

North Perth Public Library
Agenda

February 11, 2025

7:00 pm

North Perth Municipal Building - Committee Room

330 Wallace Avenue North, Listowel



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1. Call To Order	
2. Land Acknowledgement Statement	
“We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”	
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11.4.1	Board Meeting February 12, 2025	
11.5	United Way and the Access Centre	
11.5.1	Kathy Vassilakos	
12.	Other Business	
13.	Adjourn	

Next meeting is scheduled for March 11, 2025 at 7:00 p.m.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Date: January 7, 2025

Time: 7:00 pm

Members Present Terrance Ritchie
 Lee Anne Andriessen
 Raisa Abraham
 Martin Shadwick

Members Absent Matt Richardson
 Bernice Weber Passchier

Staff Present Library CEO Ellen Whelan
 Recording Secretary Sarah Carter

1. Call To Order

Recording Secretary Carter call the meeting to order at 7:04 p.m.

2. Land Acknowledgement Statement

Ms. Carter stated “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

3. Election of Chair and Vice Chair

Ms. Carter declared all positions vacant and opened nominations for the position of Chairperson.

Lee Anne Andriessen nominated Terrance Ritchie for the position of Chairperson. Terrance accepted the nomination. No other nominations were received.

Ms. Carter declared Terrance Ritchie as the Chairperson of the North Perth Public Library Board for 2025.

Ms. Carter opened nominations for the position of Vice Chairperson.

Terrance Ritchie nominated Raisa Abraham for the position of Vice Chairperson. Raisa accepted the nomination. No other nominations were received.

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Ms. Carter declared Raisa Abraham the Vice Chairperson of the North Perth Public Library Board for 2025.

The meeting was turned over to Chair Ritchie.

4. Additions to/Approval of Agenda

Moved by: Martin Shadwick **Seconded by:** Raisa Abraham

THAT: The agenda for tonight's meeting be approved as amended to include the NPPL Annual Report 2024 as item 11.7.

CARRIED

5. Declarations of pecuniary interest

There was none.

6. Approval of minutes from previous meeting

6.1 November 12, 2024 North Perth Public Library Meeting Minutes

Moved by: Lee Anne Andriessen **Seconded by:** Martin Shadwick

THAT: The Minutes of the November 12, 2024, meeting minutes be approved.

CARRIED

7. Business Arising from the Minutes

CEO Whelan passed around the updated library card and tote bag for board members to view.

7.1 Amended 2025 Meeting Dates

CEO Whelan presented the updated 2025 meeting schedule reflecting the changed January meeting date.

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8. Financial Report

8.1 Accounts Payable

Moved by: Martin Shadwick **Seconded by:** Lee Anne Andriessen
THAT: The accounts dated November 4, 2024, to November 29, 2024, be approved as presented.

CARRIED

9. Friends Report

Vice Chair Abraham provided an update on Friends of the Library activities.

The Friends volunteered at Outback Tree Farm again in 2024. Additionally, they sold donuts as part of a collaboration with Impressions Bakery both at the tree farm and at the bakery with \$1.00 from the sale of each Holly Dolly donut going back to the Friends of the Library. There are currently 562 children registered in the Dolly Parton Imagination Library program.

10. Board Development

10.1 Board Workplan

CEO Whelan provided a summary of the proposed 2025 workplan.

Chair Ritchie suggested that the last meeting should include a reflection of the years accomplishments to aid in creating a letter from the board for the annual report.

11. Library Updates

11.1 Manager of Branch Experience Report

CEO Whelan provided a summary of the report. Manager of Branch experience is the liaison between the library and the Friends of the Library, the volunteer program has been enhanced. If the board would like to see specific stats tracked, let CEO Whelan know. Discussion occurred regarding tracking active users vs. membership numbers. CEO Whelan advised that membership can be inflated when presented because of the number of users not actively using the library. Is there a possibility of doing a drive on active memberships? CEO Whelan advised the board that staff are working on some marketing strategies, and they are planning

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programming to attempt to increase traffic. Discussion occurred regarding paid advertisements on social media.

11.2 Coordinator of Digital Initiatives Report

CEO Whelan provided a summary of the report. The Listowel Branch invested in a new public facing device charging station. Ancestry users have to come into the library to use the program. Linktree clicks are actions from social media, tech lessons are provided to patrons who need extra assistance with technology. The North Perth Public Library Board is the second library in Canada to have New York Times The Athletic database. Riverview Park residents were reserving some of the tech times but were struggling to fill a vehicle to transport them to the branch, staff are piloting a program for the Coordinator of Digital Initiatives to attend Riverview Park Residences to provide onsite tech support to their residents. Since reducing printing fees, the number of prints has increased.

11.3 Coordinator of Community Connections Report

CEO Whelan provided a summary of the report. 460 programs offered in 2024, youth vs. adult comparison is on target for where staff anticipate numbers to be.

11.4 Lending Report by User Location

CEO Whelan provided a summary of the report. The user location report tracks where patrons are using the library vs. where their home branch is.

Discussion occurred regarding the scale on the Atwood/Monkton charts. Discussion occurred regarding Atwood patrons shift to using the Listowel Branch. Monkton users using Monkton branch generally increased from 2023 to 2024. Discussion occurred regarding operating hours at each of the branches.

Moved by: Lee Anne Andriessen **Seconded by:** Raisa Abraham

THAT: The North Perth Public Library Board directs staff to continue with this data collection in 2025.

CARRIED

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11.5 Perth County Information Network

CEO Whelan provided an update on the PCIN Board, next meeting is scheduled for February. Perth South has entered into agreements with Stratford and St. Marys for library services.

11.6 United Way and Access Centre

Kathy will be invited to attend an upcoming meeting when the weather is better.

11.7 NPPL Annual Report 2024

Draft version of the NPPL Annual Report 2024 was presented to the board. The report is attached as Schedule "A". CEO Whelan will confirm that a photo release has been signed for photos with children. Chair Ritchie would like the letter from in the 2024 report to be a letter from the board in 2025.

12. Other Business

12.1 OLA 2024

OLA Conference 2025 is scheduled for January 29 – February 1, 2025. Online and virtual attendance options are being offered. CEO Whelan will be attending this year. Allie and Hayley will be attending the conference as well. CEO Whelan will investigate the fee for attending only the board portion of the conference.

13. In Camera Session

There was no in camera session.

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14. Adjourn

Moved by: Raisa Abraham **Seconded by:** Lee Anne Andriessen

THAT: The meeting is adjourned at 8:25 p.m.

CARRIED

Chair

Recording Secretary

NPPL ANNUAL REPORT 2024



A MESSAGE FROM OUR BOARD CHAIR

North Perth Public Library has had another year for the books. In response to the growing needs of our community, NPPL launched several new initiatives. Our community members are our biggest champions and changemakers as we connect and work together. Working with our literary partners, Friends of the Library, the “Dolly Parton Imagination Library” has been established in our community. This remarkable program provides quality literature to over 500 children in North Perth. Working with Community Living North Perth, the “Community Crafts” program has welcomed many new and enthusiastic community members to discover the library and services available. Possibility is all around us, and it looks different every day.

We continue to provide exceptional library services with the support of a remarkable team. With renewed and inspiring staff leadership, the NPPL has become the hub of interest and activity within our community. Whether hosting authors and book clubs, celebrating monthly themes, welcoming newcomers to Canada with our “English Conversation Circle”, our libraries are more critical than ever as active partners in community outreach and development. We continue to expand in-person offerings, engaging and connecting with our community and creating a safe and welcoming space for all.

As we look forward to future — the North Perth Public Library is always evolving in exciting and unexpected ways.



Terrance Ritchie

North Perth Public Library Board - Chairperson

TOP NEWS AND ACCOMPLISHMENTS OF 2024



MAJOR INCREASE!

We hosted a WIDE variety of programs, bringing so many new and old community members into the library. These programs are free, accessible, diverse, and awesome! Fan favourite programs stuck around, new ones were added, and program attendance increased by 41.6%



BET YOU CAN FIND US NOW!

A new website was launched in April designed for easy access, low barrier use for all. Traffic to the new website has increased by 258%!!!!



NEW ANNUAL CELEBRATIONS WERE A CROWD HIT!

