allocated from the existing healthcare recruitment budget, with any overages being covered through the Strategic Initiatives Reserve Fund;

AND THAT: The request be included in the 2026 budget process.

Reference Material Attached:

N/A

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Lindsay Cline, Interim Manager of Strategic Initiatives

Reviewed by: Kriss Snell, CAO
Thursday, March-20-25

Lindsay Cline, Interim Manager of Strategic Initiatives



COUNCIL REPORT

From: Kriss Snell, CAO
Date: Monday, March-24-25
Subject: Community Dashboard

Background:

The Community Dashboard was designated as a capital project in recent years; however, its progress faced delays due to limited staff resources. With the implementation of maintenance management software and budget software, along with increased GIS capabilities, the newly developed Community Dashboard has become an innovative tool aligned with the Municipality of North Perth's 2023-2026 Strategic Plan. The successful launch of the Dashboard was facilitated by the addition of a full-time Communications Coordinator.

Comments:

The primary function of the Community Dashboard is to serve as a comprehensive platform that utilizes key indicators to monitor and communicate essential information regarding the Municipality's community services and programs. Indicators are grouped into four distinct themes to align with the Strategic Plan: Community Services; Growth & Development; Public Safety, By-Law & Fire; and Government Services providing a snapshot of both community dynamics and municipal services.

The Dashboard offers insights into the Municipality's performance and is pivotal in identifying both strengths and areas that require more attention. This initiative underscores our commitment to transparency, accountability, and community engagement and enables elected officials, stakeholders, and the public to access and review performance measures which will be updated annually, or more frequently as metrics are made available.

Recognizing that the Dashboard is a work in progress, ongoing enhancements are planned and feedback and suggestions are encouraged, particularly regarding potential new indicators or improvements to the Dashboard's functionality and impact. Comments may be brought directly to the attention of the CAO's office.

The Community Dashboard is available on the Municipality of North Perth website, under the Municipal Government section, or www.northperth.ca/communitydashboard.

This document is available in alternate formats, upon request.

Financial Implications: *(Include amounts and funding source)*

There are no financial implications associated with this project as it was completed internally and costs were fully covered under the annual budget allocation process.

Recommendation:

THAT:

The Council of the Municipality of North Perth receives this report for information.

Reference Material Attached:

[Click here to enter text.](#)

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Kriss Snell, CAO

Reviewed by: Kriss Snell, CAO
Thursday, March-20-25

Kriss Snell, CAO



Listowel Farm & Maker Market: Spring Market

Hello Council,

I am seeking some assistance with the fees and availability that are involved with renting Picnic Tables from the city for our Spring Market at Between the Lines. If it is possible to have these fees waived, it would be greatly appreciated! I would love to have tables to go alongside our food trucks that day. I would only be looking for 2-4 tables to be dropped off.

The Listowel Spring Market:

April 27th from 10am to 2pm , @ Between the Lines Sports Complex

We have over 70 vendors, both inside and outside this year and 3 food trucks!

We had an incredible turn out last year, and only see this one being even busier! With the ever- gaining traction (even more so) of buying locally, I've had an outpouring interest from vendors but also the public. Any assistance you can provide me with these tables would be great.

Bryce at Between the Lines is okay with the tables being there, but maybe if drop off is on a Friday on their front grass area I could move them around.

Sincerely,

Shelley Bus

Listowel Farm & Maker Market

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 29-2025

BEING A BY-LAW TO EXEMPT FROM PART LOT CONTROL PART OF LOT 131, REGISTERED PLAN 183, LISTOWEL WARD IN THE MUNICIPALITY OF NORTH PERTH

WHEREAS subsection 50(7) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended (the "**Planning Act**"), provides that the council of a local municipality may, by by-law, provide that the part lot control provisions contained in subsection 50(5) of the *Planning Act* do not apply to the lands designated in the by-law;

AND WHEREAS the Council of the Municipality of North Perth deems it expedient and in the public interest that Part of Lot 131, Registered Plan 183 (650 Wallace Avenue South) shown on reference plan 44R-6314 Part 1, Listowel Ward, Municipality of North Perth in the County of Perth, be exempted from the part lot control provisions of the *Planning Act*;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE MUNICIPALITY OF NORTH PERTH HEREBY ENACTS AS FOLLOWS:

1. THAT Part of Lot 131, Registered Plan 183 (650 Wallace Avenue South) shown on reference plan 44R-6314 Part 1, Listowel Ward, Municipality of North Perth are hereby exempted from the part lot control provisions contained in subsection 50(5) of the *Planning Act*, pursuant to subsection 50(7) of the *Planning Act*.
2. THAT this by-law shall be restricted in its application only to divide into Part 1 as cited in accordance with Plan 44R-6314 attached hereto;
3. THAT this by-law comes into force and effect when approved by The Corporation of the County of Perth, pursuant to subsection 50(7.1) of the *Planning Act*.
4. THAT this By-law shall be in effect for two years from the date of adoption of this By-law. Furthermore, this By-law may be repealed, extended, or may be amended to delete part of the lands described herein without requiring the approval of the Corporation of the County of Perth.
5. THAT this by-law shall be registered on title to the Subject Property in the Land Registry Office for the County of Perth, pursuant to Section 50(28) of the *Planning Act*.

PASSED this 24th day of March, 2025.

MAYOR Todd Kasenberg

ACTING CLERK Sarah Carter

**THE MUNICIPALITY OF NORTH PERTH
BY-LAW NO. 30-2025**

Being a By-law to amend By-law No. 6-ZB-1999, as amended, which may be cited as "The Zoning By-law of the Municipality of North Perth", and which is a By-law to regulate the use of land and the character, erection, location and use of buildings and structures and to prohibit certain buildings, structures and uses in various defined areas of the Municipality of North Perth.

WHEREAS the Council of the Municipality of North Perth deems it necessary in the public interest to pass a By-law to amend By-law No. 6-ZB-1999, as amended;

AND WHEREAS pursuant to the provisions of Section 34 of the Planning Act, as amended, By-laws may be passed by Councils of municipalities for prohibiting or regulating the use of land and the erection, location, or use of buildings or structures within the municipality for or except for such purposes as may be set out in the By-law, and for regulating in certain respects buildings or structures to be erected or located within the municipality;

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF NORTH PERTH ENACTS AS FOLLOWS:

1. **THAT** By-law No. 30-1999 be amended by changing all references from metres to m, metres squared to m², and percent to %.
2. **THAT** Section 3 of By-law No. 30-1999 be amended by removing all numbering for definitions and by sorting definitions alphabetically.
3. **THAT** the definitions in Section 3 for "Dwelling, Supplementary Farm" (previously 3.53.17) and "Modular Home" (previously 3.119) of By-law No. 6-ZB-1999 be hereby repealed.
4. **THAT** the following definitions in Section 3 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

(Previously 3.45) **Day Nursery or Day Care Centre** means a place that is licensed pursuant to the Day Nurseries Act, R.S.O. 1990, c.D.2, as amended (the "Day Nurseries Act"), in which more than five children who are not of common parentage are provided with temporary care, protection and supervision for a continuous period not exceeding 24 hours.

(Previously 3.75) **Garage, Attached** means a private garage located on the same lot as a dwelling by a common wall and/or common roof structure, which provides motor vehicle access to and from a street, and which is designed for the sheltering of private passenger motor vehicles of the occupants of the dwelling and the storage of household equipment. An attached garage does not include a carport. No facilities for the repairing or servicing of motor vehicles for remuneration or for commercial use shall be permitted in an attached garage. For the purpose of determining front yard, rear yard, and side yard setbacks, an attached garage shall be considered as part of the main building.

(Previously 3.76) **Garage, Detached** means a private garage which is accessory to a permitted dwelling, located on the same lot as the dwelling, is a separate building that is fully enclosed, which provides motor vehicle access to and from a street, and which is designed for the sheltering of private passenger motor vehicles of the occupants of the dwelling and the storage of household equipment. A detached garage does not include a detached carport. No facilities for the repairing or servicing of motor vehicles for remuneration or for commercial use shall be permitted in a detached garage. For the purpose of determining front yard, rear yard, and side yard setbacks, a detached garage shall be considered an accessory building.

