

**THE MUNICIPALITY OF NORTH PERTH
COUNCIL AGENDA**



Date: February 10, 2025
Time: 7:00 pm
Location: Municipality of North Perth Council Chambers

Pages

1. CALL TO ORDER

Council Chambers at the Municipal Office is open to the public to attend Council meetings. This meeting will be live streamed on the Municipality's YouTube channel. For more information on how you can view the Council meeting, please contact clerks@northperth.ca.

2. O CANADA

3. LAND ACKNOWLEDGEMENT STATEMENT

"We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship."

4. COUNCIL RECOGNITIONS

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

6. CONFIRMATION OF THE AGENDA

7. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine, may require discussion but not action on the part of Council. Consent items are received in one motion. Council members may request that one or more items be removed for further action.

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8. PUBLIC MEETINGS/PUBLIC HEARINGS/DELEGATIONS

Communications (written and verbal) addressed to Council will become part of the public record.

9. REPORTS

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15. CLOSED SESSION MEETING

In accordance with Section 239 (2)(e) of the *Municipal Act*, a Closed Session pertaining to:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; **regarding Soden Drain.**

16. REPORTING OUT

17. CONFIRMATORY BY-LAW

17.1 14-2025 Confirmatory By-law

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18. ADJOURNMENT

Regular Council Meeting – January 6, 2025
Municipality of North Perth Council Chambers

Members Present	Mayor Todd Kasenberg Deputy Mayor Doug Kellum Councillor Lee Anne Andriessen Councillor Neil Anstett Councillor Sarah Blazek Councillor Matt Duncan Councillor Dave Johnston Councillor Marc Noordam Councillor Allan Rothwell
Members Absent	Councillor Matt Richardson
Staff Present	CAO Kriss Snell Clerk/Legislative Services Supervisor Lindsay Cline Deputy Clerk/Committee Coordinator Sarah Carter Treasurer Ashton Romany Manager of Operations Matt Ropp Technology Services Technician
Others Present	John Bice, Perth County Planner Brandon Widner, Spriet Associates Maddy From, Foodcycler

1. CALL TO ORDER

Mayor Kasenberg called the meeting to order at 7:00 p.m.

2. O CANADA

3. LAND ACKNOWLEDGEMENT STATEMENT

Mayor Kasenberg stated, “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

4. COUNCIL RECOGNITIONS

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There were no disclosures.

6. CONFIRMATION OF THE AGENDA

Resolution No. 01.01.25

Moved By Neil Anstett **Seconded By** Sarah Blazek

THAT: The Agenda for tonight's meeting be approved.

CARRIED

7. CONSENT AGENDA

- 7.1 December 16, 2024 Regular Council Meeting Minutes
- 7.2 Letter from Ministry of Municipal Affairs and Housing re: Municipal Accountability Act, 2024
- 7.3 Avon Maitland District School Board - Board Meeting Highlights, December 10, 2024
- 7.4 City of Markham - Resolution re: SolvethCrisis.ca Campaign
- 7.5 Maitland Conservation Membership Meeting Minutes November 20, 2024
- 7.6 Municipality of Port Hope - Resolution Re: Redistribution of Land Transfer Tax and GST
- 7.7 Tay Valley Township - Resolution re: Redistribution of the Land Transfer Tax and GST
- 7.8 Township of Uxbridge - Resolution re: Redistribution of Land Transfer Tax and GST
- 7.9 Township of Scugog - Resolution re: Redistribution of Land Transfer Tax and GST
- 7.10 Township of Amaranth - Resolution re: Redistribution of Land Transfer Tax and GST
- 7.11 Township of Puslinch - Resolution Re: Redistribution of Land Transfer Tax and GST
- 7.12 Corporation of the Township of Stone Mills - Resolution Re: Redistribution of Land Transfer Tax and GST

- 7.13 The Corporation of the Town of Cobalt - Resolution re: Resume Assessment Cycle
- 7.14 The Municipality of Kincardine - Property Tax Implications Related to Non-Market Valuation of Electricity Industry Properties
- 7.15 The Corporation of the Municipality of Wawa - Resolution re: Ambulance Shortages and Healthcare System Issues
- 7.16 The Corporation of the Municipality of Wawa - Resolution re: Billy Bishop Airport
- 7.17 Municipality of East Ferris - Resolution re: Transportation and Deposition of Naturally Occurring Radioactive Materials from the former Beaucage Mine and Waste Site

Resolution No. 02.01.25

Moved By Lee Anne Andriessen **Seconded By** Allan Rothwell

THAT: Consent Items 7.1 to 7.17 be received for information and the minutes of the December 16, 2024 Regular Council Meeting be adopted.

CARRIED

8. PUBLIC MEETINGS/PUBLIC HEARINGS/DELEGATIONS

- 8.1 Delegation - Maddy From, Food Cycle Science - FoodCycler Pilot Program

Maddy From, Municipal Representative from Food Cycle Science provided a summary of the presentation.

Resolution No. 03.01.25

Moved By Sarah Blazek **Seconded By** Allan Rothwell

THAT: Staff be directed to further investigate the implementation of the FoodCycler Pilot Program in North Perth and prepare a staff report for consideration at a future Council meeting.

CARRIED

Council recessed from 7:21 p.m. to 7:29 p.m. for two public meetings.

- 8.2 Public Meeting to Consider the Report for the Silver Corners Drain - Tanda Realignment

The minutes of the public meeting are attached hereto as Schedule “A”.

Resolution No. 04.01.25

Moved By Dave Johnston **Seconded By** Marc Noordam

THAT: The Council of the Municipality of North Perth accepts the Silver Corners Municipal Drain - Tanda Realignment report dated December 12, 2024, prepared by Spriet Associates.

CARRIED

8.3 Public Meeting to Consider Zoning By-law Amendment Z15-2024

Resolution No. 05.01.25

Moved By Matt Duncan **Seconded By** Doug Kellum

THAT: North Perth Council RECEIVES the report dated January 6, 2025, entitled Application for Zoning By-law Amendment ZN 15-2024, submitted by Evan and Kailey Fallis, on behalf of Doug & Brenda Brisbin, affecting lands legally described as Lot 16, Concession 7, Wallace Ward, in the Municipality of North Perth, municipally known as 5536 Line 89; and

THAT: North Perth Council APPROVES Zoning By-law Amendment ZN 15-2024, affecting the lands legally described above, to rezone the retained lands from the Agricultural Zone (A) to the Special Agricultural Zone (A-62) and to rezone the severed lands from the Agricultural Zone (A) to the Special Agricultural Zone (A-1).

CARRIED

9. REPORTS

9.1 Manager of Operations

9.1.1 Purchase of One (1) New Wheel Loader

Resolution No. 06.01.25

Moved By Marc Noordam **Seconded By** Allan Rothwell

THAT: The Council of the Municipality of North Perth approves the **Purchase of One (1) Wheel Loader with Attachments** as specified in the Canoe Quote from vendor **Brandt Tractor Ltd.**, of London, ON in the amount of **\$281,000.00** excluding HST.

CARRIED

9.2 Manager of Corporate Services

9.2.1 2025 Business Plan and Consolidated Budget Approval

Resolution No. 07.01.25

Moved By Lee Anne Andriessen **Seconded By** Allan Rothwell

THAT: Staff be directed to bring back a report that addresses possible improvements/fixes for those who are struggling with increased costs of property taxes from the budget.

CARRIED

Resolution No. 08.01.25

Moved By Marc Noordam **Seconded By** Sarah Blazek

THAT: The Council of the Municipality of North Perth receives the 2025 Business Plan and Consolidated Budget Approval Report for information purposes. And further;

THAT: The Council of the Municipality of North Perth approves the 2025 Business Plan and Consolidated Budget as presented.

CARRIED

9.2.2 2025 Budget Committee Appointments

Resolution No. 09.01.25

Moved By Doug Kellum **Seconded By** Neil Anstett

THAT: The Council of the Municipality of North Perth appoints Mayor Todd Kasenberg to be the Chair of the Budget Committee. And further;

THAT: The Council of the municipality of North Perth appoints Councillor Matt Duncan to be the Vice-Chair of the Budget Committee.

CARRIED

9.2.3 Board and Committee Procedure By-law Review

Moved By Dave Johnston **Seconded By** Lee Anne Andriessen

THAT: The Council of the Municipality of North Perth directs staff to incorporate any feedback received at the January 6, 2025, Council meeting into the final version of the Board and Committee Procedure By-law;

AND THAT: Staff be directed to bring forward a final version of the Board and Committee Procedure By-law to the January 27, 2025 Council meeting for Council consideration

CARRIED

10. COUNCIL REPORT REQUESTS

11. CORRESPONDENCE

12. BY-LAWS

Resolution No. 11.01.25

- 12.1 1-2025 Assumption of Services - Wellington Estates Phases 4&5
- 12.2 2-2025 Assumption of Services - H&J Donegan Holdings Inc. - Industrial Subdivision
- 12.3 3-2025 Authorize Signing of an Agreement - Fire Protection Grant
- 12.4 4-2025 Zoning By-law Amendment Z15-2024
- 12.5 5-2025 Silver Corners Municipal Drain - Tanda Realignment (Provisional)

Moved By Matt Duncan **Seconded By** Marc Noordam

THAT: The following By-laws are hereby passed:

- 1-2025, being a By-law to assume the services for Wellington Estates Phases 4&5;
- 2-2025, being a By-law to assume the services for H&J Donegan Holdings Inc. - Industrial Subdivision;
- 3-2025, being a By-law to authorize the signing of an agreement with the Office of the Fire Marshal (Fire Protection Grant); and
- 4-2025, being a By-law to amend Zoning By-law No. 6-ZB-1999, as amended.

AND THAT: By-law 5-2025 (Silver Corners Municipal Drain - Tanda Realignment) be read a first and second time and be provisionally adopted.

CARRIED

13. NOTICE OF MOTION

14. ANNOUNCEMENTS

15. CLOSED SESSION MEETING

There was no closed session meeting.

16. REPORTING OUT

17. CONFIRMATORY BY-LAW

17.1 6-2025 Confirmatory By-law

Resolution No. 12.01.25

Moved By Marc Noordam **Seconded By** Sarah Blazek

THAT: By-law 6-2025, being a by-law to confirm generally previous actions of the Council of the Municipality of North Perth, is hereby passed.

CARRIED

18. ADJOURNMENT

Resolution No. 13.01.25

Moved By Allan Rothwell **Seconded By** Neil Anstett

THAT: The Council meeting adjourns at 8:04 p.m. to meet again for general Council business on Monday, January 27, 2025 at 7:00 p.m.

CARRIED

Mayor

Clerk

SCHEDULE “A”

**RECORD OF PROCEEDINGS OF THE PUBLIC MEETING HELD IN THE MUNICIPALITY
OF NORTH PERTH COUNCIL CHAMBERS ON MONDAY, JANUARY 6, 2025.**

Members Present Mayor Todd Kasenberg
 Deputy Mayor Doug Kellum
 Councillor Lee Anne Andriessen
 Councillor Sarah Blazek
 Councillor Neil Anstett
 Councillor Matt Duncan
 Councillor Dave Johnston
 Councillor Marc Noordam
 Councillor Allan Rothwell

Mayor Kasenberg was the Chairperson.

**Public Meeting to Consider the Engineer’s Report for the Silver Corners Municipal
Drain – Tanda Realignment.**

The public meeting began at 7:22 p.m.

Brandon Widner, P. Eng., Spriet Associates, provided a summary of the engineer's report.

No assessed landowners spoke.

Council did not ask any questions.

Public meeting adjourned at 7:24 p.m.

**Public Meeting to Consider Zoning By-law Amendment Z15-2024 by Evan and
Kailey Fallis on behalf of Doug and Brenda Brisbin.**

The public meeting began at 7:24 p.m.

Perth County Planner John Bice provided a summary of the application and staff report.

Clerk Cline and Planner Bice advised that notice of the public meeting was given in accordance with the *Planning Act* and no correspondence has been received.

No one spoke in support of the application.

No one spoke in opposition to the application.

The owner/agent did not speak.

Council did not ask any questions.

Public meeting adjourned at 7:29 p.m.

North Perth Economic Development Advisory Committee Meeting Minutes

Date: November 6, 2024
Time: 3:30 pm
Location: North Perth Municipal Building
Committee Room

Members Present Lee Anne Andriessen
Todd Kasenberg
Andrew Coghlin
David Meulenstein
Tanya Terpstra
Neil Anstett (Remote)

Staff Present Kim Kowch, North Perth Economic Development Officer
Grace Murakami, North Perth Economic Development
Coordinator (Recording Secretary)
Jessica McLean, Manager of Strategic Initiatives
Matt Cardiff, North Perth Agricultural Specialist
Clara Leney, Perth County Tourism Officer (Remote)

Others Present Alyssa Kuepfer, BIA Coordinator

Members Absent Alicia McClure

1. Call to Order

Chair Andriessen called the meeting to order at 3:29 pm.

2. Land Acknowledgement Statement

“We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

3. Approve Agenda / Additions to the Agenda

Moved by: Todd Kasenberg **Seconded by:** David Meulenstein

THAT: The agenda be approved.

CARRIED.

4. Declarations of Pecuniary Interest

Tanya Terpstra joined the meeting at 3:30 pm.

There were none.

5. Review and Approval of Previous Meeting Minutes

Moved by: David Meulenstein **Seconded by:** Andrew Coghlin

THAT: The minutes of the September 11th, 2024, North Perth Economic Development Advisory Committee meeting be approved.

CARRIED.

6. Correspondence

6.1 Huron Perth Agricultural Science Centre Request

Neil Anstett joined the meeting virtually at 3:32 pm.

Kim Kowch presented a letter from the Huron Perth Agricultural Science Centre requesting \$50,000 to support administrative and development costs in 2025. The committee discussed prior support of \$50,000 provided in 2024. This 1-year operational support will be considered as part of the 2025 North Perth Budget process.

Moved by: David Meulenstein **Seconded by:** Todd Kasenberg

THAT: NPEDAC approves \$50,000 support for the Huron Perth Agricultural Science Centre in 2025 to be considered by North Perth Council as part of 2025 Budget process.

CARRIED.

7. Tourism / Destination Animation

Kim Kowch presented the public art survey results, including new engagement from local youth under aged 24. Key findings included that all

age groups found the top reasons for investment were to beautify public spaces and to tell stories that convey local identity. Murals, gardens, interactive art and light-based art ranked highly across all age groups.

Committee members discussed the return on investment of public art, potentially attracting residents, employers, and retaining youth.

Additional ideas included involving youth and local artists, as well as the importance of location for murals, interactive art, and beautification efforts.

The group discussed developing a framework for the project, touching on partnerships, measuring ROI, maintenance budgeting, and potential public art grants.

Further exploration into the impacts on tourism and youth retention was discussed.

Moved by: Todd Kasenberg **Seconded by:** Dave Meulenstein

THAT: Staff is directed to draft a multi-year implementation plan based on engagement findings and NPEDAC direction, reflecting preferred themes, locations, and art types identified by the community. The plan will explore potential locations and partnerships with local organizations and a process for prioritizing future project decision-making.

CARRIED.

8. Proposed 2025 Meeting Dates

The group reviewed the proposed 2025 meeting schedule. The presented September and January dates were adjusted to January 15, 2025, and September 16, 2025.

Moved by: Neil Anstett **Seconded by:** Tanya Terpstra

THAT: The 2025 Meeting Schedule for NPEDAC be approved, as amended.

CARRIED.

9. North Perth Economic Development Update (Kim Kowch)

The Economic Development Officer presented the Workforce Attraction and Employer digital Portal, designed to support North Perth's talent attraction and place branding efforts for employers. The portal features engaging narratives, practical tools, and valuable resources, equipping local businesses with essential tools to attract top talent and promote long-term success. It was noted that the portal will continue to evolve and adapt to meet employer

needs over time. The Workforce Attraction Employment Branding project will be launched publicly to businesses and organizations in November 2024. A social media campaign will follow in the community to promote the new 'Work In North Perth' webpage and new place branding.

10. Perth County Economic Development Update (Clara Leney)

The Tourism Officer welcomed new County staff and shared details on upcoming events. Promotion efforts continue for WARET (Workforce Attraction & retention Employer Toolkit) and People of Perth County profiles. New tourism advertising opportunities have been arranged with various publications. The Economic Impact and Visitation Data Analysis Project is wrapping up this month, with strong participation from North Perth businesses. Applications for the 2025 Discover More Adventures Signature Experiences are open until November 11th. The PC Connect survey received an excellent response rate, and the steering committee will meet on November 13th to discuss next steps.

Moved by: Andrew Coghlin **Seconded by:** Tanya Terpstra

THAT: The Perth County Economic Development / Tourism Update be received for information.

CARRIED.

11. Sector / Citizen Contributions (Chair)

It was noted that a local taxi business announced their closure in Listowel, impacting transportation options in the North Perth area.

12. Adjournment

Moved by: Andrew Coghlin **Seconded by:** David Meulenstein

THAT: The NPEDAC adjourns the meeting at 5:10 p.m.

CARRIED.

"Lee Anne Andriessen"

CHAIR

"Grace Murakami"

SECRETARY

**The Municipality of North Perth
Perth Adult Life Care Residences Committee**

Members of Committee Present:

Lois McLaughlin – Chair
Debb Ritchie – Vice Chair
Sarah Blazek (Council Rep.)
Carol Jones
Diana Turney

Staff of the Municipality of North Perth Present:

Manager of Facilities, Jeff Newell
Steve Wolfe, Facilities
Treasurer, Ashton Romany
Perth Meadows Coordinator, Nicole Johnston

Absent

Bert Johnson

- 1.1 The meeting called for the Perth Adult Life Care Residences Committee (PALCRC), for the Municipality of North Perth, was held on Wednesday, Nov.6, 2024 @ 9:03am in the Common Room at Perth Meadows.
- 1.2 Land Acknowledgement Statement. The Chair stated “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”
- 1.2 It was moved by: Debb Ritchie seconded by Sarah Blazek:
THAT:
The agenda be approved.

CARRIED

- 1.3 There were no declarations of pecuniary interest.
- 1.4 The minutes from the Sept.4, 2024 meeting were reviewed.
There were grammar errors on Page 2 and the last page that were noted and will be corrected.

It was moved by: Carol Jones, seconded by Diana Turney:
THAT:
The minutes from Sept.4, 2024 be adopted as presented.

CARRIED

1.5 Business Arising from Minutes – Nothing.

1.6 Delegation – No delegation, but Treasurer, Ashton Romany was in attendance.

REPORTS

2.1 **Resident's Report:** Diana provided her report. Diana had nothing to report, everyone seems happy.

Carol provided her report. They had another successful lunch that many residents participated in. There was a request for putting up some outdoor Christmas lights at the front of the building. There are no electrical outlets there, so lights might not be possible. Steve will look into this. It was suggested that if there is no electrical access, garlands, wreaths, etc. could be looked into to make the front of the building a little more festive.

2.2 **Operations Report:** Nicole provided her report. Unit 110 closed Nov.1st. Townhouse #13 closed Nov.1st. Townhouse #16 closes Nov.14th. Unit 213 closes Nov.15th. Unit 115 and 202 are vacant. Unit 208 is becoming vacant next month.

2.3 **Financial Report:**

Jeff reviewed the financial report. Two new furnaces have been identified for the townhomes. Transfers to Reserves will not happen until the end of the year.

It was requested if a summarized version of the financials could be made as the current statements are not easy to understand. It was asked for examples to be given on how residents would like to see the financials, and the Treasurer could put something together. It was asked if a simplified comparison between this year and last year, that illustrates and justifies all the expenses and where the increase in their monthly fees are going could be created.

It was moved by Debb Ritchie, seconded by Diana Turney:

THAT:

The PALCR Committee approves the financials be adopted as presented.

CARRIED

- 2.3.2 Budget – The budget is currently being worked on. It was noted that people can pull the budget information from the North Perth website, it will be available this Friday. The capital budget will be listed soon as well.

There were 2 statements distributed. The 2022 numbers are officially audited. The 2023 statement is unaudited. The reserve fund continuity statement showing the closing balance was discussed. There was a deficit of \$430,158 closing into 2022. The projection for 2023's closing balance is a deficit of \$226,880. Hopefully at the end of 2024, it will flip into a positive state overall. The reserve fund capacity helps to pay for future infrastructure.

3. CORRESPONDENCE: None.

4. Other:

It was moved by: Diana Turney, seconded by Sarah Blazek:

THAT:

The Committee meeting adjourns at 9:35 a.m. The next meeting is scheduled for Wed. Jan. 8 2025 in the Common Room at Perth Meadows.

CARRIED

___"Lois McLaughlin" _____
Chair

___"Nicole Johnston" _____
Recording Secretary

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Date: November 12, 2024
Time: 7:00 pm

Members Present Terrance Ritchie
 Lee Anne Andriessen
 Bernice Weber Passchier
 Martin Shadwick

Members Absent Matt Richardson
 Raisa Abraham

Staff Present Library CEO Ellen Whelan
 Recording Secretary Sarah Carter

1. Call To Order

Chair Ritchie called the meeting to order at 7:04 p.m.

2. Land Acknowledgement Statement

Chair Ritchie stated “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

3. Additions to/Approval of Agenda

Chair Ritchie welcomed Bernice Weber Passchier back from leave of absence.

Moved by: Bernice Weber Passchier **Seconded by:** Martin Shadwick

THAT: The agenda be approved as presented.

CARRIED

4. Declarations of pecuniary interest

There were none.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

5. Approval of minutes from previous meeting

5.1 October 8, 2024 North Perth Public Library Board Meeting Minutes

Moved by: Lee Anne Andriessen **Seconded by:** Bernice Weber
Passchier

THAT: The October 8th, 2024 minutes be approved as presented.

CARRIED

6. Correspondence

CEO Whelan advised of a training opportunity highlighted in the CFLA Correspondence Newsletter.

7. Business Arising from the Minutes

There was none.

8. Financial Report

8.1 Accounts Payable

Moved by: Bernice Weber Passchier **Seconded by:** Martin Shadwick

THAT: The accounts dated October 7, October 21 and November 4, 2024 be approved as presented.

CARRIED

9. Friends Report

CEO Whelan provided an update. Friends are doing fundraiser with Diebel's again this year, there will be some u-cut trees available this year. They are also planning to sell cider and possibly donuts. They are working on their paperwork to get incorporated and have their own bank account now.

Chair Ritchie has reached out to Sault Ste. Marie to determine how their board has been supporting the Dolly Parton Imagination Library. CEO Whelan will follow up.

10. Board Development

10.1 Conflict of Interest

Lee Anne Andriessen advised that she has contacted the Integrity Commissioner regarding her volunteer position with the United Way.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Advice was given that currently her status as a volunteer with the organization does not necessarily equate to pecuniary interest.

10.2 2025 Meeting Schedule

Moved by: Bernice Weber Passchier **Seconded by:** Martin Shadwick

THAT: The 2025 Meeting Schedule be approved, as amended, to adjust the January meeting date to January 7, 2025.

CARRIED

10.3 Policy Approvals

10.3.1 OP-13 Information Services

CEO Whelan advised that the policy has been updated to follow the new format and language throughout the policy has been updated.

10.3.2 OP-15 Exhibits, Displays and Community Information

CEO Whelan advised that the library has been receiving requests to put art in the library. This policy was updated to allow for the display of art and exhibits in the branches. Discussion occurred regarding insurance on artwork or exhibits that are on display should something happen, and they get damaged. CEO Whelan will investigate further.

Moved by: Lee Anne Andriessen **Seconded by:** Bernice Weber Passchier

THAT: The North Perth Public Library Board accept and approve the referenced policies as presented.

CARRIED

11. Library Updates

11.1 Manager of Branch Experience Report

CEO Whelan provided a summary of the Manager of Branch Experience Report including an overview of Ontario Public Library Week activities that

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

were held throughout the community. A connection with the owner of a bookstore in St. Marys has been established through the Perth County Reads program, and she is willing to attend or support future events in North Perth. Discussion occurred regarding increased activity and traffic in the branches. CEO Whelan will bring the yearly comparison of statistics to the January meeting.

11.2 Digital Initiatives Report

CEO Whelan provided a summary of the Digital Initiatives Report. Operating hour signage has been updated on the Listowel Branch.

11.3 Lending Report by User Location

CEO Whelan advised that the report follows normal trends. Year over year comparison will be available at the January 2025 meeting.

11.4 Perth County Information Network

CEO Whelan provided a summary of the PCIN Strategic Plan for 2024 - 2027. Discussion occurred regarding the vision and what "beyond the traditional" means. A discussion occurred regarding the references to technology in the strategic plan. Are there metrics for the PCIN Board to ensure that they are meeting/following the PCIN Strategic Plan? Discussion occurred regarding metrics for the CEOs vs. metrics for the board.

11.6 United Way and Access Centre

Kathy was not in attendance.

There are no new updates available at this time.

Lee Anne Andriessen advised that for grant opportunities, the United Way needs to show that they are capable of undertaking a legacy project. Discussion occurred regarding the recently announced United Way Downtown Housing project, there will be takeaways from this project that can be put towards the legacy project.

12. Other Business

The Board asked if the Library can utilize the Chamber of Commerce sign for advertising, CEO Whelan will investigate this request further and report back to the board.

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

13. In Camera Session

Moved by: Lee Anne Andriessen **Seconded by:** Martin Shadwick

THAT: The Board proceeds in camera at 8:17 p.m. In accordance with Section 16.1(4) of the *Public Libraries Act*, a Closed Session pertaining to:

- personal matters about an identifiable individual; **regarding North Perth Public Library staff**
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; **regarding contracts**

CARRIED

Moved by: Bernice Weber Passchier **Seconded by:** Martin Shadwick

THAT: The North Perth Public Library Board adjourns closed session at 9:00 p.m. and returns to open session.

CARRIED

14. Adjourn

Moved by: Bernice Weber Passchier **Seconded by:** Lee Anne Andriessen that the meeting be adjourned at 9:03 p.m.

CARRIED

"Original signed by Terrance Ritchie"
Chair

"Original signed by Sarah Carter"
Recording Secretary

To: Warden Kellum and Members of Council
Meeting Date: January 9, 2025
Prepared By: Marvin Smith, Perth County Forestry Inspector
Subject: November 2024 Forestry Inspector's Report

Recommended Action:

THAT Council receives the “November 2024 Forestry Inspector's Report” for information.

Executive Summary:

In the month of November 2024, Marvin Smith, Forestry Inspector, completed 9 inspections in response to the submission of a Notice of Intent and 1 inspection in response to a request from a landowner.

Background Information:

Marvin Smith, Forestry Inspector, completed the following inspections in response to the filing of a Notice of Intent, receiving a request from a landowner, observation, or receiving a complaint:

Comments:

1. November 11, 2024

Lot 13 & 14, Concession 1; Elma Ward; Municipality of North Perth

In response to a request from the landowner, the Forestry Inspector reviewed a small wooded area, surrounded by cropland, at the southern boundary of the property to determine if removal of the wooded area would comply with the Perth County Forest Conservation By-law. Because the inspection revealed that the wooded area was less than 1/2 acre in size, the Forestry Inspector advised the landowner that the By-law had no jurisdiction over removal of trees in this area.

2. September 9, 2020; December 14, 2021; November 2, 2024

Lot 3 & 4, Concession 2; Elma Ward; Municipality of North Perth

Logging was carried out by a professional contractor. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Many undersize

trees were marked according to good forestry practices, and some "legal-size" trees were retained as future growing stock. Logging injury to residual trees was minimal, and rutting was minimal.

3. October 30, 2021; March 8, 2023; November 4, 2024

Lot 12, Concession 14 & Lot 13, Concession 13 & 14; Ellice Ward; Township of Perth East

Logging was carried out by a professional contractor. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Many undersize trees were marked according to good forestry practices, and some "legal-size" trees were retained as future growing stock. Logging injury to residual trees was at a normal level, and rutting was minor.

4. October 29, 2022; March 15, 2023; November 5, 2024

Lot 22, Concession 5; Ellice Ward; Township of Perth East

Logging was carried out by a professional contractor. No cutting of undersize trees was observed. Logging injury to residual trees was at a normal level, and rutting was minor.

5. November 12, 2022; June 3, 2023; November 5, 2024

Lot 22, Concession 7; Ellice Ward; Township of Perth East

Logging was carried out by a professional contractor. No cutting of undersize trees by the logging contractor was observed. For work done by the logging contractor, logging injury to residual trees was at a normal level, and moderate rutting was observed.

6. March 12, 2022; November 11, 2024

Lot 19, Concession 8; Logan Ward; Municipality of West Perth

Logging was carried out by a professional contractor. No cutting of undersize trees was observed. Logging injury to residual trees was at a normal level, and rutting was minor.

7. September 14, 2021; November 12, 2021

Lot 8, Concession 9; Downie Ward; Township of Perth South

Logging was carried out by a professional contractor. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Many undersize

trees were marked according to good forestry practices, and some "legal-size" trees were retained as future growing stock. Logging injury to residual trees was at a normal level, and rutting was minor.

8. July 25, 2022; December 1, 2022; November 13, 2024

Lot 26, Concession 6; South Easthope Ward; Township of Perth East

Logging was carried out by a professional contractor. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Some undersize trees were marked according to good forestry practices, and some "legal-size" trees were retained as future growing stock. Logging injury to residual trees was at a normal level, and rutting was minor.

9. October 26, 2023; February 29, 2024; November 28, 2024

Lot 6, Concession 14; Mornington Ward; Township of Perth East

Logging was carried out by a professional contractor. No cutting of undersize trees was observed. Logging injury to residual trees was at a normal level, and rutting was minor.

10. December 1, 2020; November 7, 2022; November 29, 2024

Lot 2, Concession 4; Elma Ward; Municipality of North Perth

Logging was carried out by a professional contractor. No cutting of undersize trees was observed. Logging injury to residual trees was at a normal level, and rutting was minor.

Public Engagement:

This report meets the 'Inform' level of the Community Engagement Framework serving to keep Council and the Public informed.

Financial Implications:

Costs associated with enforcement of the Forestry By-law are reflected in the annual operating budget (Legislative Services Division).

Connection to Strategic Plan:

Goal 2 – Regionalization & Service Effectiveness

Goal 3 – Customer Service Excellence

Reviewed By:

Tyler Sager, Manager of Legislative Services / Clerk

Annette Diamond, Executive Director of Legal / Corporate Services
Lori Wolfe, CAO



January 7th, 2025

To:
Perth County Council,
Perth East Council,
Perth South Council,
West Perth Council,
North Perth Council,

The Perth County Federation of Agriculture (PCFA) is one of 51 county and regional federations supported by OFA (Ontario Federation of Agriculture) across the province. The Perth County Federation of Agriculture represents the voice of agriculture in the local community and advocates on behalf of over 1700 farm families in Perth County on local agricultural issues.

PCFA has become aware of a new pastime called kite fighting happening in Ontario and fear it could become a large concern to farmers in our County. Kite Fighting is a popular South Asian hobby where competitors gather in a public area and try to cut down their opponents' kites using fibre glass-coated lines at heights of more than 3000 feet. The kites and lines that are lost are usually abandoned.

The concern to Perth County farmers is that the large abandoned kite structures and glass-coated lines are sharp and could cause damage to livestock in fields or end up in animal feed. The long lines allow these kites to be flown over the airspace of farms neighbouring public areas. Several GTA communities have implemented bylaws banning kite fighting in their areas and the sport is moving out into the rural areas where there is no ban. There was a gathering this past July in Linwood where police were called out to but there was nothing they were able to charge them with.

It is our recommendation that your municipality develop bylaws similar to ones done in Oakville (<https://www.oakville.ca/town-hall/by-laws-enforcement/popular-by-laws/kite-fighting-by-law/>) and other GTA areas to protect our farmland from this nuisance.

Sincerely,

Derek Van De Walle, President

Perth County Federation of Agriculture

5905 Line 42, R.R.5 Mitchell, ON N0K 1N0
1-833-229-6834
perthcountyfedofag@gmail.com
www.perthcountyfarmers.ca



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Board of Directors Meeting Highlights
Held via Zoom
Bluewater Recycling Association MRF
January 16, 2025



DHL and Volvo Collaborate to Launch Autonomous Freight Deliveries

Volvo Autonomous Solutions (VAS), the autonomous trucking division of Volvo Trucks North America, has achieved a significant milestone with the initiation of autonomous freight deliveries for real-world customers. This advancement, in collaboration with DHL Supply Chain, represents a pivotal step in the evolution of autonomous logistics.

The pilot program, launched in Texas, involves autonomous transportation of freight on a weekly basis. Initially, these deliveries will include a safety driver to monitor operations and collect critical performance data as the system is refined.

“This is a significant achievement for us,” said Sasko Cuklev, Head of On-Road Solutions at VAS, in an interview with *TruckNews.com*. “It fulfills our primary goal for the year: to begin autonomous operations with the inclusion of a safety driver.”

Strategic Partnership with DHL

DHL Supply Chain was strategically chosen as the first fleet to integrate VAS’s autonomous VNL trucks, equipped with Aurora Driver technology, into its operations. This selection reflects a longstanding partnership and a shared commitment to advancing autonomous logistics.

“We have been collaborating closely for quite some time,” Cuklev stated. “This initiative is not solely about autonomous functionality; it is about establishing the broader ecosystem required to support its success.”

To prepare for this milestone, VAS and DHL have conducted extensive testing with traditional, human-driven trucks to gain insights into duty cycles and route characteristics. The implementation of autonomous drives represents the next phase in this collaborative effort.

A Vision for Innovation

Jason Gillespie, Senior Director of Continuous Improvement and Innovation at DHL, emphasized the importance of working with forward-thinking partners to advance autonomous freight transportation.

“It was essential for us to identify partners among our shippers who were not only open to innovation but eager to be part of this transformative process,” Gillespie said. “We currently

have two clients actively participating in the initial launch, with more expected to join as the program evolves.”

Looking Ahead

As the pilot program progresses, DHL and VAS will continue to evaluate operational efficiency, safety, and scalability, laying the groundwork for broader deployment of autonomous freight solutions. This initiative not only demonstrates the potential of autonomous trucking but also highlights the importance of collaborative ecosystems in driving innovation forward.

Automating Long-Haul Freight: VAS and DHL Lead the Way

Volvo Autonomous Solutions (VAS) has unveiled an innovative model for automating long-haul freight transportation, designed to integrate seamlessly with existing logistics operations. Under this approach, traditional human-driven trucks will handle the first and last legs of deliveries, while autonomous trucks manage the long-distance routes.

Operational Framework

Freight will be picked up at customer locations by human-operated trucks and transported to VAS-managed autonomous terminals. From there, autonomous trucks equipped with Aurora self-driving technology will carry the freight to another autonomous terminal. At the final terminal, traditional trucks will resume the delivery process to bring goods to their destination.

This hybrid model ensures a smooth transition into autonomous operations while leveraging human drivers’ strengths in urban and local environments.

A Competitive Advantage in Production

Unlike other players in the autonomous trucking space, VAS integrates the Aurora self-driving technology directly into its trucks during assembly at Volvo’s New River Valley truck plant in Virginia. This streamlined production process enables faster scaling of operations, providing VAS with a significant edge over competitors who rely on retrofitting existing vehicles.

“This was a critical factor for us,” said Jason Gillespie, Senior Director of Continuous Improvement and Innovation at DHL. “Retrofitting can be problematic, but VAS has created a purpose-built solution that inspires confidence in its scalability and reliability.”

Driver Engagement and Lifestyle Improvements

DHL has long embraced automation, implementing autonomous technologies in its warehouses and yards. Gillespie emphasized that the company’s approach is centered on enhancing human roles rather than replacing them.

“Yes, there’s some anxiety among drivers about self-driving trucks,” Gillespie admitted. “But we’re transparent in showing them that we’re not here to take jobs away. Instead, we’re targeting long-haul, cross-country freight—work that often takes drivers away from home for extended periods.”

This shift is expected to improve drivers' lifestyles by reducing time spent on the road for long-haul trips, allowing them to stay closer to home and their families.

Early Pilots in Texas

Texas was strategically chosen as the testing ground for autonomous trucking due to its welcoming regulatory environment and favorable weather conditions. However, Sasko Cuklev, Head of On-Road Solutions at VAS, is optimistic about expanding the technology to regions with more challenging conditions, including Canada.

"We're confident in the evolution of this technology," Cuklev said, noting that safety remains the top priority as VAS progresses toward fully driverless operations.

Performance of Aurora Technology

Gillespie expressed high praise for the Aurora Driver, highlighting its balance of caution and assertiveness. "What impresses me most is its ability to make thoughtful decisions without overreacting to challenges. It's not just about pulling over at every problem; it's about finding solutions and maintaining efficiency."

Efficiency and Environmental Benefits

The transition to autonomous freight brings numerous benefits. Gillespie highlighted increased efficiency by reducing idle times—such as when trucks wait at rest stops with engines running—and the potential to streamline deliveries for long-haul routes.

"This isn't just about removing drivers from the cab," Gillespie explained. "It's about creating a system that benefits customers by cutting down transit times and enhancing operational efficiency."

The Road to Commercialization

VAS plans to introduce its autonomous trucks under a Trucking-as-a-Service model, assuming full responsibility for technology setup and oversight during the early stages of deployment.

"We are a one-stop-shop," Cuklev stated. "We take on the entire process to ensure a seamless experience for our partners."

Looking ahead, VAS is open to exploring alternative deployment models based on customer feedback. "We remain humble and focused on listening to what our customers need," Cuklev added.

This strategic, phased approach ensures that the transition to autonomous freight transportation is both sustainable and beneficial for all stakeholders involved.

Lion Electric Defaults on Debt and Seeks Creditor Protection

Lion Electric, a prominent Quebec-based manufacturer specializing in electric trucks and buses, has announced plans to seek protection from creditors under the Companies' Creditors Arrangement Act (CCAA). The decision comes amid mounting financial challenges, including a default on its debt obligations.

Financial Struggles and Restructuring Efforts

The company is currently in negotiations with its senior lenders to secure additional funding through a new debtor-in-possession credit facility. As part of its restructuring strategy, Lion Electric intends to initiate a formal sales and investment solicitation process to identify potential paths for recovery.

In early December, the company reached an agreement to sell its Mirabel, Quebec innovation center for \$50 million. The proceeds from this sale have been allocated toward reducing its outstanding debt.

Operational Adjustments

Lion Electric has taken significant measures to manage its financial challenges, including:

- **Temporary Workforce Reductions:** The company laid off 400 employees earlier this month.



- **Plant Shutdowns:** Production at its Illinois facility was suspended, with remaining employees focusing on bus manufacturing, sales, and delivery.

Currently, Lion Electric employs 300 staff members dedicated to maintaining its core operations.

Market Impact

Trading in Lion Electric shares on the Toronto Stock Exchange has been halted due to the company's failure to meet exchange requirements. This move reflects the broader financial distress impacting the organization.

Next Steps

As Lion Electric navigates this critical juncture, it remains focused on stabilizing its business and exploring viable solutions to address its debt challenges. The restructuring process aims to

preserve the company's core operations while seeking investment opportunities to support its future growth and innovation in the electric vehicle sector.

Looming Emissions Regulations to Present Significant Costs for Fleets

The trucking industry is on the verge of facing one of its most significant regulatory shifts in years. The rollout of Model Year (MY) 2027 trucks, set to begin on January 1, 2026, is expected to bring unprecedented cost increases and operational challenges, leaving fleet managers grappling with strategic decisions.

Economic and Regulatory Challenges

The Canadian economy remains sluggish, compounded by looming threats of tariffs under the incoming Trump administration in the United States. These external pressures coincide with the most stringent emissions regulations to date, mandated by the U.S. Environmental Protection Agency (EPA).

Over the past 20 years, truck manufacturers have achieved more than a 90% reduction in exhaust emissions. While this represents a monumental technological achievement, the upcoming EPA27 standards aim to push these reductions even further.

Unprecedented Emissions Standards

The EPA27 standards include:

- **NOx Emissions:** A reduction to 0.035 grams per brake horsepower-hour.
- **Particulate Matter (PM):** A cut to 0.005 grams, marking a 90% reduction since 1998.
- **Greenhouse Gas Reductions:** Mandated decreases in methane (CH₄), nitrous oxide (N₂O), and carbon dioxide (CO₂).

These stringent requirements are expected to drive the steepest year-over-year price increases the industry has ever seen.

Anticipated Cost Increases

The cost of compliance will not come cheap. A new Class 8 truck for MY2027 is projected to cost \$20,000–\$30,000 more than its current counterpart, due to advanced emissions reduction technology and extended warranty requirements.