Events for Poetry Month, Ontario Public Library Week celebrations, and Perth County Reads brought in people from all over the county to join in on the fun. Watch for 2025's return of these events!!



LOWER FEES?!

Printing fees were lowered, fax costs were eliminated, and barriers were reduced!



NEW COLLECTIONS ARE HOT COMMODITIES!

We added Yoto Players, Cyclones Hockey passes, Video Games, and more to our special collections and they've been flying off the shelf!!

Snapshots from 2024



We are a team of 13 and are supported by volunteers and summer staff. 6 employees are full-time, 5 are part-time, and we have 2 students.

Between all of our spaces, both physical and digital, we currently have 136,976 items for you to borrow!

We had 146,761 checkouts in 2024!!

We have over 6,166 items in our collection that are NOT books!

We offered 460 FREE inclusive and diverse programs this year!

Statistics

OUR PHYSICAL SPACES

- Total NPPL members: 9,443
- Total increase in active patrons: 6.3%
- Total visits to NPPL branches: 54,513
- Total new cards issued: 711
- Total public computer sessions: 4,782
- Total open hours: 4,074
- Total of volunteers help: 267 hours



OUR PROGRAMS



- Total programs hosted: 460
- Total attendance in programs: 6,325

● = % of youth that attended programs
 ● = % of adults that attended programs

OUR COLLECTIONS

- Total of collection items: 44,147
- Total checkouts: 146,761
- Total ILLO use: 779
- Total courier deliveries: 211



OUR DIGITAL SPACE

- Total digital check outs: 43,265
- Total WiFi use: 8,397
- Total website sessions: 29,322
- Total resource/database sessions: 593,319**
- Digital collection items: 92,520



Statistics reflect all three branches (unless specified) and is the total from the 2024 year
 ** Numbers reflect shared databases with PCIN



In Summary...

- Visits to our new website increased by 258%
- Wifi usage increased by 58.6%
- Program attendance increased by 41.6%
- Item checkouts increased by 33.3%
- Summer Reading participation increased by 28%
- Visits to our branches increased by 19.6%
- Computer usage increased by 18.4%
- Ebook/Audiobook usage increased by 17.3%
- Membership to NPPL increased by 16.7%
- ... This list goes on and it is all to say we've had such an incredible year!

North Perth, thank you for your ongoing support. We feel so lucky to serve such incredible patrons and community.

Our strategic priorities of reducing barriers, growing out into our community, and aim for sustainability and good stewardship remain a forefront in our plans for moving forward. 2025 is bound to be an incredible year and we cannot wait for you to join us!



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Supporting Ontario's Public & School Libraries to Empower Local Communities

Ontario Library Association & Federation of Ontario Public Libraries 2025-26 Pre-Budget Submission

Public libraries are critical to communities across Ontario and essential to thriving local economies and economic growth.

- Public libraries are Ontario's farthest-reaching, most cost-effective public resource. They are engines of innovation, entrepreneurship, and local economic development in communities of all sizes.
- Millions of Ontarians rely on local public libraries in their communities: to work, to learn, to connect to community and government services, and to find or train for a job.
- Despite this, many individuals and families across the province are unable to access the local public library resources they need.
- In urban centres, rural and Northern communities alike, public library budgets are overstretched – and the situation is getting worse.
- The combined impact of the pandemic, the pressure of inflation on public library and municipal budgets, and growing social and economic challenges in communities across the province have brought public libraries to a critical point.

Building on Ontario's Investment in Public Libraries

Over the past several years, OLA & FOPL have worked successfully with the Ontario Government to secure vital support for Ontario's public libraries.

- Through the 2024 Ontario Budget, \$1.25 million in enhanced, ongoing provincial funding to support the operations and staffing of First Nations Public Libraries on reserve.
- \$582,000 investment for up to 155 eligible public libraries in small, rural and First Nation communities to provide internet access.
- \$4.8 million investment to install or upgrade high-speed broadband internet at over 100 public libraries across Ontario

Priorities Overview

Public Libraries

- Provide critical e-learning support and fair access to modern, digital resources for all Ontario public libraries through **the creation of an Ontario Digital Public Library**, leveraging the province's significant purchasing power to give all Ontarians access to a universal set of high-quality e-learning & online resources through their local public library.
- **Increase provincial operating funding for Ontario's public libraries** to address critical shared priorities and community needs.
- Building upon the enhanced funding committed in the 2024 Ontario Budget, **develop a sustainable funding model for public libraries on reserve** to ensure that these important local hubs are fully funded and viable.

School Libraries

- **Restore and enhance protection of provincial funding for school libraries and library staff** under the new Core Education Funding Model, as well as accountability for school boards about how these funds are used, in recognition of their importance for meeting Ontario's student literacy goals and supporting student achievement.

Public Library Priorities

Provide critical e-learning support and equitable access to modern, digital resources for all Ontario public libraries through the creation of an Ontario Digital Public Library, leveraging the province's significant purchasing power to give all Ontarians access to a universal set of high-quality e-learning & online resources through their local public library.

- Ontario's public libraries are essential to equitable, reliable access to broadband internet and computers. They are especially vital for many First Nation, rural and Northern communities where at home connectivity is limited, and for hundreds of thousands of Ontarians that cannot afford in-home internet services.
- The Ontario Government has already recognized the crucial importance of public libraries to broadband connectivity and equity of access:
 - in *Building a Digital Ontario*, making a \$4.8 million investment to install or upgrade broadband connectivity at more than 100 public libraries across the province; and
 - in February 2024, the Ontario Government invested an additional \$122,000 to the *Internet Connectivity Grant* enabling up to 155 eligible public libraries that serve communities of 20,000 or less to be fully reimbursed for the costs of providing publicly accessible internet access.
- Building on that critical foundation, it is the right time to take the next step to empower Ontarians with the online resources they need to succeed – no matter where they live in Ontario.
- In particular, people rely on local public libraries for access to digital and online resources, which contribute to student success and life-long learning, as well as towards entrepreneurship and job readiness. These include:
 - in-depth job and career skills training;
 - language learning;
 - live tutoring and homework help;
 - health information; and
 - resources to support vulnerable residents, such as seniors and adults living with developmental disabilities.

A proposed Ontario Digital Public Library would provide a core suite of highly impactful digital resources accessible by every Ontarian through their local public library. While the specific resource set will depend on the outcome of competitive negotiations with vendors, potential resources could include:

- **Live Tutoring;** resources are available that provide a powerful suite of live tutoring, skills development and test preparation tools for learners of all ages, with a focus on K-12.
- **Job Skill Development and Training;** some libraries already subscribe to databases that include an ever-expanding catalogue of virtual courses and learning modules for career, creative, digital skills development and certifications
- **Language Learning;** these apps have become increasingly popular, providing highly personalized and comprehensive language learning capabilities for dozens of global languages.

- However, **these resources are expensive, especially when purchased on a patchwork, library-by-library basis** – and a diverse set of the highest impact resources is well beyond the means of an individual or family to afford. Many public libraries in Ontario, particularly in smaller and First Nation communities, struggle to pay for or are unable to afford these high-quality resources.
- People living in communities of less than 5,000 have access to less than a third of the online resources as those living in Toronto – despite accessing them twice as often per capita as people in large urban communities.

Recommended Priority:

- By following the well-established approach used in Alberta and Saskatchewan and leveraging volume purchasing through an annual provincial investment, as well as existing public library infrastructure, the Ontario Digital Public Library could provide a universal set of the highest-impact digital resources to every public library – and every Ontarian – **at an overall cost savings of up to 40%** when compared to library-by-library subscription.
- Addressing this digital divide – through both broadband connectivity and the high-impact resources to match – is how public libraries are at the forefront of fulfilling Ontario’s vision of an economy where every individual and community can contribute and compete.
- *Projected cost:* \$10 million - \$20 million / annually.¹

Critical Digital Resources are Out-of-Reach for Many Ontarians and Public Libraries

- According to the 2023 Annual Survey of Public Libraries, only 145 of our 363 library systems are able to afford subscriptions to five (5) or more databases.
- Meanwhile, 69 public libraries reported having zero (0) database subscriptions; majority of which are public libraries on reserve.

¹ See Appendix for provincial investment scenarios based on different funding levels.

How Would an Ontario Digital Public Library Work?