(Previously 3.116) **Mobile Home** means any dwelling unit designed, built and/or manufactured to be transported or portable for movement from site to site, in accordance with the Requirements for a Mobile Home, CAN/CSA-Z240, in the applicable section of the Ontario Building Code, to the satisfaction of the Chief Building Official. For the purposes of this By-law, a Mobile Home includes enclosed additions thereto not exceeding 10 m² (108 ft²).

5. **THAT** definition 3.56.1 for “Dwelling Unit, Primary” in Section 3 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following definition:

Residential Unit, Primary means the primary residential unit in a detached house, semi-detached house or rowhouse where the house is situated on a parcel of land containing an additional residential unit.

6. **THAT** definition 3.56.2 for “Dwelling Unit, Second” in Section 3 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following definition:

Residential Unit, Additional means a self-contained set of rooms located in a building or structure intended for use as a residential premises with kitchen and bathroom facilities exclusive to the unit, that is accessory to a primary residential unit and has an independent entrance directly to the outside or through a common vestibule

7. **THAT** provision (f) of Section 5.1.3 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

- (f) Not be structurally attached to the main building in any way, except for unenclosed decks and/or steps; and,
- (g) Shall be located a distance of not less than 1 m (3.3 ft) from the main building, except for accessory buildings and structures that include an additional residential unit where such accessory building or structure shall be separated from the main building by a minimum distance of 4 m (13.2 ft).

8. **THAT** Section 5.1.4 titled “Second Dwelling Units within Main Buildings” of By-law No. 6-ZB-1999 be hereby deleted and replaced in its entirety with the following section title and provisions:

5.1.4 Additional Residential Units within the Same Building or Structure as the Primary Residential Unit

Additional residential units are permitted within any detached dwelling, semi-detached dwelling unit, or row or townhouse on a parcel of land on which residential use, other than ancillary residential use is permitted, provided that:

- (a) No more than 2 additional residential units are permitted in the same building or structure as the primary residential unit and the combined total of the primary residential unit and additional residential units does not exceed 3 units on a lot;
- (b) The primary residential unit is not located within hazardous lands (e.g. within areas subject to flood or erosion hazards or hazardous sites);
- (c) 1 parking space is provided for each additional residential unit;
- (d) The applicable minimum lot area requirement is met; and,
- (e) The additional residential unit does not contain a home occupation.

9. **THAT** Section 5.1.5 titled “Second Dwelling Units within Accessory Buildings” of By-law No. 6-ZB-1999 be hereby deleted and replaced its entirety with the following section title and provisions

5.1.5 Additional Residential Units within Accessory Buildings

Additional residential units located within any building or structure accessory to a detached dwelling, semi-detached dwelling unit, or row or townhouse must meet the following regulations:

- (a) If located within a new building, it must meet the location and size requirements of Section 5.1.3;
- (b) The accessory building or structure in which the additional residential unit is located must meet the yard setback requirements of the underlying zone where the primary residential unit is located;
- (c) The additional residential unit must be at least 4 m from and no further than 45 m (148 ft) of the building or structure where the primary residential unit is located;
- (d) The accessory building or structure is not located within hazardous lands (e.g. within areas subject to flood or erosion hazards or hazardous sites); and,
- (e) The additional residential unit must meet MDS 1 requirements or be no closer to the neighbouring livestock facility than the building or structure where the primary residential unit is located.

10. **THAT** Section 5.16 titled “One Dwelling on One Lot” of By-law No. 6-ZB-1999 be hereby repealed.

11. **THAT** Section 5.18.2 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

5.18.2 Ingress and Egress

In the R1, R2, R3 and R4 zones, a maximum of 1 driveway access is permitted per residential lot.