Jonathan Randall, President of Mack Trucks North America, confirmed:

“We’re in that \$20,000 range. It’s the technology, but it’s also the warranty we have to put on it. That’s a big piece of it.”

For Canadian fleets, these figures translate to approximately \$28,000 at current exchange rates, with highway tractors with sleepers likely averaging \$225,000–\$235,000 by 2025.

Industry Concerns and Lack of Transparency

Despite the looming deadline, there is limited clarity on how OEMs plan to meet these emissions standards. While some manufacturers, such as Cummins, have been transparent about their strategies, others have remained silent. This uncertainty has left fleet owners anxious about maintenance implications and the reliability of new systems.

Bruce Stockton, COO of Wilson Logistics, expressed his concerns:

“We’re worried about the unknown. Even though Cummins has been transparent, we haven’t seen much in the way of field tests or widespread adoption of these solutions.”



Fleet Strategies: To Pre-Buy or Not to Pre-Buy?

Many fleets are weighing the benefits of purchasing MY2026 trucks before the price increases take effect.

However, economic constraints, high interest rates, and a shaky freight market have delayed the anticipated pre-buy surge.

“We were expecting the pre-buy to really start happening in Q4 of this year, but it hasn’t,” said Randall. “It’s likely to pick up in the second half of 2025, making 2026 a capacity-constrained year.”

Fleets with newer vehicles may be better positioned to navigate the transition, while older fleets face challenges related to maintenance costs and warranty expiration.

Diverging Industry Perspectives

While some, like XTL Transport’s COO Craig Germain, plan to maintain regular purchasing cycles, others remain skeptical about the broader industry’s readiness to absorb these costs.

“We’ll stick to our normal cycles and hope the industry is prepared to pay for the gains from an emissions perspective,” Germain said.

Steve Brookshaw, Senior Executive Vice President at TFI International, acknowledged the financial burden but emphasized the importance of environmental improvement:

“The whole environmental improvement we have to make in our industry—it’s a journey, not an event.”

The Tariff Factor

Adding to the uncertainty, the incoming U.S. administration has signaled potential tariffs on goods exported from Mexico and Canada, which could further inflate truck prices and disrupt freight movements. If applied to heavy trucks, these tariffs could make an already costly situation even worse.

Looking Ahead

With the MY2027 regulations less than a year away, the trucking industry faces critical decisions that will impact operations, costs, and competitiveness. Whether through pre-buy strategies or embracing the new standards, fleets must prepare for a period of significant adjustment as the regulatory landscape evolves.

Hyzon Motors Announces Closure Amid Financial Challenges



Hyzon Motors, a hydrogen fuel-cell electric truck manufacturer, has announced plans to cease operations following a decision by its board of directors. The announcement marks the end of the company's efforts to establish itself in the zero-emission commercial vehicle market.

On December 20, Hyzon issued a Worker Adjustment and Retraining Notification (WARN) Act notice to regulators, citing an inability to secure the funding necessary to sustain operations.

Funding and Market Challenges

The company pointed to significant funding shortfalls and uncertainty surrounding the availability of government subsidies as primary factors in its closure. In particular, delays and reduced availability of programs such as California's Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project have impacted customer purchasing decisions, causing many to postpone or cancel orders.

Board Recommendations and Shareholder Impacts

In light of these challenges, Hyzon's board has recommended dissolving the company and distributing remaining assets to creditors. In a statement to stockholders, the company said: "Hyzon is unable to continue its ongoing operations with its current cash and anticipated future cash flow. Efforts to secure sufficient equity, debt, or other financing have been unsuccessful. The board believes that the Assignment [Proposal] presents the best opportunity to maximize recoveries for creditors while preserving any potential residual value for stockholders."

Looking Ahead

The decision underscores the financial risks and uncertainties facing companies in the emerging clean-energy transportation sector, particularly those reliant on government subsidies and nascent market demand.

As Hyzon winds down operations, it leaves behind lessons for other players in the zero-emission vehicle space about the importance of financial resilience and the challenges of scaling in a rapidly evolving industry.

Battery Technology Evolves to Meet the Demands of Modern Vehicles

As commercial trucks and software-defined vehicles become increasingly sophisticated, the low-voltage batteries that power them are undergoing a revolution. Manufacturers are making batteries smarter, lighter, more reliable, and, in some cases, more environmentally friendly and cost-effective by using alternative materials such as sodium instead of lithium.

Clarios: Leading the Charge in Innovation

At the Consumer Electronics Show in Las Vegas, Federico Morales-Zimmermann, Vice President and General Manager of Global OEM Customers, Products, and Engineering at Clarios, provided insights into the future of battery technology. Clarios, a major player in the battery industry, produces batteries for one-third of all vehicles globally, including heavy-duty trucks, under its Optima brand and various white-label brands.

"Our batteries are 100% recyclable," Morales-Zimmermann noted. "We manage the entire lifecycle—from design and production to recovery—something our OEM customers highly value."

With 80% of its market comprising aftermarket sales, Clarios is well-positioned to address the evolving demands of vehicle electrification.

A Transformative Year Ahead



Morales-Zimmermann predicts that 2025 will be a transformative year for the battery industry as customer expectations grow, driven by advances in artificial intelligence, automation, and the increasing popularity of absorbent glass mat (AGM) batteries.

“Vehicles are becoming more complex and power-hungry,” he explained. “This means batteries must evolve to become denser and more capable of supporting safety-critical systems and infotainment technologies. Clarios is taking a systems approach to ensure optimal performance.”

To address these needs, Clarios is introducing innovative products:

- **eAGM Batteries:** Designed for frequent-cycle applications, debuting in North America next year.
- **iAGM Batteries:** These intelligent batteries monitor their own health, enhancing reliability for critical systems.

Expanding Roles for Batteries in Advanced Vehicles

Batteries are becoming integral to autonomous driving features and advanced driver assistance systems. For example, steer-by-wire technology eliminates mechanical connections between the steering wheel and the wheels, demanding highly reliable battery systems with redundancy and continuous monitoring.

Clarios is also developing a “smart” battery connected to the cloud. Using machine learning and AI, these batteries can predict failures and alert fleet managers, reducing unexpected downtime and unnecessary idling. European test fleets using this technology reported a 40%

reduction in idle time, saving approximately \$1,300 per vehicle annually while cutting CO2 emissions by 2,500 kilograms.

Sodium-Ion Batteries: A Sustainable Alternative

Clarios is advancing sodium-ion battery technology, which replaces lithium-ion designs with salt-based materials that are abundant and inexpensive. This innovation could reduce costs by 15–20% while eliminating risks associated with thermal runaway events.

“We are very confident and bold about the potential of sodium-ion technology,” Morales-Zimmermann said.

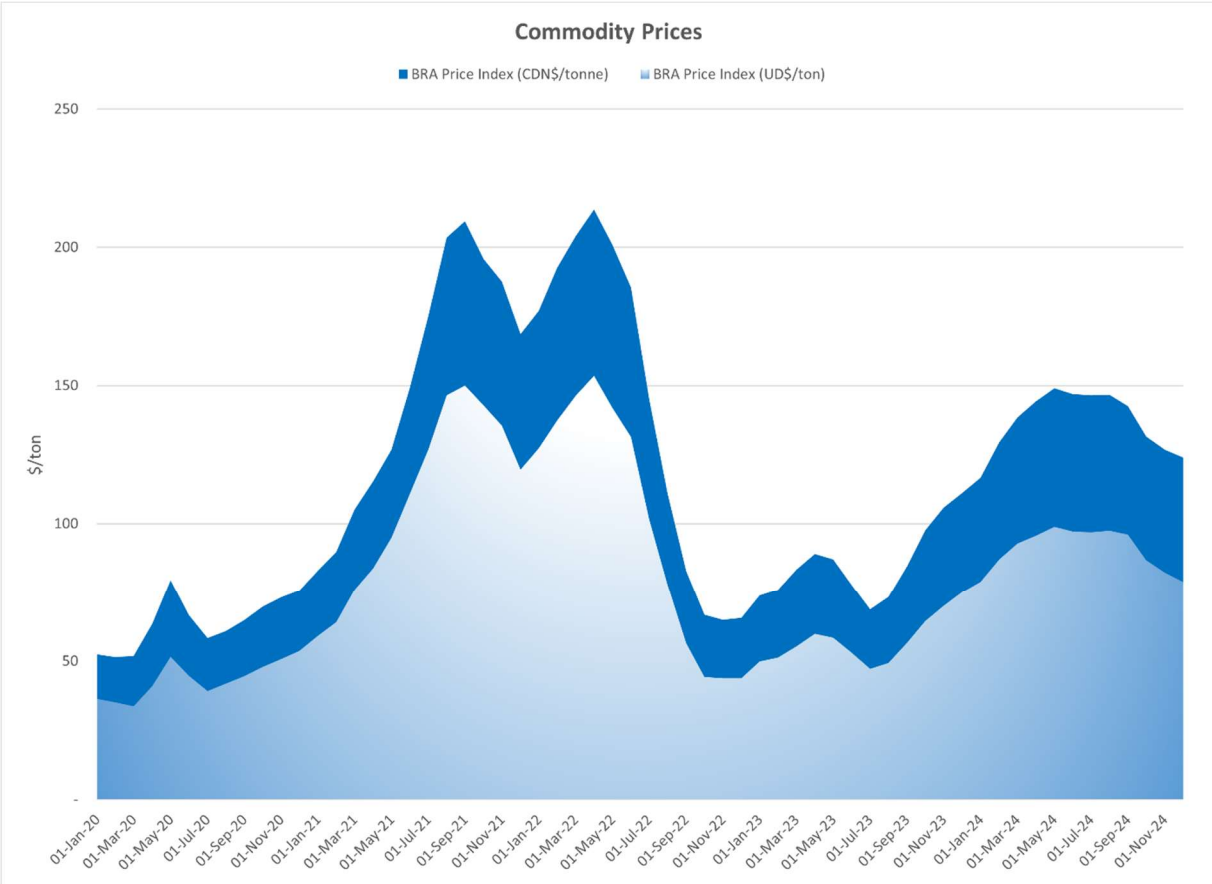
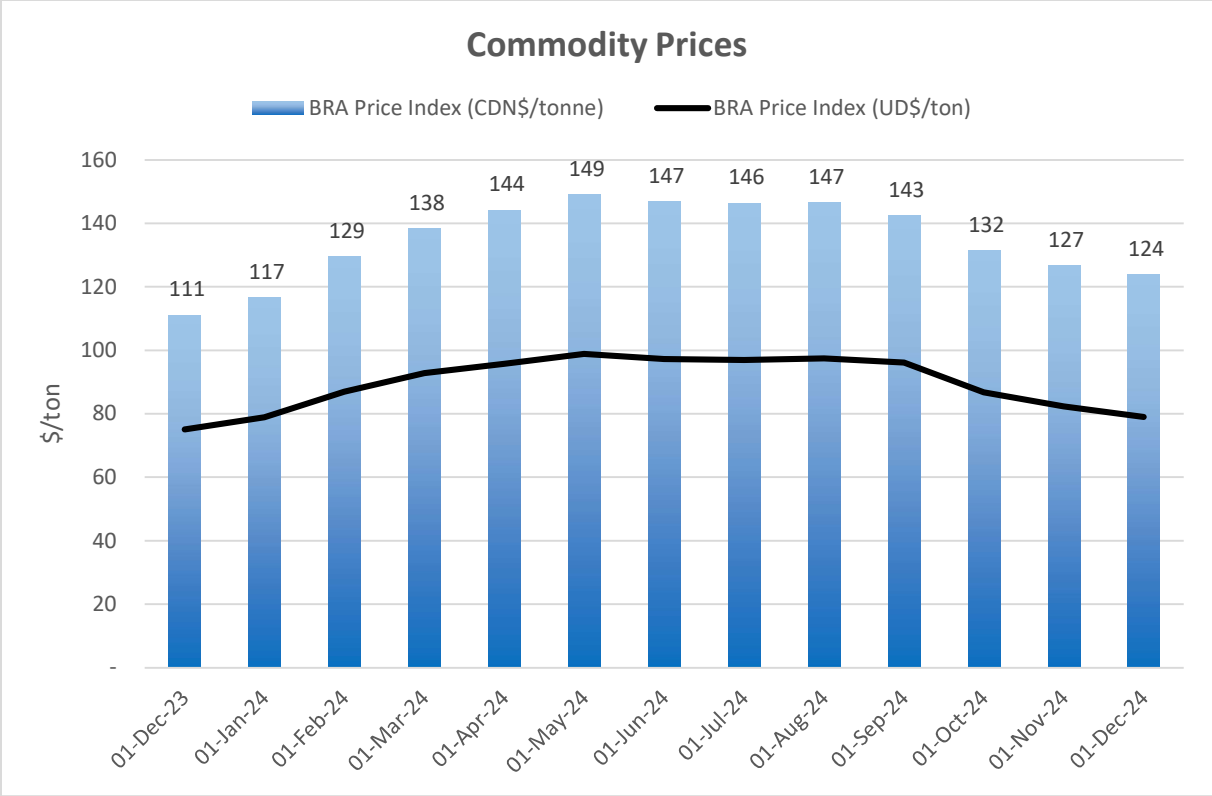
Supercapacitors for High-Power Demands

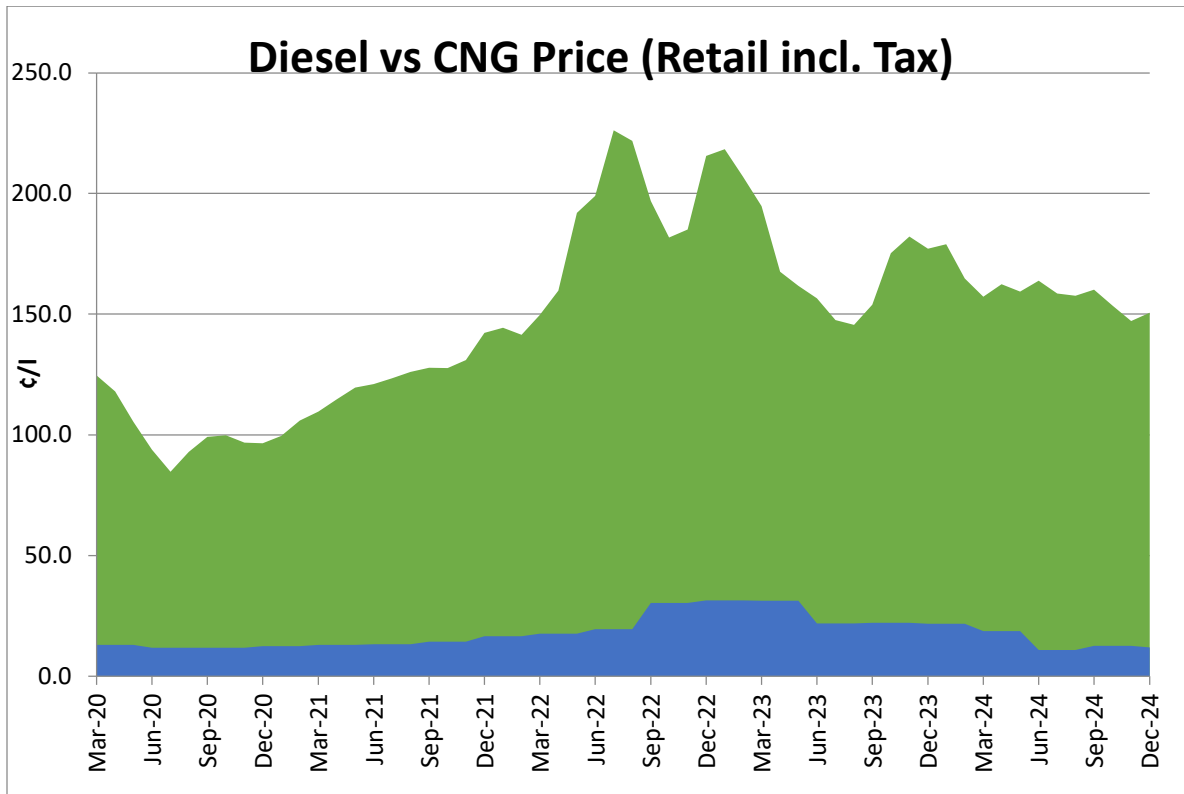
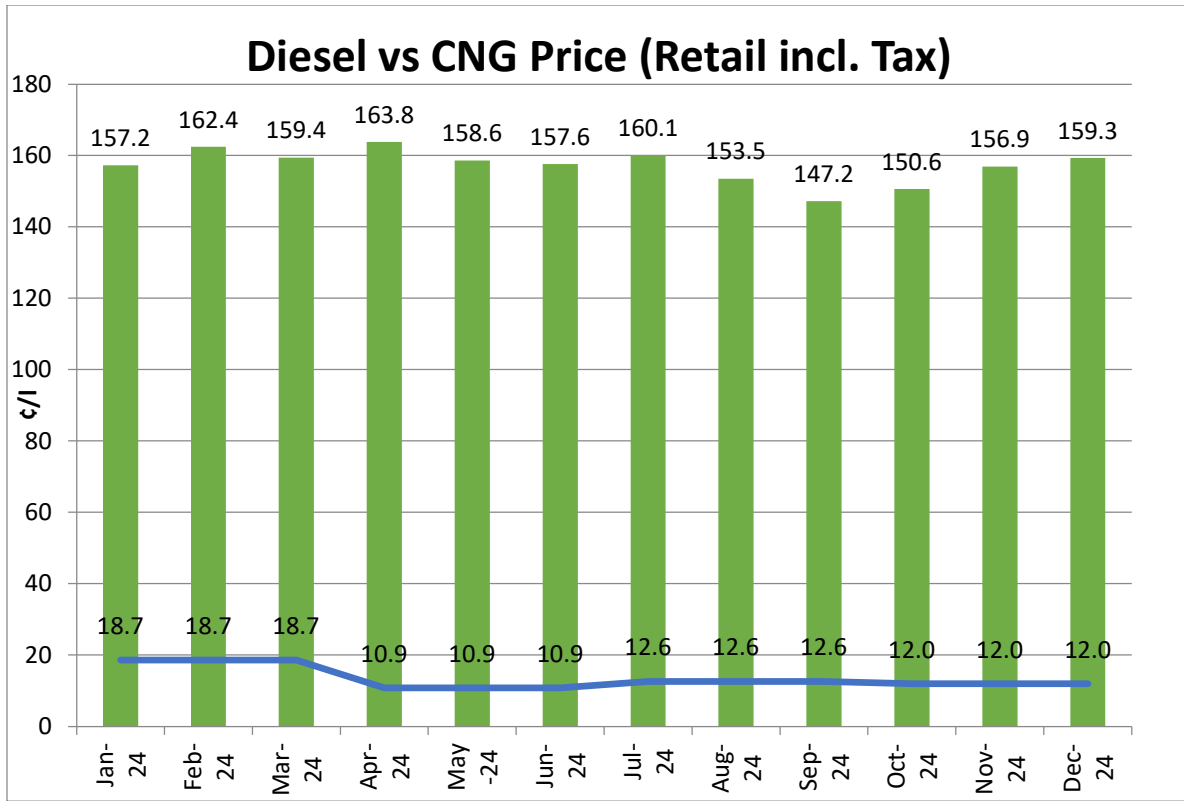
Clarios is also producing supercapacitors capable of delivering short bursts of high power. These lightweight components are ideal for supporting new technologies such as steer-by-wire systems and will be compatible with 12- and 48-volt architectures.

A Systems Approach to the Future

“No other company offers the full range of solutions we provide,” Morales-Zimmermann emphasized. “We recognize our critical role in helping manufacturers achieve their growing power, safety, and sustainability targets. Our supercapacitors and innovative batteries are tailored to meet these increasing demands.”

Clarios’s investment in AI, automation, and sustainable materials ensures the company remains at the forefront of battery innovation, driving the evolution of power systems for the next generation of vehicles.







January 17th, 2025
Mayor Kasenberg
Municipality of North Perth

CC: Kriss Snell

RE: Physician Recruitment and Housing

Mayor Kasenberg

We would like to wish the Council and Staff at the Municipality of North Perth a Happy New Year and all the best wishes for 2025. The North Perth Physician Recruitment Committee would like to acknowledge and express our gratitude to the Municipality of North Perth for your 2025 commitment of \$65 000 to our operating budget.

Over the last quarter of 2024 we have taken a deeper dive into the physician recruitment needs of the community to understand all the complexities involved in attracting/recruiting and hiring new physicians for our area. Physician recruitment is a core strategic focus for our hospital as well as the Municipality of North Perth as outlined in your Goals and Priorities in your 2023-2026 Strategic Plan. We appreciate the Municipality's and your support of our recruitment efforts, however as we need to expand the recruitment program and address the complexities involved, we are writing to request an additional increase to your funding support.

One of the areas that have been identified as critical for recruitment include housing for our new Family Resident training program.

At the Recruitment Housing subcommittee meeting held January 8th, we reviewed the next 3–5-year housing needs to support our recruitment initiatives. While the hospital and it's stakeholders have short-term physician housing already in place, there is a need to secure housing for our new Family Medicine Residency program.

The Residents in training will live in North Perth and work within our Hospital and Primary Care structure for a period of 24 months. In 2025 we expect to have 3 Residents, and in 2026, we expect to have 4 Residents total. When a Resident is choosing a Residency Program, affordable housing is a key factor in

their decision making. Securing affordable housing would give our program a competitive advantage. Our residency program is an integral part of our North Perth recruitment strategy.

Living and working in North Perth is a gateway to potential permanent practice upon full licensure. Up to 80% of residents choose to practice in locations in which they have trained.

The Housing subcommittee is proposing that the Hospital source/lease a duplex (2) or fourplex to support the Residency Program housing needs. We are requesting \$50,000 annually from the Municipality to support the subsidization of the rent for our Residents and/or pay the lease cost if the unit is empty at any point. This would be the only time there would be a request to the municipality issue funds. Initially the intent would be to ask the building owner for a decreased rent in return for a charitable receipt from the foundation, should that not be possible the annual allotment would offset the difference. We anticipate that residents would pay an affordable housing rental rate of approximately \$1500.00 per month per unit. Should the funds not be spent in full, next year's allotment would be offset by the amount remaining from the previous year.

We would be happy to have a further in-person discussion to provide additional information regarding this request as I am sure you may have questions.

Kind Regards,



Esther Millar
President & CEO
Listowel Memorial Hospital



January 20, 2025

Municipality of North Perth

Attention: Mayor Kasenberg and Council

Dear Mayor Kasenberg and Council

Re: 2025 Draft Work Plan and Budget

MVCA's 2025 draft work plan and budget has been developed based upon the services and programs included in the agreement that has been approved by all 15 of our member municipalities.

This agreement allows MVCA to have the stability it needs to deliver these services and programs until June 30, 2026.

In 2025 MVCA will be reviewing and updating the services and programs agreement for all our member municipalities to review.

The draft 2025 work plan focuses on continuing our efforts to improve the health of the watershed.

We will continue to focus our efforts on helping landowners, community groups and municipalities to improve the health of soil, water and forests.

The prosperity and health of the watershed is dependent upon the management of our natural resources. We will also continue to assist our municipalities to undertake projects to update natural hazard risk mapping and to take measures to reduce the risk of damages to their communities from natural hazards.

The attached newsletter provides you with a summary of MVCA's priorities for 2025.

A copy of Maitland Conservation's draft budget and cost apportionment is attached to this letter.

The draft 2025 budget includes a cost apportionment increase of \$175,000. This increase is driven by cost-of-living increase, the phase in of the 2023-2027 salary grid, cost to increase capacity to stewardship extension and watershed health assessment services.

MVCA's Members will be finalizing the 2025 work plan and budget on Wednesday, March 19, 2025. If your municipality would like to submit any comments on the draft work plan and or budget, please submit your comments to us by March 10, 2025.

In closing, I would like to thank you for your support in 2024 and we look forward to working with your municipality in 2025.

A handwritten signature in black ink that reads "Ed McGugan".

Ed McGugan
Chair



WORK PLAN PRIORITIES 2025



Vision:

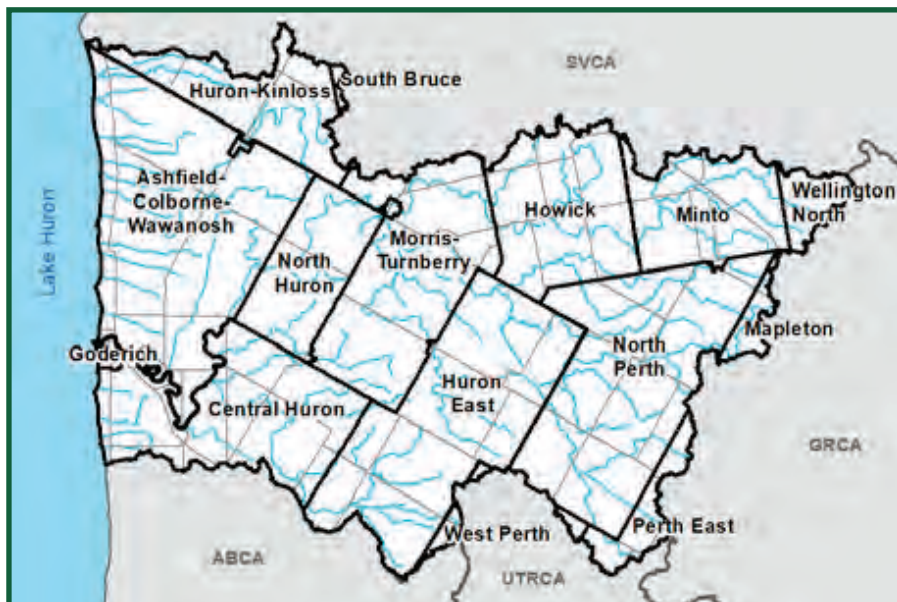
Working for a healthy environment!

Mission:

Providing leadership to protect and enhance water, forests and soils.

Ends:

- To protect life, property and prevent social disruption from flooding and erosion hazards.
- To protect water and related resources for present and future generations.
- To protect and expand natural areas.





Key Priorities for 2025

1. Assist our member municipalities to reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas.
2. Help our member municipalities and landowners develop and implement soil and water conservation systems that will keep soil and nutrients on the land and out of watercourses and Lake Huron.
3. Ensure that the management of our Conservation Areas sets high standards of conservation practices and are safe for the public to use.
4. To ensure that Maitland Conservation has a stable financial base so we're able to help our member municipalities develop a healthy, resilient and prosperous watershed.

1. CORPORATE SERVICES

- **Three-year Planning:** Update Maitland Conservation's three-year work plan and financial forecast for 2026 - 2028.
- **Municipal Agreements:** Review existing services and programs agreement and identify if changes are needed for the next agreement to be approved by member municipalities before July 1, 2026.
- **One Health Initiative:** Continue to work with the Wildlife Conservation Society, University of Guelph and the One Health Institute on the environmental component of the Healthy Watersheds, People and Wildlife initiative. Continue to encourage the Healthy Lake Huron Steering Committee to incorporate the Healthy Watersheds, People and Wildlife approach in their terms of reference and work plan.
- **First Nations and Metis Collaboration:** Continue efforts to collaborate with First Nations and Metis Councils through the Shared Pathway initiative on land use planning and projects of mutual interest.



Healthy Watersheds, People and Wildlife tour

2. FLOOD AND EROSION SAFETY SERVICES

- *Helping municipalities to reduce the risk to life and property in areas prone to flooding and erosion.*
- *Conserving features and functions of the river system and Lake Huron shoreline*

Equipment Replacement: Identify a strategy for the replacement of radio telemetry equipment currently used in the headwater portions of the flood forecasting network.

Flood Hazard Mapping: Development of a framework to identify where new flood hazard mapping is needed in rural areas as well as a cost sharing approach with the municipalities where updated mapping is needed.

Southern Lake Huron Adaptation Action Plan: Continued modelling and data gathering work. Formation of a steering committee to guide the four-year project. The Restoring Natural Sediment Pathways project for the Goderich Harbour will continue in 2025.

Flood Hazard Mapping: Updated flood hazard mapping planned for Lucknow. Updated mapping will also be undertaken in Wingham to reflect the impact of the removal of the Howson Dam.



Upgrades to Walton precipitation station, 2024



Little Maitland River, Dec. 2024



3. WATERSHED STEWARDSHIP SERVICES

Working with municipalities, landowners and partners to keep soil and nutrients on the land and out of watercourses.

- Promote and implement projects that will restore the health and resiliency of rivers, wetlands and forest ecosystems.
- Review of restoration approaches to incorporate a greater understanding of ecosystem restoration principles as well as climate change science. We want to ensure that our stewardship efforts will have significant benefits and high rates of success.
- Work to develop the resources to deliver proactive stewardship initiatives in priority areas including the Middle Maitland River watershed and Lake Huron north shore sub-basins.



4. WATERSHED HEALTH ASSESSMENT & MONITORING SERVICES

On-going assessment and monitoring indicates how the health of forests and streams are changing and identifies problems impacting the watershed's natural areas.

Surface & Groundwater Monitoring

- Continue collecting water samples for provincial surface and groundwater monitoring programs.

Watershed Health Assessment

- Survey watercourses to determine the health status of local streams and the stressors impacting them. Develop an evaluation process to determine priority areas for stewardship action. Complete the collection of watercourse temperature data started in 2024.
- Follow up on the recent Forest Health Assessment - undertake a landowner survey and review stewardship programs to support landowners with improving forest health.
- Collect data to assess interventions like buckthorn control and ash land enrichment in improving forest health.



5. CONSERVATION AREAS

Maitland Conservation owns 28 properties encompassing 1,862 hectares. Key priorities include:

- *showcasing best management practices on conservation lands*
- *ensuring properties are safe for public use*
- *dealing with aging and surplus infrastructure*



Conservation Areas Infrastructure

Disposition of identified surplus buildings including the removal of two buildings and a privy tanks at Maple Keys Sugar Bush. Work with the Municipality of Morris-Turnberry to transfer surplus parkland at Pioneer Conservation Area. Replacement of privy at Naftel's Creek Conservation with an accessible design including access improvements from the parking lot.



Administrative Centre Renovations and Repairs

Washroom upgrades and asphalt replacement at the south entrance are planned for 2025.



Invasive Species Control

Buckthorn and phragmites removal and control will continue including at Wawanosh Valley Conservation Area to prepare for the naturalization of marginal farmland.



Falls Reserve Conservation Area

Renovations to the entranceway and gatehouse parking area. New signage planned at various locations in the park. Washroom improvements including replacing plumbing, stall partitions and shower flooring. Improved accessibility access planned for the day use area.



Wawanosh Park Conservation Area

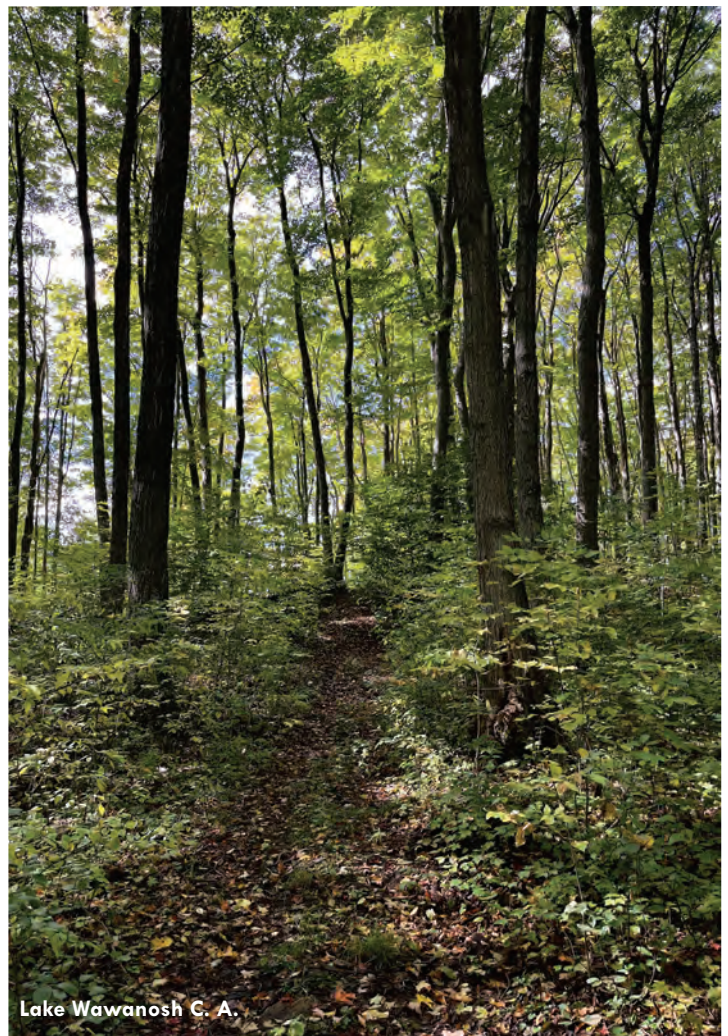
A review of seasonal camping operations to be undertaken to identify any liability and land use compatibility concerns at the site. 48



Buckthorn removal at Wawanosh Valley C. A.



Campground at Falls Reserve C. A.



Lake Wawanosh C. A.



6. DRINKING WATER SOURCE PROTECTION

Working with municipalities to protect municipal sources of drinking water.

Governance and Leadership

- On-going Maitland Source Protection Authority meetings.
- Receive annual progress reports and program updates.
- Joint Management Committee to recruit a new Source Protection Committee member.

Communications

- Promote the drinking water source protection program to the public.

Implementation and Technical Support

- Review of planning and development applications located within municipal well head and intake protection areas.
- Issue confirmation notices for new municipal wells in Harriston and Palmerston in the Town of Minto and initiate the related amendment to the Maitland Source Protection Plan.

COMMENTS OR QUESTIONS?



For additional information please contact your Maitland Conservation member.

If your municipality would like to submit comments on the 2025 work plan priorities or budget, please submit them to us March 6, 2025. Comments may be sent to:

Phil Beard, General Manager - Secretary Treasurer
 pbeard@mvca.on.ca

CONNECT WITH US

- [w] mvca.on.ca
- [e] maitland@mvca.on.ca
- [t] 519-335-3557 ext. 226

-  [maitlandconservation](https://www.facebook.com/maitlandconservation)
-  [@maitlandvalley](https://twitter.com/maitlandvalley)



Maitland Conservation members, 2024

2025 Draft

Operating Budget Summary - Maitland Valley Conservation Authority

Table 1

ITEM	Revenue	Levy Funds	Deferred Revenue	Reserve Funds	Expense	NET Surplus/ Deficit
Administration	77,617	292,561		18,388	388,566	
Financial Management		123,679			123,679	
Governance		18,100			18,100	
Services Areas Support		54,600			54,600	
Communications, IT, GIS	2,500	268,843		41,730	313,073	
Source Water Protection	22,300				22,300	
Flood Control Structures		3,147			3,147	
Erosion Control Structures		1,640			1,640	
Flood Forecasting and Warning	36,424	272,218			308,642	
Hazard Prevention		24,568			24,568	
Natural Hazard Information		72,550			72,550	
Regulations	76,500	256,710			333,210	
Watershed Monitoring and Reporting	2,000	122,914			124,914	
Watershed Health Assessment Reporting		61,074			61,074	
Extension Services		183,050			183,050	
Forestry Services	174,100			29,871	203,971	
Management/Development/Operations	10,425	312,051			322,476	
Motor Pool	57,104				30,150	26,954
Falls Reserve Conservation Area	743,715				743,715	
Wawanosh Park Conservation Area	21,808				21,808	
Total	1,224,493	2,067,705		89,989	3,355,233	26,954

ITEM	Revenue	Levy Funds	Special Levy Funds	Deferred Revenue	Working Capital Reserves	Forest Management Reserves	Motor Pool Reserves	Expense	Net Surplus / Deficit
Corporate Services Projects									
Administration Centre		67,300						67,300	
GIS/IT Management/Communications		32,700			13,400			46,100	
Flood Forecasting Monitoring Network		30,000						30,000	
ECCC Natural Hazards Outreach & Education				38,284				38,284	
NRCAN Coastal Resiliency Strategy Implementation	190,780		37,500					228,280	
Watershed Health Assessment Project	25,900				65,641			91,541	
Carbon Footprint Initiative				2,907				2,907	
Garvey Glenn Coordination	10,000			75,869				85,869	
Middle Maitland Headwaters Restoration	17,000			5,000				22,000	
Huron Clean Water	500,000							500,000	
Watershed Stewardship Projects				4,786				4,786	
WS ECCC Restoration									
Forestry Management						19,000		19,000	
Vehicles/Equipment Replacement						36,000	91,000	127,000	
Carbon Sequestration Planting							700	700	
Conservation Area Projects					35,600			35,600	
Total	743,680	130,000	37,500	126,846	114,641	55,000	91,700	1,299,367	

Summary:

Projects Budget

The total draft Projects Budget is \$1,299,367.

MVCA's total draft budget for operating and projects for 2025 is \$4,654,600.

2025 Draft Cost Apportionment Schedule Increase Amount: \$175,000 Municipality	% of Municipality In Watershed	2024 CVA (modified) in Watershed \$	Municipal Population in CA jurisdiction	CVA Based Apportionment Percentage	2024 Approved General Levy	2025 Draft General Levy	2025 Draft Special Levy	2025 Draft Total Levy
Ashfield-Colborne-Wawanosh Township	100	\$1,366,086,081	4,559	12.5000	\$ 251,643	\$ 274,712	\$ 10,000	\$ 284,712
Central Huron Municipality	76	\$1,030,972,224	4,619	9.4400	\$ 192,770	\$ 207,463	\$ 10,000	\$ 217,463
Goderich Town	100	\$1,161,508,274	6,118	10.6300	\$ 215,434	\$ 233,615	\$ 17,500	\$ 251,115
Howick Township	92	\$480,737,403	2,645	4.4000	\$ 89,620	\$ 96,699		\$ 96,699
Huron East Municipality	72	\$1,121,489,171	5,685	10.2600	\$ 211,405	\$ 225,485		\$ 225,485
Huron-Kinloss Township	43	\$664,332,688	2,523	6.0800	\$ 121,737	\$ 133,620		\$ 133,620
Mapleton Township	5	\$97,525,427	383	0.8900	\$ 18,205	\$ 19,561		\$ 19,561
Minto Town	64	\$778,354,167	4,134	7.1200	\$ 140,760	\$ 156,476		\$ 156,476
Morris/Turnberry Municipality	95	\$561,603,312	2,702	5.1400	\$ 105,407	\$ 112,962		\$ 112,962
North Huron Township	100	\$608,527,015	3,884	5.5700	\$ 113,476	\$ 122,412		\$ 122,412
North Perth Municipality	98	\$2,504,629,622	11,017	22.9200	\$ 460,198	\$ 503,713		\$ 503,713
Perth East Township	9	\$192,490,588	858	1.7600	\$ 35,677	\$ 38,681		\$ 38,681
South Bruce Municipality	1	\$7,700,881	71	0.0700	\$ 1,435	\$ 1,539		\$ 1,539
Wellington North Township	16	\$301,047,804	1,479	2.7600	\$ 55,428	\$ 60,657		\$ 60,657
West Perth Municipality	3	\$50,531,590	226	0.4600	\$ 9,510	\$ 10,110		\$ 10,110
Total		\$10,927,536,247	50903	100.0000	\$ 2,022,705	\$ 2,197,705	\$ 37,500	\$ 2,235,205



Hon. Doug Ford
Premier@ontario.ca

Hon. Stephen Lecce
Stephen.Lecce@pc.ola.org

Hon. Peter Bethlenfalvy
Peter.Bethlenfalvy@pc.ola.org

Bob Bailey
bob.baileyco@pc.ola.org
(sent via e-mail)

January 9th, 2025

Re: Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties

Please be advised that the Council of the Town of Plympton-Wyoming, at its Regular Council meeting on January 8th, 2025, passed the following motion supporting the resolution from the Municipality of Kincardine regarding Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties:

Motion #14

Moved by Bob Woolvett

Seconded by John van Klaveren

That Council support correspondence item 'g' from the Municipality of Kincardine regarding Property Taxation Implications.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email.