- Based on an annual provincial investment, Ontario’s public library sector would work closely with the Ministry of Tourism, Culture and Gaming and agency partners to determine the appropriate mix of resources to deliver the greatest impact across the province.
- The designated delivery partner – such as the Ontario Library Service or another identified entity – would negotiate to secure province-wide access to a universal set of resources.
- Access to these resources will ideally be connected directly through local public library websites, providing a seamless experience for local users.
- Ontarians will be able to access the complete resource set either in-person at their local library, from home, or through their personal devices wherever they are.
- For those public libraries without an online presence, the Ontario Digital Public Library will maintain a direct online portal to provide access.

Increase provincial funding for Ontario’s public libraries to address critical shared priorities and community needs.

- Public libraries in Ontario have received no increase in provincial funding support (Provincial Libraries Operating Grant, or PLOG) in over 25 years, during which time the value of the province’s investment in public libraries has decreased by over 60%.
- Although over 90% of public library funding is provided by the local municipal government, provincial operating funding provides critical stability to public library budgets.
- Libraries have adapted and maximized the impact of every dollar despite inflation, substantial changes in technology, and the increasing importance of libraries as a vital community hub and public resource.
- Across Ontario – in communities of all sizes – these **budget pressures are reaching a tipping point.**
- Public libraries are the focal point of municipalities across Ontario; critical to social cohesion and community building. As a result, they find themselves on the front lines of many of the most critical challenges facing our communities, including homelessness, mental health and addictions, newcomer integration, re-skilling in a changing economy, and overcoming the digital divide.
- Ontario’s public libraries are proposing a targeted investment in additional operating funding for public libraries **to specifically address critical areas of shared community and provincial priority**, including:
 - o Supporting economic recovery through job training and skills development;
 - o Addressing the community impacts of mental health and addictions;

- o Providing services and resources to assist with high-needs members of the community such as seniors, newcomers, working families and all vulnerable members; and
- o Supporting early literacy and K-12 success.
- This investment, which would be in addition to and separate from existing provincial operating funding under the PLOG, would be shared across hundreds of Ontario libraries to provide predictable, flexible funding for local public libraries to respond to these critical areas of focus based on the needs of the people and the local communities they serve.
- This funding could be utilized to support ongoing operations, programming, resources, or front-line staffing specifically targeted to the four identified priority areas based on community need.
- The proposed level of investment corresponds to a restoration of the present value of the Ontario Government's support for Ontario's public libraries, addressing the impact of inflation, rising costs and other pressures over more than two decades.
- In conjunction with this investment, the Ontario Government and Ontario's public libraries would work alongside municipalities to ensure that this critical investment builds upon and enhances existing municipal support for public library budgets.
- *Projected cost:* \$25 million / annually.

Building upon the enhanced funding committed in the 2024 Ontario Budget, develop a sustainable funding model for public libraries on reserve to ensure that these important local hubs are fully funded and viable.

- Public libraries on reserve serve as an accessible gathering place and information sharing resource for First Nations communities. They are deeply important to maintaining a sense of community and to minimizing social isolation, many of which are remote or face systemic social and economic challenges.
- Furthermore, public libraries on reserve perform a unique role in the preservation of their communities' memory, archiving photos and historical information, and in revitalizing First Nations languages through cultural resources, language learning programming, storytelling events, and craft groups.
- Public libraries on reserve are chronically under-funded. The municipal tax revenue used to support most public libraries does not exist for public libraries in First Nation communities.
- There is little to no funding available for collections, programming and technology resources. Librarians rely on one-time grants or donations to develop their collections, and many librarians contribute personally to purchase programming supplies and food.
- Many public libraries on reserve operate with only one staff person who is expected to perform many functions. Public libraries on reserve need additional funding to provide staff with a living wage and to increase staffing levels so that they can meet their communities' needs for library programs and services.
- Of the 133 First Nations communities in Ontario, only 37 have public libraries. The number has steadily dropped in recent years and the pandemic has only made this situation worse, with four public libraries on reserve closing their doors due to inadequate funding over the past 20 months.
- In recognition of the significant financial barriers faced by First Nations Public Libraries on reserve, **the Ontario Government made a multi-million-dollar enhancement through the 2024 Ontario Budget** to both the First Nation Salary Supplement and Public Library Operating Grant funding. This investment amounted to \$1.25 million in additional, ongoing annual funding.
- This critical investment is a vital first step to restoring stability to First Nations Public Libraries on-reserve.
- There is more important work to be done. Together with the Ministry of Tourism, Culture and Gaming and First Nations Public Library leaders, this recent investment provides an opportunity to work together on a sustainable funding and operating model to preserve the long-term viability of these important local hubs.

Recommended Priority:

- Work alongside First Nations Public Library leaders towards the design and implementation of a sustainable funding model for public libraries on reserve to ensure that these important local hubs are fully-funded and viable.
- *Projected cost:* N/A; projected funding requirements would be based on the identified model and requirements.

School Library Priorities

Restore and enhance protection of provincial funding for school libraries and library staff under the new Core Education Funding Model, as well as accountability for school boards about how these funds are used, in recognition of their importance for meeting Ontario's student literacy goals and supporting student achievement.

- Ontario's Ministry of Education has embarked upon a "back to basics" strategy with a commitment to boosting student literacy and math skills.
- This reflects ongoing trends indicating that fewer and fewer Ontario students are meeting the provincial standard in reading and writing. Last year's Grade 3 and Grade 6 EQAO scores indicated a further decrease in reading and writing scores.
- Access to school libraries is a proven part of student success, especially in literacy.
- School libraries are at the heart of student literacy achievement. Literacy and critical research skills are foundational to student success in STEM and other key subject areas. Teacher-librarians serve as literacy leaders and provide support and expertise while working alongside classroom teachers to meet literacy and curriculum objectives.
- Despite the importance of school libraries and staff to achieving Ontario's literacy objectives, student access to school libraries has significantly declined over the past 20 years.
- Due to school board-level decisions, **hundreds of thousands of students across Ontario have lost access to school libraries and the critical resources and support they provide.** This has accelerated in the past several years as several of Ontario's largest school boards have made dramatic reductions to school libraries and library staff; other school boards in both urban and rural communities have eliminated them altogether.
- According to reporting by school boards to the Ministry of Education, 1 in 3 school boards in Ontario self-reported underfunding school libraries for the 2021-22 school year – a number that has likely increased since then.
- Ontario's Core Education Funding Model, introduced last spring, is putting school libraries at further immediate risk. The new model:
 - Eliminated protected funding for school libraries and library staff.
 - Put library staff funding in the same category as materials like Chromebooks and crayons.
 - School boards are no longer required to report to the Ministry of Education on how or if they are funding school libraries – a requirement previously introduced by the Ontario Government in 2021.

Ontario's School Libraries and Student Literacy are At Risk

- Closure of school libraries and reductions/eliminations in library staff for 20+ years
- 1 out of 3 of school boards reported underfunding school libraries and library staff in 2021-22
- Loss of enveloped funding & reporting measures via Core Education Funding
- 2023-24 EQAO results show decrease in number of students meeting provincial standard for reading & writing

Recommended Priorities

- Update the Core Education Funding Model to create a defined sub-allocation for all school libraries and staffing funding, consistent with the provincial per-student formula;
- Update the Funding Model to fully protect these allocations; and
- Restore the annual reporting and accountability requirements regarding school libraries for school boards and implement recommended enhancements previously submitted by the OSLA.

Ontario Library Association / Federation of Ontario Public Libraries

The Ontario Library Association (OLA) is the oldest continually-operating non-profit library association in Canada, with over 3,500 members comprised of library staff and supporters from public, school, academic, and special libraries.

The Federation of Ontario Public Libraries (FOPL) represents 237 public library systems in Ontario, including 39 Public Libraries on Reserves.

Together, OLA & FOPL are committed to ensuring that libraries can continue to play a critical role in the social, education, cultural and economic success of our communities and schools.