In all other zones, the maximum number of driveways serving a lot shall be based on the total length of lot lines bordering a public road in accordance with the following:

< 20 m	1 driveway maximum
20 - 40 m	2 driveways maximum
> 40 m	2 driveways plus 1 for every additional 30 m

12. **THAT** Section 5.18.5 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

5.18.5 Parking Space Access

All required parking spaces, except those required for single-detached dwelling, semi-detached dwellings, duplex dwellings, street front townhouse dwellings, additional residential units, and converted dwellings must be independently accessible and arranged such that vehicles are not required to reverse onto a public road. Except where provided to accommodate additional residential unit(s), tandem parking spaces are only counted towards the required number of parking spaces where both spaces serve the same dwelling unit. Accessible parking spaces are not required for buildings containing 4 or fewer dwelling units.

13. **THAT** provision (v) of Section 5.24 (a) of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

(v) Except as specifically permitted in an Agricultural Zone or elsewhere in this By-law, no person shall, in any zone, keep or raise any livestock.

14. **THAT** Section 6.2 (a) iii) of By-law No. 6-ZB-1999 be hereby repealed.

15. **THAT** Section 6.3.3 titled "Yard Requirements, Minimum" of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

6.3.3 Yard Requirements, Minimum

6.3.3.1 For livestock facilities, the minimum front, rear and side yards shall not be less than:

Front Yard Depth: 15 m
Rear Yard Depth: 15 m
Interior Side Yard Width: 15 m
Exterior Side Yard Width: 15 m

6.3.3.2 Other permitted buildings and structures, including buildings and structures accessory to an agricultural use (including grain bins less than 12 m in height), the minimum front, rear and side yards shall not be less than:

Front Yard Depth: 15 m
Rear Yard Depth: 7.5 m
Interior Side Yard Width: 4.5 m
Exterior Side Yard Width: 15 m

16. **THAT** Section 7.2.5 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

7.2.5 Exterior Side Yard Width (minimum) 4.25 m

17. **THAT** Section 7.2.8 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

7.2.8 Lot Coverage (maximum) 45 %

18. **THAT** Section 8.2.5 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

8.2.5 Exterior Side Yard Width (minimum) 4.25 m

19. **THAT** title of Section 9.2.2 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following:

9.2.2 Lot Frontage, Minimum

20. **THAT** Section 9.2.5 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

9.2.5 Exterior Side Yard Width (minimum) 4.25 m

21. **THAT** Section 9.5.1 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

9.5.1 Number of Dwelling Units, Maximum 3 dwelling units

22. **THAT** Section 9.5.6 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

9.5.6 Exterior Side Yard Width (minimum) 4.25 m

23. **THAT** Section 9.5.9 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

9.5.9 Lot Coverage (maximum) 45 %

24. **THAT** Section 11.6.20 R5-18 of By-law No. 6-ZB-1999 be hereby deleted and replaced with the following provisions:

11.6.20 R5-20

- (a) Location: Part of Lot 19, Registered Plan 487 (Wallace Ward)
- (b) Notwithstanding any provision of the By-law to the contrary, for lands located in the “R5-20” zone as shown on Key Map 26 of Schedule “A” to By-law No. 6-ZB-1999 the minimum lot frontage shall be 20.8 metres (68 ft.).
- (c) All other provisions of this By-law, as amended, shall apply.

25. **THAT** Section 11.6 titled “Special Provisions” of By-law No. 6-ZB-1999 be amended by adding the following new Site-Specific Zone, as directed by Ontario Land Tribunal decision OLT-23-000847 and By-law 83-2023:

11.6.29 R5-29

- (a) Location: South Part Lots 7 and 8, Plan 152, N/S Main St, Listowel Ward, (555 Main Street West);
- (b) To permit a minimum front yard of 4.4 metres, whereas a minimum front yard of 6.0 metres is required (Section 11.5A.3);
- (c) To permit a minimum interior side yard of 2.4 metres, whereas a minimum interior side yard of 4.5 metres is required (Section 11.5.A.4);
- (d) To permit a minimum rear yard setback of 4.6 metres, whereas a minimum rear yard of 7.5 metres is required (Section 11.5.A.6);
- (e) To permit a maximum building height of 12.0 metres, whereas a minimum building height of 10.5 metres is required (11.5.A.7); and
- (f) To permit a maximum of eight (8) dwelling units as part of the Proposed Development; and
- (g) Any addition that is erected must be constructed so as to fit in with the character and design of the existing cluster dwelling.