Sincerely,

Ella Flynn
eflynn@plympton-wyoming.ca
Executive Assistant – Deputy Clerk
Town of Plympton-Wyoming

Cc: Association of Municipalities of Ontario
All Ontario Municipalities

Council Meeting

Motion # 12/11/24 - 02

Title: Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties, CAO General-2024-33

Date: Wednesday, December 11, 2024

Moved by: Rory Cavanagh

Seconded by: Beth Blackwell

Whereas the Municipality of Kincardine is a proud host community of the Bruce Nuclear Generating Site where Bruce Power generates 30% of Ontario's electricity needs; and

Whereas two decades ago the Province of Ontario adopted a property tax assessment model that continues to apply to Ontario's nuclear generation facilities; and

Whereas the Province assessment model includes non-market property valuation for electricity generating properties; and

Whereas the Municipality of Kincardine undertook a study in 2024 which has shown that the Provincial assessment model is compromising fairness and shifting the tax burden away from the electricity industry properties and onto the broader property tax base within the host community; and

Whereas the study demonstrated that this is primarily attributable to the assessed value of the subject properties being held almost static over several reassessment cycles, resulting from the Provincially prescribed rules for electricity generating, transmission and distribution properties; and

Whereas the Provincial model results in a disparity between the continuously updated market values assigned to the majority of properties and the static, non-market-based formula applied to electricity industry properties means that the tax burden shifts onto non-industry taxpayers; and

Now Therefore be it Resolved That municipal staff be directed to send communication to the Premier of Ontario, Minister of Energy and Electrification, the Minister of Finance, and the local MPP, to request that the Province undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry, and copy the Association of Municipalities of Ontario and all Ontario Municipalities.

Carried.

Jennifer Lawrie

Clerk



Hon. Doug Ford
Premier@ontario.ca
(sent via e-mail)

January 9th, 2025

Re: Improvements to Catch and Release System

Please be advised that the Council of the Town of Plympton-Wyoming, at its Regular Council meeting on January 8th, 2025, passed the following motion supporting the resolution from the Town of Cobalt regarding Improvements to the Catch and Release System:

Motion #15

Moved by John van Klaveren

Seconded by Netty McEwen

That Council support correspondence item 'h' from the Town of Cobalt regarding Improvements to Catch and Release.

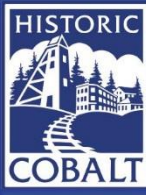
Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email.

Sincerely,

Ella Flynn
eflynn@plympton-wyoming.ca
Executive Assistant – Deputy Clerk
Town of Plympton-Wyoming

Cc: Rural Ontario Municipal Association, roma@roma.on.ca
Associations of Municipalities Association, amo@amo.on.ca
All Ontario Municipalities



THE CORPORATION OF THE
TOWN OF COBALT

December 12, 2024

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent Via Email: premier@ontario.ca

Please be advised that the Council of the Town of Cobalt passed the following resolution at its Regular Meeting of Council held Tuesday, December 10, 2024.

RESOLUTION No. 2024-218

MOVED BY: Councillor Wilcox
SECONDED BY: Councillor Lafleur

WHEREAS Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system;

AND WHEREAS the “catch and release” system is needlessly increasing the policing costs to the Municipalities;

NOW THEREFORE BE IT RESOLVED THAT that the Corporation of the Town of Cobalt will send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of “catch and release” justice in the Ontario legal system;

AND BE IT FURTHER RESOLVED THAT this resolution be forwarded to the Premier, the relevant federal and provincial authorities, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities and all municipalities in Ontario for their endorsement consideration.

Thank you,



Steven Dalley
Town Manager, Clerk/Treasurer
Tel: (705) 679-8877
Email: sdalley@cobalt.ca

cc: Hon. Doug Ford, Premier of Ontario, premier@ontario.ca
FONOM, fonom.info@gmail.com
Associations of Municipalities Association, amo@amo.on.ca
All Ontario Municipalities

January 9, 2025

The Honorable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Re: Motion regarding Opposition to Provincial Legislation on Cycling Lanes and Support for Municipal Authority in Transportation Planning

At their Regular Meeting of Council on January 8, 2025, the Council of the Town of Aylmer endorsed the following resolution:

WHEREAS the Government of Ontario has announced legislation requiring provincial approval for new cycling lanes;

AND WHEREAS this legislation would compel municipalities to demonstrate that proposed cycling lanes will not negatively impact vehicle traffic;

AND WHEREAS cycling infrastructure is crucial for environmental transportation, road safety, and public health, and provincial oversight in this matter represents an unwarranted intrusion into municipal authority;

AND WHEREAS the Town of Aylmer is evolving an active transportation plan to enhance walking and cycling infrastructure;

AND WHEREAS the Association of Municipalities of Ontario (AMO) has strongly criticized this proposed legislation as a "significant overreach" into municipal jurisdiction;

AND WHEREAS AMO has stated that none of its 444 member municipalities were consulted or shown evidence justifying the province's proposed veto power over new bike lanes;

THEREFORE, BE IT RESOLVED:

1. That the Town of Aylmer strongly opposes the proposed provincial legislation governing bicycle lanes and affirms its support for maintaining municipal jurisdiction over cycling infrastructure decisions.

2. That the Town of Aylmer endorses the AMO's position that municipalities are better positioned than the Ministry of Transportation to make decisions about local transportation matters based on local knowledge and community input.
3. That the Town of Aylmer calls on the Government of Ontario to withdraw the proposed legislation and respect the established authority of municipalities to make informed decisions about local transportation needs, including the implementation of cycling lanes.
4. That the Town of Aylmer reaffirms its commitment to its transportation plan and the continued development of safe, environmentally friendly, efficient cycling infrastructure for the benefit of all residents.
5. That the Town Clerk be directed to forward a copy of this resolution to the Premier of Ontario, the Minister of Transportation, the Member of Provincial Parliament representing constituencies within the Elgin-Middlesex-London region, to the Association of Municipalities of Ontario (amo@amo.on.ca) and all Municipalities in Ontario.
6. That the Town of Aylmer calls upon municipalities across Ontario to adopt similar resolutions in defense of local decision-making authority and sustainable, efficient and environmentally friendly transportation planning.

Thank you,

Owen Jaggard

Director of Legislative Services/Clerk | Town of Aylmer
46 Talbot Street West, Aylmer, ON N5H 1J7
519-773-3164 Ext. 4913 | Fax 519-765-1446
ojaggard@town.aylmer.on.ca | www.aylmer.ca

CC:

Hon. Prabmeet Singh Sarkaria prabmeet.sarkaria@pc.ola.org
Hon. Rob Flack rob.flack@pc.ola.org
Association of Municipalities of Ontario resolutions@amo.on.ca
All municipalities



January 21, 2025

Peterborough - Kawartha MPP Dave Smith;
Honourable Doug Ford, Premier;
Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
Honourable Doug Downey, Attorney General;
Association of Municipalities of Ontario; and
Councils of each of Ontario's municipalities.

Subject: Bill 242, Safer Municipalities Act, 2024

The following resolution, adopted by City Council at its meeting held on January 13, 2025, is forwarded for your consideration.

Whereas:

- 1. A municipality's parks and open spaces are critical infrastructure that support a strong community, and the public's shared and safe use of the municipality's parks and open spaces is integral to ensuring that support.**
- 2. Ontario's municipalities are struggling to maintain their parks and open spaces for their shared and safe use by the public as a result of the increasing proliferation of encampments and illicit activities related thereto.**
- 3. Municipalities that enforce their standards regulating or prohibiting encampments in their parks and open spaces must have regard to the availability of shelter space for those who need shelter.**
- 4. On January 27, 2023, Justice Valente of the Ontario Superior Court of Justice rendered his judgment in *Waterloo (Regional Municipality) v. Persons Unknown and to be Ascertained* (2023), [2023] O.J. No. 417 (Waterloo Decision) which declared that the municipality's by-law violated section 7 of the *Charter* and was therefore inoperative insofar as it applied to prevent encampment residents from erecting temporary shelters on a site when the number of homeless individuals in the region exceeded the number of accessible shelter beds.**
- 5. The Waterloo Decision's analysis of the adequacy of shelter beds suggests an unworkable and unclear standard that goes beyond the number of shelter**

spaces and that includes the requirement to provide shelter spaces that must accommodate illicit drug use and other activities that could put shelter residents, workers and volunteers at risk. The result is that municipalities are impaired in their enforcement of their standards and have lost or are losing control of their parks and open spaces.

6. On December 12, 2024, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, introduced Bill 242, Safer Municipalities Act, 2024. Among its various initiatives, Bill 242 proposes to amend section 2 of the Trespass to Property Act by adding aggravating factors that must be considered in the court's determination of a penalty under that section. However, the key challenge is that a municipality's exercise of its rights at common law and under section 9 of the Trespass to Property Act to remove encampments from the municipality's parks and open spaces remains potentially subject to the unworkable and unclear standard for the adequacy of shelter space suggested by the Waterloo Decision.
7. In these circumstances, municipalities need provincial legislation that clearly defines a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.

Now therefore, be it resolved:

1. That the provincial government be respectfully requested to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
2. That, without limitation, Bill 242 provides that a municipality will have met the standard for shelter space for the purposes of the municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces:
 - a) despite the establishment and enforcement of shelter rules including rules that prohibit drug use and other activities that could put shelter residents, workers and volunteers at risk; and
 - b) if an official designated by the municipality is satisfied that the number of available shelter spaces is at least equal to the aggregate of the number of individuals actually seeking shelter and the number of individuals against whom the municipality is planning to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
3. That a copy of this resolution be sent to:

- a) Peterborough - Kawartha MPP Dave Smith;
- b) Honourable Doug Ford, Premier;
- c) Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
- d) Honourable Doug Downey, Attorney General;
- e) Association of Municipalities of Ontario; and to
- f) Councils of each of Ontario's municipalities.

Sincerely,



John Kennedy
City Clerk

cc:
City of Peterborough Council
City of Peterborough Staff



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

January 8, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Child Welfare Funding

Dear Mr. Ford,

Please be advised that at the Regular Council Meeting on January 8th, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the County of Renfrew.

Resolution No: 2025-01-08-15
Moved by: Councillor Quade
Seconded by: Councillor Banks

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the County of Renfrew's resolution regarding Child Welfare Funding as attached.

AND WHEREAS Council for the Township of Brudenell, Lyndoch and Raglan also formally requests that the Province of Ontario consult with and collaborate with Child Welfare agencies to develop an updated and equitable Child Welfare funding formula and that the newly developed funding formula be structured to ensure an equitable and proportionate distribution that meets the diverse, unique, individual and complex needs of the communities and populations served.

And further that this resolution be forwarded to the, the Honourable Doug Ford, Premier of Ontario, Renfrew Nipissing Pembroke MPP Johan Yakabuski, Association of Municipalities (AMO), Rural Ontario Municipal Association (ROMA), Eastern Ontario Warden's Caucus (EOWC), Eastern Ontario Mayors' Caucus (EOMC), Ontario Association of Children's Aid Societies (OACAS), and all municipalities in Ontario."

Carried.

Sincerely,

A handwritten signature in cursive script that reads "Tammy Thompson".

**Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan**

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

November 5, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
Via email: Premier@ontario.ca

RE: Child Welfare Funding

Dear Premier Ford:

The Council of the Corporation of the County of Renfrew, at their regular meeting on October 30, 2024, passed the following resolution regarding Child Welfare Funding. Council and our community are deeply concerned about the ongoing funding reductions to the child welfare sector. Renfrew County is experiencing a significant rise in complex social challenges within our communities, placing a heavy strain on local resources and hindering our ability to effectively support families in need.

WHEREAS the County of Renfrew and the City of Pembroke have no financial obligations concerning the funding of Child Welfare agencies; and

WHEREAS the Financial Accountability Office in June 2024 identified issues with funding in the Child Welfare sector; and

WHEREAS Family and Children's Services of Renfrew County has experienced a funding cut of \$1.59 million, or 10.8%, over the past ten years; and

WHEREAS Family and Children's Services of Renfrew County was provided planning allocations reflecting a further funding reduction of \$963, 603 over the next two years; and

WHEREAS Family and Children's Services of Renfrew County has achieved administrative efficiencies as a multi-service agency, has implemented various cost mitigation measures, including reductions in staff and services, and has reached a point where further measures could negatively impact children at risk and their families; and

WHEREAS both the County of Renfrew and the City of Pembroke are committed to improving the health and safety of their residents; and

NOW, THEREFORE BE IT RESOLVED that the County of Renfrew and the City of Pembroke formally request the Province of Ontario to consult with and collaborate with Child Welfare agencies to develop an updated and equitable Child Welfare funding formula; and

BE IT FURTHER RESOLVED that the newly developed funding formula be structured to ensure an equitable and proportionate distribution that meets the diverse, unique, individual, and complex needs of the communities and populations served; and

BE IT FURTHER RESOLVED that the Warden of the County of Renfrew and the Mayor of the City of Pembroke be directed to write a letter to Minister Parsa expressing their concerns and request a

meeting in the fall of 2024 or to submit a joint delegation request for the 2025 Rural Ontario Municipal Association (ROMA) conference;

AND THAT this resolution be shared with Premier Doug Ford, Renfrew-Nipissing-Pembroke MPP John Yakabuski, Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC), Eastern Ontario Mayors' Caucus (EOMC), Ontario Association of Children's Aid Societies (OACAS), and local municipalities.

A compounding challenge impacting our community is that the County of Renfrew has recently declared a state of emergency in response to the opioid crisis, with our service partner, the City of Pembroke, experiencing overdose death rates per capita that are twice the national average. Family and Children's Services of Renfrew County has been negatively impacted by a funding reduction of \$1.59 million over the past ten years and is facing a further cut of \$963,603 over the next two years. This continued erosion to the investment in our local child welfare agency will jeopardize the safety and wellbeing of vulnerable children and their families. The cuts will diminish the agency's capacity to offer essential support to those with the greatest need within our small and largely rural communities.

The social determinants of health play a critical role in shaping children's wellbeing, influencing their development, educational success, and overall health outcomes. For children in communities with geographic isolation and underdeveloped services such as we experience, these determinants become even more pronounced. In Renfrew County, families often face challenges such as limited access to quality healthcare, mental health support, and educational resources.

The lack of these essential services can result in children experiencing higher rates of chronic illnesses, mental health issues, and developmental delays. Furthermore, many families throughout our region are experiencing economic hardships, which can lead to poor nutrition, unstable housing, and heightened exposure to environmental stressors. Again, I am sure you will agree, all of which negatively impact children's long-term health and wellbeing.

Maintaining consistent funding for our rural agency that provides child protection and essential support services is vital. Without adequate financial support for these critical services, vulnerable children may not receive the interventions they need to develop and thrive. Child protection agencies are essential in safeguarding children from abuse and neglect while helping to address emotional and psychological challenges early in life, setting children on a path to healthier futures.

In an area like Renfrew County with limited clinical and assistive infrastructure, these services often become a lifeline, helping to mitigate the impact of social determinants on child health. Prioritizing funding for these services can help break the cycle of disadvantage, promote healthier environments, and ensure that all children have the opportunity to reach their full potential.

Thank you for your interest in our most vulnerable age group in our community.

Sincerely,



Peter Emon, Warden
County of Renfrew

warden@countyofrenfrew.on.ca



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

January 8, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Dear Mr. Ford,

Please be advised that at the Regular Council Meeting on January 8th, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Township of Russell requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Resolution No: 2025-01-08-14
Moved by: Councillor Banks
Seconded by: Councillor Keller

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the resolution passed by the Township of Russell requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;

And further that this resolution be forwarded to the Prime Minister Justin Trudeau, the Honourable Doug Ford, Premier of Ontario, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and all 444 Municipalities in Ontario."

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan



TOWNSHIP OF
RUSSELL

CERTIFIED RESOLUTION

Date: October 28, 2024 **Item(s) no.:** 10 a

Subject: Motion to request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Moved by: Marc Lalonde
Seconded by: Lisa Deacon

WHEREAS municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. NOW THEREFORE BE IT HEREBY RESOLVED THAT the Corporation of the Township of Russell Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. BE IT FURTHER RESOLVED THAT the Corporation of the Township of Russell Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

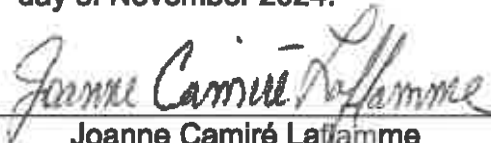
3. BE IT FURTHER RESOLVED THAT this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

4. BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

5. BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy

MOTION APPROVED

I, Joanne Camiré Laflamme, Clerk of the Corporation of the Township of Russell, hereby certify that the foregoing is a true copy of the resolution adopted by the Council of the Corporation of the Township of Russell on the 12th day of November 2024.



Joanne Camiré Laflamme
Clerk



Jerry Acchione
Mayor
City of Woodstock
500 Dundas St.
Woodstock, ON N4S 0A7
519-539-2382 x2100
mayor@cityofwoodstock.ca

The Honorable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via email premier@ontario.ca

The Honorable Michael Parsa
Minister of Children, Community and Social Services
438 University Ave.
Toronto, ON M5G 2K8
Via email MinisterMCCSS@ontario.ca

Dear The Honorable Doug Ford and The Honorable Michael Parsa,

I am writing on behalf of Woodstock City Council to express the urgent and pressing need for adequate and sustainable funding for the Children's Aid Society of Oxford County and other child welfare agencies throughout Ontario. These organizations play a vital role in safeguarding and enhancing the health, well-being, and safety of our children, youth, and families and deserves appropriate support and attention from our elected officials.

Our community, like many across the province, relies on the Children's Aid Society and other child welfare agencies to not only protect children and youth from abuse or neglect, but provide critical crisis intervention, early intervention, and preventative services. Their work ensures children receive necessary care at the most crucial times, close to their own homes, allowing families to remain intact and thrive together.

The lack of access to healthcare, mental health supports, poverty reduction initiatives and affordable housing is taking a toll on families and caregivers. These systemic shortfalls propel child welfare agencies into roles they were never intended to assume, filling gaps in services to ensure the well-being of children, youth, and families.

Without sufficient financial backing, these agencies are strained to a breaking point. They operate without the ability to deny families the services they desperately need. They cannot turn clients away, manage waitlists, or declare services unavailable. Yet, even with remarkable community partnerships, these agencies lack the means to expedite or ensure access to necessary treatments for those in their care.

The repercussions of this funding deficit extends well beyond individual families, affecting the community at large. Our local Children's Aid Society is supporting an ever-increasing number of youth exhibiting complex behaviors. These challenges translate into higher intervention costs, increases costs for and pressure on police and emergency service providers.

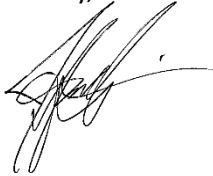
The lack of access to critical early intervention services is correlating to a distressing rise in youth homelessness. The financial sustainability and stability of the child welfare sector can no longer be deferred

for debate. It is imperative the funding formula is updated to prioritize trauma-informed, culturally relevant and proactive care.

On behalf of Woodstock City Council, I urge the province to prioritize and support the financial needs of these vital agencies. All levels of government must work together to improve upstream intervention and support to prevent the tragic outcomes we are seeing as a result of inadequate funding.

Thank you for considering this urgent matter that affects our community and its future generations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jerry Acchione', with a long horizontal flourish extending to the right.

Mayor Jerry Acchione
City of Woodstock

Cc:

The Honourable Ernie Hardeman, Oxford MPP - ernie.hardemanco@pc.ola.org

Safe and Well Oxford - safewelloxford@gmail.com

Children's Aid Society Oxford County - info@casoxford.on.ca



THE TOWNSHIP OF
WOOLWICH

BOX 158, 24 CHURCH ST. W.
ELMIRA, ONTARIO N3B 2Z6
TEL. 519-669-1647 / 1-877-969-0094
COUNCIL/CAO/CLERKS FAX 519-669-1820
PLANNING/ENGINEERING/BUILDING FAX 519-669-4669
FINANCE/RECREATION/FACILITIES FAX 519-669-9348

January 17, 2025

The Honourable Doug Ford, Premier of Ontario

BY EMAIL

Dear Premier,

RE: Resolution Passed by Woolwich Township Council – Election Advocacy and Preparation

This letter is to inform you that the Council of the Township of Woolwich passed the following resolution at their meeting held on January 14, 2025:

That the Council of the Township of Woolwich, considering Report C02-2025 respecting Election 2026 Report 1 – Election Advocacy and Preparation:

- 1. Endorse the resolutions from municipalities across Ontario including that from the Township of Terrace Bay calling on the Province of Ontario to update the Municipal Elections Act, 1996 with priority amendments as outlined by AMCTO before the summer of 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections; and***
- 2. Forward this resolution to all municipalities in Ontario, the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public Business Service Delivery, Ministry of Finance, our local Minister of Provincial Parliament (MPP), the Association of Municipalities of Ontario (AMO) and the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO).***

Township of Terrace Bay Resolution:

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

AND WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

AND WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

AND WHEREAS the Municipal Elections Act 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

AND WHEREAS the MEA sets out the rules for local elections, the Assessment Act 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for

voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

AND WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

AND WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

AND WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape with impacts elections administration including privacy, the threats of foreign interference, increased spread of mis-disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

AND WHEREAS the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendation for amendments ahead of the 2030 elections;

THEREFORE BE IT RESOLVED THAT Council for the Township of Terrace Bay calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections;

AND FURTHER THAT this resolution be forwarded to all municipalities in Ontario for support that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public Business Service Delivery, Ministry of Finance, the Premier of Ontario, Thunder Bay MPP's, AMO and AMCTO.

Should you have any questions, please contact Tanya Bettridge, by email at tbettridge@woolwich.ca or by phone at 519-669-6004.

Yours truly,



Jeff Smith, Municipal Clerk
Corporate Services
Township of Woolwich

Cc: Minister of Municipal Affairs and Housing
Minister of Education
Minister of Public Business Service Delivery
Minister of Finance
Mike Harris, Member of Provincial Parliament (MPP)
Association of Municipalities of Ontario (AMO)
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
Municipalities of Ontario

"Proudly remembering our past; Confidently embracing our future."



Finance Minister Chrystia
Freeland
VIA EMAIL:
chrystia.freeland@parl.gc.ca

Hon. Paul Calandra
VIA EMAIL:
minister.mah@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

December 13, 2024

Association of Municipalities
of Ontario (AMO)
VIA EMAIL:
amo@amo.on.ca

Top Aggregate Producing
Municipalities of Ontario
(TAPMO)
VIA EMAIL:
info@tapmo.ca

Rural Ontario Municipalities
Association (ROMA)
VIA EMAIL:
roma@roma.on.ca

Hon. Ted Arnott, MPP
VIA EMAIL:
ted.arnottco@pc.ola.org

RE: TAPMO Letter regarding Pre Budget Announcement

Please be advised that Township of Puslinch Council, at its meeting held on November 27, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-430:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items listed with the exception of items 6.10, 6.11, and 6.12 for NOVEMBER 27, 2024 Council meeting be received for information; and

Whereas the Township of Puslinch Council supports the information provided by TAPMO to member municipalities of TAPMO; and

Whereas the Township of Puslinch Council sees the value and significance of circulating this information provided by TAPMO to all Ontario municipalities;



Therefore, that Council directs staff to forward items 6.10, 6.11, and 6.12 to all Ontario municipalities; and

That Council direct staff to forward the following resolution to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation:

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;

Whereas the Ministry of Finance’s plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;

Whereas there is significant concern that the government’s actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario’s legal and tax frameworks;

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited then aggregate industry, and the new



property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Therefore be it resolved that the Council of the Township of Puslinch strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.

1. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.

2. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.

3. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.

4. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

5. Further be it resolved that the Council Township of Puslinch supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA,



Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: All Ontario Municipalities, Municipal Property Assessment Corporation (MPAC), Local school board trustees



Sent via email

November 1, 2024

Premier Doug Ford
Legislative Building
Quenn's Park
Toronto, ON M7A 1A1

Minister of Finance Peter Bethlenfalvy
Ministry of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Premier Ford and Minister Bethlenfalvy:

Re: Pre Budget Announcement

As you are aware there was a lengthy Assessment Review Board hearing as well as a divisional court ruling increasing the taxes paid by the aggregate sector due to an inappropriate tax relief mechanism implemented by MPAC.

TAPMO recognizes funding for rural, small and northern municipalities is proposed to see an increase in OMPF funding. This increase is very much appreciated. This increase will begin to address the farm tax rebate shortfalls that rural, small and northern municipalities have been experiencing under the former program. Increasing this funding ensures all Ontarians are supporting farmers and not just the residents that call home to small, rural and northern communities. The impact of Provincially significant programs needs to be absorbed by all Ontarians.

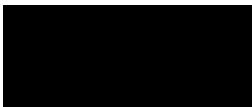
If it is the desire of the Government to provide special treatment to one sector and burdening this special treatment on small, rural and northern communities (where most aggregate operations exist), TAPMO is of the opinion that an aggregate subsidy is not appropriate and should be borne by all Ontarians.

The pre budget announcement provides \$200 to every Ontarian, adding approximately \$3 billion to the Ontario budget. If the Government is willing to add \$3 billion to the deficit. Carrying over the 95% reduction in education tax relief absorbed by all Ontarians for 2024, would have added \$7 million to the total deficit for 2025 or 0.11666667% additional deficit.

TAPMO request the following questioned to be answered:

Explain the justification of increasing taxes on small, rural and northern municipalities which are host to most aggregate operations, to provide a preferential tax relief to the aggregate sector, versus absorbing any relief through increased deficit for all Ontarians?

Yours truly,



James Seeley
Board Chair

Ministry of Finance

Provincial-Local
Finance Division

Frost Building North
95 Grosvenor Street
Toronto ON M7A 1Y7

Ministère des Finances

Division des relations provinciales-
municipales en matière de finances

Édifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Y7



October 31, 2024

His Worship James Seeley
Chair, Top Aggregate Producing Municipalities of Ontario (TAPMO)
jseeley@puslinch.ca

Don MacLeod
Executive Director, TAPMO
executivedirector@tapmo.ca

Dear Mayor Seeley and Mr. MacLeod:

Thank you for your letter about the new aggregate extraction property class.

As noted in my letter of October 3, the Province will be setting municipal tax ratios and education tax rates for the new aggregate extraction property class to provide tax mitigation for properties in the class. The plan is to provide an overall \$6M tax reduction to properties in the class relative to the original 2024 tax level, comprised of \$3M municipal tax and \$3M education tax. While the specific tax ratios and impacts will not be available until after the assessments for 2025 are finalized by the Municipal Property Assessment Corporation (MPAC), the intention is that municipalities overall will still benefit from the majority of the incremental tax revenues that resulted from the assessment methodology changes implemented by MPAC for 2024.

More details will be shared when they become available. We appreciate the importance of providing municipalities with as much time as possible to support their budgetary planning. We have taken note of your request to receive this information by November 30th and will endeavour to provide the data as close to this date as possible.

Regarding your request that TAPMO be included in consultations during 2025, that is an important part of our plan. We will be reaching out to TAPMO as well as the aggregate sector, and working with MPAC and the Ministry of Natural Resources, to seek more detailed information regarding aggregate activities and discuss possible updates to the definition of the property class.

The government understands the challenges small and rural municipalities face. In this regard, in the 2024 Fall Economic Statement announced the Ontario Municipal Partnership Fund will be increased by \$100 million (20% increase) annually. This will be phased in over two years with an immediate \$50 million increase in 2025.

.../2

TAPMO

November Newsletter



INTRODUCING TAPMO'S EXECUTIVE DIRECTOR

Don MacLeod held the position of Chief Administrative Officer for the Township of Zorra from 1996 to 2024. The Township of Zorra is in the top 10 aggregate producing municipalities in Ontario. Recently, Don transitioned into the role of Executive Director for TAPMO. With this wealth of experience, Don is particularly well-suited to continue the success of TAPMO in developing a sustainable plan for aggregate extraction across Ontario.

NOVEMBER HIGHLIGHTS

- **Introducing Don MacLeod, TAPMO Executive Director**
- **Aggregate Property Taxation Assessment Challenges: What to expect in 2025**
- **Meet the Board of Directors and membership!**

STAY CONNECTED

What to stay in the know?

Visit the TAPMO website to review agendas and minutes from previous meetings:

<https://www.tapmo.ca/resources#agenda>

Next TAPMO meeting: Monday November 18, 2024 @ 2:30pm



tapmo.ca
executivedirector@tapmo.ca

Property Taxation Changes and Concerns for Municipalities

Following an appeal decision of the Divisional Court, the Municipal Property Assessment Corporation (MPAC) revised the assessment methodology and property tax classification of aggregate sites to ensure sector-wide consistency, resulting in tax changes for pits and quarries across the province for 2024 (an increase of \$12M municipal and \$5M education). These properties continue to be assessed based on the province-wide valuation date of January 1, 2016, but the methodology used to derive those values has been modified in line with the court ruling. This legal process was spearheaded by Wellington County. In a troubling response to the Divisional Court decision, the Ministry of Finance has introduced a one-time (2024) \$7 million education tax reduction, to mitigate the impact of these changes on the aggregate industry. This reduction will be absorbed by the province through a 95% reduction in education taxes, which is the first time this kind of a subsidy is being provided by the province for any industry.

Looking ahead to the 2025 tax year, a new aggregate property sub-class is set to be introduced, but the intent to create improved tax stability and predictability feels hollow. The sub-class will result in a \$6 million subsidy for the aggregate industry, \$3 million of which is being transferred back to the municipal (primarily residential) tax base. The tax subsidy will be funneled through a temporary property tax sub-class within the industrial property category, with MPAC and local municipalities tasked with its implementation. However, the claim that this newly established sub-class will provide stability and predictability raises serious concerns. Instead of genuinely addressing the inequities in the system, it seems to merely provide an unwarranted tax break to the aggregate industry, while shifting the burden onto municipal taxpayers and perpetuating an unjust structure.

The government's approach appears to prioritize the interests of the aggregate sector over the financial realities faced by municipalities and their constituents. MPAC's collaboration with the aggregate sector and the Ministry of Finance (MOF) to gather detailed information on aggregate sites may result in more of the same, rather than meaningful reform. While the government claims this refined data will support future discussions with the Ontario Stone, Sand & Gravel Association (OSSGA) and municipalities, the focus seems skewed toward accommodating industry demands rather than ensuring fairness and accountability for all taxpayers. This direction threatens to undermine any hope of establishing a principled and sustainable approach to aggregate taxation, leaving communities to bear the consequences.

Property Taxation Changes and Concerns for Municipalities

continued from page 2

In light of these changes, TAPMO wishes to voice serious concerns regarding the new tax class ratio established by the Ministry of Finance. Contrary to fostering a revenue-neutral outcome, this adjustment is expected to lead to \$3 million being refunded directly from local taxpayers to the aggregate industry starting in 2025 and beyond. Neither the Ministry nor representatives from the aggregate industry have provided sufficient justification for what seems to be a residential taxpayer-funded subsidy to benefit a for-profit industry. Concerns from both the Ministry of Finance and the aggregate sector highlight that potential cost increases for residential housing stemming from the Assessment Review Board (ARB) ruling have not been adequately assessed or documented. Claims suggesting a mere \$3-4 increase per Ontarian fail to capture the disproportionate impact this assessment framework will have on rural residents, who predominantly host these aggregate operations.

The OSSGA has yet to provide conclusive evidence of the industry's inability to contribute its fair share of taxes. In fact, TAPMO has presented evidence indicating that aggregate producers can meet their tax obligations. For example, Dufferin (CRH) paid \$2 million in royalties to the University of Guelph in 2023, while St. Mary's Cement (CBM Canada) reported total net revenues of \$109,785,000 USD for aggregate products in their 2022 financial statements.

While TAPMO recognizes that tax increases on any property class may be unpopular, we argue that the aggregate industry has long benefited from an inappropriate tax discount. The Divisional Court ruling clarified that MPAC lacked the authority to grant such tax relief. The municipal taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry has come to expect. The new property tax class ratio fails to maintain revenue neutrality and threatens to erode trust in Ontario's legal frameworks. Ontarians deserve confidence that these processes are respected and upheld.

TAPMO remains committed to advocating for fair and equitable taxation practices that support both municipal taxpayers and the sustainability of our communities. The future of Ontario's aggregate taxation framework must prioritize transparency, fairness, and the principles of revenue neutrality.

Property Taxation Changes and Concerns for Municipalities - What's Next?

TAPMO is urging members to raise awareness of this issue by requesting your Municipal Council consider supporting the following motion:

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;

Whereas the Ministry of Finance's plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;

Whereas there is significant concern that the government's actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario's legal and tax frameworks;

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited the aggregate industry, and the new property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Therefore be it resolved that the Council [INSERT MUNICIPALITY] strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

1. Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.
2. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.
3. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.
4. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.
5. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

Further be it resolved that the Council [INSERT MUNICIPALITY] supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school boards, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.



Chair
Mayor James Seeley
 Township of Puslinch



Vice-Chair
Mayor Jennifer Coughlin
 Township of Springwater

Board of Directors



Mayor Dave Barton
 Township of Uxbridge



Mayor Jim Hegadorn
 Loyalist Township



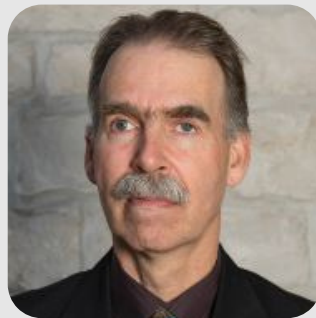
Councillor Tony Brunet
 Town of Lincoln



Mayor Kevin Eccles
 Municipality of West Grey



Deputy Mayor Peter Lavoie
 Township of Oro-Medonte



Councillor Matthew Bulmer
 County of Wellington



Deputy Mayor Katie Grigg
 Township of Zorra

TOWNSHIP OF
Southgate



TOWNSHIP OF
EAST GARAFRAXA



TOWN OF
MONO



Jump In



CITY OF
Burlington



WOOLWICH
 TOWNSHIP

TOWN OF
ERIN



Township of
Springwater



Town of
Lincoln



Township of
SOUTH-WEST OXFORD





October 24, 2024

Sent via email

Minister of Finance Peter Bethlenfalvy
Ministry of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Minister Bethlenfalvy:

Re: Aggregate Assessment

I am writing to raise TAPMO's concerns with the new tax class ratio for aggregate operations that does not maintain a revenue neutral outcome. TAPMO has been informed that the new tax class ratio will result in \$3 million of assessment being refunded to the aggregate industry for 2025 and beyond.

To date, neither the Ministry nor the aggregate industry has provided any justification for this residential taxpayer funded subsidy. The concerns raised by the MOF and the aggregate industry indicate that the potential cost increase for residential housing resulting from the ARB ruling applied across the province has not been thoroughly assessed or documented. Impacts of \$3-4 dollars per Ontarian are not accurate. Most aggregate operations are located in rural municipalities, thus rural residents will be providing this relief on a disproportionate level.

I would draw your attention to the developments in the Town of Erin. Developers are largely paying nearly \$200 million in up-front cost to build a wastewater treatment facility. This cost will be a direct pass through to the cost of the homes serviced by the treatment plant. In comparison, a revenue neutral tax class would be adding less than a quarter dollar to the cost of per tonne of aggregate.

Generally speaking, in Ontario, the provincial framework we strive to achieve is known at the municipal level as "Growth pays for Growth". Taxing aggregate properly brings us as a society closer to achieving that result. The aggregate tax class ratio does not support the revenue neutral tax outcome, nor does it support the principle of "Growth pays for Growth".

The OSSGA has failed to bring definitive evidence of the industry's inability to pay their fair share of taxes. Quite contrary, TAPMO has provided evidence of the ability of producers to pay their fair share. We are referencing the royalties Dufferin paid the University of Guelph (\$2 million in 2023). Further to the point, St. Mary's Cement's (CBM Canada) audited 2022 Financial Statements indicate a total net revenue for aggregate products at a whopping \$109,785,000 USD.

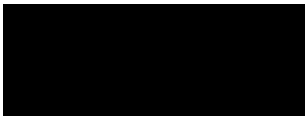
TAPMO recognizes that any increase of taxes on any property class would likely not be welcome. Unfortunately, as recorded in the Divisional Court decision, MPAC did not have the legislative authority to be providing tax relief (page 12 note 55 of the decision) that the industry experienced from 2016 onward. The aggregate industry is accustomed to an inappropriate tax discount. In TAPMO's view, residential taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry had come to expect. We respectfully reassert our position that OSSGA has not brought forward evidence to support their claim, other than highlighting the displeasure of paying more taxes. We have also not received evidence from the MOF supporting this relief for 2025 and beyond.

Lastly, we are deeply concerned that the lengthy and expensive legal process undertaken by Wellington County, and the decisions ordered by both the Assessment Review Board and Divisional Court is being undermined. This is particularly concerning given that the ARB decision was upheld. The new property tax class ratio fails to maintain a revenue-neutral tax assessment and undermines the legal process, which incurred significant costs for Wellington County taxpayers. This is extremely disturbing; Ontarians must have confidence in the legal processes in Ontario. Undermining the ARB assessment through a property tax class ratio that does not preserve revenue neutrality erodes that trust.

It is essential that discussions be inclusive and that any future assessment changes involve a fair and balanced approach in consultation with municipal partners, not just the aggregate sector.

TAPMO thanks the Ministry for the opportunity to comment on this very important issue and we look forward to strengthening this relationship.

Yours truly,

A solid black rectangular box used to redact the signature of James Seeley.

James Seeley
Board Chair

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 8.2.
Resolution Number 2024-424
Title: Resolution Stemming from November 20, 2024 Regular Meeting - Item 8.1 -
Correspondence #9
Date: December 11, 2024

Moved by: Councillor Loftus
Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed on October 21, 2024 by the Town of The Blue Mountains, regarding the Establishment of an Ontario Rural Road Safety Program;
AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Minister of Transportation, Prabmeet Sarkaria; the Minister of Infrastructure, King Surma; the Minister of Agriculture, Rob Flack; the Minister of Rural Affairs, Lisa Thompson; the Associate Minister of Emergency Preparedness and Response, Trevor Jones; the Minister of Health, Sylvia Jones; Good Roads; and all Ontario Municipalities.

CARRIED


MAYOR



Northumberland County Council Resolution

SENT VIA EMAIL

January 7, 2025

Honourable Doug Ford (Premier of Ontario)
Honourable Prabmeet Sarkaria (Minister of Transportation)
Honourable Kinga Surma (Minister of Infrastructure)
Honourable Rob Flack (Minister of Agriculture, Food and Agribusiness)
Honourable Lisa Thompson (Minister of Rural Affairs)
Honourable Trevor Jones (Associate Minister of Emergency Preparedness and Response)
Honourable Sylvia Jones (Deputy Premier and Minister of Health)
Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South)
Good Roads
Eastern Ontario Wardens' Caucus (EOWC)
Northumberland County's 7 Member Municipalities

Re: Correspondence, 'Establishment of an Ontario Rural Road Safety Program'

At a meeting held on December 18, 2024 Northumberland County Council approved Council Resolution # 2024-12-18-908, adopting the below resolution:

Moved by: Councillor John Logel

Seconded by: Deputy Warden Olena Hankivsky

Whereas official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads; and

Whereas despite only having 17% of the population, 55% of the road fatalities occur on rural roads; and

Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base; and

Whereas preventing crashes reduces the burden on Ontario's already strained rural health care system; and

Whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; and

Whereas preventing crashes can have a significant impact in improving municipal risk profiles;

Now Therefore Be It Resolved That Northumberland County Council, having considered the correspondence regarding the 'Establishment of an Ontario Rural Safety Program', request that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, noting it will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

Further Be It Resolved That County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), Honourable Prabmeet Sarkaria (Minister of Transportation), Honourable Kinga Surma (Minister of Infrastructure), Honourable Rob Flack (Minister of Agriculture, Food and Agribusiness), Honourable Lisa Thompson (Minister of Rural Affairs), Honourable Trevor Jones (Associate Minister of Emergency Preparedness and Response), Honourable Sylvia Jones (Deputy Premier and Minister of Health), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South), Good Roads, the Eastern Ontario Wardens' Caucus (EOWC), and Northumberland County's 7 Member Municipalities."

Council Resolution # 2024-12-18-908

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather



Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By _____ *J. Legel*
Seconded By _____ *O. Hutchings*

Agenda Item 13.a Resolution Number
2024-12-18- 908

Council Date: December 18, 2024

Page 1 of 2

"Whereas official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads; and

Whereas despite only having 17% of the population, 55% of the road fatalities occur on rural roads; and

Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base; and

Whereas preventing crashes reduces the burden on Ontario's already strained rural health care system; and

Whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; and

Whereas preventing crashes can have a significant impact in improving municipal risk profiles;

Now Therefore Be It Resolved That Northumberland County Council, having considered the correspondence regarding the 'Establishment of an Ontario Rural Safety Program', request that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, noting it will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

Further Be It Resolved That County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), Honourable Prabmeet Sarkaria (Minister of Transportation), Honourable Kinga Surma (Minister of Infrastructure), Honourable Rob Flack (Minister of Agriculture, Food and Agribusiness), Honourable Lisa Thompson (Minister of Rural Affairs), Honourable Trevor Jones (Associate Minister of Emergency Preparedness and Response), Honourable Sylvia Jones (Deputy Premier and

Council Resolution

Agenda Resolution Number
Item 13.a 2024-12-18- 908

Council Date: December 18, 2024

Page 2 of 2

Minister of Health), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South), Good Roads, the Eastern Ontario Wardens' Caucus (EOWC), and Northumberland County's 7 Member Municipalities."