Appendix

ODPL – Provincial Investment Scenarios

- Different funding levels listed below provide incremental increases for access to online databases and e-learning products, based on library sector understanding of preferred/high-use resources, current subscription costs, and required technical support and maintenance.
- Each funding level provides all 310 public library systems and First Nations public libraries in Ontario with:
 - o A suite of online resources for a full subscription year with unlimited, 24/7 and simultaneous access, and
 - o Annual operating costs for staff, support and supplies.
- At each funding level, the breadth of resources provided substantially increases, while operating costs remain stable.
- The ODPL would be delivered seamlessly through local public library websites, with centralized support to coordinate and manage resources and operations.

Funding Level*	Number of Databases	Database Examples**
\$10 million	14	General: <ul style="list-style-type: none"> • Health and Small Business reference • Language learning • Consumer Reports • Legal forms and templates • Magazines and News in 70 languages • French e-books • Auto Repair • Genealogy • Self Publishing
\$15 million (recommended)	18	General and Advanced – all content listed above and: <ul style="list-style-type: none"> • K-12 e-content • Live Tutoring • Resume and Job coaching
\$20 million	22	General, Advanced and Specialized - all content listed above and: <ul style="list-style-type: none"> • Online learning courses, including business essentials • Wellness and personal development

* The three funding levels include funds for online databases as well as \$780,000 for operational requirements including supplies, support materials and 5 full-time staff for training, technical support, outreach and digital content management for the ODPL.

** At the levels of investment outlined in the scenarios above, OLA/FOPL is not recommending that further investment in e-books be included in the ODPL due to borrowing limits/restrictions, and high purchasing costs. The funding would be more impactful and beneficial to a greater number of Ontarians when expended on online databases and e-learning resources.

Accounts Payable

CHEQUES NOVEMBER 30-DECEMBER 31, 2024

Vendor 000000 Through 999999

Invoice Entry Date 01-01-2024 to 12-31-2024 Paid Invoices Cheque Date 11-30-2024 to 12-31-2024

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000992	AMAZON.COM.CA INC.	CA41NGJGCS2I	Programming - Nov/Dec	019381	11-16-2024	12-05-2024	27.08
			06-8320-0000-63200				27.08
000992	AMAZON.COM.CA INC.	CA42VG0QWACCUI	Special Collections - Games	019381	11-10-2024	12-05-2024	16.33
			06-8310-0000-65200				16.33
000992	AMAZON.COM.CA INC.	CA4327LDRACCUI	Office supplies - CCC	019381	11-25-2024	12-05-2024	66.65
			06-8300-0000-63210				66.65
000992	AMAZON.COM.CA INC.	CA43NK34PMYCI	Programming - Jan/Feb	019381	11-11-2024	12-05-2024	33.89
			06-8320-0000-63200				33.89
000992	AMAZON.COM.CA INC.	CA444QHJS3WI	Processing	019381	11-26-2024	12-05-2024	18.07
			06-8310-0000-63200				18.07
000992	AMAZON.COM.CA INC.	CA4840KSH2UI	Programming - Jan/Feb	019381	11-11-2024	12-05-2024	25.97
			06-8320-0000-63200				25.97
000992	AMAZON.COM.CA INC.	CA49II7VI2RI	Office supplies - CCC	019457	12-04-2024	12-13-2024	24.85
			06-8300-0000-63210				24.85
						Vendor Total	212.84
000054	BELL CANADA	X000415463241125	Atwood Library	019459	11-25-2024	12-10-2024	135.23
			06-8300-0165-63810				135.23
000058	BELL MOBILITY	X014222499241201	Library Hotspots	019539	12-01-2024	12-20-2024	487.04
			06-8340-0000-63850				487.04
001762	LIBRARY BOUND INC.	30204895	Delivery	019416	11-15-2024	12-05-2024	466.05
			06-8300-0000-65320				13.85
			06-8315-0000-65200				452.20
001762	LIBRARY BOUND INC.	30204896	Delivery	019416	11-15-2024	12-05-2024	179.22
			06-8300-0000-65320				3.32
			06-8314-0000-65200				175.90
001762	LIBRARY BOUND INC.	30204897	Delivery	019416	11-15-2024	12-05-2024	397.73
			06-8300-0000-65320				3.88
			06-8310-0000-65200				393.85
001762	LIBRARY BOUND INC.	30205652	Delivery	019416	11-21-2024	12-05-2024	387.89
			06-8300-0000-65320				11.07
			06-8315-0000-65200				376.82
001762	LIBRARY BOUND INC.	30205653	Delivery	019416	11-21-2024	12-05-2024	37.43
			06-8300-0000-65320				0.56
			06-8314-0000-65200				36.87
001762	LIBRARY BOUND INC.	30206292	Delivery	019416	11-27-2024	12-05-2024	48.07
			06-8300-0000-65320				0.56
			06-8312-0000-65200				47.51
001762	LIBRARY BOUND INC.	30206293	Delivery	019416	11-27-2024	12-05-2024	334.51
			06-8300-0000-65320				9.98
			06-8315-0000-65200				324.53
001762	LIBRARY BOUND INC.	30206294	Delivery	019416	11-27-2024	12-05-2024	255.51

Accounts Payable

CHEQUES NOVEMBER 30-DECEMBER 31, 2024

Vendor 000000 Through 999999

Invoice Entry Date 01-01-2024 to 12-31-2024 Paid Invoices Cheque Date 11-30-2024 to 12-31-2024

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
			06-8300-0000-65320		Delivery		3.88
			06-8314-0000-65200		Library Collection - DVDs		251.63
001762	LIBRARY BOUND INC.	30206395	Delivery	019416	11-28-2024	12-05-2024	136.98
			06-8300-0000-65320		Delivery		4.98
			06-8315-0000-65200		Library Collection - Books		132.00
001762	LIBRARY BOUND INC.	30207845	Delivery	019578	12-11-2024	12-20-2024	335.83
			06-8300-0000-65320		Delivery		9.42
			06-8315-0000-65200		Library Collection - Books		326.41
001762	LIBRARY BOUND INC.	30207846	Delivery	019578	12-11-2024	12-20-2024	193.64
			06-8300-0000-65320		Delivery		3.33
			06-8314-0000-65200		Library Collection - DVDs		190.31
001762	LIBRARY BOUND INC.	30207847	Delivery	019578	12-11-2024	12-20-2024	110.29
			06-8300-0000-65320		Delivery		1.11
			06-8310-0000-65200		Library Collection - VGames		109.18
					Vendor Total		2,883.15
000454	PBJ CLEANING DEPOT INC	31104	Delivery	019427	11-12-2024	12-05-2024	270.04
			06-8300-0000-65320		Delivery		3.39
			06-8300-0000-63210		Office supplies - Paper		142.36
			06-8320-0000-63200		Programming - Crayons		124.29
000454	PBJ CLEANING DEPOT INC	31317	Office supplies	019427	11-21-2024	12-05-2024	228.25
			06-8300-0000-63210		Office supplies		228.25
000454	PBJ CLEANING DEPOT INC	31747	Delivery	019427	11-22-2024	12-05-2024	266.49
			06-8300-0000-65320		Delivery		3.39
			06-8310-0000-63200		Processing supplies		263.10
					Vendor Total		764.78
001457	RBC VISA	7018 24-11	VISA OCT 24-NOV 25	051449	11-25-2024	12-10-2024	4,429.42
			06-8320-0000-63200		GIFT CARDS-PROGRAMMING		240.00
			06-8320-0000-63200		PROGRAMMING-NOV/DEC		105.12
			06-8313-0000-65200		LIBRARY COLLECTIONS-MAGAZINES		58.80
			06-8300-0000-65310		ADVERTISING		446.35
			06-8300-0000-65320		DELIVERY		19.94
			06-8300-0000-61830		MEETING EXPENSE-NOV		56.50
			06-8340-0000-63200		CHARGING KIOSK		2,940.87
			06-8300-0000-65320		DELIVERY		493.83
			06-8300-0000-65330		POSTAGE		68.01
004337	RITCHIE, TERRANCE	2024-11	Mileage - Library Board	051453	12-02-2024	12-13-2024	129.79
			06-8350-0000-61840		Mileage - Library Board		129.79
003612	WARD & UPTIGROVE CONSUL 103986		Training - Team DISC	019618	12-05-2024	12-20-2024	1,751.50
			06-8300-0000-61810		Training - Team DISC		1,751.50
003616	WATSON'S HOME HARDWARE MB0631		Programming - Nov/Dec	019448	11-09-2024	12-05-2024	22.58
			06-8320-0000-63200		Programming - Nov/Dec		22.58