Additionally, the only permitted use shall be two (2) cluster housing dwellings with up to a maximum of six (6) dwelling units within the existing building located along the southeasterly portion of the site and a maximum of two (2) dwelling units within the existing building located along the northwesterly portion of the site.

- 26. **THAT** Section 35.3.6-h6 of By-law No. 6-ZB-1999 be hereby repealed.
- 27. **THAT** Section 35.3.7-h8 of By-law No. 6-ZB-1999 be hereby repealed.
- 28. **THAT** all other provisions of By-law No. 6-ZB-1999, as amended, shall apply.
- 29. **THAT** Schedule "A", attached hereto, shall form part of this By-law.
- 30. **THAT** the Clerk is hereby authorized and directed to provide notice of the passing of this By-law in accordance with the Planning Act, as amended, and to Regulations thereunder.
- 31. **THAT** the By-law shall come into force on the date that it was passed, pursuant to the Planning Act, and to Regulations thereto.

PASSED THIS 24TH DAY OF MARCH, 2025.

Todd Kasenberg, Mayor

Sarah Carter, Acting Clerk

Certified a true copy of By-law No. 30-2025 passed by the Council of the Municipality of North Perth, _____, 2025.

Sarah Carter, Acting Clerk

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 30-2025

EXPLANATORY NOTE

By-law No. 30-2025 of the Corporation of the Municipality of North Perth is an amendment to the Municipality of North Perth Zoning By-law No. 6-ZB-1999 and affects all areas within the Municipality of North Perth.

By-law No. 30-2025 include changes relating to accessory buildings, parking access, additional dwelling units, and other zoning regulations. Many of the revisions are minor in nature and serve to clarify and strengthen the interpretation and implementation of the Zoning By-law. Other proposed revisions include text changes to definitions and updates to wording within provisions to comply with current Provincial legislation. The proposed changes affect Sections 3, 5, 6, 7, 8, 9, 11 and 35.

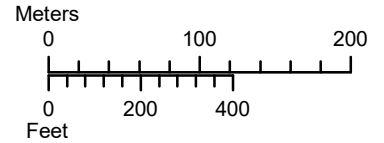
By-law No. 30-2025 is in conformity with County Official Plan.

Schedule "A" to the attached By-law No. 30-2025 are the changes proposed to Schedule A Key Map 31 as a result of Ontario Land Tribunal decision OLT-23-000847 and By-law 83-2023.