Recorded Vote
Requested by _____

Councillor's Name

Carried

Warden's Signature

Deferred _____

Warden's Signature

Defeated _____

Warden's Signature

From: [Scott Butler](#)
To: [Sanders, Cheryl](#)
Subject: establishment of an Ontario Rural Road Safety Program
Date: Tuesday, October 29, 2024 6:27:46 PM
Attachments: [PNG image](#)
[PNG image\[13\]](#)

You don't often get email from scott@goodroads.ca. [Learn why this is important](#)

CAUTION: External E-Mail

Wednesday, October 09, 2024

To: County of Northumberland Head of Council and Council Members

Sent via email to: sandersc@northumberland.ca

Subject: Establishment of an Ontario Rural Road Safety Program

Too many Ontarians are being seriously injured or killed on our roads.

In 2023, there were 616 people killed and 36,090 people injured. The number of fatalities is up nearly 20% in the last ten years.

In 2021, the most recent year of complete data from MTO's *Ontario Road Safety Annual Report* (ORSAR), there were 561 fatalities – 426 of which occurred on municipal roads. While rural Ontario only represents 17% of the province's population, 55% of these deaths occurred on rural roads. By any measure, Ontario's rural roads are disproportionately more dangerous.

At the same time, municipal insurance premiums continue to increase. With no plausible reform being considered for joint and several liability, municipalities need to find innovative means for managing risk, particularly on their roadways,

To deal with this crisis, Good Roads has designed a multifaceted rural road safety program and have been in discussions with the Ministry of Transportation to fund it. The program would target a municipality's most dangerous roads, perform road safety audits, and install modern safety infrastructure that prevents serious injuries and save lives. This program is designed to be cost effective while also providing rural municipalities with a direct means for addressing risk associated with their roadways.

Good Roads has proposed leading a five-year \$183 million program that leverages our 131 years of municipal road expertise and our industry partnerships to quickly put in place the solutions that will address some of Ontario's most dangerous roads.

Good Roads is seeking support to address these preventable tragedies.

If the County of Northumberland would be interested in pursuing this, a Council resolution similar to the example below should be adopted and sent to the Premier and the Minister of Transportation:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55%

of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the County of Northumberland requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

If you have any questions regarding this initiative please contact Thomas Barakat, Good Roads' Manager of Public Policy & Government Relations, at thomas@goodroads.ca at your convenience.

Sincerely,

Antoine Boucher
President
Good Roads Board of Directors

Scott R. Butler
Executive Director



November 8, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Sent via email: premier@ontario.ca

Re: Establishment of an Ontario Rural Road Safety Program

Please be advised that the Council of the Municipality of North Perth passed the following resolution at their meeting on November 4th, 2024:

Moved by Lee Anne Andriessen **Seconded by** Neil Anstett

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Municipality of North Perth requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT the Municipality of North Perth requests that the Government of Ontario invests in the rural road safety program that Good Roads has committed to lead; and



MUNICIPALITY OF

North Perth

www.northperth.ca

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Sincerely,

Lindsay Cline
Clerk/Legislative Services Supervisor

CC: Minister of Transportation
Minister of Infrastructure
Minister of Agriculture
Minister of Rural Affairs
Associate Minister of Emergency Preparedness and Response
Minister of Health
Good Roads
All municipalities in Ontario



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2024 – 178

DIVISION LIST

YES NO

DATE: November 5, 2024

- Councillor **G. ASHFORD**
- Councillor **J. BELESKEY**
- Councillor **P. BORNEMAN**
- Councillor **B. KEITH**
- Councillor **D. McCANN**
- Councillor **C. McDONALD**
- Mayor **J. McGARVEY**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

MOVED BY:

SECONDED BY:

CARRIED: DEFEATED: _____ Postponed to: _____

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

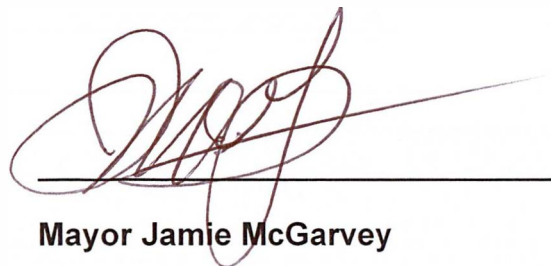
AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums and preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Town of Parry Sound requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, allowing Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, Hon. Sylvia Jones, Minister of Health, the Ontario Good Roads Association; and the Federation of Northern Ontario Municipalities (FONOM); and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

A handwritten signature in dark ink, appearing to read 'J. McGarvey', is written over a solid horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mayor Jamie McGarvey

November 6, 2024

Sent via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
823 Albion Road
Etobicoke, ON M9V 1A3

Dear Honourable Doug Ford:

Re: Good Roads Association, Establishment of an Ontario Rural Road Safety Program

At their regular meeting of November 6, 2024, Council of the Town of Pelham endorsed the following:

BE IT RESOLVED THAT Council receive the correspondence from the Good Roads Association regarding the establishment of an Ontario Rural Road Safety Program, for information;

AND THAT Council endorse and support the motion as circulated by the Good Roads Association, being:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS preventing crashes helps to alleviate the burden on Ontario's already strained rural health care system;

AND WHEREAS roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Town of Pelham requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads;

AND FURTHER THAT a copy of this resolution be forwarded to Hon. Doug Ford, Premier, Hon. Prabmeet Singh Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Food and Agribusiness, Hon. Lisa M. Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, Hon. Sam Oosterhoff, MPP, and Good Roads;

AND FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

Should you require further information, please do not hesitate to contact Town Clerk, Sarah Leach 905-892-2607 ext 315.

Yours very truly,

jlegros

Jodi Legros

Legislative Coordinator

- c. Hon. Prabmeet Singh Sarkaria, Minister of Transportation** Prabmeet.Sarkaria@pc.ola.org
- Hon. Kinga Surma, Minister of Infrastructure** Kinga.Surma@pc.ola.org
- Hon. Rob Flack, Minister of Agriculture, Food and Agribusiness** Rob.Flack@pc.ola.org
- Hon. Lisa M. Thompson, Minister of Rural Affairs** Lisa.Thompson@pc.ola.org
- Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response** trevor.jones3@ontario.ca
- Hon. Sylvia Jones, Deputy Premier and Minister of Health** sylvia.jones@pc.ola.org
- Sam Oosterhoff, MPP, Niagara West** Sam.oosterhoffco@pc.ola.org
- Good Roads, Scott R. Butler, Executive Director** scott@goodroads.ca
- Ontario Municipalities**



**The Town of The Blue Mountains
Council Meeting**

Title: Scott R. Butler, Executive Director, Ontario Good Roads Association and Antoine Boucher, President, Ontario Good Roads Board of Directors

Date: Monday, October 21, 2024

Moved by: Councillor McKinlay

Seconded by: Councillor Maxwell

THAT Council of the Town of The Blue Mountains receives for information the correspondence of Scott R. Butler, Executive Director, Ontario Good Roads Association and Antoine Boucher, President, Ontario Good Roads Board of Directors Re: Request for Council Consideration of Support for Resolution regarding the Establishment of an Ontario Rural Road Safety Program;
WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;
AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;
AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;
AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;
AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;
THEREFORE, BE IT RESOLVED THAT the Town of The Blue Mountains requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and
FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and
FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

YES: 6

NO: 0

CONFLICT: 0

ABSENT: 1

The motion is Carried

YES: 6

Mayor Matrosovs

Councillor Ardiel

Councillor Hope

Councillor Maxwell

Councillor McKinlay

Councillor Porter

NO: 0

CONFLICT: 0

ABSENT: 1

Deputy Mayor Bordignon

From: Scott Butler <scott@goodroads.ca>
Sent: Wednesday, October 9, 2024 12:07 PM
To: Town Clerk <townclerk@thebluemountains.ca>
Subject: Establishment of an Ontario Rural Road Safety Program

Good Roads

Wednesday, October 09, 2024

To: Town of The Blue Mountains Head of Council and Council Members

Sent via email to: townclerk@thebluemountains.ca

Subject: Establishment of an Ontario Rural Road Safety Program

Too many Ontarians are being seriously injured or killed on our roads.

In 2023, there were 616 people killed and 36,090 people injured. The number of fatalities is up nearly 20% in the last ten years.

In 2021, the most recent year of complete data from MTO's *Ontario Road Safety Annual Report* (ORSAR), there were 561 fatalities – 426 of which occurred on municipal roads. While rural Ontario only represents 17% of the province's population, 55% of these deaths occurred on rural roads. By any measure, Ontario's rural roads are disproportionately more dangerous.

At the same time, municipal insurance premiums continue to increase. With no plausible reform being considered for joint and several liability, municipalities need to find innovative means for managing risk, particularly on their roadways,

To deal with this crisis, Good Roads has designed a multifaceted rural road safety program and have been in discussions with the Ministry of Transportation to fund it. The program would target a municipality's most dangerous roads, perform road safety audits, and install modern safety infrastructure that prevents serious injuries and save lives. This program is designed to be cost effective while also providing rural municipalities with a direct means for addressing risk associated with their roadways.

Good Roads has proposed leading a five-year \$183 million program that leverages our 131 years of municipal road expertise and our industry partnerships to quickly put in place the solutions that will address some of Ontario's most dangerous roads.

Good Roads is seeking support to address these preventable tragedies.

If the Town of The Blue Mountains would be interested in pursuing this, a Council resolution similar to the example below should be adopted and sent to the Premier and the Minister of Transportation:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

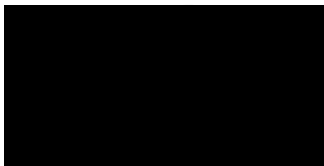
THEREFORE, BE IT RESOLVED THAT the Town of The Blue Mountains requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

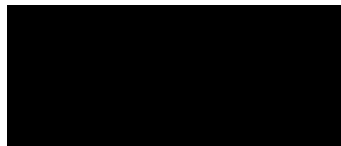
FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

If you have any questions regarding this initiative please contact Thomas Barakat, Good Roads' Manager of Public Policy & Government Relations, at thomas@goodroads.ca at your convenience.

Sincerely,



Scott R. Butler
Executive Director



Antoine Boucher
President
Good Roads Board of Directors



374028 6TH LINE • AMARANTH ON • L9W 0M6

November 14, 2024

The Honourable Doug Ford
Premier of Ontario

Sent by email to premier@ontario.ca

Re: Resolution on Establishing an Ontario Rural Roads Safety Program

At its regular meeting of Council held on October 16, 2024, the Township of Amaranth Council passed the following motion:

Resolution #: 4

Moved by: A. Stirk

Seconded by: G. Little

BE IT RESOLVED THAT:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Township of Amaranth requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make

the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

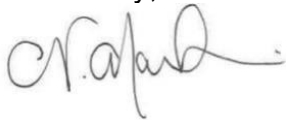
FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

CARRIED

Please do not hesitate to contact the office if you require any further information.

Yours truly,

A handwritten signature in black ink, appearing to read 'Nicole Martin', written in a cursive style.

Nicole Martin, Dipl. M.A.
CAO/Clerk



Northumberland County Council Resolution

SENT VIA EMAIL

January 7, 2025

Honourable Doug Ford (Premier of Ontario)
Honourable Andrea Khanjin (Minister of the Environment, Conservation and Parks)
Honourable Rob Flack (Minister of Agriculture, Food and Agribusiness)
Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South)
Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
Northumberland Federation of Agriculture
All Ontario municipalities

Re: Correspondence, 'Protection of Agricultural Lands and Sustainable Development'

At a meeting held on December 18, 2024 Northumberland County Council approved Council Resolution # 2024-12-18-909, adopting the below recommendation from the December 2, 2024 Public Works Committee meeting:

Moved by: Councillor Mandy Martin
Seconded by: Councillor Robert Crate

"**That** the Public Works Committee, having considered the correspondence from the Township of Puslinch regarding 'Protection of Agricultural Lands and Sustainable Development', recommend that County Council support the correspondence and direct staff to send a copy of this resolution to key stakeholders."

Council Resolution # 2024-12-18-909

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather



Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By M. Martin

Agenda
Item 15

Resolution Number
2024-12-18- 909

Seconded By R. Crate

Council Date: December 18, 2024

"That Council adopt all recommendations from the five Standing Committees, as contained within the Committee Minutes (meetings held December 2, 3, and 4, 2024), with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:

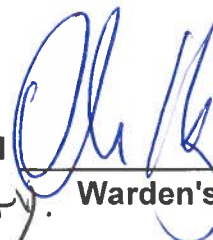
Committee Name	Item #	Description	Held By
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- | | | | |
|---|--|--|--|
| - | | Community Health Committee, Item 8.a, 'Report 2024-156 'Long-term Care Staffing Challenges' – Held by Councillor Logel | |
|---|--|--|--|

And Further That the items listed above and held for separate discussion each require a separate resolution."

Recorded Vote
Requested by _____
Councillor's Name

Deferred _____
Warden's Signature

Carried  _____
Deputy Warden's Signature

Defeated _____
Warden's Signature

Public Works Committee Resolution

Committee Meeting Date: December 2, 2024

Agenda Item: 7.d

Resolution Number: 2024-12-02- 860

Moved by: J. Logel

Seconded by: B. Ostrander

Council Meeting Date: December 18, 2024

"That the Public Works Committee, having considered the correspondence from the Township of Puslinch regarding 'Protection of Agricultural Lands and Sustainable Development', recommend that County Council support the correspondence and direct staff to send a copy of this resolution to key stakeholders."

Carried 
Committee Chair's Signature

Defeated _____
Committee Chair's Signature

Deferred _____
Committee Chair's Signature



Hon. Paul Calandra
Minister of Environment,
Conversation and Parks
VIA EMAIL:
Paul.Calandra@pc.ola.org

Hon. Doug Ford
Premier of Ontario
VIA EMAIL:
premier@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

November 7, 2024

Hon. Rob Flack
Minister of Agriculture,
Food, and Agribusiness
VIA EMAIL:
minister.omafra@ontario.ca

Hon. Matthew Rae, MPP
VIA EMAIL:
Matthew.Rae@pc.ola.org

Hon. Ted Arnott, MPP
VIA EMAIL:
ted.arnottco@pc.ola.org

Barclay Nap
Wellington Federation of
Agriculture
VIA EMAIL:
napbarclay@gmail.com

RE: Motion for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices

Please be advised that Township of Puslinch Council, at its meeting held on October 23, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-378: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

Whereas the provincial government is undertaking:

- a) significant road and underground projects over the next ten years which will generate significant excess soil to be managed and disposed; and
- b) studies of underground projects that if implemented will also generate significant excess soil: and



Whereas landfill sites across Ontario are already near capacity, necessitating amendments to legislation to allow certain quality soil to be disposed at excess soil reuse sites instead of being disposed of in landfills effective January 1, 2025; and

Whereas the Ministry of the Environment, Conservation and Parks (MECP) is currently under resourced and lacks the capacity to effectively manage the additional enforcement and oversight required for the relocation of excess soil; and

Whereas the responsibility to enforce and oversee excess soil regulations is being downloaded onto municipalities, which have limited enforcement capabilities and face the risk of significant costs being passed on to local taxpayers; and

Whereas contamination of existing soil and groundwater is a significant concern, particularly in rural municipalities with valuable agricultural lands and reliance on groundwater for its residents; and

Whereas agricultural lands must be prioritized equally with housing needs, roads and underground infrastructure; failure to adequately protect these lands could exacerbate the ongoing food crisis in Ontario; and

Whereas Ontario is not alone in navigating the challenges of sustainable development, and the United Nations provides guidance through its Sustainable Development Report, which includes goals focused on economic growth, infrastructure, sustainable communities, hunger, clean water and sanitation, climate action, and life on land; and

Whereas it is critical that governments consider the comprehensive impacts on all of these areas when conducting feasibility studies and implementing projects which generate excess soil; and

Whereas neglecting to account for the broader implications of projects may lead to negative outcomes;

Therefore Be It Resolved that the Council of the Township of Puslinch calls on the provincial government to:



1. Prioritize the protection of agricultural lands in the management of excess soil from roads and underground projects and in the planning and feasibility studies related to such projects.
2. Ensure that adequate resources are allocated to the MECP to support effective enforcement and oversight of excess soil regulations.
3. Collaborate with municipalities to provide necessary support and funding for enforcement activities related to excess soil management, minimizing financial burdens on local taxpayers.
4. Conduct a comprehensive impact assessment that considers all aspects of sustainable development, in alignment with the United Nations Sustainable Development Report, before proceeding with the traffic tunnel project and any further amendments to excess soil legislation; and

That the Township of Puslinch Council direct staff to send a copy of this resolution to the Minister of the Environment, Conservation and Parks; the Premier of Ontario; all Ontario municipalities; MPP Arnott; MPP Rae; the Wellington Federation of Agriculture; and OMAFRA requesting support for the protection of agricultural lands and sustainable development practices in Ontario.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: All Ontario Municipalities

City Clerk's Office

Secretariat
Sylvia Przedziecki
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2

Tel: 416-392-7032
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**In reply please quote:
Ref.: 24-MM23.1**

(Sent by Email)

December 20, 2024

ALL ONTARIO MUNICIPALITIES:

**Subject: Member Motion Item 23.1
Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise,
seconded by Councillor Alejandra Bravo (Ward All)**

City Council on November 13 and 14, 2024, adopted [Item MM23.1](#) and in doing so, has forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and requested that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Yours sincerely,

Niko Markakis, for

for City Clerk

S. Przedziecki/mp

Attachment

Sent to: All Ontario Municipalities
Chief Executive Officer, Canadian Blood Services
Chief Executive Officer, Grifols Canada

c. City Manager

City Council

Member Motions - Meeting 23

MM23.1	ACTION	Adopted		Ward: All
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Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise, seconded by Councillor Alejandra Bravo

City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the operation of private for-profit blood collection companies in the City.
2. City Council forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and request that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Summary

In the City of Toronto, we uphold the principle of voluntary blood and plasma donation, acknowledging its vital importance as a public good. Our commitment derives from the lessons of Canada’s tainted blood crisis, which tragically claimed approximately 8,000 lives. The subsequent Royal Krever Commission urged a fully voluntary, non-payment oriented blood and plasma donation system.

Within our Ontario healthcare system, we perceive blood donations as a priceless public resource, underscoring the need to safeguard the integrity of the public, voluntary donor system.

The Voluntary Blood Donations Act of Ontario strengthens this stance, legislating against the payment of donors and prohibiting donors from receiving financial compensation for their blood or plasma.

Canada Blood Services plans to open five paid plasma clinics, including one in Toronto, by 2025. This issue needs immediate attention and action. The public health community has raised concerns about Grifols Pharmaceuticals' plans to open a Toronto clinic. It's vital we protect vulnerable residents from exploitation by for-profit plasma collection companies offering cash for blood-plasma, a predatory practice.

In bringing this motion forward, we strive to reinforce the principles of voluntary, non-remunerated blood and plasma donation, protecting both the integrity of Canada’s public blood system and the dignity of blood donors.

Background Information (City Council)

Member Motion MM23.1

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-249600.pdf>

Attachment 1 - Resolution to Declare the City of Hamilton a "No Paid Plasma Zone"

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-250144.pdf>



INFORMATION REPORT

From: Jessica McLean, Manager of Strategic Initiatives
Date: Monday, January-27-25
Subject: Corporate Strategic Plan 2024 Progress Report

Background:

North Perth Council adopted the [2023-2026 North Perth Corporate Strategic Plan](#) in November 2023. Following Council adoption, the Senior Management Team completed an Implementation Planning exercise for the Plan in early 2024. Strategic priorities and action items were incorporated into 2024 departmental activities and in the 2025 Consolidated Business Plan and Budget.

Comments:

An annual progress report for 2024 has been prepared for the Corporate Strategic Plan. The progress report is attached to this information report. Department Heads and their respective teams have provided updates on each strategic action item. The goal is to produce a yearly progress update throughout the Plan's duration for Council, staff, and public audiences. This practice ensures alignment with strategic goals, highlights outdated items due to shifts in community, economy, legislation, or global factors, and informs the development of a new Corporate Strategic Plan in 2027 for the upcoming Municipal Council term.

Financial Implications: *(Include amounts and funding source)*

Costs related to the implementation of the 2023-2026 Corporate Strategic Plan are funded through the annual Council approved municipal budget.

Reference Material Attached:

Consolidated 2024 Strategic Plan Progress Comments

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

This document is available in alternate formats, upon request.

Report Prepared by: Jessica McLean, Manager of Strategic Initiatives

Reviewed by: Kriss Snell, CAO
Wednesday, January-22-25

Jessica McLean, Manager of Strategic Initiatives

2023-2026 Corporate Strategic Plan - 2024 Progress Comments

Goals, Priorities, Actions	Lead	2024 Progress Comments
Goal 1 - Service Effectiveness		
Priority 1.1 Services Are Delivered Efficiently And Cost Effectively		
Services and service delivery considers demographic data in how best to meet the needs of the community	CAO/HR (Corporate)	Investigating methods to improve demographic data collection. Continued ongoing support of PC Connect, budgeting annually to provide the Listowel to Kitchener route in partnership with the City of Stratford. Launch of Set7 ESL Training to meet english language training needs of North Perth's newcomer population and local employers. Expansion of our ESL Training to neighbouring municipalities through partnerships with Town of Minto, Wellington County, and Huron County.
Technology is considered when considering new ways to deliver or enhance services for maximum efficiency and effectiveness	CAO/HR (Corporate)	Updated IT Master Plan for 2025. Microsoft Teams migration to streamline technology services and communication within the corporation, as well as enhance customer service with the public. Continued use of Citywide online portal for public issue/request tracking. Implementation and launch of online program registration and facility rental software.
Explore opportunities to optimize and recover costs in the delivery of committed services	CAO/HR (Corporate)	Significant movement to full cost recovery for the delivery of specific municipal services (e.g., waste). Corporation will evaluate all user fees as part of annual budget process.
Enhance the ability for the public to access services online, while ensuring those less digitally inclined residents can engage and access information in a meaningful way	Strategic Initiatives	Launch of new municipal website and online program registration and facility booking software in 2024. Introduction of credit card payments for certain municipal services. Promotion of the online Request Portal for issue reporting and service requests from the public. Continued use of Your Say North Perth platform for online public engagement, while continuing to offer in-person and paper based engagement methods (e.g., ATV Survey, Budget Surveys, CIP Open House and Survey). Continued utilization of local radio and print media. Livestreaming of Municipal Council Meetings on YouTube. Feedback from DEI Advisory Committee on the importance of ensuring in-person methods of registration, payment, etc. is available for inclusive service delivery.
Maintain and expand partnerships to achieve and ensure efficient and effective delivery of services	CAO/HR (Corporate)	Ongoing. Supported United Housing's grant application for a multi-unit project in North Perth. Continued work with partners to progress goal of creating more affordable and attainable housing.
Ensure municipal capacity and resourcing responds to increasing service needs as a result of growth	CAO/HR (Corporate)	Ongoing. Continual examination of staffing and service levels by CAO, HR, Management and Supervisors to identify constraints and opportunities. Improved comprehensive review for new positions introduced in 2024.
Priority 1.2 There Is A Clear Definition Of Services And Service Levels Delivered To The Community		
Clarify and define services and service levels provided by the municipality	CAO/HR (Corporate)	Ongoing. Initiation of KPI/Community Dashboard
Proactively communicate committed services and service levels to new and existing residents	Strategic Initiatives	Development of a "New to North Perth" page on municipal website with the support of the DEI Advisory Committee. Updates to the North Perth New Resident Package, available online and in paper format. Collaboration with North Perth Chamber of Commerce on New Resident Information and Swag Bags. Regular posting of information on municipal services on social media platforms. Publication and mailing of bi-monthly Community Connection Newsletter to residential addresses in North Perth. Utilizing local print and radio to provide information/notices on services.
Establish a customer service charter for response times and to guide interactions with the public	CAO/HR (Corporate)	Development and implementation of the Respectful Workplace Policy (replaces previous Rzone Policy). Public education signage posted in municipal facilities. Enhanced customer service charter planned for 2025.
Goal 2 - Corporate Sustainability		
Priority 2.1 North Perth Staff Are Engaged, Have the Tools and Knowledge to be Successful, and Feel Valued		
Continue implementation of the HR strategy and staffing plan to sustain service levels	CAO/HR	In process. Less retirements in 2025 for more focus on optimal staffing needs
Ensure staffing levels and skillsets align with the needs of increasing service delivery and growth	CAO/HR (Corporate)	In process. Improved comprehensive review for new positions/departamental needs review
Develop and implement a succession plan for the municipality	CAO/HR	In process. Target rollout end of second quarter 2025
Establish more regular opportunities for staff to connect with other staff, management, Council, and the community	CAO/HR (Corporate)	Ongoing. Two annual engagement events, lunch & learns
Deliver training and support to support front line staff as the type and nature of public interactions changes	CAO/HR	Customer service orientation focus, Respectful Workplace Policy and de-escalation resources provided in 2024. More training in process
Regularly connect with staff to ensure they feel valued and respected	CAO/HR (Corporate)	Ongoing. HR scheduled site visits throughout year
Priority 2.2 Municipal Infrastructure Is Robust And Sustainable		

Implement asset management plan and financial plan	Corporate Services	Hemson engaged in 2023 to update the Municipality's Asset Management Plan in accordance with additional regulations coming into force July 1, 2025. During the 2025 budget process, the Asset Management Coordinator Position was re-introduced to support on-going upkeep of the municipality's asset management program. An updated AMP is anticipated to be approved in 2025, along with developing an internal asset management program for the corporation to support long-term financial decision making.
Assess and evolve municipal facilities to efficiently deliver municipal services	Facilities	Work has begun on rejuvenating or evolving the Elma Memorial Community Centre. To date, stakeholder engagement has commenced, with surveys distributed to relevant staff and user groups.
Undertake a data collection and modelling exercise to strategically map out community needs into the future and create a plan to prepare appropriately	Facilities, Environmental Services, Operations	10-year transportation capital forecast developed. A priority initiative has been started to ensure dedicated park space will be included in the first phase of subdivision development. Master Servicing Plan for Listowel and Atwood completed in 2024 and Draft presented to Council.
Priority 2.3 Innovative Solutions and Decision-Making Support High-Quality, Efficient And Effective Service Delivery		
Continue to implement an information technology master plan	Corporate Services	Updated IT Master Plan approved in 2025 Budget. IT Governance Meetings discontinued for time being.
Investigate and invest in technology solutions to more effectively and efficiently support administration, services, and service delivery within the municipality	Corporate Services	IT completed Teams Migration for the organization, as well as the CIS18 audit. Further opportunities to be explored during development of IT Master Plan.
Explore new and innovative solutions to on-going and upcoming municipal challenges and opportunities to enhance service effectiveness and efficiency	Corporate Services (Corporate)	To be explored during development of IT Master Plan. Anticipated that the advantages and risks of AI (Artificial Intelligence) will be explored during this process.
Ensure North Perth is prepared for future emergencies with an updated emergency management plan incorporating new best practices	Environmental Services	Emergency Management Plan completed in 2023.
Goal 3 - Growth and Economic Development		
Priority 3.1 Employers Have Access To A Skilled Workforce		
Develop, attract and retain a skilled labour pool	Strategic Initiatives	Development and implementation of the North Perth Workforce Attraction & Employment Branding (NPWAEB). Promotes North Perth's placebrand as a desirable place to work, live and grow via digital tools and employer mentorship, with a key focus on the healthcare, agriculture and trades/manufacturing sectors. The project also includes job sector and lifestyle photography, video and marketing actions ongoing in 2025. Promotion of Set7 skills training and other external training opportunities to employers, jobseekers and upskillers.
Explore opportunities to expand SET7 programming and enable more education and training to take place directly in North Perth	Strategic Initiatives	Continued training delivery throughout 2024, including an Introduction to Construction as a Career course in collaboration with Technical Training Group, with funding support from Libro Credit Union. 225 participants completed training in 2024 through approx. 23 training courses/sessions. Established partnerships with Town of Minto/Wellington County and Huron County to expand Set7's ESL Training Courses. Outreach to Employment Services Bruce, Grey, Huron and Perth to investigate how Set7 can assist in training needs of jobseekers and employers. Staff were invited to speak at 2024 Growing Your Workforce Conference in Windsor, ON to share how Set7 is addressing barriers to rural program delivery.
Increase percentage of people that both live and work in North Perth	Strategic Initiatives	Development and implementation of the North Perth Workforce Attraction & Employment Branding Project, as well as enhanced use and promotion of the Driftscape app to promote the North Perth lifestyle. Housing affordability and supply continues to be a challenge communicated by employers, employees and jobseekers.
Encourage collaboration between employers and educational institutions	Strategic Initiatives	Participation in the Sector-Partnered Experience (SPE) Day for the Business and Health and Wellness Specialist High Skills Major (SHSM) students at LDSS. This event provided students the opportunity to meet and hear from businesses in the community, with the goal of solving real-world business type problems/issues. NPWAEB student program planning involving employers initiated in Fall 2024.
Promote availability of local educational opportunities	Strategic Initiatives	NPWAEB promotes Set7, on website, social media, etc. Set7 offered 23 training courses in 2024. Training focused on technical/job-specific skills as well as soft skills and covered a wide variety of sectors.
Support the growth of cooperative, apprenticeship and mentoring opportunities	Strategic Initiatives	Apprenticeship and co-op advantages promoted via NPWAEB project in 2024. Webinar for employers developed. Set7 construction fundamentals course offered hands-on trades based training and connected students with further training opportunities offered by Technical Training Group (TTG).

Develop solutions to childcare space and attainable housing shortages	Strategic Initiatives, Programs	Ongoing work for childcare spaces including building staff capacity and expanding number of spaces, including increased school age spaces. Successful transition of new childcare supervisor for Spinrite CCC, RECE Professional Development Days, and strategies for staff retention. Social Connection Programs to support CSWB Plan and housing programs, such as Community Circles Series, Coffee Time and Movie Night. Updates and enhancements to Set7's Home Daycare Course completed in 2024 through collaboration with the Programs Department, with intakes planned for 2025. Development and implementation of the Attainable Housing Community Improvement Plan. Various policy-focused initiatives proposed as part of North Perth's submissions to the Federal Housing Accelerator Fund Round 1 and Round 2 and consolidated in the North Perth Housing Action Plan.
Priority 3.2 Establish and Promote North Perth as a Leader In Agricultural Sector Productivity and Innovation In Ontario		
Actively work to preserve and sustain productive agricultural lands	Strategic Initiatives, Development & Protective Services	Surplus farm severances continue to be limited in size to developed areas only. Worked with Agricultural Specialist on signage for development lands adjacent to agriculture (to be implemented in 2025), as well as other mitigation strategies for urban/rural land use compatibility issues. Continue to integrate OMAFRA Guidelines on Agricultural Related Uses and On Farm Diversified Uses on a site by site basis. Continued application of MDS to protect future growth of existing and expanding livestock operations from non-agricultural development. Inclusion of agriculture perspective at Site Plan Review Committee meetings.
Implement the North Perth Agricultural Excellence Project recommendations	Strategic Initiatives	RED Funding approval for North Perth Agriculture Excellence Implementation Project. Hiring of Agricultural Specialist in Feb. 2024. Development and launch of North Perth Agri-Link business support and wayfinding service, including section on municipal website. Establishment of the North Perth Agriculture and Agri-Business Advisory Committee. Participation in local ag and non-ag related events for public education purposes. Collaboration with the Perth County Federation of Agriculture and Perth County Agriculture Working Group. Connected with the Agriculture Specialist High Skills Major program at LDSS to align Ag Excellence Project objectives with educational programming.
Promote development of on-farm diversification and farm-gate sales	Strategic Initiatives	Promotion of the Perth County Farm Gate Map and Discover More Flavour initiatives. Development of North Perth Farm Gate Tour on Driftscape App. Staff consulted with numerous value-added agriculture businesses in North Perth. Identification and connection of farms and businesses with grant program opportunities suited to their current and future plans.
Encourage transition of on-farm diversified activities to commercial and industrial properties as they succeed and grow	Strategic Initiatives	Internally identified and tracked current and upcoming potential suitable sites for agri-businesses to relocate to, verifying appropriate zoning and allowed used for suitable properties.
Explore opportunities to support and leverage the Agricultural Science Centre to enhance branding and programming where it can support the agricultural sector	Strategic Initiatives	North Perth Council approved a grant request of \$50,000 to the Huron Perth Agricultural Science Centre (now rebranded as the Ontario Agri-Food Discovery Centre) in the 2024 Budget. A similar grant request was approved in the 2025 Budget. North Perth Council also approved a request to reserve 10 acres of serviced land for the future site of the centre, located near Binning St. and Road 165, in proximity to Perth Line 86. Municipal staff continue to provide in-kind support to the Ontario Agri-Food Discovery Centre Board of Directors, connecting the Board to external resources. Inter-departmental staff communication to align the development of the Centre's plans with other community needs and projects.
Priority 3.3 North Perth Has Robust, Diverse, and Innovative Commercial and Industrial Sectors That Deliver The Services and Employment Residents Require		
Promote the attraction and retention of diverse but complementary commercial and industrial businesses	Strategic Initiatives	NPWAEB addresses workforce and business attraction goals. Retail Market Needs Study approved in 2025 budget.
Attract commercial and service businesses to address existing service gaps in the community and expand the diversity of options available to residents, in particular restaurants, retail, and entertainment	Strategic Initiatives	Retail Market Needs Study approved in 2025 budget to assess needs, gaps and opportunities for commercial attraction.
Create a climate that supports growth of entrepreneurial start-ups in North Perth	Strategic Initiatives	NPWAEB portal and marketing sets North Perth as business-friendly community to entrepreneurs. Successful funding application to the RED (Rural Economic Development) Program for the establishment of a North Perth Innovation and Business Support Centre. Project work on façade design and space set up to occur in 2025 and 2026. Entrepreneur funding, training and resources (e.g., Summer Company, Starter Company, Futurepreneur) promoted via website, social channels, and digital mailing lists.
Goal 4 - Community Planning and Development		
Priority 4.1 North Perth Grows At A Sustainable and Responsible Pace		

Integrate the outcomes of the adoption of the Perth County Official Plan	Development & Protective Services	Perth County Official Plan was adopted by Perth County Council in October 2024. North Perth approved two subdivisions within the New OP development area (Makem and Tridon). Amendments to the County OP were also completed for Makem, North Perth, Van Nuland, Cleland and Nimer. Through 2025-2026, key items will be to complete a Housekeeping Amendment to the Zoning By-law, as well as updating the North Perth Zoning By-law.
Update and implement a master growth plan for the municipality	Development & Protective Services	Provided comments on various master plans and growth initiatives, including the Listowel By-pass discussion and North East Master Servicing Plan. Building Department configured Cloudpermit to streamline tracking and reporting of inspections on apartment building development. Encourage future considerations for an updated Recreation Master Plan reflective of the future development areas (e.g., east side of Listowel) and downtown parking study/optimization review to encourage/consider infill and provide Council and staff information on parking strategies/trends.
Establish and sustain a high quality of life through a balance of urban and rural amenities for the community	Strategic Initiatives (Corporate)	Marketing rural and urban assets with new North Perth photography and video developed through the NPWAEB project.
Support and welcome newcomers to North Perth	Strategic Initiatives	Hosting of a New to North Perth event in collaboration with the NPPL, Programs Department, and many other community service providers/organizations. Creation of "New to North Perth" resource page on municipal website. Initiation of the "Next Door North Perth" initiative, with the support of the Diversity, Equity and Inclusion Advisory Committee. Meeting with representative of the North Perth Malayali Samajam organization to discuss community programs and services. Offering of ESL courses by Set7.
Future growth planning maximizes protection of agricultural lands	Development & Protective Services	Development densities within the Tridon and Makem subdivisions are higher with a mixed use of singles, mid and apartment dwelling options. ARU developments also permitted on single lots. Action items for 2025 would be to encourage intensification within existing built areas, as well as provide information to Council on parking, parks, drainage, etc. that come up within intensification. North Perth will continue to collaborate with the County and other lower tiers to monitor and update the Comprehensive Review to ensure its currency. Site Plan and Permit approvals for mixed use development at Listowel Gardens with high density residential, commercial, and recreation uses. Developing mitigation strategies for urban/rural land use compatibility issues.
Future growth planning ensures environmental impacts and the preservation of environmental integrity are considered	Development & Protective Services, Environmental Services	Ongoing work by the Environmental Services Department. Protection of Woodlot and Floodplain lands within the Tridon Development.
Residents of all ages are engaged in decision-making on changes, challenges, opportunities, and growth in the community	Strategic Initiatives, Development & Protective Services	Public communication, engagement and consultation on upcoming initiatives, including new parks, playgrounds, developments, by-laws, and public art. Working on identifying new and creative ways to involve community members of all ages in decision making processes. Planning applications continue to be circulated to residents and businesses within the required distance. Comments are responded to and when possible, incorporated into development (e.g., Tridon and adjacent residents drainage swale). Public meetings along with opportunities for public comment of new Official Plan were provided in 2024. Looking forward to 2025, DPS staff will work with ORNGE, Hospital, and Makem Developments on an alternative helipad location.
Priority 4.2 North Perth Plays An Active Role In Creating Diverse Housing Options And Improving Housing Density		
Investigate and determine current and future housing needs to support effective community planning	Strategic Initiatives	Completion of Perth County Housing Needs Assessment in 2023. Recommendation that this study is updated every 3-5 years.
Promote and encourage a range of housing options and densities in new developments	Strategic Initiatives	Discussions with current developers on Attainable Housing CIP and how to utilize the Financial Incentive Programs in their projects. Additional Dwelling Unit Workshop hosted by the North Perth Building Department for local builders and developers.
Establish policies that encourage and incent development of attainable housing and increases housing density in the municipality	Strategic Initiatives, Development & Protective Services	Completion and implementation of Attainable Housing CIP. Planning, Building, Finance and Strategic Initiatives staff sit on the CIP Implementation Committee to evaluate and approve applications for CIP financial incentive programs. New and/or revised policies and processes proposed in Housing Action Plan to encourage/incent development and increased housing density as part of HAF Round 2 application. Implementation of attainable housing through the Tridon Development through site planning stage as development blocks that include 10 units or more have been considered. Makem Development includes a Draft Plan Condition for a financial contribution to the Municipal CIP. The Building Department uses separate permitting for multi-unit developments to allow occupancy as soon as individual units are completed.
Lead the development of diverse housing options for residents of all demographic groups. These should consider the development of a complete cluster of services, amenities, and connections to the broader community (i.e. via active transportation)	Strategic Initiatives	Application to Round 2 of Federal Housing Accelerator Fund. If successful, funding would support development of housing and housing-related community infrastructure. Support for various housing projects being proposed in the community by affordable/non-profit housing providers.