Accounts Payable

CHEQUES NOVEMBER 30-DECEMBER 31, 2024

Vendor 000000 Through 999999

Invoice Entry Date 01-01-2024 to 12-31-2024 Paid Invoices Cheque Date 11-30-2024 to 12-31-2024

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
003194	WHELAN, ELLEN - PETTY CAS 2024-11		Library Collection - Daily G&M	051447	11-14-2024	12-05-2024	248.85
		06-8313-0000-65200	Library Collection - Daily G&M				87.15
		06-8300-0000-61830	Meeting expenses - Staff water				12.53
		06-8320-0000-63200	Programmng supplies - Nov/Dec				149.17
002606	WHITEHOTS CANADIAN LIBRA3558962		Library Collection - Books	019449	11-12-2024	12-05-2024	85.87
		06-8315-0000-65200	Library Collection - Books				85.87
002606	WHITEHOTS CANADIAN LIBRA3558965		Library Collection - Books	019449	11-12-2024	12-05-2024	109.91
		06-8315-0000-65200	Library Collection - Books				109.91
002606	WHITEHOTS CANADIAN LIBRA3559429		Library Collection - Books	019449	11-15-2024	12-05-2024	422.44
		06-8315-0000-65200	Library Collection - Books				422.44
002606	WHITEHOTS CANADIAN LIBRA3560473		Library Collection - Books	019449	11-22-2024	12-05-2024	144.48
		06-8315-0000-65200	Library Collection - Books				144.48
002606	WHITEHOTS CANADIAN LIBRA3562533		Library Collection - Books	019622	12-06-2024	12-20-2024	422.31
		06-8315-0000-65200	Library Collection - Books				422.31
Unpaid Invoices							0.00
Paid Invoices							12,250.19
Invoices Total							12,250.19
Selected G/L Account Total							12,250.19

Accounts Payable

CHEQUES JANUARY 01-24, 2025

Vendor 000000 Through 999999

Invoice Entry Date 12-31-2024 to 01-24-2025 Paid Invoices Cheque Date 01-01-2025 to 01-24-2025

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000006	ACCESS COPYRIGHT	62648/59437	Photocopier renewal - Atwood	019751	01-02-2025	01-17-2025	203.40
			06-8300-0165-63050				56.50
			06-8300-0170-63050				90.40
			06-8300-0160-63050				56.50
000006	ACCESS COPYRIGHT	62665/59434	Read Aloud Renewal	019751	01-01-2025	01-17-2025	20.34
			06-8320-0000-63200				20.34
Vendor Total							223.74
000992	AMAZON.COM.CA INC.	CA41TKDIJUPI	Office Supplies - MBE	019626	12-21-2024	12-31-2024	14.68
			06-8300-0000-63210				14.68
000992	AMAZON.COM.CA INC.	CA426LZ92PGI	Programming - Nov/Dec	019626	12-17-2024	12-31-2024	39.98
			06-8320-0000-63200				39.98
000992	AMAZON.COM.CA INC.	CA43GH4JEACCUI	Office supplies - Salt scoop	019626	12-17-2024	12-31-2024	13.31
			06-8300-0165-63210				13.31
000992	AMAZON.COM.CA INC.	CA41KH954QRUI	DI - Utility Cart	019752	12-30-2024	12-31-2024	157.07
			06-8340-0000-63200				157.07
000992	AMAZON.COM.CA INC.	CA41PF7TBBUI	DI - Cricut vinyl	019752	12-31-2024	12-31-2024	20.81
			06-8340-0000-63200				20.81
000992	AMAZON.COM.CA INC.	CA41R077R9GI	DI - Mini Projector	019752	12-23-2024	12-31-2024	180.78
			06-8340-0000-63200				180.78
000992	AMAZON.COM.CA INC.	CA41VC9VZXJSI	DI - iPad pencils	019752	12-23-2024	12-31-2024	280.44
			06-8340-0000-63200				280.44
000992	AMAZON.COM.CA INC.	CA437PH44TOI	DI - PS5 Controller Charger	019752	12-31-2024	12-31-2024	33.78
			06-8340-0000-63200				33.78
000992	AMAZON.COM.CA INC.	CA43LBGXPACCUI	Training - Staff Library	019752	12-28-2024	12-31-2024	26.33
			06-8300-0000-61810				26.33
000992	AMAZON.COM.CA INC.	CA43M8PJDACCUI	DI - Smart TV	019752	12-30-2024	12-31-2024	677.99
			06-8340-0000-63200				677.99
000992	AMAZON.COM.CA INC.	CA43M9S6LACCUI	DI - Smart TV	019752	12-31-2024	12-31-2024	225.99
			06-8340-0000-63200				225.99
000992	AMAZON.COM.CA INC.	CA44NC5O6VGI	DI - Wireless mic	019752	12-23-2024	12-31-2024	40.67
			06-8340-0000-63200				40.67
000992	AMAZON.COM.CA INC.	CA4A8LYHVUI	DI - Cricut Toolset	019752	12-30-2024	12-31-2024	27.53
			06-8340-0000-63200				19.05
			06-8300-0000-65320				8.48
000992	AMAZON.COM.CA INC.	CA4BPNVLATQI	DI - Wireless PA System	019752	12-23-2024	12-31-2024	155.94
			06-8340-0000-63200				155.94
000992	AMAZON.COM.CA INC.	CA4HGFDGDLNKI	DI - Rolling tool cart	019752	12-30-2024	12-31-2024	124.29
			06-8340-0000-63200				124.29
000992	AMAZON.COM.CA INC.	CA4HKLBY1I	DI - Adjustable table	019752	12-30-2024	12-31-2024	80.17
			06-8340-0000-63200				75.19
			06-8300-0000-65320				4.98
000992	AMAZON.COM.CA INC.	CA4OX5S837XI	DI - Cricut carrying case	019752	12-30-2024	12-31-2024	100.22

Accounts Payable

CHEQUES JANUARY 01-24, 2025

Vendor 000000 Through 999999

Invoice Entry Date 12-31-2024 to 01-24-2025 Paid Invoices Cheque Date 01-01-2025 to 01-24-2025