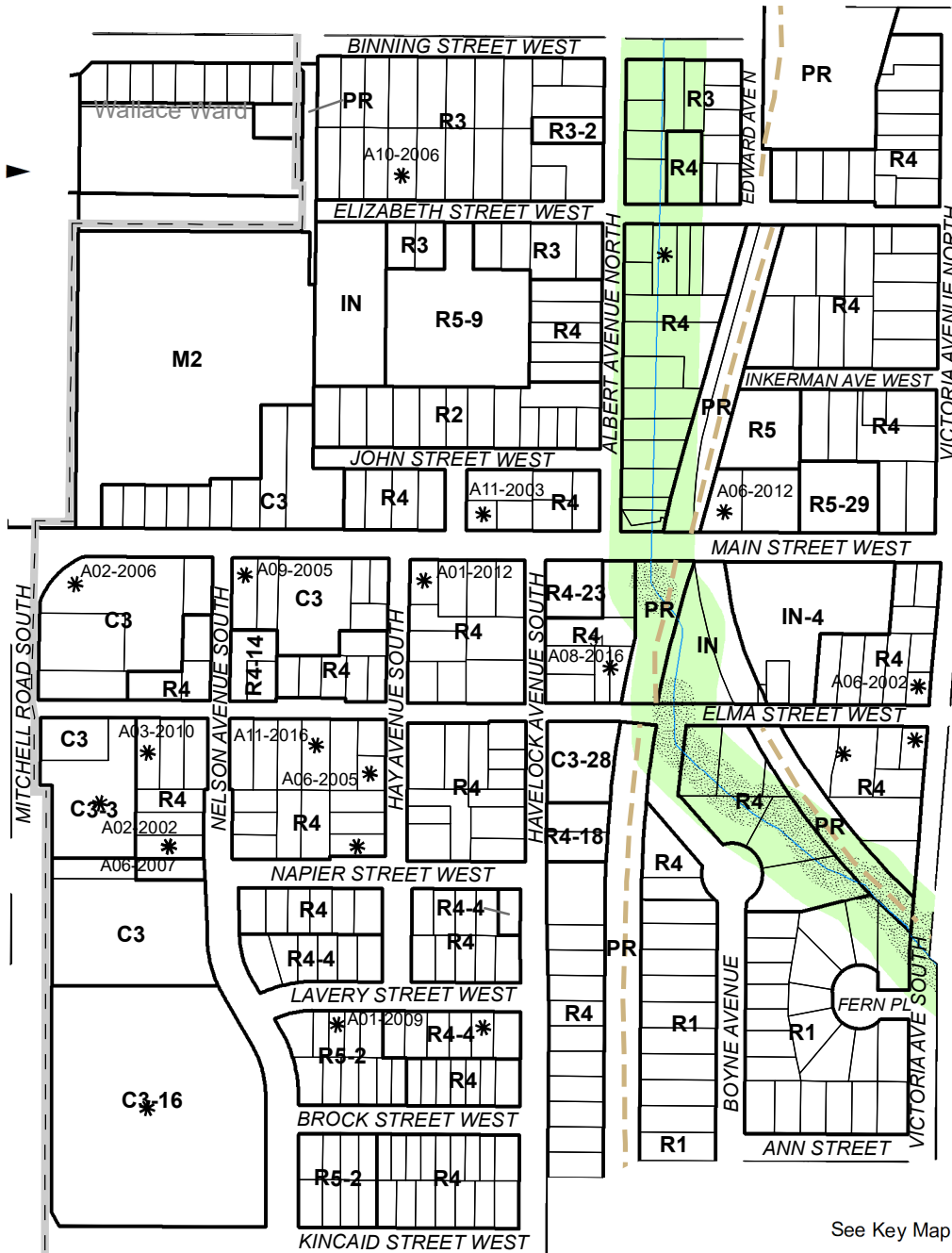
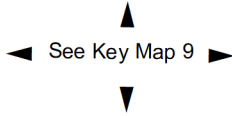


Schedule 'A' to By-Law No. 6-ZB-1999 of the Municipality of North Perth

Key Map 31 Listowel Ward



See Key Map 28



See Key Map 32

See Key Map 27

See Key Map 34

- | | | |
|---|----------------|--------------------------------|
| ZONE (Zone is "A" unless otherwise indicated) | Minor Variance | Inset Map |
| NRE2 | NRE1 | Water |
| Adjacent Lands | Watercourse | Flood and Fill Constraint Area |
| | Planned Road | Municipal Boundary |
| | | Settlement Area |

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 31-2025

Being a By-law to amend By-Law No. 44-2018

WHEREAS by-law 44-2018 is a By-law to provide for the construction of the Drager Municipal Drains and sets out the manner for collecting assessments for same.

AND WHEREAS by-law 44-2018 incorrectly referenced the estimated net cost of \$97,354.00 as the estimated total cost of constructing the drainage works in the Municipality of North Perth.

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. That by-law 44-2018 be amended as follows:

Remove:

***AND WHEREAS** the estimated total cost of constructing the drainage works in the Municipality of North Perth is \$97,354.00;*

Add:

***AND WHEREAS** the estimated total cost of constructing the drainage works in the Municipality of North Perth is \$166,900.00.*

2. This By-law shall come into force and takes effect on the date of its passing.

PASSED this 24th day of March 2025.

MAYOR TODD KASENBERG

ACTING CLERK SARAH CARTER

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 32-2025

Being a By-law to amend By-Law No. 62-2021

WHEREAS By-law 32-2025 is a By-law to provide for the construction of the Burnett Municipal Drain and sets out the manner for collecting assessments for same.