Priority 4.3 North Perth Is Easy To Move Around And There Are Diverse Transportation Options		
Implement the Transportation Master Plan	Operations	Transportation Master Plan adopted by Council in May 2024.
Establish an alternative transportation corridor for commercial truck traffic	Operations	Truck by-pass route options defined in Transportation Master Plan. Future route and alignment to be established through an EA.
Collaborate with the County to explore next steps in sustainability for PC Connect or future alternative models	Strategic Initiatives	Continued promotion of PC Connect to residents, community organizations, and service providers. North Perth participation on PC Connect Steering Committee. PC Connect 2024 Ridership Numbers - Route A (Perth County): 8,034 rides; Route 1 (Listowel to KW): 5,548 rides; Overall ridership increase across all routes of +5,000 between 2023 to 2024. Application to Federal Rural Transit Solution Fund to support a Public Transit Study in North Perth. Inclusion of study in 2025 Capital Budget. County Council voted to terminate PC Connect service following the end of the pilot project period (March 31, 2025).
Support the development of flexible transportation options throughout southwestern Ontario	Strategic Initiatives	2024 ROMA Delegation with the Ministry of Transportation advocated for more provincial involvement and support in the development of public transportation in ON rural/small-urban communities. Continued support for the PC Connect Listowel to Kitchener route approved in 2025 budget. Staff investigation of local accessible and affordable public transit options in light of pending discontinuation of PC Connect rural route.
Connect and promote an active transportation system that supports connections between housing, employment, services, and communities through North Perth	Facilities, Operations	New sidewalks on Alexander Ave. N. and John St. W. in Listowel. Active transportation integration included during draft plan of subdivision and site planning review. Staff are reviewing linkages in existing and new developments and park spaces.
Priority 4.4 North Perth Is A Diverse And Inclusive Community		
Broadly promote and support diversity in the community	Strategic Initiatives (Corporate)	Ongoing meetings and work of the DEI Advisory Committee. Participation in North Perth Community Engagement meetings with AMDSB and other Community Groups and Service Providers. Focus is on working together to ensure North Perth is an inclusive and welcoming community. Enhanced diversity in placebrand and workforce marketing. Development of DEI Community Action Plan approved in 2025 budget.
Promote and ensure community programs are relevant to residents with diverse needs	Strategic Initiatives, Programs, Library	Ongoing collaboration with Programs Department, Set7, etc. NPPL and Set7 partnered to introduced Conversaton Circles for newcomers. NPPL also introduced Community Crafts with Community Living. NPPL and Strategic Initiatives supported Huron Immigration Partnership research focus groups. NPPL hired Coordinator of Community Connection to assess and define gaps in future years. Maintaining regular recreation/community programs, which continue to have strong participation numbers, while implementing new programs to meet emerging community interests and trends (e.g., indoor cricket).
Utilize the DEI Advisory Committee to pursue initiatives that establish North Perth as a diverse, friendly, welcoming, inclusive, and equitable community	Strategic Initiatives (Corporate)	The North Perth DEI Advisory Committee has met monthly since May 2023. Some actions/initiatives of the DEI Advisory Committee to date include: "New to North Perth" webpage, Next Door North Perth event, review and recommendation to Council on Community Flagpole, DEI prioritization exercise.
Encourage and embrace change and innovation in the community and the municipality	Strategic Initiatives (Corporate)	Ongoing through various initiatives.
Priority 4.5 North Perth Offers a High Quality of Life for Residents Of All Ages		
Preserve, enhance, and promote vibrant and attractive community spaces and downtowns	Strategic Initiatives, Facilities	Four new playgrounds installed in 2024 to offer affordable recreation amenities to residents and visitors. Character Square opened and utilized for numerous events in 2024. Façade Improvement Program (FIP) improvements to the visual appeal of downtown areas through refreshed storefronts, signage and exterior ongoing for many participating businesses and commercial property owners. 104 Wallace Façade design approved by Council in 2024. NPWAEB website and social media content promotes North Perth as an attractive place to live, work, grow and invest, boosting the downtown economy. Public Art Plan to enhance public spaces initiated in 2024.
Promote, enhance and explore the development of destination amenities, trails, and parks	Facilities	Four new playgrounds installed in 2024 to offer affordable recreation amenities to residents and visitors. Two parks (Nichol and Hannah's Haven) are slated for completion in 2025, with a tender awarded for detailed design and contract administration.
Support and promote North Perth as a Community of Character	Programs (Corporate)	Sharing character traits on social media, attending Community of Character meetings, supporting character events such as the annual character run, and celebrating businesses of character.
Work with partner organizations to develop and implement a volunteer strategy to maintain volunteerism and community participation	Programs, Library	Internal volunteer strategy for North Perth programs, online cohesive volunteer form for all programs offered, and ongoing support to our volunteers for the duration of a program. Enhanced the offerings of types of roles for volunteers at the Library, including high school students needing extra support, library technician coop placements, and community living volunteers.
Support the development of a community hub for social services	CAO/HR, Facilities, Library	Continued participation in discussions with United Way Perth Huron and United Housing regarding the Access Centre Project. Communication with community around Music Hall housing project.

Expand and enhance availability of early childhood development programs within North Perth	Programs	Continued offering and growth of EarlyON Programs in North Perth and increasing School Age spaces. Letter of Intent from City of Stratford for Eastdale Child Care Centre and Expansion of St. Mary's Child Care Centre. Investigating/implementing Registered ECE Fast Track Program. Staff have offered to support home child care centres/providers in North Perth with City of Stratford.
Explore opportunities to enhance programming and activities for youth, including beyond sports programming	Strategic Initiatives, Programs, Library	Driftscape content highlighting local youth-focused activities in arts, culture and community grew significantly in 2024. Seasonal guides developed for activities and events including Farm Gate, Fall Guide, and Holiday Guide were very popular on the app. NPPL summer programming participation was up 30% for adults and children. Completed the Valuing Ontario Libraries toolkit to identify where enhancements in services can be made. Programs Department offering paint nights, sign nights, flower arrangements, cooking class, municipal seasonal staff team building programs, youth CIT course. Year-round employment opportunities for youth in the recreation and childcare divisions to help youth build leadership skills and assist with youth retention.
Work with providers to improve cell phone and internet connectivity	Strategic Initiatives	North Perth sent letters to Rogers, Bell and CRTC in January 2024. North Perth Mayor and Staff met with Rogers representative at 2024 ROMA Conference to discuss cellphone coverage gaps in North Perth. Ongoing pursuit with federal, provincial and regulatory partners.
Priority 4.6 North Perth Offers Robust Recreational Facilities And Programming To Residents		
Develop facilities that support multiple uses and allow them to evolve and be repurposed as the community evolves	Facilities	Work has begun on rejuvenating or evolving the Elma Memorial Community Centre. To date, stakeholder engagement has commenced, with surveys distributed to relevant staff and user groups.
Development of new facilities and programming considers demographic data and targets programming to the most relevant demographics, in particular seniors and youth	Programs, Facilities	Ongoing. Supporting Lonely No More Program, youth sports and non-sport activities (board games, paint nights, volleyball, basketball, skating, swimming). Collaborating with school boards for ongoing community use of schools for program spaces.
Develop and support events and activities throughout the municipality	Programs	Ongoing. 2024 events (hosted or collaborated) included Fire Department Night, Teddy Bear Play Day, Agricultural Fair, Water Festival, Touch a Truck, Kin Youth Cares.
Ensure accessibility and AODA compliance of all municipal facilities	Corporate Services, Facilities	Legislative Services staff continue to work in partnership with Perth County staff to ensure compliance with the multi-year Joint Accessibility Plan. The 2024 Annual Accessibility Audit Update will be provided to Council in the first half of 2025. Facilities staff continue to identify and plan for accessibility improvements throughout the municipality's facilities and public spaces.
Priority 4.7 North Perth is a Leader in Mitigating and Adapting to the Challenges of Climate Change		
Promote greenhouse gas reduction by the community and the municipality	Environmental Services	North Perth Energy Conservation and Demand Management Plan presented to council - Active annual tree planting program in place
Promote recycling, waste diversion and reduction of resource consumption by residents and businesses	Environmental Services	Ongoing. Service provider BRA promoting bluebox program - use of Natural Gas vehicles
Actively make choices that reduce the municipality's environmental footprint, and create opportunities for residents to do the same	Environmental Services	Purchase of 3 hybrid vehicles. Installation of 2 level-2 Electric Vehicle charging stations at the Steve Kerr Complex
A climate lens is applied to municipal decision making	Environmental Services	Added Sustainable Procurement to Procurement By-law. Through Acquisitions, municipal staff are encouraged to seek ways of enhancing environmental sustainability by incorporating green procurement requirements where possible, practical, and feasible.
Priority 4.8 North Perth Plays An Active Role In Health Care Recruitment And Improving Local Health Care Access		
Actively position North Perth as a community willing to be a leader in innovating new approaches to health care and piloting new programs	Strategic Initiatives	Promotion of the LWAHFT Unattached Care Clinic. ROMA Delegation in January 2024 with the Minister of Health to propose innovative programs/practices in North Perth.
Advocate with provincial leaders on key rural health care issues	Strategic Initiatives	ROMA Delegation in January 2024 to the Minister of Health.
Support the activities of the Physician Recruitment Committee	Strategic Initiatives	Elected Official and Staff participation on the North Perth Physician Recruitment Committee. Increase in the Municipality's annual donation to Physician Recruitment in the 2024 and 2025 Municipal Budgets.
Promote North Perth as a community of choice for health care professionals	Strategic Initiatives	Inclusion of healthcare as a sector of focus in the Workforce Attraction and Employer Branding Project.
Work with the Listowel Wingham Hospital Alliance, Listowel-Wingham and Area Family Health Team, and other community groups/organizations on health care issues, solutions, and initiatives	Strategic Initiatives	Municipal participation on North Perth Physician Recruitment Committee. Meeting with new LWHA CEO on North Perth health care issues, needs, community trends, etc.

VIA E-MAIL

January 30, 2025

Lindsay Cline, Clerk
Municipality of North Perth
330 Wallace Ave. N
Listowel, ON N4W 1L3

Dear Municipality of North Perth Council,

RE: Perth County Federation of Agriculture Kite Fighting Concerns

Please be advised that at the January 23, 2025 Regular Meeting of Perth County Council, Council members supported the Perth County Federation of Agriculture's (PCFA) position regarding concern around kite fighting activities in rural areas.

"THAT Council sends a letter of support to Perth County Federation of Agriculture and recommendation to the lower-tier municipalities to investigate the increase activities of kite fighting."

Acknowledging the concern of the PCFA, Perth County Council discussed this matter and concluded that enforcement of a potential by-law may be a lower-tier matter. To support the PCFA, Council members requested a letter of recommendation be sent to all local lower-tiers to consider this kite fighting matter in their own respective jurisdictions.

Should you require any additional information or wish other consideration by Council in this matter, kindly advise.

Sincerely,



Doug Kellum
Warden



January 7th, 2025

To:
Perth County Council,
Perth East Council,
Perth South Council,
West Perth Council,
North Perth Council,

The Perth County Federation of Agriculture (PCFA) is one of 51 county and regional federations supported by OFA (Ontario Federation of Agriculture) across the province. The Perth County Federation of Agriculture represents the voice of agriculture in the local community and advocates on behalf of over 1700 farm families in Perth County on local agricultural issues.

PCFA has become aware of a new pastime called kite fighting happening in Ontario and fear it could become a large concern to farmers in our County. Kite Fighting is a popular South Asian hobby where competitors gather in a public area and try to cut down their opponents' kites using fibre glass-coated lines at heights of more than 3000 feet. The kites and lines that are lost are usually abandoned.

The concern to Perth County farmers is that the large abandoned kite structures and glass-coated lines are sharp and could cause damage to livestock in fields or end up in animal feed. The long lines allow these kites to be flown over the airspace of farms neighbouring public areas. Several GTA communities have implemented bylaws banning kite fighting in their areas and the sport is moving out into the rural areas where there is no ban. There was a gathering this past July in Linwood where police were called out to but there was nothing they were able to charge them with.

It is our recommendation that your municipality develop bylaws similar to ones done in Oakville (<https://www.oakville.ca/town-hall/by-laws-enforcement/popular-by-laws/kite-fighting-by-law/>) and other GTA areas to protect our farmland from this nuisance.

Sincerely,

Derek Van De Walle, President

Perth County Federation of Agriculture

5905 Line 42, R.R.5 Mitchell, ON N0K 1N0
1-833-229-6834
perthcountyfedofag@gmail.com
www.perthcountyfarmers.ca

FOR IMMEDIATE RELEASE
January 28, 2025

**Severe Funding Shortfalls Impacting People with Developmental Disabilities
Over 52,000 People in Ontario are on Waiting Lists for Critical Supports and Services**

MUNICIPALITY OF NORTH PERTH, ON - People living with developmental disabilities in Listowel and the surrounding area are sending an urgent appeal to the Ontario government for help. Across the province, over 52,000 individuals are waiting for critical supports and services due to severe funding shortfalls within the sector. Since 1993, the Ontario government has increased core funding to support agencies by less than 7%, while the cost of living has soared by over 60%. Agencies like Community Living North Perth are warning that the system is at a breaking point.

"Families in North Perth are being forced to make heartbreaking choices between their own health and well-being and the safety and dignity of their loved ones," says Jennifer Croft, Executive Director of Community Living North Perth. "Every day, we witness the immense strain this places on individuals and their families. Without immediate action and meaningful investment, this crisis will continue to escalate, leaving even more people without the supports they desperately need."

These services are not luxuries — they are lifelines. They assist people with developmental and intellectual disabilities in their daily activities, enabling them to live and work in their communities while also offering support and respite for their families. Locally, the waitlists include needs for housing, personal supports, respite care, and life skills development.

"We've been waiting for years for the supports our child needs, and it's exhausting," says Ira, a parent supported by Community Living North Perth. "We love our child and want to give them every opportunity to thrive, but without proper services, it feels like we're constantly running on empty. Families like ours can't do this alone — we need the government to step up and provide the resources that will make a real difference in our lives. Every child has the right to live a full and meaningful life, including children with disabilities."

"Within the Heart of Each Community, Everyone Belongs"

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COMMUNITY LIVING

North Perth



The Ontario government launched Journey to Belonging: Choice and Inclusion in 2020, a ten-year initiative aimed at giving people with developmental disabilities more control and opportunities in their lives. However, the reality on the ground tells a different story. In North Perth, families are struggling to find even the most basic supports, let alone the resources to achieve the vision outlined in this initiative.

“It hasn’t been funded properly,” points out Community Living Ontario CEO Chris Beesley. “You can create a vision and be aspirational, but unless you put the resources behind it, it’s meaningless.”

Robert Walsh, CEO of OASIS, adds, “This chronic underfunding leaves agencies struggling to provide the critical services on which people with intellectual disabilities and their families depend. The gap forces families to shoulder more of the burden — financially, emotionally, and physically — just to meet basic needs. Is this the Ontario we want to live in, where families are left to bridge the growing divide between what’s needed and what’s funded?”

“The developmental services crisis is not just about numbers; it’s about real people in our community who are being left behind. Families in the North Perth region are facing unbearable stress as they wait for the supports they need to live with dignity and security. This is a community issue, and without immediate action, the impact will ripple through every part of our society,” says Ben Underwood, Chair of the Community Living North Perth Board of Directors.

Over 52,000 people with intellectual disabilities across Ontario — including 60 people in the North Perth region alone — are waiting for the opportunity to belong. These individuals don’t want to belong to a service system; they want to belong to vibrant communities where they can contribute and be valued.

#WaitingToBelong

www.waiting2belong.ca

For more information, please contact

Jennifer Croft

Executive Director, Community Living North Perth

jcroft@clnorthperth.ca

519-291-1350, ext 229

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Understanding Ontario Developmental Service Waitlists

There are currently more than 52,000 adults waiting to access developmental services in Ontario. This means that about one in every three Ontario adults with a developmental disability are officially waiting to access a needed service or support.

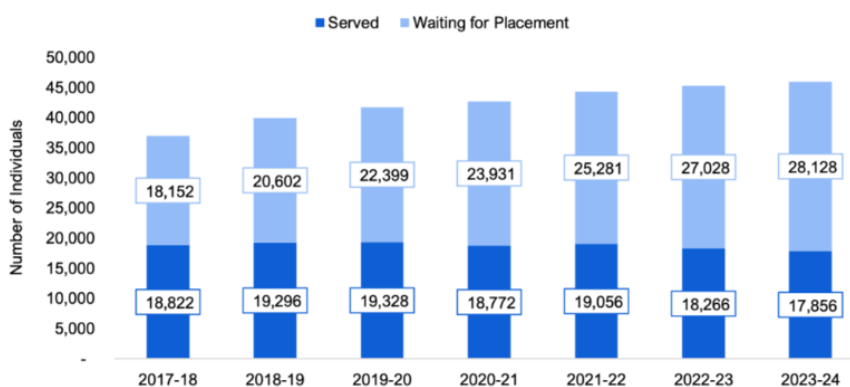
‘Developmental services’ consists of a range of housing and other supports that help people to live safely and securely while engaging in and contributing to their communities. This includes various types of supported living (e.g., group homes, Supported Independent Living, host families) as well as support for mental health, quality of life, and social participation (e.g., Adult Protective Social Workers, mental health workers, respite care, employment assistance, etc.).

Ontario’s waitlist system for developmental services (DS) is complex and can be confusing. In fact, there are ten distinct DS waitlists (known officially as ‘service registries’). And some of the 52,000 people on those waitlists are waiting for multiple types of support: for example, a person may need a place to live because their parents are aging and losing the ability to support them; in the meantime, their caregivers may be on the waitlist for respite care, so that they can get a needed break from caring for their loved one. People may also need help from social workers or psychologists to manage mental health issues.

The waitlist for developmental services has been growing at a worrying rate, as shown by data from the Financial Accountability Office of Ontario (FAO) on supportive housing:

Figure 6.3

Eligible individuals served and on waitlists for Developmental Services Supportive Living, by fiscal year



Note: 2023-24 values are interim as of December 2023. The number of people waiting for placement represents clients who have had their needs assessment and does not include those who are seeking placement but are still unassessed. In addition, the values for waiting for placement may include individuals already in a placement who are waiting for a different placement.
Source: FAO analysis of information provided by MCCSS

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The FAO noted that, in 2018, there were more people accessing supportive housing than waiting for it. Six years later, the number of people accessing that service has actually dropped, while the number waiting is now 60% higher than the number served.

Additionally, there are tens of thousands of people waiting for Community Support Services. These services help people with developmental disabilities contribute to and engage safely in their communities, develop valuable competencies and skills, and get the specialized supports they may need from time to time. In 2020, Ontario's Auditor General reported that 34,000 people were waiting for such services; among those 34,000 people, 60% were receiving no services at all. According to more recent data, this number reached 42,000 in 2023, growing by a quarter in just three years.

Lastly, Ontario has a unique financial support program for people who qualify for developmental services funding: the Passport program, which provides between \$5,500 and \$45,000 per year to eligible people, depending on their assessed level of need (with an average allocation of about \$11,000 per year). This funding can be used to purchase items from a prescribed list published by the Ministry of Children, Community and Social Services.

According to the FAO, 34,500 people are receiving their full Passport allocation, and 31,000 are receiving less than their full allocation. While the number of people receiving any amount of Passport has grown since the 2018 decision to offer the minimum amount to every eligible person, so has the number who are receiving only the minimum amount:

In summary:

- More than 52,000 unique individuals are waiting to access developmental services in Ontario. Many of these 52,000 people are waiting for multiple types of support.
- More than 28,000 people are waiting for housing-related support.
- More than 42,000 people are waiting for community support services, including staff support, caregiver respite, employment services, and mental health services.
- More than 30,000 people are waiting to receive their full Passport allocation.

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Land Acknowledgement

Vice Chair Patricia Smith provided a territorial acknowledgement to express gratitude and to honour the Indigenous people who have lived and worked on this land historically and presently. She spoke to our need to work together for the best for all and encouraged the group to pause to reflect on what we are thankful for and how we can live in harmony with other living beings.

Good News

Director's Annual Report for 2023/2024 Now Available!



Director Graham Shantz and Communications Manager Chera Longston presented the 2023/2024 Director's Annual Report. The report highlights the achievements of the board and showcases activities and events that occurred in our schools. It includes sections on:

- Student achievement
- Human right and equity
- Mental health, well-being and engagement
- Pathways and transitions
- Operational effectiveness

The full report can be viewed on the board website: amdsb.ca/DAR

Days of Significance Around the District (January Edition)

Communications Manager Chera Longston presented a new monthly video series that highlights the activities throughout the district celebrating days of significance. At the beginning of each month a summary of the days ahead will be shared on social media and then at the end, a summary of how schools celebrated those days. The January edition included New Year's, Mental Health and Awareness Week and Family Literacy Day. Keep an eye on social media for this new series!

[DOS - Jan 2025 Wrap-Up](#) by AMDSB Communications (note: this video will be embedded on the website version)

Board Approves the 2024/2025 Revised Budget

The Board of Trustees of AMDSB received and approved the 2024/2025 Revised Budget. The operating budget presented includes Operating Revenues and Transfers of Reserves of \$255,649,845 and Operating Expenses of the same. The capital budget approved includes Capital Spending of \$25,796,847. While the operating budget is compliant with the Ministry of Education's budget compliance rule, the total operating deficit for the 2024/2025 year is expected to be \$2,183,690. Please see the [full report of the Finance Committee](#).

Kudos to Romeo PS

Trustee Bruce Whitaker shared that he received high praise from a staff member of Wendy's Wonderful Kids Adoption Program of the Windsor-Essex Children's Aid Society. She shared so many wonderful attributes about Romeo Public School. She stated: "Romeo is unlike any other school. Every time I walk in I immediately feel a warm energy and vibe. The school is absolutely awesome as it seems to be 110% student focused. The kind, caring approach taken by the principal, teachers and staff is so touching. The school should be recognized for its inclusive approach, patience and kindness in dealing with children." Well done Romeo!

Pathways Advisory Committee Hosts First Meeting of 2025

Superintendent Paul Langis highlighted a recent meeting of the Pathways Advisory Committee (PAC). The PAC includes board staff and local businesses who are working to provide recommendations and feedback regarding AMDSB Pathways promotion and to support planning that will enable AMDSB to best support students in their initial postsecondary destination and ultimately to meet local industry needs. The meeting included discussion and feedback on what employers are looking for when interviewing potential employees. Also, a guest presenter from Merit Ontario spoke about their support for small and medium size employers for managing the complexities of managing apprentices.

AMDSB Staff Contributions to United Way Perth-Huron Campaign Surpass Last Year

Superintendent Laura Marotta shared that AMDSB staff participated in the annual campaign to support the United Way Perth-Huron. This year there was an increase of 112% in the number of employees who participated and a 126% increase in the dollars donated over the previous year. Thank you to all those employees who are supporting this very worthy cause!

Chair's Update

Chair Michael Bannerman shared that after attending the Public Education Symposium hosted by the Ontario Public School Board Association (OPSBA) in Toronto last week he was very proud of the work that AMDSB is doing in the area of fiscal responsibility. He expressed a sincere thank you to our staff, particularly the finance team as led by Superintendent Cheri Carter.

Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Links to join the meetings online will be posted on the [Board Meeting page](#) the day before the meeting. The public portion begins at 4:45 p.m.

- Tuesday, February 11, 2025, at 4:45 p.m. Committee of the Whole, Open Session
- Tuesday, February 25, 2025, at 4:45 p.m. Regular Session, followed by Committee of the Whole, Closed Session

Future Meetings/Events with Trustee Representation

- Transportation Steering Committee – February 4, 2025 at 3:00 p.m. via Teams
- Parent Involvement Committee (PIC) – February 4, 2025 at 6:30 p.m. via Teams
- Special Education Advisory Committee – February 5, 2025 at 4:00 p.m.
- Equity Steering Committee – February 12, 2025 at 12:00 p.m.
- Supervised Alternative Learning – February 24, 2025 at 8:30 a.m.

COUNTY UPDATE

November / December 2024



WELCOME!

Welcome to the November / December 2024 edition of the Perth County Update! This newsletter provides an overview of activities at County Council as well as highlights about County projects.

For more information on any of the projects listed in this newsletter, please visit: www.perthcounty.ca or email info@perthcounty.ca

IN THIS EDITION

County Council Reports

- Planning
- HR and Finance Policy Updates
- Court Services, Stratford-Perth Archives, and Paramedic Services Program Updates
- 2025 Budget

Project Updates

- Warden's Election
- PC Connect
- Archives Newspaper Database
- Exemplary Service Medal Awards

Staff Updates

- Municipal Prosecutor

PERTH COUNTY COUNCIL



County Council met on November 7 & 21 and December 5 & 19, 2024.
All reports referenced below are available on Perth County's website, or by contacting Legislative Services: clerk@perthcounty.ca

PUBLIC MEETINGS, PUBLIC HEARINGS AND DELEGATIONS

Nov 7 - Presentation - United Way Perth-Huron

Nov 21 - Delegation - Application for Draft Plan of Subdivision Approval submitted by Tridon Group Ltd. (NP 24-01) - Baker Planning Group

Dec 5 - Planning Public Meeting - OPA 232 - Foster Northern Farms

Dec 19 - Two Delegations regarding PE 24-01, one Delegation regarding NP23-02 & OPA 38 and Listowel OPA 39

OFFICE OF THE CAO

Nov 21 - Application for Draft Plan of Subdivision Approval submitted by Tridon Group Ltd. (NP 24-01)

Dec 5 - Perth County OPA 232 - Foster Northern Farms Inc.

Dec 19 - Reimbursement of Expenses and Corporate Credit Card Policy Updates

Dec 19 - Application for Draft Plan of Subdivision Approval (PE-24-01)

Dec 19 - Application for Draft Plan of Subdivision and Listowel Official Plan Amendment (NP 23-02 & OPA 38)

Dec 19 - Application for Listowel Official Plan Amendment 39 - Municipality of North Perth

Dec 19 - Economic Development & Tourism Q4 Update

CORPORATE SERVICES DEPARTMENT

Nov 7 - September 2024 Forestry Inspector's Report

Nov 7 - 2025 Fees and Charges By-Law Update

Nov 7 - MSSC Budget Report for Stratford-PerthArchives

Nov 7 - POA Court services Budget Report for MSSC and Operational Update

Nov 21 - Perth County joint Accessibility Advisory Committee

Nov 21 - Corporate Services October 2024 Update

Nov 21 - Third Quarter Variance and Year End Projections

PERTH COUNTY COUNCIL



CORPORATE SERVICES DEPARTMENT (CONTINUED)

- Dec 5 - 2025 Board and Committee Appointments
- Dec 5 - October 2024 Forestry Inspector's Report
- Dec 5 - POA Court Services Report for MSSC and Operational Update
- Dec 5 - Stratford-Perth Archives Report for MSSC Meeting on December 19, 2024
- Dec 19 - Closed Meeting Investigator Agreement
- Dec 19 - Corporate Services November 2024 Update
- Dec 19 - IT & GIS Strategic Plan Update
- Dec 19 - Asset Retirement Obligations Policy
- Dec 19 - Updated Accounts Receivable - Overdue Accounts Policy
- Dec 19 - 2023 Draft Consolidated Financial Statement

PUBLIC WORKS DEPARTMENT

- Nov 21 - Reno & Connecting Link Update
- Nov 21 - Roads Division Update

PARAMEDIC SERVICES DEPARTMENT

- Nov 7 - Perth County Paramedic Services 2025 Budget Report for the MSSC
- Dec 5 - Municipal Shared Service (MSSC) Paramedic Service and Mobile Integrated Health Activity Update
- Dec 19 - Public Access Defibrillator Program Update
- Dec 19 - Paramedic Service Defibrillator and Cardiopulmonary Resuscitation (CPR) Device RFP

2025 BUDGET

- Nov 7 - Overall Budget Presentation - Treasurer
- Nov 21 - Capital Budget Presentation - IT, Bridges, Roads, Facilities, Fleet and Equipment
- Dec 5 - 2025 Operating Budget Presentation
- Dec 19 - 2025 Budget Discussion - Continuation

COUNCIL REPORTS

- Nov 7 - Warden's Activity Report - October 2024
- Dec 5 - Warden's Activity Report - November 2024
- Dec 5 - PC Connect Rural Route Update and Community Impact



UPDATES

Below are project highlights from the County.

WARDEN'S ELECTION

In an election held on December 5, 2024 at the Best Western Arden Park Hotel in Stratford, Perth County Council acclaimed Doug Kellum, Deputy Mayor of North Perth as the new Warden of Perth County.

Warden Kellum has served 10 years on County Council, also serving two of those years as Deputy Warden alongside past Warden Rhonda Ehgoetz. During his time on County Council, he has sat as County representative on several Boards and Committees.



"I am excited to take on this new role serving as Warden of Perth County. I'd like to thank past Warden Ehgoetz for her work in this role over the past two years." said Warden Doug Kellum. "It is an exciting time at Perth County. This past year we've achieved some significant milestones and we have many more to come. I look forward to making my way across the County and working alongside our local municipal partners and beyond."

In addition to the acclamation of Doug Kellum as Warden, Dean Trentowsky, Deputy Mayor of West Perth, was acclaimed to the role of Deputy Warden. Dean has served 10 years as an elected official, with two of those years on County Council.

"I look forward to stepping into this new role at County Council." said Deputy Warden Trentowsky. "I have enjoyed my time on County Council and look forward to learning from and working alongside Warden Kellum over the next year, which coincidentally will mark the 175th year since the incorporation of Perth County."

"I look forward to working with newly acclaimed Warden Kellum and Deputy Warden Trentowsky." said Lori Wolfe, CAO of Perth County. "We have a busy year ahead, and it will be an exciting time for them both to step into their new roles."



UPDATES

CONTINUED

PC CONNECT RURAL ROUTE UPDATE

At a meeting on December 5, 2024, County Council made the decision to discontinue the PC Connect Transit pilot project, currently operating as the Rural Route, as of March 31, 2025. Since launch, the program has been fully funded through the Provincial Government's Community Transportation (CT) Grant Program and all funding is scheduled to be utilized on or before the service end date. **Note that PC Connect Routes 1,2 & 3 offering service between Stratford, St. Marys, London, Kitchener-Waterloo and North Perth are not impacted by this decision.**

"Council is pleased at the success of the PC Connect pilot program during its operating period in Perth County. The pilot project would not have been possible without the financial support from the Provincial Government." said Perth County Warden Doug Kellum. "The cost to continue operating the service was not sustainable through fare revenue alone, and with many budget pressures facing Council in the 2025 budget period, the County could not to continue to fund the necessary level of service required to keep the Rural Route running beyond the pilot period."

In a report to Council, staff noted the cost to continue operation of the service beyond the Provincially funded pilot period would be an estimated \$225,103 in 2025. Those costs are expected to increase significantly in 2026 in the absence of any CT funds and acquisition of new fleet vehicles as the current buses reach the end of their life. The County is in the midst of 2025 Budget deliberation process which is under significant pressure due to inflationary increases.

At present, all PC Connect routes will continue normal operations. A detailed plan for the conclusion of the Rural Route service will be communicated to riders in early 2025. Council made an additional motion to continue advocacy for rural transit with the MP and MPP as well as for staff to report on available alternatives for transportation.

UPDATES

CONTINUED



ENTHUSIASTIC RESPONSE TO NEW STRATFORD-PERTH ARCHIVES NEWSPAPER DATABASE

Earlier this year, Stratford-Perth Archives launched a new newspaper database via the OurDigitalWorld website. The website is a “discovery portal” that brings together content from archives and libraries across the province providing free online public access to past issues of local newspapers. Not only are the newspapers available for viewing, but each issue is keyword searchable making it easy to locate specific content.

In the first 6 weeks since launch, there have been over 38,000 views of the Perth County database by users from across North America and from as far away as Norway and New Zealand. Pre-1950 issues scanned so far are available. The Archives have digitized 18 Perth County papers so far, 13 of which are available online.

All pre-1950 issues scanned so far are available for free online access at: www.vitacollections.ca/s-pacollections/search . Post-1949 issues are available to browse and search in the same way via public computers in the Archives’ reading room. Recent issues of the Listowel Banner, Mitchell Advocate, Mitchell Times, Stratford Beacon Herald, Stratford Gazette and Stratford Times are available as well but only on public computers in the Archives’ reading room. Stratford-Perth Archives is grateful to the Perth County branch of Ontario Ancestors who provided seed money for this project.

Quick Links:

- Stratford-Perth Archives’ Finding Aids and Digitized Collections: www.perthcounty.ca/en/living-here/finding-aids-and-digitized-collections.aspx
- OurDigitalWorld/OurOntario database: vitacollections.ca/s-pacollections/search



UPDATES

CONTINUED



FOUR COUNTY PARAMEDICS RECIEVE EXEMPLARY SERVICE AWARDS

Four of Perth County's Paramedics received the Exemplary Service Medal this past November in Toronto. Congratulations to Dana Lake, Scott Rutherford, Heather Riedel, and Mike Grosz.

In total, 73 Ontario paramedics received their Governor General Emergency Medical Services Exemplary Service Medal bars for providing exemplary emergency medical services for 30, 40 and 50 years. The Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions presented the First, Second or Third Bars to these long serving, deserving paramedics.

In 1994, as part of the Canadian Honours System, the late Governor General of Canada, Romeo LeBlanc, created the Medal. This award recognizes paramedics who have provided the highest standard of care and conduct. To qualify, at least ten years of service must have been in the field, on duty, involving potential risk.

Each Bar to the Exemplary Service Medal represents an additional award of the Medal. Paramedics who have served for at least thirty years receive their First Bar, forty years their Second Bar, and for fifty years, their Third Bar.



Dana Lake (centre) was amongst the in-person recipients.



STAFF UPDATES



MUNICIPAL PROSECUTOR



Please join us in welcoming Michelle Evaschuk to Perth County as the new Municipal Prosecutor. Michelle joined the County in July 2024 as the Assistant to the Prosecutor. Michelle has worked in a variety of roles, most recently Paralegal at a neighbouring municipality. Michelle holds a diploma in Paralegal studies and has been a practicing licensed paralegal since 2009. Having worked in defense, courts administration, and prosecution, allows her to have an in-depth knowledge of all things POA. When she is not at work you can find her casting in a line at the lake with her family.



Ministry of Rural Affairs

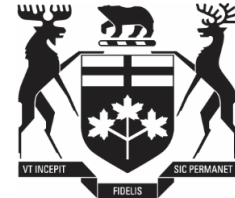
Ministère des Affaires rurales

Office of the Minister

Bureau du ministre

777 Bay, 17th Floor
Toronto, Ontario M7A 2J3
Tel: 647-329-1485

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 647-329-1485



Ontario

January 27, 2025

Lindsay Cline
Clerk
Municipality of North Perth
lcline@northperth.ca

Dear Ms. Cline:

Thank you for sharing your resolution detailing the concerns you have with rural road safety and sharing information about the rural road safety program proposed by the Good Roads organization.

As Minister of Rural Affairs, I understand the importance of having services and infrastructure that are safe and reliable. I have shared your letter with, the Honourable Prabmeet Sarkaria, my cabinet colleague and Minister of Transportation, to determine how best to support communities like yours all across Ontario.

Again, thank you for writing.

Sincerely,

A handwritten signature in blue ink that reads "Lisa M. Thompson".

Lisa M. Thompson
Minister of Rural Affairs

c: The Honourable Prabmeet Sarkaria, Minister of Transportation

Perth County Planning North Perth Council Update

January 27, 2025

Agenda

1. Official Plan Project Update
 1. Project Summary
 2. Guiding Documents
 3. Natural Environment Policies
 4. Settlement Area Expansion
2. Housing Intensification
3. Eden Grove
4. Wind/Solar Review

Project Timeline



Project Summary



- Release of First Draft of Official Plan
- Local Council Meetings x4
- Local Open Houses x4
- Engagement Summary
- County Council Engagement Summary
- Revised Project Schedule for additional Consultation opportunities
- Release of FAQ Webpage

Phase 4: Winter 2023



- Revised draft Official Plan (based on public comment)
- County Council Meeting
- Release of Revised draft Official Plan
- Release of Official Plan GIS Map Viewer
- Open Houses x2
- Local site-specific meetings x40

Phase 5: Summer 2024



- Final revised Official Plan (based on public comment and provincial policy changes)
- Release of final revised Official Plan
- Statutory Public Meeting
- County Council Approval

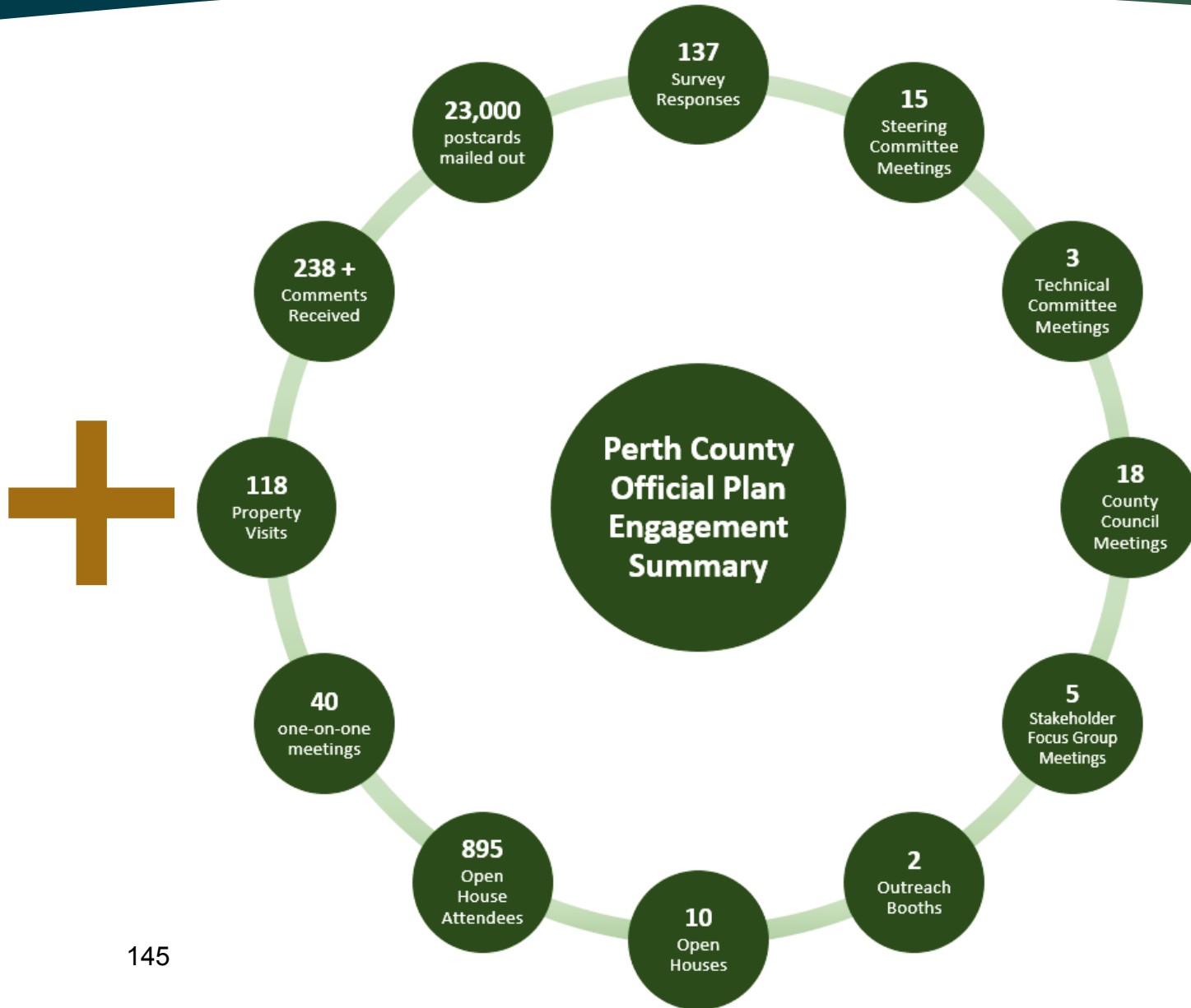
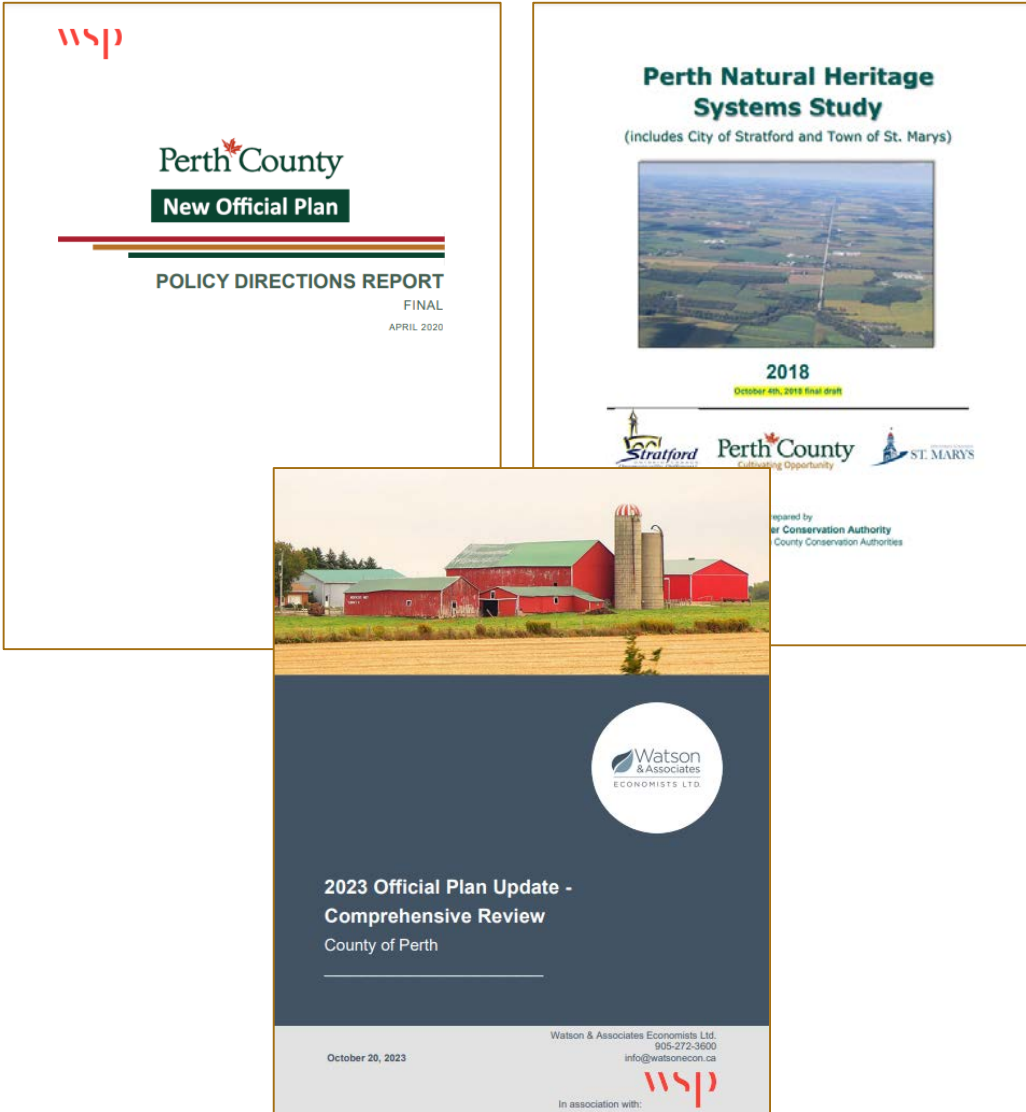
Phase 6: Fall 2024