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
			06-8340-0000-63200		DI - Cricut carrying case		100.22
000992	AMAZON.COM.CA INC.	CA4WAPHKDYEI	DI - Bluetooth Speaker	019752	12-27-2024	12-31-2024	169.49
			06-8340-0000-63200		DI - Bluetooth Speaker		169.49
000992	AMAZON.COM.CA INC.	CA51FICSWCI	DI - 3D filament	019752	01-01-2025	01-17-2025	50.15
			06-8340-0000-63200		DI - 3D filament		50.15
000992	AMAZON.COM.CA INC.	CA5219S9M4I	DI - TV Wall Mount	019752	01-01-2025	01-17-2025	78.75
			06-8340-0000-63200		DI - TV Wall Mount		78.75
000992	AMAZON.COM.CA INC.	CA52P59PACCUI	DI - iPads	019752	01-07-2025	01-17-2025	1,990.40
			06-8340-0000-63200		DI - iPads		1,990.40
000992	AMAZON.COM.CA INC.	CA52Q5QACCUI	DI - PS5 controllers & remote	019752	01-01-2025	01-17-2025	423.56
			06-8340-0000-63200		DI - PS5 controllers & remote		423.56
000992	AMAZON.COM.CA INC.	CA52WXWGACCUI	Office supplies - MBE	019752	01-08-2025	01-17-2025	16.02
			06-8300-0000-63210		Office supplies - MBE		16.02
000992	AMAZON.COM.CA INC.	CA5353UACCUI	DI - AirPods & Cricut Vinyl	019752	01-01-2025	01-17-2025	207.02
			06-8340-0000-63200		DI - AirPods & Cricut Vinyl		207.02
000992	AMAZON.COM.CA INC.	CA548N3QUI	DI - Cricut gel pens	019752	01-01-2025	01-17-2025	44.06
			06-8340-0000-63200		DI - Cricut gel pens		44.06
000992	AMAZON.COM.CA INC.	CA56UT3G6I	DI - PS5 backpack	019752	01-01-2025	01-17-2025	77.96
			06-8340-0000-63200		DI - PS5 backpack		77.96
000992	AMAZON.COM.CA INC.	CA5DDICSWCI	DI - 3D Printer	019752	01-02-2025	01-17-2025	767.27
			06-8340-0000-63200		DI - 3D Printer		767.27
000992	AMAZON.COM.CA INC.	CA5MFZIM9I	DI - Canon printer ink	019752	01-02-2025	01-17-2025	29.41
			06-8340-0000-63200		DI - Canon printer ink		29.41
000992	AMAZON.COM.CA INC.	CA5W3SSZSI	DI - iPad cases	019752	01-01-2025	01-17-2025	112.92
			06-8340-0000-63200		DI - iPad cases		112.92
000992	AMAZON.COM.CA INC.	CA5WXUEJWI	DI - 3D filament	019752	01-01-2025	01-17-2025	36.15
			06-8340-0000-63200		DI - 3D filament		36.15
000992	AMAZON.COM.CA INC.	CA5XOETGBI	DI - TV Wall Mount	019752	01-01-2025	01-17-2025	59.88
			06-8340-0000-63200		DI - TV Wall Mount		59.88
000992	AMAZON.COM.CA INC.	CA5Z41KACCUI	DI - PS5	019752	01-03-2025	01-17-2025	649.96
			06-8340-0000-63200		DI - PS5		649.96
000992	AMAZON.COM.CA INC.	CA51D6LEGI	DI - 3D filament	019829	01-11-2025	01-23-2025	60.99
			06-8340-0000-63200		DI - 3D filament		60.99
000992	AMAZON.COM.CA INC.	CA53YQQQG1I	Programming supplies - Mar/Apr	019829	01-15-2025	01-23-2025	37.28
			06-8320-0000-63200		Programming supplies - Mar/Apr		37.28
000992	AMAZON.COM.CA INC.	CA54E5714I	DI - 3D filament	019829	01-01-2025	01-23-2025	25.72
			06-8340-0000-63200		DI - 3D filament		25.72
000992	AMAZON.COM.CA INC.	CA54UA2AACCUI	Misc. - Period products	019829	01-13-2025	01-23-2025	22.94
			06-8300-0000-65000		Misc. - Period products		22.94
000992	AMAZON.COM.CA INC.	CA55FDK4ACCUI	AT washroom trash can	019829	01-14-2025	01-23-2025	135.60
			06-8300-0165-63210		AT washroom trash can		45.20
			06-8300-0160-63210		MO washroom trash cans		90.40
000992	AMAZON.COM.CA INC.	CA582E1W6NAI	DI - TV Wall Mount	019829	01-17-2025	01-23-2025	31.40

Accounts Payable

CHEQUES JANUARY 01-24, 2025

Vendor 000000 Through 999999

Invoice Entry Date 12-31-2024 to 01-24-2025 Paid Invoices Cheque Date 01-01-2025 to 01-24-2025

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
			06-8340-0000-63200	DI - TV Wall Mount			31.40
000992	AMAZON.COM.CA INC.	CA5H9SY6YYI	Programming - Jan/Feb	019829	01-16-2025	01-23-2025	19.20
			06-8320-0000-63200	Programming - Jan/Feb			19.20
000992	AMAZON.COM.CA INC.	CA5HASY6YYI	Programming - Jan/Feb	019829	01-16-2025	01-23-2025	19.20
			06-8320-0000-63200	Programming - Jan/Feb			19.20
000992	AMAZON.COM.CA INC.	CA5HBSY6YYI	Programming - Jan/Feb	019829	01-16-2025	01-23-2025	19.20
			06-8320-0000-63200	Programming - Jan/Feb			19.20
000992	AMAZON.COM.CA INC.	CA5JP5FJMKI	Acrylic shelves - Listowel	019829	01-15-2025	01-23-2025	56.02
			06-8300-0170-63210	Acrylic shelves - Listowel			56.02
Vendor Total							7,340.53
000054	BELL CANADA	X000415463241225	Atwood Library	019832	12-25-2024	12-31-2024	135.23
			06-8300-0165-63810	Atwood Library			135.23
000058	BELL MOBILITY	X014222499250101	Library Hotspots	019834	01-01-2025	01-24-2025	487.04
			06-8340-0000-63850	Library Hotspots			487.04
001318	CITY OF STRATFORD-STRATF25-03		UMS Chargebacks	019765	01-07-2025	01-17-2025	179.20
			06-8360-0000-63050	UMS Chargebacks			179.20
003194	ELLEN WHELAN	2025-01	Collections - Magazines	051479	01-13-2025	01-24-2025	259.70
			06-8313-0000-65200	Collections - Magazines			151.00
			06-8300-0000-65000	Misc. - Volunteer gifts			23.96
			06-8320-0000-63200	Programming supplies - Jan/Feb			50.74
			06-8300-0000-61830	Staff mtg refreshments			34.00
004380	EXCEL BUSINESS SYSTEMS	541379	Printer - Listowel (c, y)	019848	01-15-2025	01-23-2025	476.86
			06-8300-0170-65340	Printer - Listowel (c, y)			476.86
002381	HRNOL	011325	Membership - Annual	019863	01-13-2025	01-23-2025	50.00
			06-8300-0000-61870	Membership - Annual			50.00
001762	LIBRARY BOUND INC.	30209089	Delivery	019789	01-09-2025	01-17-2025	383.84
			06-8300-0000-65320	Delivery			12.18
			06-8315-0000-65200	Library Collection - Books			371.66
001762	LIBRARY BOUND INC.	30209090	Delivery	019789	01-09-2025	01-17-2025	114.81
			06-8300-0000-65320	Delivery			2.22
			06-8314-0000-65200	Library Collection - DVDs			112.59
Vendor Total							498.65
003709	ONTARIO LIBRARY SERVICE - IN000002865		Digital Initiatives - Database	019667	12-17-2024	12-31-2024	501.98
			06-8340-0000-63200	Digital Initiatives - Database			501.98
000454	PBJ CLEANING DEPOT INC	33104	Delivery	019668	12-19-2024	12-31-2024	236.10
			06-8300-0000-65320	Delivery			3.39
			06-8300-0000-63210	Office Supplies - Paper			232.71

Accounts Payable

CHEQUES JANUARY 01-24, 2025

Vendor 000000 Through 999999

Invoice Entry Date 12-31-2024 to 01-24-2025 Paid Invoices Cheque Date 01-01-2025 to 01-24-2025

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001457	RBC VISA	7018 24-12	VISA NOV 26-DEC 23	051465	12-23-2024	12-31-2024	2,889.26
			06-8313-0000-65200		COLLECTION-MAGAZINES		29.40
			06-8313-0000-65200		COLLECTION-MAGAZINES		15.00
			06-8300-0170-63210		OFFICE SUPPLIES		1,040.25
			06-8300-0000-65330		COURIER/POSTAGE		16.48
			06-8320-0000-63200		PROGRAMMING-NOV/DEC		12.00
			06-8300-0000-61830		MEETING EXPENSE		16.99
			06-8300-0000-65320		DELIVERY		835.41
			06-8300-0170-63040		PUBLIC COMPUTER SOFTWARE		300.58
			06-8300-0160-63040		PUBLIC COMPUTER SOFTWARE		37.57
			06-8300-0165-63040		PUBLIC COMPUTER SOFTWARE		37.57
			06-8300-0000-65310		ADVERTISING		404.05
			06-8300-0000-61810		ALA		114.96
			06-8300-0000-65000		OVERLIMIT FEE		29.00
004924	THE DOLLYWOOD FOUNDATI(2024-12		FOL - DPIL Transfer id 618	019898	12-31-2024	12-31-2024	4,495.00
			06-8303-0000-63200		FOL - DPIL Transfer id 618		4,495.00
002606	WHITEHOTS CANADIAN LIBRA3561717		Cataloguing & Processing	019825	11-30-2024	12-31-2024	18.55
			06-8310-0000-63200		Cataloguing & Processing		18.55
002606	WHITEHOTS CANADIAN LIBRA3565523		Library Collection - Books	019825	01-07-2025	01-17-2025	185.35
			06-8315-0000-65200		Library Collection - Books		185.35
002606	WHITEHOTS CANADIAN LIBRA3565974		Library Collection - Books	019825	01-10-2025	01-17-2025	166.72
			06-8315-0000-65200		Library Collection - Books		166.72
002606	WHITEHOTS CANADIAN LIBRA3566712		Library Collection - Books	019909	01-15-2025	01-23-2025	151.21
			06-8315-0000-65200		Library Collection - Books		151.21
					Unpaid Invoices		0.00
					Paid Invoices		18,295.12
					Invoices Total		18,295.12
					Selected G/L Account Total		18,295.12



North Perth Public Library

Policy Recommendations February 12, 2025

Background:

The North Perth Public Library Board has a schedule for policy review and updates in the annual board work plan. Additionally, whenever new information is presented, policies are presented to the board in a timely manner to reflect said information.