AND WHEREAS the estimated cost of the above-mentioned drainage works before subsidies or grants was \$184,800.00

AND WHEREAS the actual cost of the Drainage Works before grants were received or were to be received was \$181,697.20.

AND WHEREAS it is necessary to amend the estimated cost of the Drain to reflect the actual cost of the undertaking.

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. That Section 2 of By-Law No. 62-2021 be amended to read \$181,697.20 being the amount necessary for the payment of said construction.
2. That Schedule "A" attached hereto reflects the actual cost of the Drainage works undertaken, less any grants or subsidies received or receivable.
3. This By-law shall come into force and takes effect on the date of its passing.

PASSED this 24th day of March 2025.

MAYOR TODD KASENBERG

ACTING CLERK SARAH CARTER

Schedule "A" to By-law XX-2025



Burnett Municipal Drain 2021
Municipality of North Perth

ACTUAL ASSESSMENT									
Lot or Part	Con.	Landowner	Roll No.	Approx. Hectares Affected	Total Estimated Assessment	Total Actual Assessment	Less 1/3 Gov't Grant	Less Allowances	Net Assessment
<u>Elma Ward</u>									
Pt. 30	3	M. Johnston	3-054	14.2	\$4,743.00	\$4,472.56	\$1,490.85	\$2,630.00	\$351.70
Pt. 31	3	D. & D. Johnston	3-059	21.0	\$45,907.00	\$43,289.41	\$14,429.80	\$11,140.00	\$17,719.61
* Pt. 31	3	D. & L. Johnston	3-056-05	0.3	\$19.00	\$17.92			\$17.92
* Pt. 31	3	L. & L. Weber	3-056-00	0.3	\$19.00	\$17.92			\$17.92
* Pt. 31	3	E. & G. Snider	3-058-00	0.1	\$6.00	\$5.66			\$5.66
* Pt. 31	3	G. & E. Coneybeare	3-058-30	0.3	\$19.00	\$17.92			\$17.92
Pt. 32	3	L. Brubacher	3-060	19.4	\$39,157.00	\$36,924.29	\$12,308.10	\$9,225.00	\$15,391.19
* Pt. 32	3	C. Elg	3-061	0.8	\$882.00	\$831.71			\$831.71
33	3	J. Reitzema	3-062	24.3	\$29,511.00	\$27,828.30	\$9,276.10	\$500.00	\$18,052.20
34	3	D. Johnston	3-063	16.2	\$17,674.00	\$16,666.24	\$5,555.41		\$11,110.83
32	4	Vandergoot Holsteins Ltd.	3-080	1.2	\$942.00	\$888.29	\$296.10		\$592.19
Total Assessment on Lands					\$138,879.00	\$130,960.20	\$43,356.36	\$23,495.00	\$64,108.84
Special Assessments									
Perth Road 147 County of Perth					\$38,875.00	\$44,092.76			\$44,092.76
Perth Road 147 County of Perth				1.6	\$4,194.00	\$3,954.86			\$43,069.00
Line 81 Municipality of North Perth				1.2	\$2,852.00	\$2,689.38			\$2,852.00
Total Assessment on Roads					\$45,921.00	\$50,737.00			\$90,013.76
Total Assessment on Lands and Roads									
Burnett Municipal Drain 2021					\$184,800.00	\$181,697.20	\$43,356.36	\$23,495.00	\$154,122.60

NOTES:

- * Denotes lands not eligible for ADIP grants.
- The NET ASSESSMENT is the total estimated assessment less a one-third (1/3) Provincial grant, and allowances, if applicable.
- The NET ASSESSMENT is provided for information purposes only.

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 33-2025

**BEING A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS
OF THE COUNCIL OF THE MUNICIPALITY OF NORTH PERTH**

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. The actions of the Council of the Municipality of North Perth at its meeting on March 24, 2025, be confirmed.
2. Execution by the Mayor and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its passing.

PASSED this 24th day of March, 2025.

MAYOR TODD KASENBERG

ACTING CLERK SARAH CARTER