We Are Here



Phase 7
Approval of
Official Plan by
the Minister of
Municipal
Affairs and
Housing

Official Plan Guiding Information



Natural Environment Policies

Resource conservation and protection encapsulates natural environment features, source water protection, natural hazards, energy sources and mineral, aggregate, and petroleum resources

*as of Sept. 24, 2024	Total Acres Designated
Current Official Plan (1999) (NRE & NRE-Water Designation)	46,486.56 acres
Draft Official Plan (2024) (NE & NE Provincially Significant Wetland Designation)	50,867.30 acres
Overall Increase of Natural Environment Designated Lands	4,380.74 acres*

- Policy alignment with other authorities having jurisdiction and provincial policies
- Policy alignment with previous decisions of Council (i.e. Wind Energy, BESS)
- Natural Environment (NE) designation (referred to as Natural Heritage in Provincial legislation) is based on the PNHSS, public consultation, ground truthing exercises, and data updates from conservation authorities
- Since June 2024, further reduction of NE designation through site-specific property meetings, submission of Environmental Site Assessments, and cross-reference with MNRF and MOE data

*4,380 acres represents approx. 0.7% of total land within Perth County

County Wide Settlement Area Expansion & Allocation

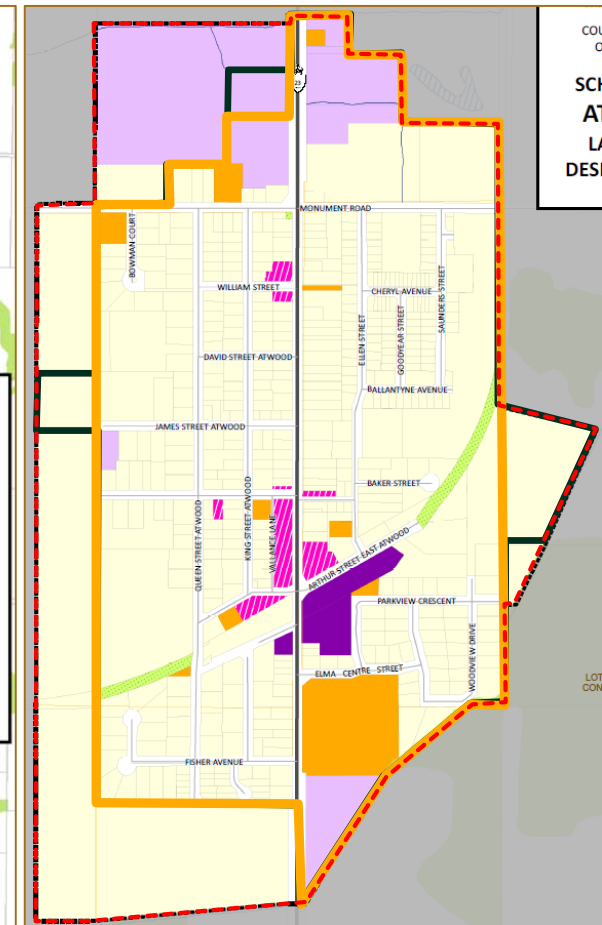
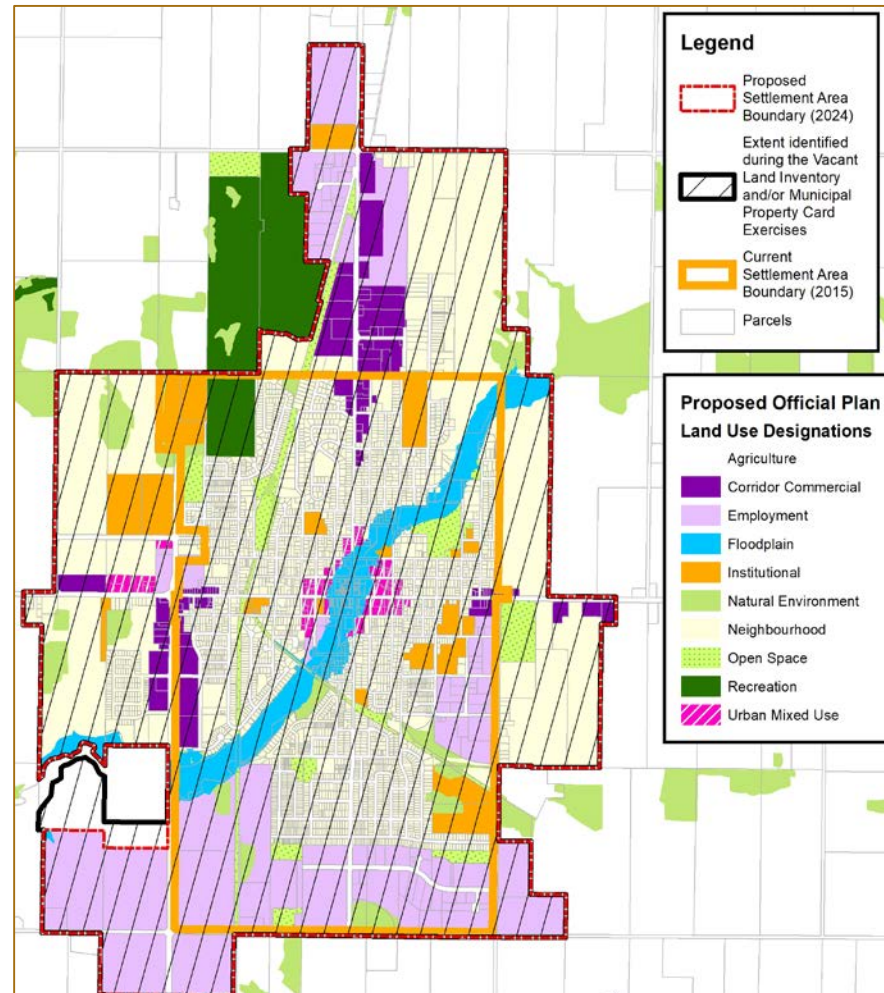
Housing		Identified Land Need Surplus (+)/Deficit(-)	Regional Market Approach Land Allocation
North Perth	Atwood	-5 ha	+30 ha
	Listowel	-238 ha	+203 ha
Perth East	Milverton	+4 ha	-1 ha
	Shakespeare	+3 ha	+7 ha
West Perth	Mitchell	-2 ha	+8 ha
County	Total	-245 ha	+ 247 ha

Employment		Identified Land Need Surplus (+)/Deficit(-)	Regional Market Approach Land Allocation
North Perth	Atwood	-8 ha	+10 ha
	Listowel	-138 ha	+131 ha
Perth East	Milverton	+93 ha	-31 ha
	Shakespeare	-5 ha	+28 ha
	Stratford Urban Fringe	N/A	+0.5 ha
Perth South	Perth South	-10 ha	+22 ha
West Perth	Mitchell	-5 ha	+ 3 ha
County	Total	-165 ha	147 + 163 ha

- Comprehensive Review identified a County-wide population forecast of 60,400 and job increase to 28,400 by 2046
- 90% of future housing growth will be accommodated within the County's serviced urban areas
- Identified need for 407 ha of additional land to accommodate growth (allocated 410 ha)
- North Perth had an identified need for an additional:
 - 241 ha of residential, commercial and institutional land; and,
 - 146 ha of long-term employment land

Regional Market Approach – Allocation & Expansion

- Regional Market Approach directed Growth across the County, with focus on serviced settlement areas
- Collaboration with Staff to review urban and fringe vacant/underutilized lands
- Allocation and expansion based on the following criteria:
 - Identified need for additional lands
 - Infrastructure availability and capacity
 - Logical phased progression of development
 - MDS compliance
 - Minimal impact to the Agricultural System, or minimized/mitigated impact where avoidance is not possible
- 22 ha (52 ac) of Hamlet/Village expansion requests considered, but not supported due to evaluation criteria



Accommodating Growth – Intensification

County Official Plan Policies

- Serviced Settlement Areas:
 - Minimum target of 15 units per hectare
 - 30% of new residential dwellings to be forms other than single and semi-detached dwellings
 - 15% of new residential units through intensification
 - 20% of new residential development to be affordable
 - Encouraging, but not requiring, sympathetic design of intensification and infill
- As-of-right density of 3 units per property
- Encouraging mixed-use spaces for complete communities

Local Zoning Bylaw Implementation

- Serviced Settlement Areas:
 - Transitional policies related to intensification and infill within established built up areas
 - Ambitious as-of-right density permissions across all zones
 - Alignment of zoning provisions with standardized modular homes/additional residential units to encourage homeowner infill development
 - Permissions for mixed use across all urban zones, including small-scale commercial in residential zones
- Easy-to-read policies in a tabularized format

Eden Grove: Part of Lots 25, 26, and 27, Concession 7, Wallace Ward, Municipality of North Perth

Notwithstanding the policies of Section 5.4 of this Official Plan to the contrary, a multiple use complex consisting of three phases, as described below, shall be permitted on the land described as Part of Lot 25, 26, and 27, Concession 7, in the Wallace Ward of the Town of North Perth and more particularly shown on Schedule "A-5" to this Plan:

Phase I - a retirement home (approx. 100 units); a conference centre; health retreat; a medical lab; and accessory uses, including a private golf course (resident use only) and outdoor recreational trails (e.g. walking, hiking, cross-country skiing).

Phase II - a life lease townhouse complex (approx. 100 units).

Phase III - a nursing home (approx. 100 beds).

The Phase I., II, and III uses as noted above shall be subject to the following requirements:

- a) Water supply and waste disposal systems must be approved by the appropriate regulatory bodies. All applicable certificates, permits, and/or approvals for the water supply and waste disposal systems must be obtained.
- b) Access must be approved by the appropriate regulatory body (i.e. Ministry of Transportation). Prior to the Phase II and Phase III uses being established on the subject property, the owner must carry out a traffic impact study acceptable to the Ministry of Transportation and the owner shall be responsible for making all identified roadway improvements. All identified roadway improvements shall be made prior to the establishment of the Phases II and III uses.
- c) an amendment to the Town of North Perth's implementing Zoning By-law is required; and,
- d) a site plan agreement with the Town of North Perth, registered on title, shall be required.

OPA 5 (February 2000)

Notwithstanding the policies of Section 5.4 of this Official Plan to the contrary, a multiple use complex, as described below, shall be permitted on the land described as Part of Lot 25, 26, and 27, Concession 7, in the Wallace Ward of the Town of North Perth and more particularly shown on Schedule "A-21" to this Plan:

Phase I - a hotel and conference centre (maximum of 266 rooms) with accessory retail uses within the existing buildings on the subject property; a commercial recreational use (e.g. fitness centre, swimming pool etc.); and accessory uses (including a 9 hole private golf course for the use of the residents/patrons and outdoor recreational trails e.g. walking, hiking, cross-country skiing).

Phase II - a land lease residential complex (maximum 100 attached units).

Phase III - a nursing home (maximum 100 beds).

The Phase I, II, and III uses as noted above shall be subject to the following requirements:

- 1) Water supply and waste disposal systems must be approved by the appropriate regulatory bodies. All applicable certificates, permits, and/or approvals for the water supply and waste disposal systems must be obtained.
- 2) Access must be approved by the appropriate regulatory body (i.e. Ministry of Transportation).
- 3) an amendment to the Town of North Perth's implementing Zoning By-law is required; and
- 4) a site plan agreement with the Town of North Perth, registered on title, is required.

OPA 16 (August 2001)

6.8.27 A-27

- a) Location: Part of Lots 25, 26 and 27, Concession 7 (Wallace Ward)
- b) Notwithstanding any provisions of this By-law to the contrary, uses described as:
 - i. A nursing home (maximum 100 units);
 - ii. A hotel and conference centre (maximum 266 rooms), including accessory retail uses, within the existing buildings;
 - iii. A residential land lease development (maximum 100 attached dwellings (e.g. semi-detached dwellings and townhouse [dwellings]);
 - iv. A commercial recreational use (e.g. fitness centre, swimming pool etc.);
 - v. A private nine-hole golf course (for the use of the development's residents/patrons); and
 - vi. Accessory uses, buildings and structures are permitted on the land located within the "A-27" zone as shown on Key Map 2 of Schedule "A" to By-law No. 6-ZB-1999 (also shown on Schedule "A" to By-law No. 28-ZB2001).
- c) Notwithstanding any provisions of this By-law to the contrary, the requirements for the attached dwellings shall be in accordance with the provisions of Section 16.4 of By-law No. 6-ZB-1999, with the references to mobile home/modular home being interpreted as attached dwelling within the land lease community.
- d) All other provisions of By-law No. 6-ZB-1999, as amended, shall apply.

Zoning By-law No. 28-ZB-2001

Eden Grove: Part of Lots 25, 26, and 27, Concession 7, Wallace Ward, Municipality of North Perth

Notwithstanding the policies of Section 5.4 of this Official Plan to the contrary, the permitted uses on the land described as part of Lots 25, 26, and 27, Concession 7, in the Wallace Ward of the Municipality of North Perth, as shown on Schedule "A-108" to this Plan, shall be as follows:

- (a) a place of worship, a retreat centre (including short term overnight accommodation), and accessory uses (including accessory storage, warehousing, and offices); and/or
- (b) a hotel and conference centre (maximum of 266 rooms) and accessory uses.

Prior to the establishment of any of the above-noted permitted uses on the subject property, the following requirements shall be met:

- (i) water supply for the permitted use(s) must be approved by the appropriate regulatory authorities. The owner/proponent shall prepare and submit any necessary study material in support of the proposed water supply to the appropriate regulatory authorities as a part of the approval process for the water supply;
- (ii) waste/sewage treatment for the permitted use(s) must be approved by the appropriate regulatory authorities. The owner/proponent shall prepare and submit any necessary study material in support of the proposed waste/sewage treatment to the appropriate regulatory authorities as a part of the approval process for the waste/sewage treatment;
- (iii) storm water management for the permitted use(s), if required, must be approved by the appropriate regulatory authorities. The owner/proponent shall prepare and submit any necessary study material in support of the storm water management for the uses to the appropriate regulatory authorities as a part of any approval process for storm water management;
- (iv) access to the subject property for the permitted use(s) must be approved by the Ministry of Transportation. The owner/proponent shall prepare and submit any necessary study material in support of the proposed access to the property as a part of the approval process for the access;
- (v) an amendment to the Municipality of North Perth's implementing Zoning By law is required. Such amendment shall set out the specific uses that are to be permitted on the subject property and may establish specific zone regulations for the permitted uses;
- (vi) a site plan agreement for the proposed development with the Municipality of North Perth shall be prepared, approved, and registered on the title for the subject property.

Note: If the proposed OPA is approved an application to the Council of the Municipality of North Perth for a Zoning By-law Amendment will be required to permit the proposed uses on the property.

The permitted uses on the land described as part of Lots 25, 26, and 27, Concession 7, in the Wallace Ward of the Municipality of North Perth, shall be as follows:

- i. A place of worship, a retreat centre (including short term overnight accommodation), and accessory uses (including accessory storage, warehousing, and offices); and/or
- ii. A hotel and conference centre (maximum of 266 rooms) and accessory uses.

Prior to the establishment of any of the above-noted permitted uses on the subject property, the following requirements shall be met:

- i. Water supply for the permitted use(s) must be approved by the appropriate regulatory authorities. The owner/proponent shall prepare and submit any necessary study material in support of the proposed water supply to the appropriate regulatory authorities as a part of the approval process for the water supply;
- ii. Waste/sewage treatment for the permitted use(s) must be approved by the appropriate regulatory authorities. The owner/proponent shall prepare and submit any necessary study material in support of the proposed waste/sewage treatment to the appropriate regulatory authorities as a part of the approval process for the waste/sewage treatment;
- iii. Storm water management for the permitted use(s), if required, must be approved by the appropriate regulatory authorities. The owner/proponent shall prepare and submit any necessary study material in support of the storm water management for the uses to the appropriate regulatory authorities as a part of any approval process for storm water management;
- iv. Access to the subject property for the permitted use(s) must be approved by the Province. The owner/proponent shall prepare and submit any necessary study material in support of the proposed access to the property as a part of the approval process for the access;
- v. An amendment to the Municipality of North Perth's implementing Zoning By-law is required. Such amendment shall set out the specific uses that are to be permitted on the subject property and may establish specific zone regulations for the permitted uses;
- vi. A site plan agreement for the proposed development with the Municipality of North Perth shall be prepared, approved, and registered on the title for the subject property.

Actions and Options for Wind and Solar

- Report completed by WSP concluded no Official Plan policy change warranted.
- Comparator Assessment completed through Official Plan; only one comparator prohibits large-scale wind turbines in Planning Policy.
- Section 3.8 of the PPS, 2024 advises that “Planning Authorities should provide opportunities for the development of energy supply including ... energy storage systems [and] renewable energy systems [...] to accommodate current and projected needs”. Local policy requires consistency with PPS, 2024.
- Solution:
 - County Official Plan Policy Addition:
 - 3.5.3. (j) - Renewable energy system and alternative energy system infrastructure and equipment are permitted, in accordance with Section 4.7.7.1. Ground-mounted infrastructure and equipment shall not negatively impact the productivity of Prime Agricultural Land.
 - 4.7.7.1. (b) - Wind energy systems (i.e. wind turbines) will only be permitted for personal use as a on-farm diversified use within the Agricultural designation. Large-scale wind energy systems are not permitted. (Subject to Minister approval)
 - North Perth Zoning By-law: Definitions of energy systems to be updated to clearly define personal use and commercial energy systems.

Questions or
Comments?



COUNCIL REPORT

From: Manager of Facilities – Jeff Newell
Date: Monday, February-10-25
Subject: Walking Track Hours – Steve Kerr Memorial Complex

Background:

The Steve Kerr Memorial Complex offers a walking track amenity for residents and visitors to use at various times throughout the year

The schedule is as follows and is posted on the Municipality of North Perth website:

- Fall and winter hours (Oct. - Mar.): Mondays-Fridays from 8:00 am-6:00 pm
- Spring/Fall hours (April & Sept.): Mondays-Fridays from 8:00 am-1:00 pm
- Summer hours (May - Aug.): Mondays, Wednesdays and Fridays from 8:00 am-1:00 pm

Comments:

The schedule reflects the availability of staff during various months. As an example, when staff are primarily working outside in the summer months there are fewer track hours available to users. In the winter months however, when the arena is busier with ice rentals, there are staff present in the building for extended periods of time.

Although the hours are posted, there are often additional opportunities for people to use the track into the evening hours during ice season. There is no cost to users unless there is a cost to be a spectator at an event on the ice surface.

Financial Implications: *(Include amounts and funding source)*

There would be an additional staffing cost should council wish to extend the hours and offer a wider variety of times for track use.

Recommendation:

THAT:

The Council of the Municipality of North Perth continue with the current walking track schedule at the Steve Kerr Memorial Complex.

Reference Material Attached:

[Click here to enter text.](#)

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Manager of Facilities – Jeff Newell

Reviewed by: Kriss Snell, CAO
Wednesday, January-22-25

Manager of Facilities – Jeff Newell



COUNCIL REPORT

From: Jeff Newell, Manager of Facilities; Samantha French, Procurement Officer
Date: Monday, February-10-25
Subject: Award of Request for Tender NP-0001-25T - Turf Maintenance Services

Background:

The Municipality of North Perth (Municipality) solicited Tenders from qualified experienced proponents (Contractor) for turf maintenance services, including cutting, trimming and grass clipping removal services at various municipal properties within the Municipality of North Perth.

The RFT closed on Wednesday, January 8, 2024, with the following submissions being received:

Vendor	City/Province
Fletcher's Landscaping Inc	Listowel, Ontario
2765981 Ontario Inc.	Toronto, Ontario
Ecogest North America Inc.	Etobicoke, Ontario
FILD GROUP	Mississauga, ON
RWK Industries	Listowel, Ontario

Comments:

The Scope of Work for this contract encompasses providing all necessary labor, materials, equipment, and services for turf maintenance over an initial three-year period, beginning in Spring 2025 and concluding on December 31, 2027. The contract includes an opportunity for two additional one-year extensions, contingent upon mutual agreement. Services will be performed across three designated parcels, as detailed in Section D: Parcel Location List (Attached as reference material to council report).

Turf maintenance is addressed through a combination of municipal staff and contracted services. As the community expands the creation and maintenance of green space will be addressed with this approach of shared responsibilities. This could include the need

for the addition of staff positions or an expansion of contracted services. Staff will continue to evaluate the best approach to providing high quality turf amenities that meet the community's expectations.

Financial Implications: *(Include amounts and funding source)*

These costs will be accounted for in the department's yearly Operational Budget(s).

Based on historical data for seasonal services from May to October, which involve approximately 4-5 service callouts per month, culminating in about 26 cuts annually, the projected annual contract values are as follows:

- 2025: \$119,405.00
- 2026: \$125,374.60
- 2027: \$131,634.36

This results in a total estimated pre-tax contract value of \$376,413.96 for the initial three-year term.

This represents an approximate 56% year-over-year increase compared to the previous Turf Maintenance contract pricing established in 2021. Although this exceeds the original budget, the increase reflects adjustments necessitated by changes in timing and economic conditions since the budget was originally drafted, aligning with current market realities. Facilities staff will continue to manage cost savings in other operating budget areas to offset the increased cost.

Recommendation:

THAT: The Council of the Municipality of North Perth Award Request for Tender NP-0001-25T - Turf Maintenance Services contract to Fletchers Landscaping Inc., of Listowel, ON for quoted Cost/Cut by Locations with firm pricing for an initial three (3) year contract term from 2025 to 2027.

Reference Material Attached:

- Section D: Parcel Location List
- NP-0001-25T Results

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Jeff Newell, Manager of Facilities; Samantha French, Procurement Officer

This document is available in alternate formats, upon request.

**Reviewed by: Jeff Newell, Manager of Facilities
Kriss Snell, CAO**

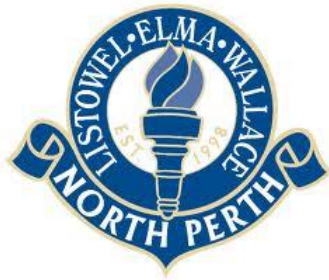
Wednesday, January-22-25

Jeff Newell, Manager of Facilities; Samantha French, Procurement Officer

SECTION D: PARCEL LOCATION LIST

<u>Line Item</u>	<u>Location</u>	<u>Address</u>
PARCEL No. 1 - ELMA WARD		
1.1	Smith Well	102 Parkview Cres. Atwood
1.2	Elma Memorial Community Centre	251 Main St. Atwood
1.3	Danbrook Well	246 Queen St. Atwood
1.4	Main Street Atwood vacant lot	214 Main St. Atwood
1.5	Robert Mathers Memorial Park	120 Geroge St. Trowbridge
1.6	Elma/Logan Recreation Complex	200 Nelson St. Monkton
1.7	Atwood Cenotaph	122 Main St. Atwood
1.8	Hammond Cemetery	5366 Line 78 Elma
1.9	Atwood Library	218A Main St. Atwood
1.10	Trinity Anglican Cemetery	5043 Line 71 Elma
1.11	Donegal Cemetery	5410 Perth Line 72 Elma
1.12	Elma Public Works Yard 1	171 Monument Rd. Atwood
1.13	Monkton Fire Hall (old and new)	209 & 215 Nelson St. Monkton
1.14	Property both sides of Atwood—Henfryn Trail from Main St. to next to Danbrook Well (Queen St.)	Main St. to Queen St. Atwood
1.15	Atwood Fire Hall (including area behind fire station)	141 Arthur St. Atwood
PARCEL No. 2 – LISTOWEL WARD		
2.1	Listowel Sewage Treatment Plant	6115 Line 84 Listowel
2.2	Sewage Pumping Station	1200 Mitchell Rd. S. Listowel
2.3	PUC Properties and Lot	580 Main St. W. Listowel
2.4	Perth Meadows Properties	710 Nelson Ave. S. Listowel
2.5	Well # 6 North Perth	510 Bright St. Listowel
PARCEL No. 3 - WALLACE WARD		
3.1	Gowanstown Centennial Park	corner of Road 164 & Perth Line 88 Gowanstown
3.2	Ward Subdivision Park	8682 Crayton St. Gowanstown
3.3	Ward Subdivision Pond	8682 Crayton St. Gowanstown
3.4	Wallace Community Centre Grounds	6670 Perth Line 88 Kurtzville
3.5	Optimist Park	6067 Line 87 Listowel
3.6	Woodlawn Cemetery	6356 Perth Line 86 Wallace
3.7	Augusta Cemetery	8477 Rd 167 Wallace
3.8	Mount Pleasant Cemetery	5120 Line 88 Wallace
3.9	St. Jacob's Lutheran Cemetery	5110 Line 90 Wallace
3.1	Shipleigh Cemetery	6254 Perth Line 88 Wallace
3.11	Mayne Corners Cemetery	8690 Rd 176 Wallace
3.12	Gowanstown Vacant Lot	5959 Maple Lane Rd. Gowanstown

NP-0001-25T Results				
Bidder	2025 Cost Per Service (Excl. HST)	2026 Cost Per Service (Excl. HST)	2027 Cost Per Service (Excl. HST)	Tender Total
Parcel 1 - Elma Ward				
Fletcher's Landscaping Inc	\$ 1,880.00	\$ 1,973.99	\$ 2,072.39	\$ 5,926.38
2765981 Ontario Inc.	\$ 2,785.00	\$ 2,785.00	\$ 2,785.00	\$ 8,355.00
Ecogest North America Inc.	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 9,000.00
FILD GROUP	\$ 4,965.00	\$ 5,105.00	\$ 5,553.00	\$ 15,623.00
RWK Industries	\$ 8,160.00	\$ 8,807.00	\$ 9,488.00	\$ 26,455.00
Parcel 2 - Listowel Ward				
Fletcher's Landscaping Inc	\$ 1,007.50	\$ 1,057.87	\$ 1,110.75	\$ 3,176.12
2765981 Ontario Inc.	\$ 1,560.00	\$ 1,560.00	\$ 1,560.00	\$ 4,680.00
Ecogest North America Inc.	\$ 1,303.00	\$ 1,303.00	\$ 1,303.00	\$ 3,909.00
FILD GROUP	\$ 2,207.00	\$ 2,230.00	\$ 2,360.00	\$ 6,797.00
RWK Industries	\$ 2,640.00	\$ 2,850.00	\$ 3,070.00	\$ 8,560.00
Parcel 3 - Wallace Ward				
Fletcher's Landscaping Inc	\$ 1,705.00	\$ 1,790.24	\$ 1,879.72	\$ 5,374.96
2765981 Ontario Inc.	\$ 2,297.50	\$ 2,297.50	\$ 2,297.50	\$ 6,892.50
Ecogest North America Inc.	\$ 3,014.00	\$ 3,014.00	\$ 3,014.00	\$ 9,042.00
FILD GROUP	\$ 4,904.00	\$ 5,285.00	\$ 5,749.00	\$ 15,938.00
RWK Industries	\$ 6,960.00	\$ 7,514.00	\$ 8,112.00	\$ 22,586.00



COUNCIL REPORT

From: Jeff Newell – Manager of Facilities
Date: Monday, February-10-25
Subject: Memorial Arena Park '59 Commemoration -Temporary Road Closure

Background:

The Municipality of North Perth Facilities Department along with the MAP'59 Fundraising Committee, will be hosting a commemoration event for the new park on Friday February 28th, 2025

Comments:

There is the potential that this event could attract many attendees. The service will take place on the west end of the park where there is space for people to gather. Staff and organizers are requesting a temporary road closure of Maitland Avenue and Palace Street at the entrance to the park to ensure that vehicles do not interfere with the proceedings and guests. Parking will be available at the park and in front of the Curling Rink. The event will begin at 9:00 am with a request to have the roads closed until approximately 10:30 am.

Financial Implications: *(Include amounts and funding source)*

There are no financial implications to the closure of the roads.

Recommendation:

THAT:

The Council of the Municipality of North Perth direct staff to temporarily close Maitland Avenue and Palace Street at the entrance points of the Memorial Arena Park '59 on February 28, 2025, from 8:00am to 10:30am.

Reference Material Attached:

[Click here to enter text.](#)

Corporate Strategic Plan:

This document is available in alternate formats, upon request.

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Jeff Newell – Manager of Facilities

Reviewed by: Kriss Snell, CAO
Thursday, February-06-25

Jeff Newell – Manager of Facilities

N



Spectator ONLY
NO PARKING

MAP 59 Park

ELM AVE N

ELIZABETH ST EAST

MAITLAND AVE N





COUNCIL REPORT

From: Sarah Carter, Deputy Clerk/Committee Coordinator
Date: Monday, February-10-25
Subject: 01-2025 Appointment to Boards and Committees Policy

Background:

The Municipality of North Perth puts out a call for applications from interested community members to serve on various boards and committees at the beginning of a new term of Council, as necessary throughout the term to fill vacancies as they occur, and/or to fill positions on newly established boards/committees.

While a similar process has been followed year over year to review all applications and recommend appointments to each board/committee, an approved policy has not been established.

Comments:

The attached draft policy was established and reviewed by the Governance Review Committee. The policy was drafted to follow generally the same processes that are currently being followed during the review/appointment process. As the population of North Perth continues to grow, staff anticipate an increased number of applications from community members who are interested in serving on boards and committees. Adopting a formal policy will ensure consistent, transparent and equitable review of all received applications.

Financial Implications: *(Include amounts and funding source)*

There will be no additional financial impact.

Recommendation:

THAT: The Council of the Municipality of North Perth adopts policy *01-2025 Appointments to Boards and Committees Policy*, dated February 10, 2025.

Reference Material Attached:

This document is available in alternate formats, upon request.

Draft – 01-2025 Appointment to Boards and Committees Policy

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality’s approved Vision, Mission, and Strategic Plan.

Report Prepared by: Sarah Carter, Deputy Clerk/Committee Coordinator

Reviewed by: Lindsay Cline, Clerk/Legislative Services Supervisor

Reviewed by: Kriss Snell, CAO
Wednesday, January-22-25

Sarah Carter, Deputy Clerk/Committee Coordinator

MUNICIPALITY OF NORTH PERTH

APPOINTMENT TO BOARDS AND COMMITTEES

1.0 PURPOSE:

To establish a transparent, equitable and consistent process for advertising for and receiving applications, reviewing applications and making selections of persons to be appointed North Perth Boards and Committees.

2.0 SCOPE:

This policy shall govern the actions of Municipal Staff and Members of Council who may be involved in the board/committee appointment process. This policy does not apply to any provincial appointments (such as Perth County OPP Detachment Police Services Board provincial appointments).

3.0 DEFINITIONS:

- 3.1 **Advisory Committee:** means a committee established by Council that provides advice and recommendations to Council as requested on areas within their mandate with no authority for decision making or independent actions.
- 3.2 **Board:** means those boards established by legislation and members are appointed by Council. They have authority to address their responsibilities as determined under the relevant legislation.
- 3.3 **Chair:** means the person presiding at a meeting who was elected by the members at the first meeting of the term of appointment.
- 3.4 **Clerk:** means the Clerk of the Municipality of North Perth, or their designate.
- 3.5 **Council:** means the Council of the Municipality of North Perth.
- 3.6 **Member:** means an individual who has been appointed by Council as a member of a board or committee
- 3.7 **Municipality:** means the Municipality of North Perth

- 3.8 Statutory Committee: means those committees permitted or required by provincial legislation which perform functions as specified in the relevant legislation. Examples include Committee of Adjustment and Property Standards Committee

4.0 POLICY CONTENT:

4.1 *Advertising for and Receiving Applications*

a) *Recruitment Occurrences*

There are three (3) occasions when recruitment occurs:

- Immediately after a municipal election;
- To fill vacancies as required; and
- To appoint members to a newly established Committee/Board.

b) *Advertising*

- i. In accordance with section 4.1(a), public advertisements for applications will be issued by the Legislative Services Division, with support from the Communications Coordinator.
- ii. Each advertisement will include:
 - Name(s) of the Committee(s)/Board(s) accepting applications;
 - Number of positions to be filled;
 - Eligibility Criteria, if applicable;
 - Application submission process, including deadline(s) to apply;
 - A link or direction to the Board/Committee page of the municipal website for additional information; and
 - A statement regarding the confidentiality of personal information collected on the application.
- iii. Any of the following methods may be used to provide public notice:
 - Local newspaper advertisement;
 - Municipal website;
 - Municipal social media;
 - Announcements at Council or Board/Committee meetings; and
 - Email distribution to Board/Committee Members and Council.

c) *Application Submission*

- i. Persons wishing to apply to serve on a board or committee must complete an application form and provide any required supporting documents (if applicable) in the prescribed format
- ii. Complete applications must be submitted on or before the application deadline to be eligible for consideration. Alternate methods of submissions may be made available upon request to the Legislative Services Division.
- iii. Applicants may apply to serve on more than one board or committee.
- iv. Applications will be received until 11:59 p.m. on the specified date. Applications received after the submission deadline will not be considered.
- v. All personal information collected on the application form will be treated in confidence and protected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990*.

4.2 Eligibility Requirements

- a) Unless stated otherwise in the Terms of Reference for the Board or Committee, in order to be eligible to serve on a board or committee, applicants must:
 - i. Be a resident, owner or tenant, or a spouse of a resident, owner or tenant of property in the Municipality of North Perth, or a Shareholder, Director or Officer of a Corporation physically located in the Municipality of North Perth.
 - ii. Be at least 18 years of age
 - iii. Not be an employee of the Municipality of North Perth. An Employee, with no supervisory responsibilities, whose position or department is not directly impacted by the work of the advisory committee may be considered for appointment to an advisory committee on a case-by-case basis. Should an employee be appointed to an advisory committee, they must disclose if a matter being discussed by the committee could impact their employment position.

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Effective Date: February 10, 2025
Revision Date:

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- iv. Provide any information as required such as references, proof of accreditation or education, if applicable
- b) Appointees are required to maintain their eligibility and qualifications throughout the term of their appointment.
- c) There is no limit to the number of boards and/or committees to which one person may be appointed.
- d) Disclosure (or non-disclosure) of any potential pecuniary interest is the responsibility of the applicant. The nature of the potential pecuniary interest will be considered in determining whether the applicant should be appointed.

4.3 Selection and Appointment

- a) When the application deadline has passed, staff from the Legislative Services Division will schedule a meeting to review applications. All valid applications received within the prescribed timelines will be circulated to the following people who will make up the Review Team;
 - Mayor
 - Deputy Mayor
 - CAO
 - Clerk and/or Deputy Clerk
 - Staff Liaison, when deemed necessary by the Clerk or CAO
- b) All valid applications will be scored utilizing the scoring matrix attached as Schedule "A". The scoring matrix and subsequent analysis may inform a short list of candidates to undergo a second level of scrutiny, or it may inform the final list of recommended candidates.
- c) Where an existing committee or board would like to make an endorsement in support of an applicant, a resolution from their meeting shall be provided to the Legislative Services Division for circulation to the Review Team.
- d) When the number of applicants is greater than the number of vacancies, the unsuccessful applications will be retained for a period of six (6) months. Where vacancies occur between advertisements for applications, previously unsuccessful applicants can be re-considered.

- e) Once a final list of recommended candidates, including Council Members, as necessary, has been established, the Clerk will prepare the necessary by-law to enact the member's appointment to the relevant board and/or committee for approval by Council at the next available Council meeting.
- f) The term of appointment cannot exceed the term of Council which made the appointment, unless a by-law, terms or reference or other exception made by Council permits staggered appointments.

4.4 Appointment of Elected Officials

- a) Elected Officials will serve on boards and committees as detailed in each Board/Committee Terms of Reference.
- b) At the start of each term of Council, all members of Council will complete a Board/Committee Interest Ranking Form expressing their interest in serving on various boards or committees. The Review Team will consider each Councillor's ranking form when selecting Council Representative Members for each board or committee.

4.5 Notification

- a) All applicants will be notified in writing, via email whenever possible, of Council's decision, thanking every applicant for their interest.
- b) Staff from the Legislative Services Division will provide all appointed members with an electronic Board/Committee Welcome Package including a copy of the Board/Committee Procedure By-law, Code of Conduct and any other relevant correspondence/documents.

4.6 Reappointment

- a) Acknowledging the value of experience and continuity, appointees who are eligible and wish to seek reappointment to serve a subsequent term are required to submit a new application at the start of the new term of Council.
- b) Reappointment to any board or committee is not guaranteed.

4.7 Resignations/Removals

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- a) All resignations must be provided in writing to the Legislative Services Division and must include the date on which the resignation shall be effective.
- b) Council retains the right to replace an appointed member at any time and for any reason, including but not limited to; Code of Conduct violations, failure to attend three (3) consecutive meetings, or failing to attend a minimum of 60% of meetings in a calendar year without being authorized to do so.
- c) When a member has missed three (3) consecutive meetings or has failed to attend at least 60% of meetings in a calendar year, the Staff Liaison, in coordination with Legislative Services, will call a meeting of the Review Team and the Board/Committee Chair to discuss next steps. Next steps may include:
 - Follow up from the Staff Liaison and/or Chair with the member
 - Recommended removal from the board/committee through an amendment to the Appointment By-law
- d) Consideration may be given to feedback or recommendations provided by the board/committee prior to the removal of a member.
- e) Following any resignation or removal of a member of a Board or Committee, the Clerk will prepare the necessary amending by-law removing the member's appointment to the relevant board and/or committee, for approval by Council at the next available Council meeting.

5.0 POLICY COMMUNICATION:

This policy shall be made publicly available on the municipal website.

6.0 LEGISLATIVE AUTHORITY:

All applications containing personal information and submitted to the Municipality shall be treated as personal information in accordance with Part II of the [Municipal Freedom of Information and Protection of Privacy Act, R.S.O 1990, c. M. 56](#)

7.0 POLICY REVIEW:

This policy shall be reviewed by staff and Council when deemed appropriate.

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Revision Date:
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REVISION HISTORY

Revision	Date	Comments
1	February 10, 2025	New Policy

FINAL DRAFT



SCHEDULE "A"



**MUNICIPALITY OF NORTH PERTH
EVALUATION OF BOARD/COMMITTEE APPLICATIONS**

Applicant Name:
Board/Committee Applied For:
Date of Evaluation:

APPLICATION REQUIREMENTS	Yes/No	Meets/Does Not Meet Requirements
Is the applicant a resident, owner or tenant or a spouse of a resident, owner or tenant of property in the Municipality of North Perth, or a shareholder, director or officer of a Corporation physically located within North Perth?		
Is the applicant at least 18 years of age?		
Is the applicant an employee of the municipality who is employed in a position that may be impacted by the work of the board/committee?		