FN-04 Respect and Acknowledgement:

- Change to new formatting
- Updated Land Acknowledgement Statement to align with Avon Maitland District School Board

FN-05 Diversity and Inclusion:

- Change to new formatting
- Updated links to relevant sources

FN-06 Intellectual Freedom:

- Change to new formatting
- Updated links to relevant sources
- Updated related documents
- Updated Appendix A

Recommendation:

It is recommended THAT:

The North Perth Public Library Board accept and adopt FN-04, FN-05, and FN-06.



FN-04 Respect and Acknowledgement

POLICY PURPOSE

The North Perth Public Library (NPPL) understands the need to recognize and embrace the principles of Truth and Reconciliation with Ontario's Indigenous population, as outlined in the Truth and Reconciliation Commission Report.

The North Perth Public Library acknowledges the First Peoples on whose traditional territories we live and work. We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples, both in the past and the present. The North Perth Public Library believes that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

Declaration Organizational Commitment

The North Perth Public Library will use this Respect and Acknowledgement Declaration, as adopted by The Municipality of North Perth at the beginning of all programming held at the library, virtually or otherwise.

~~We acknowledge that we are on the traditional land of the Anishinaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.~~

We acknowledge that we are on the traditional land of the Anishinaabe, Haudenosaunee and Neutral Peoples. We wish to recognize the long history of Indigenous Peoples in Canada and show our respect to them

today. We recognize their stewardship of the land; may we all live with respect on this land and live in peace and friendship.

In order to offer welcoming spaces, services, and collections to Indigenous peoples, and non-Indigenous people looking to learn, the NPPL will be mindful of Indigenous awareness and reconciliation when writing policies and procedures, purchasing collection materials, and planning programs and services and consult Indigenous peoples when possible.

RELATED DOCUMENTS

- North Perth Public Library OP-01 Collection Development Policy
- North Perth Public Library OP-11 Programming Policy
- North Perth Public Library FN-03 Intellectual Freedom
- [Government of Canada Truth and Reconciliation Commission Reports](#)

SCOPE:

This policy applies and affects the NPPL Board, staff, third parties, patrons, and volunteers.

Approved by the Library Board: June 2021

Reviewed: February 12, 2025



POLICY PURPOSE

The North Perth Public Library Board recognizes and affirms the dignity of those it serves and works with, regardless of heritage, education, beliefs, race, income, religion, gender, age, sexual orientation, gender identity, gender expression, physical or mental abilities.

Declaration **Organizational Commitment**

The North Perth Public Library (NPPL) is committed to fostering an environment of understanding and respect. We support everyone's learning, regardless of their backgrounds or personal beliefs. The inherent dignity of all individuals is grounded in the [United Nation's Universal Declaration of Human Rights](#), the [Canadian Charter of Rights and Freedoms](#), and [Ontario's Human Rights Code](#). The NPPL Board endorses the [Statement on Diversity and Inclusion as set out by the Canadian Federation of Library Associations \(CFLA\)](#):

The Canadian Federation of Library Associations (CFLA-FCAB) believes that a diverse and pluralistic society is central to our country's identity. Libraries have a responsibility to contribute to a culture that recognizes diversity and fosters social inclusion.

Libraries strive to deliver inclusive service. Canada's libraries recognize and energetically affirm the dignity of those they serve, regardless of heritage,

education, beliefs, race, religion, gender, age, sexual orientation, gender identity, physical or mental capabilities, or income.

Libraries understand that an acceptance of differences can place individual and collective values in conflict. Libraries are committed to tolerance and understanding. Libraries act to ensure that people can enjoy services free from any attempt by others to impose values, customs or beliefs.

The library also supports the [Communique on Anti-Black Racism](http://cfla-fcab.ca/en/uncategorized/communique-on-anti-black-racism/) published by the Canadian Federation of Library Associations (CFLA-FCAB) on June 9, 2020. <http://cfla-fcab.ca/en/uncategorized/communique-on-anti-black-racism/>

Commitments

With this policy, NPPL makes the following commitments:

- To build an inclusive environment throughout internal, external, and virtual spaces where everyone feels a sense of belonging and is **are** treated with respect, dignity, and freedom from discrimination;
- To include diverse voices and viewpoints in service development;
- To integrate best practices and actions that break down systemic oppression and barriers within our services and internal practices;
- To make inclusion a priority in planning and decision-making for staffing, training, and organizational change; **and**
- To represent diverse voices and perspectives throughout programming, collections development, and partnerships.

The NPPL strives to develop services and programs in partnership with, others, and believes that respectful dialogue builds understanding and stronger communities.

RELATED DOCUMENTS

- North Perth Public Library OP-01 Collection Development Policy
- North Perth Public Library OP-11 Programming Policy
- North Perth Public Library FN-03 Intellectual Freedom
- North Perth Public Library FN-04 Respect and Acknowledgement
- [Government of Canada Truth and Reconciliation Commission Reports](#)

SCOPE:

This policy applies and affects the NPPL Board, staff, third parties, patrons, and volunteers.

Approved by the Library Board: December 2021

Reviewed: February 12, 2025



POLICY PURPOSE

The North Perth Public Library Board Recognizing that the board recognizes that they have has a fundamental responsibility for upholding the principles of, as well as advocating for, Intellectual Freedom, this policy ensures the rights of individuals to access information.

~~Declaration~~ Organizational Commitment

The board adopts the Canadian Federation of Library Associations' Statement on Intellectual Freedom and Libraries, approved originally in June 27, 1974; Amended on November 17, 1983, November 18, 1985 and September 27, 2015, March 2019. See Appendix A

It is the responsibility of the board, and those who work in the library, to:

- Ensure that all library users have the fundamental right to have access to all expressions of knowledge, creativity and intellectual activity, and to express their thoughts publicly;
- Guarantee and facilitate access to all expressions of knowledge and intellectual activity, including those which some elements of society may consider to be unconventional, unpopular or unacceptable;
- Make available all of the library's public facilities and services to all individuals and groups who need them; and to
- Resist all efforts to limit the exercise of these responsibilities, while recognizing the right of criticism by individuals and groups.

The board directs the Chief Executive Officer (CEO) to ensure that the principles of Intellectual Freedom are integrated into all organizational policies, procedures, and practices.

RELATED DOCUMENTS

- North Perth Public Library OP-01 Collection Development Policy
- North Perth Public Library OP-11 Programming Policy
- North Perth Public Library FN-04 Respect and Acknowledgement
- [Canadian Federation of Library Association's Statement on Intellectual Freedom and Libraries](#) (Appendix A)

SCOPE:

This policy applies and affects the NPPL Board, staff, third parties, patrons, and volunteers.

Approved by the Library Board: June 2018

Reviewed: June 2021, February 12, 2025

Appendix A: Canadian Federation of Library Association's Statement on Intellectual Freedom and Libraries



Canadian Federation of Library Associations
Fédération canadienne des associations de bibliothèques

Position on Third Party Use of Publicly Funded Library Meetings Rooms and Facilities: An Interpretation of the Canadian Federation of Library Associations' Statement on Intellectual Freedom and Libraries

Approved March 2019

The articles of the Canadian Federation of Library Associations/Fédération canadienne des associations de bibliothèques' (CFLA-FCAB) Statement on Intellectual Freedom and Libraries (<http://cfla-fcab.ca/en/guidelines-and-position-papers/statement-on-intellectual-freedom-and-libraries/>) are explicit declarations of basic principles that should govern the service of all public funded Canadian libraries, nonetheless, questions do arise regarding application of these principles to specific library practices.