APPLICANT AVAILABILITY		

APPLICATION REVIEW	SCORE	COMMENTS
Experience serving on the board or committee for which the applicant is applying.		
Experience serving on a board or committee similar to the board/committee for which the applicant is applying.		
Relevant work or personal experience related to the mandate of the board or committee		
Explanation of how applicant's appointment will benefit the board or committee.		
TOTAL SCORE	0	

Scale	
1	Not Provided
2	Does Not Meet Expectations
3	Meets Expectations
4	Exceeds Expectations
5	Greatly Exceeds Expectations



COUNCIL REPORT

From: Kimberley Kowch, Economic Development Officer
Date: Monday, February-10-25
Subject: Downtown Areas Community Improvement Plan (CIP) Extension

Background:

The Municipality of North Perth [Downtown Areas Community Improvement Plan \(CIP\)](#) was developed and approved by the Ministry of Municipal Affairs and Housing (MMAH) and North Perth Council in 2012. North Perth's Downtown Areas CIP sets out a long-term plan and potential programs for the revitalization and beautification of public and private property and authorizes financial incentives by the Municipality to implement programs. An extension of the implementation period of the Downtown Areas CIP is permitted to be approved by North Perth Council. An extension to enable continuation of programs eligible under the CIP is now requested.

Comments:

There are two parts to North Perth's Downtown Revitalization and Beautification Strategy (Strategy). The Strategy includes: Part 1: North Perth's Downtown Areas CIP and Part 2: North Perth's Streetscape Design. Both parts of the Strategy were approved in 2012 under the scope of the *Planning Act*. The CIP's purpose is to provide a broad-based, strategic, and coordinated framework for future Municipal planning studies, infrastructure projects, & construction/redevelopment programs, and to engage in specific revitalization and redevelopment activities with private landowners within the Downtown Areas.

The North Perth Downtown Areas CIP authorizes financial incentives by the Municipality to identified and implemented programs to enhance the downtowns of North Perth. The North Perth Façade Improvement Program is the only financial incentive program currently being implemented under the North Perth Downtown Areas CIP.

North Perth's Downtown Areas CIP states in the Monitoring section, Item 4, that an amendment to the North Perth Downtown Areas Community Improvement Plan will not be required in order to:

- Put into effect or discontinue any of the programs contained in this Plan;

- Adjust funding levels for the Municipal Leadership Programs and the Financial Incentives Programs; and
- Modify the implementation period of the Plan.

The primary intent of this report is to seek an extension of the implementation period of the plan beyond the current timeframe to January 31, 2028. A full review of the North Perth Downtown Areas CIP is planned for 2027. An implementation extension of the current CIP will cover until after the full review is complete.

Financial Implications: *(Include amounts and funding source)*

There are no financial implications to this report.

Recommendation:

THAT: The Council of the Municipality of North Perth approves the extension of the implementation period of the North Perth Downtown Areas Community Improvement Plan to January 31, 2028.

Reference Material Attached:

[Click here to enter text.](#)

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Kimberley Kowch, Economic Development Officer

Reviewed by: Kriss Snell, CAO
Wednesday, January-22-25

Kimberley Kowch, Economic Development Officer



COUNCIL REPORT

From: Kriss Snell, CAO
Date: Monday, February-10-25
Subject: West Development Plan – Conceptual Plan

Background:

The Municipality of North Perth staff have been actively engaged in discussions regarding the future development of the municipally owned land on Binning Street West, a carryover capital project identified as the West Development Plan. In response to these discussions, a conceptual plan has been created that aims to enhance community infrastructure, increase residential opportunities and promote sustainable growth in line with our strategic objectives.

Comments:

The conceptual plan addresses the progressive need for residential areas and proposes dedicated space for the Huron-Perth Agricultural Science Centre, future institutional use, a new cemetery and passive recreational space. The most significant change represented in this plan is the relocation of the cemetery from Road 165, mainly as it does not require access to services.

Municipal staff have continued to work on the advancement of this project while awaiting approval of the Perth County Official Plan. This includes conversations with the OPP recognizing the need for an updated facility and determining a location for a new OPP station. Upon approval of the Official Plan, the Municipality intends to be prepared to proceed with the planning application process.

The goal of the conceptual plan is to ensure enough land is set aside for residential growth and the required public institutions that the community will need in the future.

Financial Implications: *(Include amounts and funding source)*

As this is a carryover project, please see attached 2024 capital budget sheet.

Recommendation:

THAT: The Council of the Municipality of North Perth receives the conceptual plans for the West Development Plan as presented;

AND THAT: Council authorizes staff to proceed with the planning application process as per the conceptual plans dated November 28, 2024.

Reference Material Attached:

West Development Plan – Conceptual Plan
2024 Capital Budget Sheet

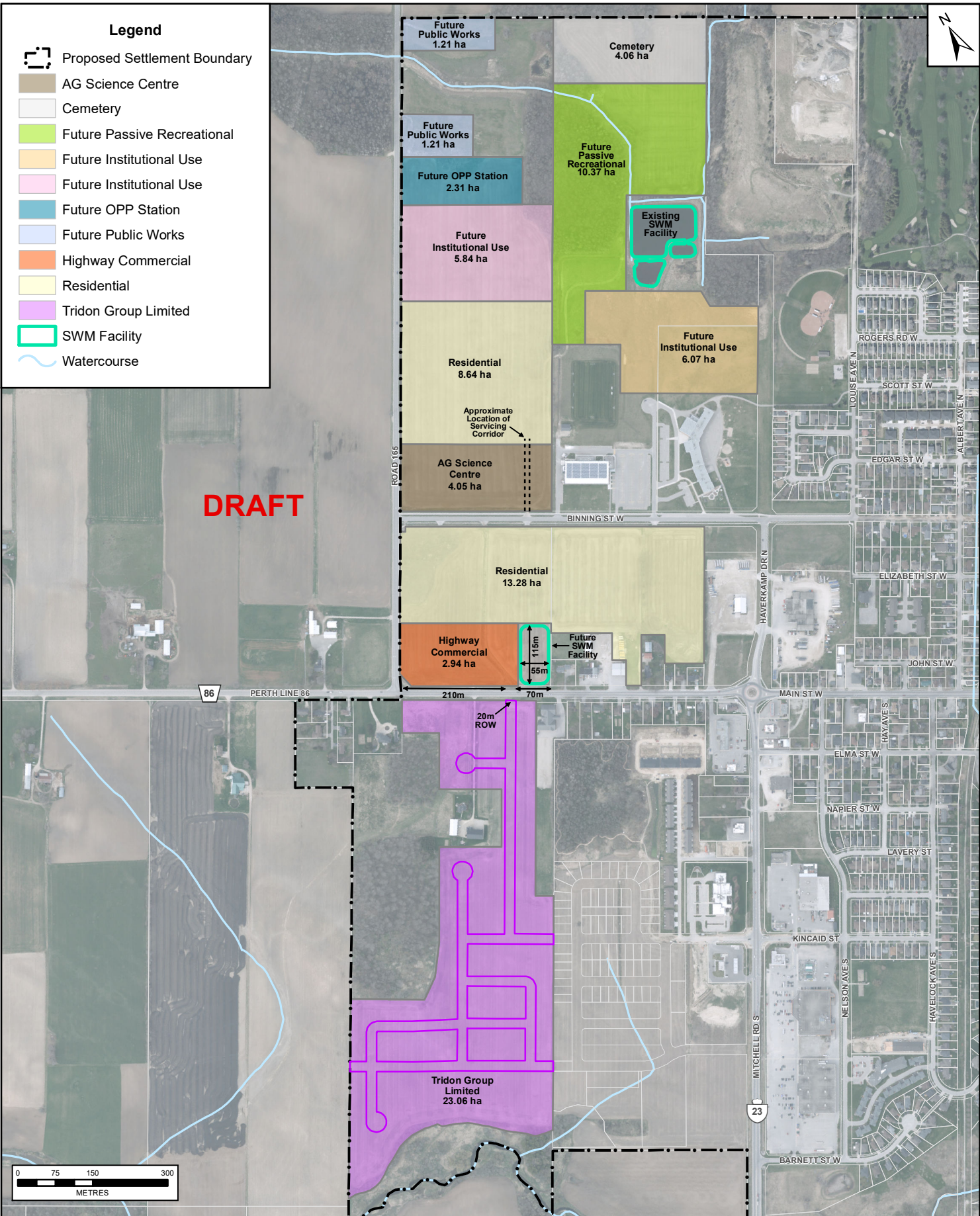
Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality’s approved Vision, Mission, and Strategic Plan.

Report Prepared by: Kriss Snell, CAO

Reviewed by: Kriss Snell, CAO
Thursday, January-23-25

Kriss Snell, CAO



MUNICIPALITY OF NORTH PERTH
 SERVICING MASTER PLAN
 LISTOWEL & ATWOOD
POTENTIAL FACILITY LOCATIONS - LISTOWEL

DATE
 NOV. 28, 2024

SCALE
 AS SHOWN

PROJECT No.
 17309

FIGURE No.

Municipality of North Perth

Capital Projects

Project	5505 CAO - CO-West Development Plan (WDP)		
Department	Council/CAO Administration		
Version	1.Department Submission	Year	2024

Description

Project Description

Council has directed staff to develop a plan for the municipally owned land west of the Steve Kerr Memorial Complex (North and South of Binning Street). The West Development Plan (WDP) will include future land use options along with a preliminary servicing plan. The overall purpose of the WDP is to guide the development of designated lands brought into the urban boundary through the County Official Plan process, as well as establish a servicing strategy for other lands within the broader study area.

Risk if Not Implemented

Supply for land for residential development could become critical.

Asset Management

Asset Estimated Useful Life	
New Asset Approximate Annual Operating Costs (Impact to Operating Budget)	
Future Depreciation Budget Costs (Approximate)	

Municipality of North Perth

Capital Projects

Project	5505 CAO - CO-West Development Plan (WDP)		
Department	Council/CAO Administration		
Version	1.Department Submission	Year	2024

Priority		
Category	Priority	Comment
Safety of Public Risk (0 to 30)	5	
Fits with The Strategic Plan (0 to 25)	25	
Existing Assets/Condition/Capacity/Complaints (0 to 30)	15	
Environmental/ Economic Impact (0 to 15)	15	
Total Weight	60	

Attributes		
Attribute	Value	Comment
Attributes		
Department	CAO - Strategic Initiatives	
Year Proposed	2023	
Project Type	Growth	
Parent Location	5505	
Project Rating	60	
Rollover Project?	Yes	
Strategic		
Strategic Plan Link	Growth and Economic Development	

Budget		
	Total	2024
Expenditures	110,000	110,000
Funding	110,000	110,000

THE MUNICIPALITY OF NORTH PERTH

BY-LAW 7-2025

BEING A BY-LAW TO ASSUME THE SERVICES LONE OAK - DANBROOK SUBDIVISION (MCCOURT PLACE) REGISTERED PLAN 44M51

WHEREAS the Planning Act permits municipalities to enter into agreements with developers;

AND WHEREAS the Municipality of North Perth entered into an agreement on 14th of April 2014 with Russ Danbrook and Lone Oak Properties and registered as Instrument No. PC117545 on the 30th of April 2014 to provide for the provisions of a Subdivision Agreement;

AND WHEREAS Section 4.2 of the Agreement addresses the matter pertaining to inspection and acceptance of the works;

AND WHEREAS the Manager of Operations has determined that the works are complete and issued the Certificate of Final Acceptance on the 19th of December 2024;

AND WHEREAS the Manager of Operations recommends that the Municipality assume the services;

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. That the Municipality of North Perth assumes the services vested in the Municipality by Lone Oak Properties.
2. That the Owner shall have no claims or rights thereto, other than those accruing to it as an Owner of land abutting on street in which services are installed.

Dated this 10th day of February, 2025.

Todd Kasenberg, Mayor

Lindsay Cline, Clerk

**THE MUNICIPALITY OF NORTH PERTH
CERTIFICATE OF FINAL ACCEPTANCE
OF SUBDIVISION WORKS**

SUBDIVISION NAME: Lone Oak Subdivision - McCourt Place

REGISTERED PLAN NO. **Plan 44M51**

DEVELOPER'S NAME: Lone Oak Properties

STAGE: 3 Final Acceptance

APPROVAL DATE: 19/12/2024

This Certificate hereby certifies, to the best of my knowledge, improvements to the listed subdivision have been completed to the stage listed above in accordance with the subdivision agreement registered as Instrument No. PC117545 on the 30th of April 2024 and that the infrastructure is installed and functioning property in accordance with design.

SIGNATURE



Name/Position: Matt Ropp, Manager of Operations

Date: December 20, 2024

Attachments: None

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 8-2025

**A By-law of the Municipality of North Perth
To authorize the use of vote tabulators for the 2026 Municipal
Election**

WHEREAS Section 42 of the Municipal Elections Act, 1996, S.O. 1996, c. 32 provides that the Council of a Municipality may, on or before May 1 in the year of the election, pass a by-law authorizing the use of vote-counting equipment at Municipal Elections, such as vote tabulators;

AND WHEREAS the Council of the Municipality of North Perth deems it desirable to utilize such equipment during the 2026 Municipal Election;

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. That the use of vote tabulators for the purpose of counting votes in the 2026 Municipal Election is hereby authorized in accordance with Section 42 of the Municipal Elections Act, 1996; and
2. That this By-law shall come into force and takes effect on the date of its final passing.

PASSED this 10th day of February, 2025.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE

THE MUNICIPALITY OF NORTH PERTH

BY-LAW 9-2025

**BEING A BY-LAW TO AUTHORIZE THE SIGNING OF A RENEWAL AGREEMENT
WITH THE CORPORATION OF THE TOWNSHIP OF PERTH EAST FOR THE
MAINTENANCE OF A BOUNDARY ROAD (PERTH ROAD 140)**

WHEREAS Section 29.1(1) of the *Municipal Act* R.S.O. 2001, as amended, provides that municipalities having joint jurisdiction over boundary line highways may enter into agreements for the maintenance of said boundary highway;

AND WHEREAS it is considered necessary and desirable to enter into a renewal agreement with The Corporation of the Township of Perth East for maintaining a boundary line highway;

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute a renewal agreement between the Corporation of the Township of Perth East and the Municipality of North Perth, as set out in Schedule "A" attached hereto and forming part of this by-law, providing for the maintenance and repair of the boundary line highway between the municipalities.
2. This By-law shall come into force and take effect on the final day of passing.

PASSED this 10th day of February, 2025.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE

THIS AGREEMENT made as of this _____ day of FEBRUARY 2025 (“**Agreement**”)

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERTH EAST

hereinafter referred to as the “**Township of Perth East**”;

- and -

THE MUNICIPALITY OF NORTH PERTH

hereinafter referred to as the “**Municipality of North Perth**”;

WHEREAS Road 140 north of County of Perth Line 55 and south of County of Perth Line 86, represents the boundary road between the Township of Perth East and the Municipality of North Perth.

AND WHEREAS the said parties are adjoining municipalities and are desirous of entering into an agreement under the provisions of the *Municipal Act*, R.S.O. 2001, Chapter 25 (the “**Act**”), Section 29.1 dealing with the maintenance and repair of boundary roads between such municipalities, and under Section 20 of the Act as to certain other matters.

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises and covenants herein contained, the Township of Perth East and Municipality of North Perth covenant and agree as follows:

1. THAT the Township of Perth East covenants and agrees at its sole cost and expense to maintain and keep in repair the whole width of that part of roadway known as Road 140, being a boundary road lying between the Township of Perth East in the County of Perth, and the Municipality of North Perth in the County of Perth, extending northerly from County of Perth Line 55, Mornington Ward, to County of Perth Line 72 (“**55 to 72 Roadway**”), from November 1, 2024 to November 1, 2034.
2. THAT the Municipality of North Perth covenants and agrees at its sole cost and expense to maintain and keep in repair the whole width of that part of roadway known as Road 140, being a boundary road lying between the Township of Perth East in the County of Perth, and the Municipality of North Perth in the County of Perth, extending southerly from Perth Line 86, Mornington Ward, to Line 75, Elma Ward (“**86 to 75 Roadway**”), from November 1, 2024 to November 1, 2034.
3. THAT the Township of Perth East covenants and agrees at its sole cost and expense to maintain and keep in repair the whole width of that part of roadway known as Road 140, being a boundary road lying between the Township of Perth East in the County of Perth, and the Municipality of North Perth in the County of Perth, extending northerly from County of Perth Line 72, Mornington Ward, to Line 75, Elma Ward (“**72 to 75 Roadway**”), from November 1, 2024 to October 30, 2029.
4. THAT the Municipality of North Perth covenants and agrees at its sole cost and expense to maintain and keep in repair the whole width of the 72 to 75 Roadway from November 1, 2029 to November 1, 2034.
5. THAT without limiting paragraphs 1 through 4 of the Agreement, the Township of Perth East and the Municipality of North Perth shall each comply with Ontario Regulation 239/02 (Minimum Maintenance Standards For Municipal Highways) and the Ontario Traffic Manual (OTM) standards and/or any other applicable municipal standard, each as may be amended, revised or replaced from time to time, when maintaining and keeping in repair the 55 to 72 Roadway, the 86 to 75 Roadway, and the 72 to 75 Roadway (collectively, the “**Roadways**”), as applicable to each municipality in accordance with this Agreement.

6. For purposes of paragraph 1 through 4 of this Agreement, “whole width” means the whole width of road allowance owned by the municipality(s) extending fully between property lines of the boundary road.
7. THAT for clarity, maintenance activities referred to in paragraph 5 of the Agreement are to be undertaken by the respective municipality having responsibility of that portion of the boundary road at the cost of that municipality. Stop (Ra-1 series sign), stop ahead (Wb-1 series sign), checkerboard (Wa-8 series sign), and road name (G-216 series sign) maintenance on Township of Perth East and the Municipality of North Perth roads that intersect with the boundary road shall be the responsibility of the municipality owning the intersecting road.
8. THAT administrative activities referred to as Access/Entrance Permits, Road Occupancy Permits, Municipal Consent Permit, Bridge Inspections (OSIM), and Site Plan Control are to be administered by the respective municipality having responsibility of that portion of the boundary road at the cost of that municipality.
9. THAT without limiting paragraphs 1 through 4 of the Agreement, Township of Perth East and the Municipality of North Perth agree to consult each other on administrative activities relating to the Roadways.
10. THAT notwithstanding any other provisions in this Agreement, no capital improvement works of any kind (beyond maintenance and repair work under this Agreement) in respect of the Roadways shall be undertaken unless such capital improvement works have been approved in writing by both the Township of Perth East and the Municipality of North Perth, both acting reasonably.
11. THAT the Township of Perth East and the Municipality of North Perth agree to share the cost 50/50 for mutually agreed upon capital improvement works carried out in respect of the Roadways.
12. THAT the Township of Perth East and the Municipality of North Perth agree to mutually agreed upon capital improvement works at least one (1) year in advance of such capital improvement works being carried out in respect of the Roadways.
13. THAT supervision of maintenance activities shall be the responsibility of the Manager of Public Works/ Manager of Operations of the municipality having responsibility under this Agreement.
14. THAT pursuant to section 29.1(1) of the Act, it is agreed that:
 - a. the Township of Perth East shall indemnify and save harmless the Municipality of North Perth from any loss or damage arising from or any way related to the want of repair or maintenance of the 55 to 72 Roadway during the period of November 1, 2024 to November 1, 2034;
 - b. the Township of Perth East shall indemnify and save harmless the Municipality of North Perth from any loss or damage arising from or any way related to the want of repair or maintenance of the 72 to 75 Roadway during the period of November 1, 2024 to October 30, 2029;
 - c. the Municipality of North Perth shall indemnify and save harmless the Township of Perth East from any loss or damage arising from or any way related to the want of repair or maintenance of 86 to 75 Roadway during the period of November 1, 2024 to November 1, 2034; and
 - d. the Municipality of North Perth shall indemnify and save harmless the Township of Perth East from any loss or damage arising from or any way related to the want of repair or maintenance of the 72 to 75 Roadway during the period of November 1, 2029 to November 1, 2034.

15. THAT each party to this Agreement agrees that it shall take out and keep in force for the entire term of this Agreement a comprehensive general liability insurance against claims, actions, causes of action, complaints, demands, suits or proceedings of any nature or kind for personal injury, death or property damage resulting from any accident or occurrence, with a minimum limit of Five Million Canadian Dollars (\$5,000,000) per occurrence.
16. THAT section 14 and 15 of this Agreement shall survive termination or expiry of this Agreement.
17. THAT this Agreement shall come into force as of November 1, 2024 and remain in force and effect until the 1st day of November 2034.
18. THAT notwithstanding paragraph 15, the Agreement may be terminated in its entirety by notice in writing given by either party to the other no less than one (1) year prior to the intended termination date. In the spirit of the agreement, such notice will presume that reasonable effort has been made to ensure termination is well founded and that other options have been considered.
19. THAT amendments to this Agreement may be made in writing upon mutual consent of the parties hereto at any time.
20. THAT this Agreement shall ensure to and be binding upon the parties hereto and their respective successor and assigns.
21. THAT this agreement supersedes and replaces all previous boundary road agreements between the Township of Perth East and the Municipality of North Perth in respect of any of the Roadways.
22. This Agreement may be executed and delivered by the parties hereto in one or more counterparts, each of which will be an original, and those counterparts will together constitute one and the same instrument.

IN WITNESS WHEREOF the corporate seals of each of the parties hereto have been affixed as duly attested by the respective officers authorized in that behalf.

THE MUNICIPALITY OF NORTH PERTH

Mayor

Municipal Clerk

CORPORATION OF THE TOWNSHIP OF PERTH EAST

Mayor

Municipal Clerk

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 10-2025

BEING A BY-LAW TO GOVERN THE CALLING, PLACE AND PROCEEDINGS OF BOARDS AND COMMITTEES OF THE MUNICIPALITY OF NORTH PERTH

WHEREAS Subsection 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, (the “*Municipal Act, 2001*”) requires every municipality to pass a procedure by-law for governing the calling, place and proceedings of meetings;

AND WHEREAS the Council of the Municipality of North Perth deems it advisable to enact a by-law to govern the proceedings of boards and committees, the conduct of board and committee members and the calling of meetings, and to provide for procedures and statutory requirements in accordance with the *Municipal Act, 2001*, and to repeal all previous by-laws related thereto;

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. SHORT TITLE

This by-law shall be cited as the “Boards and Committees Procedure By-law”.

2. DEFINITIONS

In this by-law,

“**Ad Hoc Committee**” means a special purpose committee of limited duration, appointed by Council to consider a specific matter and which is dissolved automatically upon submitting its final report to Council, unless otherwise directed by Council.

“**Ad Hoc Working Group**” means a group of committee members, appointed by the committee, to consider a specific matter, and which is dissolved automatically upon submitting its final report to the Committee, unless otherwise directed by the Committee.

“**Adjourn**” means to end the meeting. This motion requires a seconder, is not debatable, is not amendable, requires a majority vote for adoption and cannot be reconsidered.

“**Advisory Committee**” means a committee established by Council that provides advice and recommendation to Council as requested on areas within their mandate with no authority for decision making or independent actions.

“**Agenda**” means a package of documents, assembled to support the conduct of a meeting, which includes a listing of items to be considered during a meeting as outlined in Section 14 of this by-law, and relevant and available reports and similar documentation to support an understanding of the business items to be conducted. These may be delivered in digital, paper and/or other formats deemed relevant to support distribution and accessibility.

“**Board**” means those boards established by legislation and members are appointed by Council. They have authority to address their responsibilities as determined under the relevant legislation.

“**Chair**” means the person presiding at a meeting who was elected by the members at the first meeting of the term of appointment.

“Clerk” means the Clerk or designate of the Municipality of North Perth, appointed by by-law.

“Closed Session” means a meeting, or portion thereof, closed to the public in accordance with Section 239 of the *Municipal Act, 2001* and Section 6.4 of this by-law.

“Committee” means statutory, ad hoc, advisory or joint committees which may be appointed by Council from time to time.

“Correspondence” includes, but is not limited to, the following: letter, memorandum, report, notice, electronic mail, facsimile, petition, etc., that may require an action or decision of a board or committee.

“Council” means the Council of the Municipality of North Perth.

“Councillor” means a person elected or appointed as a member of Council.

“Defer” means to postpone all discussion on the matter until later in the same meeting or to a future date which is established as part of the motion.

“Delegation” means a person or group of persons who address a board or committee on behalf of an individual or a group for the purpose of making a presentation.

“Ex-Officio” means the Head of Council who is a member of every board and committee, will not be considered part of the quorum but is able to participate fully in any meeting established by Council, without restriction, including voting.

“Frivolous” means a request that has no serious purpose or value or may have little merit, be trivial or be part of a pattern of conduct that amounts to an abuse of the right of access, interferes with the operations of the institution or is made in bad faith.

“Majority” means more than 50% of voting members of a board or committee.

“Majority Vote” means more than half of the votes cast by members entitled to vote.

“Meeting” means any regular, special or other meeting of a board or committee where,

- a) a quorum of members is present; and
- b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision making of a board or committee

“Member” means a member of a North Perth board or committee.

“Minutes” means a record of the proceedings of a board or committee meeting that includes the place, date, time, name of Chair, list of members in attendance, and evidence of quorum. Minutes will record the actions taken and decisions made by members at the meeting.

“Municipality” means the Municipality of North Perth.

“Pecuniary Interest” means a direct or indirect financial interest of a member and a financial interest deemed to be that of a member, in accordance with Sections 2 and 3 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50.

“Quorum” means a majority of the members of a board or committee, or as otherwise legislated.

“Recess” means a short break taken during a meeting and is of a duration established by the Chair.

“Recorded Vote” means the recording of the name and vote of every member who is present when the vote is called on any matter of question.

“Recording Secretary” means the person appointed by the Clerk who performs the duties of the Clerk at board or committee meetings.

“Reports” means documents prepared by municipal employees, consultants, solicitors or other individuals, for the purpose of providing advice, alternatives and/or recommendations on various matters.

“Resolution” means a formal state of opinion or intention adopted by a board or committee in accordance with these rules.

“Rules and Regulations” means the applicable regulations contained in this by-law.

“Statutory Committee” means a committee that is permitted or required by Provincial legislation and performs functions as specified in the relevant legislation.

3. GENERAL RULES

- a) The rules and regulations contained in this by-law shall be observed in all proceedings of boards and committees and shall be the rules and regulations for the order and dispatch of business.
- b) Rules and regulations defined in Provincial and Federal Legislation shall take precedence.
- c) In any case for which provision is not made in these rules and regulations, the procedure to be followed shall be as near as may be followed in the most current official edition of Roberts Rules of Order.
- d) Any expenditure of municipal funds is to be approved by Council in accordance with the North Perth Municipal Procurement By-law and the current budget, unless otherwise legislated.
- e) Any board or committee may submit a delegation request form to the Municipal Clerk, requesting to attend a Council meeting to advise on a specific topic. Direction to request a delegation to Council must be given through a resolution of the board or committee.

4. TERMS OF REFERENCE

4.1 Terms of reference for boards and committees appointed by the Council of the Municipality of North Perth are included as Schedule “A” to this by-law.

4.2 The terms of reference shall establish (at least) the following:

- a) The authority of the board or committee
- b) Mandate/goals of the board or committee
- c) Board or committee composition
- d) Support Staff
- e) Meeting requirements
- f) Roles and responsibilities

5. TERM OF APPOINTMENT

- 5.1 The term of appointment shall be four years to coincide with the Council term. Members hold office until their successors are appointed. Where a member ceases to be a member before the expiration of their term, Council will appoint another eligible person for the remainder of the term.
- 5.2 The office of a member may become vacant if the member is absent for three (3) consecutive meetings without authorization by resolution of the committee. Follow up action may be taken in accordance with the Municipality of North Perth *Board/Committee Appointment Policy*.
- 5.3 All members shall attend at least 60% of regularly scheduled meetings of the board or committee to which they are appointed, in a calendar year. Follow up action may be taken in accordance with the Municipality of North Perth *Board/Committee Appointment Policy*.

6. MEETINGS

6.1 Date, Time and Location of Meetings

Meeting dates and times will be set through a resolution of the board or committee prior to the first meeting of the year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.

6.2 First Meeting – Commencement of Term

- a) The first meeting of the term shall occur on a date following the Inaugural meeting of Council, after board and committee appointments have been made.
- b) The Clerk, their Designate, or the Recording Secretary shall chair the first meeting of the commencement of the term, until a Chair has been elected. The order of business for the first meeting shall be as follows:
- i. CALL TO ORDER
 - ii. LAND ACKNOWLEDGEMENT STATEMENT
 - iii. APPROVAL OF AGENDA
 - iv. INTRODUCTION OF MEMBERS AND STAFF
 - v. POLICY TRAINING AND EDUCATION
 - vi. ELECTION OF CHAIR AND VICE CHAIR
 - vii. SET MEETING DATES FOR THE YEAR
 - viii. ADJOURNMENT
- c) The following election process shall be followed at the first meeting, and any subsequent meeting that requires the election of a member to a specific position on the board or committee:
- i. Declare the positions of Chair and Vice Chair vacant.
 - ii. Call for nominations for the position of Chair.
 - iii. If only one nomination is received, declare that member as Chair for the term.
 - iv. If more than one nomination is received, the election shall be completed by show of hands in the open

meeting, each member, including nominees, shall have one vote. Once a nominee has received the majority of votes, no additional votes will be required.

- v. In the case of an equity of votes for the position, the successful nominee shall be determined by the Recording Secretary placing the names of the nominees on equal size pieces of paper in a box. One piece of paper will be selected by a member of the committee or staff, selected by the Recording Secretary. The name on the selected piece of paper will be read by the Recording Secretary and shall be declared as the Chair for term.
- vi. Repeat the above process for the position of Vice Chair.

6.3 Regular Meetings

- a) A board or committee may, by resolution, alter the date and/or time of a regular meeting provided that adequate notice of such change has been posted and/or published.
- b) No meeting of a board or committee is a properly constituted meeting unless the Recording Secretary or designate is present.

6.4 Closed Session

- a) Subsections 239 (1) and (2) of the *Municipal Act, 2001* requires that all meetings shall be open to the public, with the exception that a meeting or part of a meeting may be closed to the public if the subject matter being considered is,
 - i. the security of the property of the municipality or local board;
 - ii. personal matters about an identifiable individual, including municipal or local board employees;
 - iii. a proposed or pending acquisition or disposition of land by the Municipality or local board;
 - iv. labour relations or employee negotiations;
 - v. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - vi. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - vii. a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
 - viii. information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
 - ix. a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if

disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

- x. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
 - xi. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
- b) In addition to Section 6.4 (a), a meeting or part of a meeting shall be closed to the public if the subject matter being considered is,
- i. a request under the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56 if the Council, board, commission or other body is the head of an institution for the purposes of that Act; or
 - ii. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of the *Municipal Act, 2001*, or the investigator referred to in subsection 239.2 (1).
- c) A meeting of the board or committee may be closed to the public if the following conditions are both satisfied:
- i. The meeting is held for the purpose of educating or training the members; and
 - ii. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the board or committee.
- d) The published agenda for a meeting shall indicate the fact that a closed session is required. The agenda will provide as much detail as possible regarding the general nature of the matter to be considered during the closed session.
- e) Before holding a meeting or part of a meeting that is to be closed to the public, the board or committee shall state by resolution:
- i. The fact of the holding of the closed session and the general nature of the matter to be considered during the closed session; or
 - ii. In the case of a meeting under Section 6.4 (c), the fact of the holding of the closed session, the general nature of its subject matter and that it is to be closed under that section.
- f) A meeting shall not be closed to the public during the taking of a vote except when the meeting is for a purpose as outlined in Section 6.4 (a) or (b) and the vote is for a procedural matter or

for giving directions or instructions to officers, employees or agents of the municipality or persons retained by or under contact with the municipality. Votes taken during a closed session shall be by a show of hands unless a recorded vote is requested by a member, in which case the Recording Secretary shall conduct the recorded vote.

- g) The Chair shall report out in an open meeting immediately following the closed session and summarize the actions taken during the closed session. Matters discussed in a closed session which require a decision will be brought forward to an open meeting of the board or committee.
- h) When a closed session is necessary, the minutes of the closed session shall be prepared and approved at the next scheduled closed session.
- i) The Recording Secretary shall be responsible for maintaining a confidential copy of all original documentation distributed relating to closed sessions and for keeping confidential minutes of all closed sessions.
- j) Subject to the provisions of this section, boards and committees may hear delegations in closed session.
- k) It shall be the responsibility of members and staff to respect the confidentiality of all matters disclosed to them and materials provided to them during closed sessions that are required to be kept confidential.
- l) The electronic recording of the proceedings of a closed session is strictly prohibited. Any person who is required to leave the meeting room during the proceedings of a closed session must take all personal belongings with them.
- m) If Council, a board or committee receives a report from a closed meeting investigator, and if the report determined that a meeting was held contrary to Section 6.4 of this by-law, Council, the board or committee shall pass a resolution stating how it intends to address the report.

7. NOTICE OF MEETINGS

- a) Lack of receipt of the notice by any member shall not affect the validity of holding the meeting nor any action taken at the meeting.
- b) The notice requirements set out in this by-law are minimum requirements only, and the Recording Secretary may give notice in an extended manner if in the opinion of the Recording Secretary the extended manner is reasonable and necessary in the circumstances.

7.1 Notice for Regular Board/Committee Meetings

- a) Prior to the first meeting in each calendar year, boards and committees shall establish a schedule of all meeting dates for said calendar year. The schedule shall include the date, time and location of the meetings and shall be posted on the municipal website at the beginning of each year. The meeting schedule is subject to change as necessary.
- b) Notwithstanding the above, the published agenda shall be considered as adequate notice of meetings of boards and

committees. The agenda shall include the date, time and place of the meeting.

- c) The Recording Secretary shall ensure that a copy of the agenda for each board and committee meeting is posted for public viewing on the municipal website no later than 4:30 p.m. on the Friday preceding the scheduled meeting.

7.2 Cancelling of Meetings

- a) The Chair may, with appropriate notice cancel any meeting of a board or committee if, in consultation with the Recording Secretary, it has been determined that there are insufficient agenda items for the meeting, or if it appears that inclement weather or an emergency situation will prevent the members from attending.
- b) Any meeting of a board or committee may be cancelled if the Recording Secretary and/or Chair have been advised by the members that quorum will not be met.
- c) Meetings may be cancelled or adjourned taking any of the following into consideration:
 - i. Winter road closures or winter travel advisories have been issued;
 - ii. County or lower tier Public Works crews have stopped plowing roads for a specified period of time;
 - iii. Public Works crews have advised administration of hazardous road conditions;
 - iv. Radio public service announcements are advising of cancellations in the area;
 - v. School bus cancellations;
 - vi. Weather warnings by Environment Canada;
 - vii. Ministry of Transportation road condition advisory; or
 - viii. Members of the board, committee or staff report hazardous travelling conditions.

7.3 Notice of Cancelled Meeting

- a) Where a meeting has been cancelled for any reason, notice of the cancelled meeting shall be in the same form as notice for the meeting was made.
- b) Every effort will be made to notify all members of the board or committee and members of the public who have identified that they plan to attend.
- c) The Recording Secretary shall provide notice of cancellation to members, staff, and all other interested parties as soon as possible in advance of the meeting and in a manner deemed appropriate (e.g. via email, website and posting signs at the meeting site).

7.4 Postponement of Meetings

- a) Any Regular meetings may be postponed to a day named in:
 - (a) A notice by the Chair given through the Clerk's Office and twenty-four (24) hours in advance of the Regular meeting; or

- (b) A resolution of the board or committee passed by the majority of the members.
- b) Where a meeting has been postponed for any reason, notice of the postponed meeting shall be in the same form as notice for the meeting was made.
- c) Every effort will be made to notify all members of the board or committee and members of the public who have identified that they plan to attend.
- d) The Recording Secretary shall provide notice of postponement to members, staff, all other interested parties as soon as possible in advance of the meeting.

8. CALLING OF MEETINGS TO ORDER AND QUORUM

- a) The Chair shall call the members to order as soon after the scheduled meeting start time as quorum is present.
- b) A majority of all members, unless otherwise legislated, shall constitute a quorum and be necessary for the transaction of business.
- c) If a quorum is not present one-half ($\frac{1}{2}$) hour after the scheduled start time of the meeting, the Recording Secretary shall indicate that no quorum is present and record the names of those members in attendance and they shall adjourn to the appointed time for the next scheduled meeting.
- d) Where it is known by the Recording Secretary and/or Chair that quorum will not be achieved within one-half ($\frac{1}{2}$) hour after the scheduled start time of the meeting, the Chair shall have the discretion to adjourn the meeting at an earlier time.
- e) Where the number of members who are unable to participate in a meeting by reason of the provisions of the *Municipal Conflict of Interest Act, 1990*, such that, at that meeting the remaining members are insufficient to constitute a quorum, the remaining members shall be deemed to constitute a quorum, provided such number is not less than two (2).
- f) If, during the course of a meeting, quorum is lost, the Chair shall declare that the meeting shall stand recessed temporarily or be adjourned until the date of the next regular meeting or other meeting called in accordance with the provisions of this by-law.
- g) If members are not going to be in attendance or are going to be late for a meeting, they shall contact the Recording Secretary in advance of the meeting.
- h) If the Head of Council attends a board or committee meeting as an "Ex Officio" participant, their attendance will not be considered part of quorum.

9. ROLE OF MEMBERS

- a) It is the role of board and committee members:
 - i. to familiarize themselves with the mandate and/or terms of reference for the board or committee;

- ii. to represent the public and to consider the well-being and interests of the Municipality;
 - iii. to ensure the accountability and transparency of the operations of the board or committee;
 - iv. to understand the board or committee's relationship to Council; and
 - v. to operate under this Procedural By-law.
- b) Members shall come prepared to every meeting by having read all the material supplied, including agendas and staff reports, to facilitate discussion and the determination of action at the meeting.
- c) Members shall make technical inquiries of staff regarding materials supplied in advance of the meeting.
- d) No member shall have the authority to direct or interfere with the performance of any work for the municipality.
- e) While in a board or committee meeting of any sort, members shall abide by the following rules:
- i. Members shall only speak when recognized by the Chair;
 - ii. Members shall only speak respectfully of His Majesty the King or any member of the Royal Family, Governor General, Lieutenant Governor or any member of the Senate, the House of Commons of Canada or the Legislative Assembly of Ontario;
 - iii. Members shall not use indecent, offensive or insulting language in or against any member, staff, public or any other person. Further, no member will publish any derogatory or demeaning comment or opinion of a board or committee member, staff or member of the public;
 - iv. Members shall only speak to the question in debate;
 - v. Members shall not debate any prior determination of the board or committee except to conclude such remarks with a motion to rescind or reconsider such determination;
 - vi. Members shall not interrupt or disturb any member who has the floor except to raise a point of order;
 - vii. Members shall not disturb a meeting by disorderly conduct or comments;
 - viii. Members shall not leave their seat or make noise or cause a disturbance while a vote is being taken or until the result is declared;
 - ix. Members shall not leave the meeting that they do not intend to return to without first advising the Chair;
 - x. Members shall abide by the rules of the board or committee, obey the decisions of board or committee on questions of order or upon the interpretations of the rules of order by board or committee;
 - xi. In the event that a member persists in a breach of the rules of this by-law, after having been called to order by the Chair, the Chair

shall put the question, "Shall the member be ordered to leave their seat for the duration of the meeting?" the board or committee shall vote on the question and the question is not debatable;

- xii. If the board or committee decides the question set out in subsection xi. in the affirmative by a majority vote of the members, the Chair shall order the member to leave their seat for the duration of the meeting;
- xiii. If the member apologizes, the Chair, with the approval of the board or committee, may permit the member to resume their seat;
- xiv. If a member does not leave their seat after being ordered to do so by the Chair, and if the member does not apologize, then the Chair shall seek appropriate assistance from staff;
- xv. Members must occupy their chairs while a vote is being taken and the results are being declared;
- xvi. Members may require the question or motion under discussion to be read at any time during the debate, but not so as to interrupt a member while speaking;
- xvii. Every member present shall vote when a question is put on the floor unless a Pecuniary Interest has been declared;

10. ROLE OF THE CHAIR

- a) The Chair shall carry out the following responsibilities:
 - i. to operate in accordance with this procedural by-law;
 - ii. to preside over board or committee meetings so that business can be carried out efficiently and effectively;
 - iii. to ensure active participation by all members;
 - iv. to maintain decorum and ensure fairness and accountability; and
 - v. to provide leadership to the board or committee.