This document provides an interpretation of the CFLA-FCAB's Statement on Intellectual Freedom and Libraries with regards to third party use of publicly funded library meetings rooms and facilities, which affirms: "Libraries have a core responsibility to safeguard and foster free expression and the right to safe and welcoming places and conditions. To this end, libraries make available their public spaces and services to individuals and groups without discrimination."

The following points are conditional to applying CFLA-FCAB's position on third party use of publicly funded library meetings room and facilities:

- Publicly funded libraries that make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
- CFLA-FCAB affirms that allowing use of its meeting rooms or facilities in no way correlates to the library endorsing the nature of the free expression of any individual or group using a meeting room or facility.
- CFLA-FCAB affirms controversial expression is supported in the library. Equally so, challenge to controversial expression is supported. CFLA-FCAB does not, however, endorse the exercise of prior restraint as a means to avoiding controversy in the library.
- CFLA-FCAB unequivocally directs libraries to work within the Canadian law and human rights codes.
- CFLA-FCAB recognizes Canadian public libraries are subject to the Charter of Rights and Freedoms, which identifies freedom of expression as one of the four fundamental freedoms in Canada, subject only to reasonable limits prescribed by law as can be demonstrably justified in a free and democratic society.
- CFLA-FCAB recognizes there is a wide range of measures available to libraries to minimize and correct violations of the law, expecting libraries to exercise due diligence and avoid being willfully blind to illegal behaviour while ensuring their fundamental commitment to intellectual freedom.
- CFLA-FCAB is mutually committed to intellectual freedom and to zero tolerance for discrimination, believing the two principles are mutually reinforcing.

Position on Third Party Use of Publicly Funded Library Meetings Rooms Page 2 and Facilities: An Interpretation of the Canadian Federation of Library Associations' Statement on Intellectual Freedom and Libraries

Addendum

This selection of best practices are offered as a series of ethical managerial propositions for the guidance of individual libraries and librarians when considering their own operations and processes. They contain guidance and

are offered as a contribution to the necessary process of research, consultation and cooperative drafting that underlies decision making at the local level.

- Prepare and publicize an explicit policy on the use of library meetings rooms and facilities after consultation with legal counsel, as well as administrative procedures and rental rates. This critical work should include a due diligence condition ensuring a minimum amount of intrusion necessary to be legal and to bring about a remedy.
- Written policies for meeting room use are stated in inclusive rather than exclusive terms.
- Policies are made available in all of the commonly used languages within the community served.
- The Library's policy states whether meetings held in library spaces must be open to the public or if the library allows private social events.
- If meeting rooms and spaces are open to the public, the Library includes a section in their policy that addresses fees. Charging fees does not change the status of meeting rooms and spaces as designated public forums.
- The Library posts a permanent notice, in the languages commonly used in the community, near the meeting rooms and spaces stating that the library does not advocate or endorse the viewpoints expressed in meetings or by meeting room users.
- The Library posts a disclaimer statement outside the meeting room or facility in use, making it clear that the free expression being exercised does not necessarily reflect the views of the Library.
- The Library is explicit that all individuals and groups using the meeting room or facility are subject to the Library Board's rules and regulations (e.g., Code of Conduct).
- The Library requires that discussion topics, names of speakers and their affiliation, and items for sale must be disclosed at the time of booking/renting.
- The Library staff are present in the meeting room or facility during the event in question.
- When deemed appropriate, the Library rents the room or book the facility off business hours.

- The Library policy will make it clear it reserves the right to both refuse bookings/rentals and to cancel bookings/rentals.
- The Library documents all bookings, refusals and cancellations.
- The Library requires the renter/presenter to agree not to violate the law nor applicable human rights codes.
- The Library employs additional security measures if a risk to public safety is anticipated or presented.



Manager of Branch Experience Report

MONTHLY REPORT FOR JANUARY 2025

BRANCH BUZZ

Class Visits

In January, we welcomed five classes into our spaces from North Perth Westfield Elementary.

We also visited one class at the Listowel Christian School for World Read Aloud Day.

Class visits are a great opportunity to build relationships with local teachers and students, introduce them to our spaces, and distinguish our collections and other offerings such as our free programming.

Each student received a library card as part of their visit in hopes that they will come back with their families, and become regular library users.

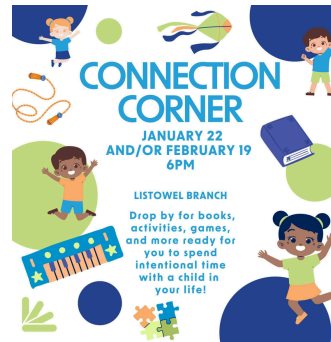
STAFF TRAINING

- Manager of Branch Experience:
 - Re-certified First Aid Re-certification via the Municipality of North Perth
- Library Assistants:
 - Three Library Assistants are due to recertify their First Aid in 2025.
 - Library Assistants will each select a job-relevant course to complete in 2025.

PROJECTS ON THE GO

- Conducting background research for re-envisioning Home Library Service
- Conducting background research for developing a Service Excellence Plan
- Working with local artists to integrate art displays back into our our three branches
- Incorporating reusable menstrual products into the washrooms at all three branches with support from the Huron-Perth Period Poverty Task Force.

PROGRAMS



NEW PROGRAMS

- **Connection Corner in Listowel:** A monthly offering centred on offering caregivers opportunities to spend one-to-one time with their kids.
- **Reading Party in Monkton:** A weekly offering with goal of engaging families/kids who are already at the arena.

Patron visits

Items circulated / renewed

New library cards

Program attendees

January

3318

8820

120

165

LISTOWEL	2025	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Check outs		4855												4855
Renewals		3180												3180
Traffic		2950												2950
Membership		8597												8597
Active		2693												2693
Programs	Adult	69												69
	Youth	50												50
Passive Programs		N/A												0
Volunteer/ placement student hours		42.5												42.5
Room Bookings		4												4

ATWOOD	2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Check outs		125												125
Renewals		121												121
Traffic		81												81
Membership		550												550
Active		179												179
Programs	Adult	12												12
	Youth	0												0
Passive Programs		4												4

MONKTON	2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Check outs		329												329
Renewals		210												210
Traffic		287												287
Membership		423												423
Active		144												144
Programs	Adult	23												23

Programs	Youth	11														11
Passive Programs		14														14
ILLO Borrowed																0
ILLO Loaned																0

****Stats for ILLO are not available until the 11th of each month, so the Board will see the previous month on each stats report.**

Coordinator of Digital Initiatives Report

REPORT FOR JAN 2025

Starting 2025 with fresh plans!

NEW SOCIAL MEDIA PLAN

As of January 1, the CDI has begun implementing a new social media plan that aims to focus on the experience of using a North Perth library. While still doing some program advertising, the new goal is to switch to places, faces, and feels of NPPL. So far, we have seen amazing results.

NEW MARKETING PLAN

In consultation with the CEO and CCC, the team has begun assigning all programs into 4 categories that receive specific packages of marketing. This helps to effectively allocate resources of time, staffing, and budget and improves consistency.

16,137

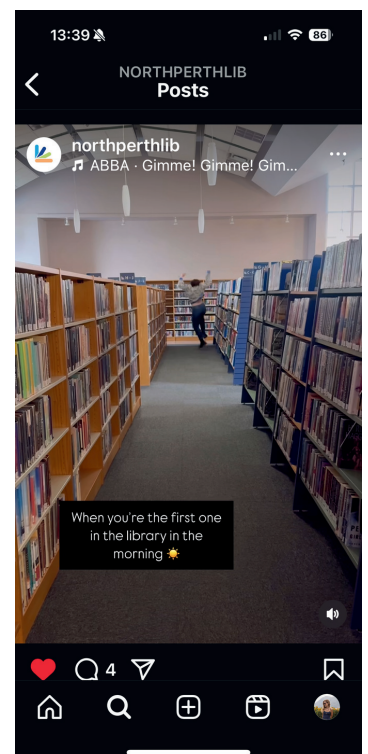
VIEWS ON FACEBOOK

4511

WEBSITE USERS

16,752

VIEWS ON INSTAGRAM



625

WIFI USERS

53

USING MONKTON TECH

41

316%

REACH INCREASE FROM
NON-FOLLOWERS (IG)

3704

Overdrive Checkouts