11. ABSENCE OF THE CHAIR

- a) In the event that the Chair is absent, has a conflict under the *Municipal Conflict of Interest Act, 1990*, refuses to act, or the position becomes vacant, the Vice Chair shall act in the place of the Chair, and while so acting, the Vice Chair may exercise all the rights, powers and authority of the Chair.
- b) In the absence of both the Chair and the Vice Chair, and if a quorum is present, the board or committee shall elect an Acting Chair from amongst its members present. While presiding, the member appointed by the board or committee shall have all the powers of the Chair for the purpose of conducting the meeting only.

12. CONDUCT OF PROCEEDINGS – BOARDS AND COMMITTEE MEETINGS

- a) The Chair shall call the meeting or order as soon after the scheduled start time as quorum is present.
- b) The Chair shall announce the business before the board or committee in the order to which it is to be acted upon.
- c) The Chair shall preserve order and decorum and decide questions of order subject to an appeal to the board or committee and this decision

may be overruled by a majority vote thereof.

- d) The Chair shall put to vote all questions which are moved and seconded and shall announce the result.
- e) The Chair shall authenticate by signature when necessary, minutes and documents authorized by the board or committee. In the absence of the Chair, the Chair presiding over the meeting shall the minutes and documents authorized by the board or committee.
- f) The Chair shall represent and support the board or committee declaring its will and obeying all decisions.
- g) The Chair shall ensure that the decisions of the board or committee are in conformity with the laws and by-laws governing the activities of the municipality.
- h) The Chair shall adjourn the meeting when business is concluded.
- i) The Chair shall adjourn the meeting without question in the case of grave disorder arising in the meeting space.
- j) The Chair shall ensure that the members of the public who constitute the audience in the meeting room:
 - i. maintain order and quiet;
 - ii. address the board or committee only with the permission of the Chair;
 - iii. do not interrupt any speech or action of the members or any other person addressing the board or committee;
 - iv. cease and desist any behaviour which disrupts the order and decorum of the meeting, the Chair shall order the individual or group to vacate the meeting room where such behaviour persists;
 - v. turn off or set to silent mode, all electronic devices; and
 - vi. use recording, broadcasting or streaming devices respectfully, and should the Chair direct it, move or cease to use said devices. In the event the individual is noncompliant, the Chair shall request the individual leave the room.

13. DECLARATIONS OF PECUNIARY INTEREST

- a) Pursuant to the *Municipal Conflict of Interest Act, 1990*, where a member has a pecuniary interest in any matter, including that of a spouse, child or parent, and is present at a meeting at which the matter is the subject of consideration, the member:
 - i. shall, prior to any consideration of the matter at the meeting, verbally disclose the interest and the general nature thereof;
 - ii. shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof in writing using the prescribed online form and submit it to the Recording Secretary;
 - iii. shall not, at any time, take part in the discussion, or vote on any question in respect of the matter;
 - iv. shall not, at any time, attempt, either on their own behalf or while acting for, by or through any other person, in any way whether before, during or after the meeting to influence the voting on any such question;
 - v. shall immediately leave the room in which the meeting is being held for all or part of the meeting during which the matter is under consideration and remain absent from it where the matter is under consideration during closed session; and

- vi. in the case of electronic participation, shall disconnect audio and visual settings for all or part of the meeting during which the matter is under consideration and remain disconnected where the matter is under consideration during closed session.
- b) Where the interest of a member has not been disclosed by reason of the member's absence from a meeting wherein the matter was discussed, the member shall disclose the interest at the next meeting attended by the member.
- c) In advance of the first meeting of the term, the Record Secretary shall provide every member with the Declaration of Pecuniary Interest form. This form shall be completed for every declaration made by a member throughout the term.
- d) The Recording Secretary shall establish and maintain a registry to keep each statement filed before, at, or following a meeting. The Conflict of Interest registry will be available to the public for viewing on the municipal website.

14. AGENDAS

- a) The Recording Secretary shall prepare the agenda for all meetings consisting of the following "Order of Business":
 - 1. Call to Order
 - 2. Land Acknowledgement Statement
 - 3. Disclosure of Pecuniary Interest and General Nature Thereof
 - 4. Confirmation of the Agenda
 - 5. Delegations
 - 6. Approval of Previous Meeting Minutes
 - 7. Business Arising from Previous Meeting Minutes
 - 8. New Business
 - 9. Correspondence
 - 10. Round Table Discussion (if applicable)
 - 11. Announcements
 - 12. Closed Session
 - 13. Reporting Out
 - 14. Adjournment
- b) Advisory Committee agendas shall include a section for roundtable discussion.
- c) The Recording Secretary may add or remove sections as required in consultation with the Chair.
- d) The Recording Secretary, in consultation with the Chair, may change the order of business when preparing the agenda as deemed necessary.
- e) The agenda shall be available to members by 4:30 p.m. on the Friday preceding the meeting to which it pertains.
- f) The Recording Secretary shall ensure that the agenda for each meeting is posted for public viewing on the municipal website no later than 4:30 p.m. on the Friday preceding the scheduled meeting.
- g) The business of the board or committee shall be taken in the order in which it stands upon the agenda, unless otherwise decided by the majority of the board or committee.

15. MINUTES

- a) Minutes of a board or committee, whether it is closed to the public or not, shall record:
 - i. the date, time and place of the meeting;
 - ii. the record of attendance of the members;
 - iii. the correction and adoption of the minutes of prior meeting(s);
 - iv. all resolutions and decisions.
- b) After the minutes have been adopted they will be signed by the Chair and by the Recording Secretary.
- c) The Recording Secretary shall ensure that the minutes of the preceding meeting are circulated along with the agenda.
- d) The onus shall be upon members attending after commencement of the meeting to inform the Recording Secretary of their arrival in order that same may be recorded in the minutes.
- e) Unless a reading of the minutes of a meeting is requested by a member, such minutes shall be approved without reading if the Recording Secretary previously provided each member with a copy thereof and has previously posted the same.
- f) The Recording Secretary shall provide approved minutes to the Clerk to be placed on the next available Council meeting consent agenda for information only.
- g) The minutes of all board and committee meetings, with the exception of closed session meetings, shall be posted on the municipal website for public inspection as soon as practicably possible.

16. DELEGATIONS

- a) Any delegation wishing to appear before a board or committee on business related to the board or committee's mandate, shall make a formal request to the Recording Secretary in writing by utilizing the required Board and Committee Delegation Request Form. The request shall be submitted no later than 4:30 p.m. two business days prior to the agenda being posted. At the discretion of the Recording Secretary and depending on the volume of agenda items, the delegation may be scheduled to be heard on an alternate meeting date.
- b) Notwithstanding Section 16 a), any person wishing to make a delegation related to a matter on the agenda shall submit a Board and Committee Delegation Request Form no later than 12:00 noon on the business day prior to the meeting.
- c) After a delegation has been heard at a meeting and it is felt that a further meeting on the same topic is warranted, the board or committee may so recommend and shall determine the date and time of such further delegation.
- d) The Chair has the discretion to limit delegations on repetitive topics, or topics that are deemed to be frivolous.
- e) Each person addressing the board or committee shall give their name and address for the record and, unless further time is granted by the board or committee, shall limit their address to ten (10) minutes, including questions of board or committee to the delegation. All remarks shall be addressed to the board or committee as a body and not to any

individual member thereof. No questions shall be asked to the delegation or board or committee members, except through the Chair.

- f) A delegation requesting to speak for more than ten (10) minutes will only be permitted by a majority vote.
- g) Delegations must abide by the rules of procedure and public conduct at meetings. They will accept any decisions of the Chair and not enter into cross debate with members, other delegations, or staff.
- h) Where the Recording Secretary, Chair or the Clerk determines that a person requesting to delegate is likely to engage in unreasonable or offensive conduct, make unreasonable or offensive statements or demands, repeatedly speak on a subject matter that is not within the board or committee's jurisdiction, or otherwise misuse the privilege of addressing the board or committee, the person will not be permitted to appear as a delegation at the meeting.
- i) At the discretion of the Chair, Recording Secretary or Clerk, speaking notes may be requested in advance of the meeting prior to confirming registration as a delegation. Upon review of that material by the Chair, Recording Secretary and Clerk, if at least two parties deem the subject matter not applicable to the business of the board or committee, the delegation will not be registered to speak at the meeting.
- j) If a request to delegate has been denied in accordance with section 15 i), the Recording Secretary or Clerk will:
 - i. Notify the requester that they will not be permitted to appear as a delegate and provide reasons for the decision; and
 - ii. Inform the members of the decision to deny the request.

17. CORRESPONDENCE/PETITIONS

- a) Interested parties, or authorized representatives, may address a board or committee by written communication in regard to any matter over which the board or committee has control at any time by direct mail or by addressing the Recording Secretary and such written communication will be distributed to the members.
- b) Any communication or correspondence that is to be presented to the board or committee and included on a meeting agenda shall be legibly written, typed or printed and shall not contain any obscene or defamatory language and shall include the full name and contact information by the sender and be filed with the Recording Secretary no later than 4:30 p.m. two business days prior to the agenda being posted.
- c) The Recording Secretary may, upon receipt, refer any communication or petition to a department head without the prior consideration of the board or committee.

18. ADJOURNMENT

- a) Boards and committees shall adjourn if still in session after a duration of two hours, unless otherwise determined by a resolution of the board or committee passed by the majority of the members.

19. RESOLUTIONS/MOTIONS

- a) A motion must be formally seconded before the question can be put on a motion and recorded in the minutes.
- b) When a motion is presented to the board or committee in writing, it shall be read, or, if it is an oral motion, stated by the Chair.
- c) After a motion is read or stated by the Chair, it shall be deemed to be in possession of the board or committee but may, with the permission of the board or committee, be withdrawn at any time before decision or amendment.
- d) After a motion is finally put, no member shall speak to the motion, nor shall any other motion be made until after the vote is taken and the result declared.
- e) Every member shall have one vote.
- f) Every member present at a meeting, including via electronic participation in accordance with Section 26 of this by-law, when a question is put, shall vote thereon, except where the member is disqualified to vote by reason of a pecuniary interest or is absent from the meeting room when the question is put.
- g) All votes shall be announced openly, as carried or defeated, by the Chair.
- h) On an unrecorded vote, the manner of determining the decision on a motion shall be by show of hands.
- i) The Chair shall require a recorded vote to be taken on any question upon request of a member if such request is made prior to commencement of the voting or immediately thereafter (Section 246 of the *Municipal Act, 2001*). When a member present requests a recorded vote, all members present at the meeting shall vote, unless otherwise prohibited by statute.
- j) On a recorded vote, the manner of determining the decision on a motion shall be by verbal vote or show of hands and shall be conducted by the Recording Secretary. The result of the vote will be publicly declared and recorded in the minutes.
- k) In accordance with Section 246 of the *Municipal Act, 2001*, a failure to vote by a member who is present at the meeting at the time of the vote, and who is qualified to vote, shall be deemed to be a negative vote.
- l) Except where expressly provided in statute, any question on which there is an equality of votes shall be deemed to be defeated.
- m) The Chair shall declare the vote on all questions, and should their declaration be stated by any member to be in doubt, the Chair shall require the vote to be retaken and the results of this vote shall be final.
- n) Members shall not speak to the same motion without the consent of the Chair and at the end of the debate a motion for closure may be made by the Chair.
- o) Amendments shall be put in the reverse order to that in which they are moved. Only one amendment shall be allowed to an amendment.
- p) No vote shall be taken by ballot or any other method of secret voting, and every vote so taken is of no effect, in accordance with Section 244 of the *Municipal Act, 2001*.

20. RECONSIDERATION

- a) No decided matter may be reconsidered more than once during the term of appointment.
- b) A recorded vote shall be required for all motions to reconsider a previous decision of a board or committee.

20.1 Reconsideration in First Year

- a) Within one year after a matter has been decided by a board or committee, within that term of appointment, a member who voted in the majority may present a notice of motion to reconsider that matter. Such notice of motion to reconsider shall be referred to the next regularly scheduled meeting of the board or committee and shall be placed on the agenda under the appropriate section.
- b) Actions of a board or committee that cannot be reversed or suspended cannot be reconsidered.
- c) Before accepting a notice of motion to reconsider, the Chair may ask the member to confirm that they voted with the majority on the issue in question.
- d) A motion to reconsider a decided matter shall require the approval of at least two-thirds majority vote of the board or committee.
- e) No debate on a motion to reconsider shall be permitted. However, the mover of a motion to reconsider may make a brief and concise statement outlining the reasons for proposing such reconsideration.
- f) If a motion to reconsider is decided in the affirmative at a meeting, then consideration of the original decided matter shall become the next order of business.

20.2 Reconsideration After First Year

- a) After the initial one-year period, within the term of appointment, a motion to reconsider a decided matter shall require the approval of a simple majority of the members of the board or committee and if decided in the affirmative, then consideration of the original matter shall become the next order of business.

21. RULES OF DEBATE

- a) The following matters and motions may be introduced orally without written notice and without leave except as otherwise provided by these rules:
 - (a) a point or order or personal privilege;
 - (b) presentation of petitions;
 - (c) to lay on the table (to defer temporarily);
 - (d) to postpone indefinitely to a specific day; and
 - (e) to move the previous question (immediate vote on the main motion).
- b) The following motions may be introduced without notice and without leave:

- (a) to refer;
 - (b) to adjourn;
 - (c) to amend; and
 - (d) to suspend the rules of procedure.
- c) Every member prior to speaking to any question or motion shall raise their hand and obtain permission from the Chair to speak. When two or more members wish to speak, the Chair shall name the member who has the floor and shall be the member who, in the opinion of the Chair, raised their hand first.
 - d) When a member is called to order, they shall cease speaking unless allowed to explain, and the ruling of the Chair shall be obeyed, subject to the appeal to the board or committee, but without debate.
 - e) No member shall speak more than once to the same question without the leave of the board or committee or until all other members have had the opportunity to speak to the question a first time, except in explanation of a material part of the members' speech which may have been misconstrued, and in doing so, the member may not introduce a new matter.
 - f) With the approval of the Chair and a majority vote of the board or committee, the board or committee may temporarily suspend the rules of order to permit extended debate on a specific item of business.
 - g) During the extended debate, the Chair may permit members to speak to the item of business more than one time, but in the order which they have requested permission to speak.
 - h) During the extended debate, the Chair will maintain order. If, in the opinion of the Chair, the need for extended debate has ended or the debate is no longer orderly, the Chair may end the extended debate and return to the regular rules of order.
 - i) The Chair may answer questions and comments in a general way without leaving the Chair, but if they wish to make a motion or speak to a motion taking a definite position and endeavouring to persuade the board or committee to support that position, then the Chair shall first leave the Chair.
 - j) The Chair does not need to vacate the Chair to simply state support or opposition to a motion on the floor.
 - k) When a member is speaking, no other member shall interrupt that member except to raise a point of order.
 - l) Any member may require the question or motion under discussion to be read at any time during the debate but not so as to interrupt a member while speaking.

22. POINTS OF ORDER AND PRIVILEGE

- a) A member may raise a point of order at any time, whereupon the Chair shall:
 - i. interrupt the matter under consideration;

- ii. ask the member raising the point of order to state the substance of and the basis for the point of order; and
 - iii. rule on the point of order immediately without debate by the board or committee.
- b) A member may raise a point of privilege at any time if the member considers that their integrity, the integrity of the board or committee or staff has been impugned, whereupon the Chair shall:
- i. interrupt the matter under consideration;
 - ii. ask the member raising the point of privilege to state the substance of and the basis for the point of privilege; and
 - iii. rule on the point of privilege immediately without debate by the board or committee.

23. PROCEDURAL APPEAL

- a) The Chair shall rule on all points of order and privilege.
- b) A member of a board or committee may appeal the ruling of the Chair to the board or committee.
- c) If there is no appeal, the decision of the Chair shall be final.
- d) The board or committee, if appealed to, shall vote on the motion without debate by way of a majority vote of the members present and its decision shall be final.

24. SUSPENSION AND AMENDMENT OF THESE RULES

- a) Any provision of these rules may be temporarily suspended by the majority vote of the board or committee. The vote on any such suspension shall be taken by way of show of hands and entered upon the record.
- b) These rules may be amended, or new rules adopted by a majority vote of the board or committee, provided that the proposed amendments or new rules have been introduced into the record at a prior meeting.

25. ELECTRONIC DEVICES AND RECORDING EQUIPMENT

- a) All electronic devices shall be placed on an inaudible setting during any meeting, with the exception of assistive devices or other accessibility provisions.
- b) Attendees may audio and/or video record meetings, except for a closed session, provided that doing so is not disruptive to the meeting or other attendees.
- c) The Municipality of North Perth may audio and/or visually record, broadcast and/or livestream any open meeting of a board or committee and may provide public access to any such recordings, broadcasts or streams.
- d) By attending open meetings of a board or committee, attendees are consenting to their image, voice and/or comments being recorded, broadcast and/or livestreamed.

26. ELECTRONIC PARTICIPATION

- a) Members of boards and committees shall attend all meetings in person, unless otherwise permitted by written permission granted by the Chair.
- b) Where a member participates in a meeting electronically, the member:
 - i. shall be counted in determining whether a quorum is present;
 - ii. is permitted to vote in accordance with this by-law;
 - iii. is permitted to speak on an item of business or motion in accordance with this by-law; and
 - iv. is subject to the rules and order provisions of this by-law and may be asked to leave a meeting and will no longer be permitted to participate electronically.
- c) Staff, delegations, consultants and other attendees participating in a meeting may attend the meeting electronically unless notice has been given on the agenda that electronic participation is not available.

27. VALIDITY AND SEVERABILITY

Should any section, subsection, clause, paragraph or provision of this by-law or parts thereof be declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or beyond the powers of Council to enact, the same shall be deemed to be severable and shall not affect the validity or enforceability of any other provisions of the by-law as a whole or part thereof and all other sections of the by-law shall be deemed to be separate and independent therefrom and enacted as such.

28. EFFECTIVE DATE

- a) By-law No. 150-2018, as amended, is hereby repealed.
- b) This by-law comes into force and takes effect on February 10, 2025.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE

SCHEDULE "A"
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NORTH PERTH ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

1.0 AUTHORITY

- 1.1 The North Perth Economic Development Advisory Committee (NPEDAC) is an advisory committee established by Council.

2.0 MANDATE/GOALS

- 2.1 NPEDAC works to enhance the quality of life and prosperity for North Perth residents and create a positive community image by commitment to:

- Responsible and sustainable urban and rural development;
- A healthy business environment for existing and new businesses; and
- Investment and pursuit of opportunities that benefit future generations of residents.

- 2.2 NPEDAC provides guidance to Council on matters related to the attraction, expansion and retention of businesses in North Perth, as well as policies and programs relevant to the Municipality's Economic Development in alignment with the North Perth Corporate Strategic Plan, including:

- Advising Council on the development and implementation of an overall economic development strategy and plan, both in the short-term and in the long-term;
- Providing advice and recommendations to Council on policy matters affecting employment land requirements (commercial and industrial), infrastructure, transportation, utility services, tax implications, development charges, land sale policies and other issues relative to economic development and referred to the NPEDAC by Council or any other matter as directed by Council;
- Developing and recommending an annual budget for Economic Development for Council consideration during budget deliberations
- Undertaking other projects as requested by Council that impact the economic sustainability and growth of the Municipality, and are within these terms of reference;
- Advising Council on marketing and branding strategies to attract investment and promote local business opportunities;
- Engaging and seeking public input relating to Economic Development matters when requested by Council and/or staff;
- Identifying new and emerging economic sectors and assessing growth potential; and
- Assisting staff and Council with promoting the Municipality's Economic Development Strategic Plan and demonstrating a positive ambassador role in the business community.

- 2.3 The expenditure of any municipal funds is to be approved by the Department Manager and/or Council in accordance with the Municipal Procurement By-law and the current municipal budget.

3.0 COMMITTEE COMPOSITION

- 3.1 The North Perth Economic Development Advisory Committee will be comprised of five (5) to eight (8) voting members consisting of the following;

- Up to five (5) members of the public representing business and development. To the greatest extent possible, public representation will be multi-sectoral from the following;
 - Industrial
 - Commercial
 - Agricultural
 - Creative Economy
 - Solo Entrepreneurship
- Three (3) members of Council, one of which shall be the Mayor or Deputy Mayor; and
- When possible, the committee will include at least one (1) member aged 18 – 39

4.0 STAFF SUPPORT

- 4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.

5.0 MEETING REQUIREMENTS

- 5.1 NPEDAC will endeavour to meet five (5) times per year.
- 5.2 Prior to the first meeting in each calendar year, NPEDAC shall establish a schedule of all meeting dates, times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.
- 5.3 An election will be held annually for the positions of Chair and Vice Chair of the committee.
- 5.4 A quorum of a majority of voting members is required to hold a meeting.

6.0 ROLE AND RESPONSIBILITIES

- 6.1 The Chair and all NPEDAC members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.
- 6.2 Support staff shall:
- Provide support, advice and expertise to NPEDAC;
 - Ensure that all recommendations to Council by NPEDAC are brought forward to Council in a timely manner for consideration; and
 - Facilitate clear communication of information between Council and NPEDAC.
- 6.3 The Recording Secretary shall:
- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
 - Conduct elections as required; and
 - Provide procedural guidance as required.

NORTH PERTH RECREATION ADVISORY COMMITTEE

1.0 AUTHORITY

1.1 The North Perth Recreation Advisory Committee (RAC) is an advisory committee established by Council.

2.0 MANDATE/GOALS

2.1 RAC provides advice and recommendations to Council on recreation policies and programs for all recreation facilities, parks and trails in the Municipality of North Perth. The primary objectives of RAC are to:

- Provide advice and guidance to Council on matters pertaining to policies, practices and programs concerning parks, recreation, trails and beautification;
- Conduct advocacy on behalf of recreation and parks users in the municipality;
- Review and advise on recreation needs of the community;
- Provide opportunity for the pursuit of leisure and recreation, in order to improve the quality of life in the community;
- Provide support and coordination of neighbourhood community efforts necessary for the development and implementation of leisure and recreation facilities, parks and programs; and
- Refer to the Parks and Recreation Services Master Plan when making recommendations to Council.

2.2 The expenditure of any municipal funds is to be approved by the Department Manager and/or Council in accordance with the Municipal Procurement By-law and the current municipal budget.

3.0 COMMITTEE COMPOSITION

3.1 RAC will be comprised of up to nine (9) voting members consisting of the following;

- Up to seven (7) residents of North Perth
- Two (2) Members of Council

4.0 STAFF SUPPORT

4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.

5.0 MEETING REQUIREMENTS

5.1 RAC will endeavour to meet six (6) times per year.

5.2 Prior to the first meeting in each calendar year, RAC shall establish a schedule of all meeting dates, times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.

5.3 An election will be held annually for the positions of Chair and Vice Chair of the committee.

5.4 A quorum of a majority of voting members is required to hold a meeting.

6.0 ROLES AND RESPONSIBILITIES

6.1 The Chair and all RAC members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.

6.2 Support staff shall:

- Provide support, advice and expertise to RAC;
- Ensure that all recommendations to Council by RAC are brought forward to Council in a timely manner for consideration; and
- Facilitate clear communication of information between Council and RAC.

6.3 The Recording Secretary shall:

- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
- Conduct elections as required; and
- Provide procedural guidance as required.

PERTH ADULT LIFE CARE RESIDENCES COMMITTEE

1.0 AUTHORITY

1.1 The Perth Adult Life Care Residences Committee (PALCRC) is an advisory committee established by Council.

2.0 MANDATE/GOALS

2.1 PALCRC provides advice and recommendations to Council specifically related to the Perth Meadows Development. The primary objectives of the committee are to:

- Provide advice and guidance to Council on matters pertaining to policies, practices and programs available to the residences;
- To review the marketing and promotional material relating to the sale of the units;
- Review and advise on the maintenance of the development including capital and operational expenditures;
- Review the financial position of the development including the development of the annual budget for Council approval;
- Review and development of an activity calendar for the residences; and
- Review matters brought forward by residents of Perth Meadows.

2.2 The expenditure of any municipal funds is to be approved by the Department Manager and/or Council in accordance with the Municipal Procurement By-law and the current municipal budget.

3.0 COMMITTEE COMPOSITION

3.1 PALCRC will be comprised of up to six (6) voting members consisting of the following;

- Up to five (5) residents of North Perth; to the greatest extent possible one member should be a Perth Meadows townhouse resident, and one member should be a Perth Meadows suite resident; and
- One (1) member of Council.

4.0 STAFF SUPPORT

4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.

5.0 MEETING REQUIREMENTS

5.1 PALCRC will endeavour to meet six (6) times per year.

5.2 Prior to the first meeting in each calendar year, PALCRC shall establish a schedule of all meeting dates, times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.

5.3 An election will be held annually for the positions of Chair and Vice Chair of the committee.

5.4 A quorum of a majority of voting members is required to hold a meeting.

6.0 ROLES AND RESPONSIBILITIES

6.1 The Chair and all PALCRC members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.

6.2 Support staff shall:

- Provide support, advice and expertise to PALCRC;

- Ensure that all recommendations to Council by PALCRC are brought forward to Council in a timely manner for consideration; and
- Facilitate clear communication of information between Council and PALCRC.

6.3 The Recording Secretary shall:

- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
- Conduct elections as required; and
- Provide procedural guidance as required.

NORTH PERTH DIVERSITY, EQUITY AND INCLUSION ADVISORY COMMITTEE

1.0 AUTHORITY

- 1.1 The North Perth Diversity, Equity and Inclusion Advisory Committee (DEI) is an advisory committee established by Council.

2.0 MANDATE/GOALS

- 2.1 DEI provides guidance and recommendations to Council on matters relating to diversity, equity and inclusion within the Municipality of North Perth and will assist staff in local diversity, equity and inclusion initiatives/functions. All recommendations must be approved by resolution of the Committee before going to Council.
- 2.2 The mandate of DEI is to provide feedback, guidance and support to improve diversity, equity and inclusion within the Municipality of North Perth. To accomplish this mandate, DEI will:
- Provide advice to Council on the development of a Diversity, Equity and Inclusion Strategy;
 - Provide advice to Council on the implementation of actions outlined in the Diversity, Equity and Inclusion Strategy;
 - Provide advice to Council on various issues and initiatives concerning diversity, equity and inclusion in our community;
 - Provide advice to Council on the elimination of barriers within programs and services to improve diversity, equity and inclusion;
 - Foster a greater understanding and awareness of diversity, equity and inclusion matters within the community through community partnerships and education;
 - Facilitate opportunities to educate and celebrate the diverse social, cultural and traditional elements that make up North Perth;
 - Engage community groups and leaders in the activities of the Committee;
 - Provide advice on communication regarding diversity, equity and inclusion activity in the Municipality; and
 - Provide a forum for discussion to foster greater understanding and awareness of diversity, equity and inclusion across North Perth.
- 2.3 Principles that guide the work of DEI include:
- Reflect the diversity of equity deserving groups within the Municipality of North Perth;
 - Develop and promote a vision of inclusion;
 - Be committed to operating with effective, respectful and inclusive communication;
 - Promote and operate through a consensus decision-making process
 - Foster intentional collaboration and partnerships;
 - Inject intersectionality into strategies to build bridges between communities; and
 - Be responsive to the community's needs.
- 2.4 The expenditure of any municipal funds is to be approved by the Department Manager and/or Council in accordance with the Municipal Procurement By-law and the current municipal budget.

3.0 COMMITTEE COMPOSITION

- 3.1 DEI will be comprised of up to 12 voting members consisting of the following:
- Up to 11 community members; and
 - One (1) member of Council.
- 3.2 Members must be North Perth residents and/or individuals who work for organizations that provide services to North Perth residents. The following qualifications will be considered for appointment:
- Experience working in teams, with community groups, boards or organizations;
 - Knowledge, living or lived experience with diversity, equity and inclusion matters; and
 - Commitment to support and encourage diversity, equity and inclusion matters in the community.
- 3.3 To the greatest extent possible, members from the community will represent a broad range of equity deserving groups such as, but not limited to:
- Indigenous peoples;
 - 2SLGBTQI+;
 - Newcomers, new Canadians;
 - Persons living with a low income;
 - Persons with disabilities – physical and mental health;
 - Racialized people, people of diverse ethnic or cultural origin;
 - People over 55;
 - Women;
 - Youth (18-29 years old); and
 - People who are allies for equity and anti-racism.
- 3.4 Community participation is key to the success of diversity, equity and inclusion initiatives. Additional municipal staff and representatives of diverse groups will be invited to attend meetings as needed to provide expertise related to a specific project.

4.0 STAFF SUPPORT

- 4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.

5.0 MEETING REQUIREMENTS

- 5.1 DEI endeavours to meet five (5) times per year.
- 5.2 Prior to the first meeting in each calendar year, DEI shall establish a schedule of all meeting dates, times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.
- 5.3 An election will be held annually for the positions of Chair and Vice Chair of the committee.
- 5.4 A quorum of a majority of voting members is required to hold a meeting.

6.0 ROLES AND RESPONSIBILITIES

- 6.1 The Chair and all DEI members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.
- 6.2 Support staff shall:

- Provide support, advice and expertise to DEI;
- Ensure that all recommendations to Council by DEI are brought forward to Council in a timely manner for consideration;
- Respond to all media inquiries to ensure consistent messaging; and
- Facilitate clear communication of information between Council and DEI.

6.3 The Recording Secretary shall:

- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
- Conduct elections as required; and
- Provide procedural guidance as required.

NORTH PERTH AGRICULTURAL & AGRI-BUSINESS ADVISORY COMMITTEE

1.0 AUTHORITY

- 1.1 The North Perth Agricultural & Agri-Business Advisory Committee (AAAC) is a committee established by Council.

2.0 MANDATE/GOALS

- 2.1 The AAAC is an advisory committee that:

- Provides guidance and recommendations to Council on matters related to agriculture and agri-business in the Municipality of North Perth that will foster and enhance a strong and stable agricultural economy, ultimately allowing businesses to prosper, grow and create jobs in the Municipality of North Perth;
- Supports the retention, promotion and attraction of agriculture and related businesses in North Perth;
- Promotes North Perth as a key centre for agriculture, agri-business, agri-tourism and agri-technology; and
- Supports the Municipality of North Perth in the implementation of the vision and recommendations of the North Perth Agricultural Excellence Project Report.

- 2.2 To accomplish this mandate, the Agricultural and Agri-Business Advisory Committee will:

- Act as a resource to advise Council and/or staff on initiatives that should be considered for the purpose of encouraging vibrant agricultural, agri-business, agri-tourism and agri-technology sectors in North Perth (i.e. through supporting sector sustainability, job creation, labour reliability, and new employment and business development in North Perth)
- Align and cooperate with initiatives of the Municipality of North Perth (including the Agricultural Specialist service), Perth County Economic Development and Tourism Office, and North Perth Economic Development Advisory Committee and dedicated staff addressing community development
- Act as a public forum when requested by Council and/or staff to engage and receive public input relating to agriculture, agri-business, agri-tourism and agri-technology matters
- Promote services and solutions available to the agricultural community of North Perth
- Support recruitment and establishment of new agri-businesses to North Perth
- Provide members assistance with speaking at promotional events related to agriculture, agri-tourism, agri-business and agri-technology, on request of the Mayor or a delegated member of staff of the Municipality of North Perth
- Identify barriers, opportunities, and solutions to address concerns in the community to inform strategic direction making by Council
- Act as champions for positive and collaborative farming and agri-business development in North Perth
- Take an active role in the planning, organization and execution of key development projects, events and initiatives related to agriculture, agri-tourism, agri-business and agri-technology.

- 2.3 The expenditure of any municipal funds is to be approved by the Department Manager and/or Council in accordance with the Municipal Procurement By-law and the current municipal budget.

3.0 COMMITTEE COMPOSITION

- 3.1 AAAC will be comprised of five (5) to eight (8) voting members, consisting of the following:

- One member of Council;
- Four (4) to seven (7) members of the community, which should, to the greatest extent possible, represent a broad range of the business and cultural interests of agriculture, agri-business, agri-tourism and agri-technology; and
- At least one community appointment will be under the age of 25 at the time of appointment, if possible.

- 3.2 To be eligible to make application and serve on AAAC, individuals must be:

- A resident of the Municipality of North Perth, an owner of, or currently employed at time of appointment, by a business within the Municipality of North Perth, or otherwise serve as an official representative for one of the agricultural stakeholder groups listed above in section 3.1;
- At least 18 years old; and
- Able to demonstrate compliance with all relevant by-laws of the Municipality

- 3.3 North Perth endeavours to provide notice of calls for nominations to local agricultural stakeholder groups, such as the Perth County Federation of Agriculture, Christian Farmers Federation, National Farmers Union and Listowel Agricultural Society, where possible.

4.0 STAFF SUPPORT

- 4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.
- 4.2 All communications and reports will be directed through the Strategic Initiatives Department.
- 4.3 The Agricultural Specialist will be the staff lead for the Committee. Staff are non-voting members.
- 4.4 Participation from other departments, external agencies, organizations or stakeholders will be solicited where appropriate depending on the issues and topics being addressed, at the request of the Chair.

5.0 MEETING REQUIREMENTS

- 5.1 AAAC endeavours to meet quarterly.
- 5.2 Prior to the first meeting in each calendar year, AAAC shall establish a schedule of all meeting dates, times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.
- 5.3 An election will be held annually for the positions of Chair and Vice Chair of the committee.
- 5.4 A quorum of a majority of voting members is required to hold a meeting.

6.0 ROLES AND RESPONSIBILITIES

6.1 The Chair and all AAAC members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.

6.2 Support staff shall:

- Provide support, advice and expertise to AAAC;
- Ensure that all recommendations to Council by AAAC are brought forward to Council in a timely manner for consideration; and
- Facilitate clear communication of information between Council and AAAC.

6.3 The Recording Secretary shall:

- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
- Conduct elections as required; and
- Provide procedural guidance as required.

NORTH PERTH GOVERNANCE REVIEW COMMITTEE

1.0 AUTHORITY

- 1.1 The Governance Review Committee is an advisory committee established by Council.
- 1.2 The Governance Review Committee has the authority to direct staff in relation to the committee's mandate and may retain the services of outside experts and/or consultants as needed.
- 1.3 The Governance Review Committee does not hold any additional approval authority and any recommendations requiring implementation must first be considered by Council through a staff report.

2.0 MANDATE/GOALS

- 2.1 The Governance Review Committee is mandated to review governance-related policies and procedures with the purpose of improving accountability, transparency and efficiency.
- 2.2 The Committee will provide recommendations to Council on methods and/or tools to build on the current governance framework and practices.
- 2.3 The Committee will review and, if required, provide recommendations on:
 - Procedural By-laws for Council and Boards/Committees;
 - Council meeting frequency;
 - Committee structure and purpose;
 - Code of Conduct for Council, Local Boards and Advisory Committees
 - Council remuneration; and
 - Other policies and procedures as required related to governance and Council decision-making.

3.0 COMMITTEE COMPOSITION

- 3.1 The Governance Review Committee will be comprised of three (3) to five (5) members of Council.

4.0 STAFF SUPPORT

- 4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.

5.0 MEETING REQUIREMENTS

- 5.1 The Governance Review Committee endeavours to meet monthly.
- 5.2 Prior to the first meeting in each calendar year, the Governance Review Committee shall establish a schedule of all tentative meeting dates times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.
- 5.3 An election shall be held annually for the positions of Chair and Vice Chair.
- 5.4 A quorum of a majority of voting members is required to hold a meeting.

6.0 ROLES AND RESPONSIBILITIES

- 6.1 The Chair and all Governance Review Committee members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.
- 6.2 Support staff shall:

- Provide support, advice and expertise to the Governance Review Committee;
- Ensure that all recommendations to Council by the Governance Review Committee are brought forward to Council in a timely manner for consideration; and
- Facilitate clear communication of information between Council and the Governance Review Committee.

6.3 The Recording Secretary shall:

- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
- Conduct elections as required; and
- Provide procedural guidance as required.

NORTH PERTH CEMETERY BOARD

1.0 AUTHORITY

- 1.1 The North Perth Cemetery Board is an advisory board established by Council.
- 1.2 The North Perth Cemetery Board is governed by the *Funeral, Burial and Cremation Services Act, 2002*, as amended, and as administered by the Bereavement Authority of Ontario.

2.0 MANDATE/GOALS

- 2.1 The North Perth Cemetery Board is established to provide:
 - advice and input on Municipality of North Perth cemetery services and support related local community initiatives such as annual Decoration Days; and
 - Promote the sale of cemetery lots and guidance on the provision of cemetery maintenance.

3.0 COMMITTEE COMPOSITION

- 3.1 The Cemetery Board shall be comprised of five (5) North Perth residents.

4.0 STAFF SUPPORT

- 4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.

5.0 MEETING REQUIREMENTS

- 5.1 The Cemetery Board endeavours to meet quarterly.
- 5.2 Prior to the first meeting in each calendar year, the Cemetery Board shall establish a schedule of all meeting dates, times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.
- 5.3 An election will be held annually for the positions of Chair and Vice Chair of the committee.
- 5.4 A quorum of a majority of voting members is required to hold a meeting.

6.0 ROLES AND RESPONSIBILITIES

- 6.1 The Chair and all members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.
- 6.2 Support staff shall:
 - Provide support, advice and expertise to the Cemetery Board
 - Ensure that all recommendations to Council by the Cemetery Board are brought forward to Council in a timely manner for consideration
 - Facilitate clear communication of information between Council and the Cemetery Board.
- 6.3 The Recording Secretary shall:
 - Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
 - Conduct elections as required; and
 - Provide procedural guidance as required.

NORTH PERTH PROPERTY STANDARDS COMMITTEE

1.0 AUTHORITY

1.1 The North Perth Property Standards Committee is a quasi-judicial body established under the authority of the *Building Code Act* S.O. 1992 c. 23 and the Municipality of North Perth Property Standards By-law. The committee is appointed by Council.

2.0 MANDATE/GOALS

2.1 The Property Standards Committee hears appeals by property owners or their agents who have been served with an Order issued under the Property Standards By-law and who are not satisfied with the terms or conditions of the Order.

2.2 The responsibilities of the committee are to;

- Confirm the Property Standards Order; or
- Modify the Property Standards Order; or
- Quash the Property Standards Order; or
- Extend the time of complying with the order provided that, in the opinion of the Committee, the general intent and purpose of the Property Standards By-law is maintained.

3.0 COMMITTEE COMPOSITION

3.1 In accordance with the Municipality of North Perth Property Standards By-law, the committee will consist of:

- Five (5) members, all of which must be North Perth ratepayers.

4.0 STAFF SUPPORT

4.1 Support staff for this committee will include:

- By-law Enforcement Officer(s)/Property Standards Officer(s);
- Chief Building Official;
- The Clerk will be the Recording Secretary; and
- Additional support staff may be assigned to the committee as appropriate.

5.0 MEETING REQUIREMENTS

5.1 The Property Standards Committee will meet on an as needed basis. All meetings will be held at a North Perth Municipal Facility.

5.2 An election shall be held annually for the positions of Chair and Vice Chair.

5.3 A quorum of a majority of voting members is required to hold a meeting.

5.4 In advance of a meeting, all committee members will review all provided appeals, orders and supporting documentation.

5.5 The *Building Code Act* identifies that members of the Property Standards Committee shall be paid such compensation as the Council may provide. In the Property Standards By-law, North Perth Council has set the rate of pay for all members at \$50.00 per meeting.

6.0 ROLE AND RESPONSIBILITIES

6.1 The Chair and all members of the Property Standards Committee shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.

6.2 Support staff shall:

- Provide support, advice and expertise to the Property Standards Committee

6.3 The Recording Secretary shall:

- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
- Conduct elections as required; and
- Provide procedural guidance as required.

NORTH PERTH COMMITTEE OF ADJUSTMENT

1.0 AUTHORITY

- 1.1 The North Perth Committee of Adjustment is a statutory tribunal, with authority delegated to it by Council, under the *Planning Act* R.S.O. 1990, to hold public hearings to make decisions on applications submitted to the Municipality for minor variances.

2.0 MANDATE/GOALS

- 2.1 The Committee of Adjustment may authorize minor variances from the zoning by-law and review and permit extensions and enlargements to legal non-conforming uses. These decisions are made as follows;
- Must be consistent with the Provincial Policy statement, conform to Provincial Plans and comply with Municipality of North Perth and Perth County Official Plans and the North Perth Master Growth Plan;
 - Must consider the applications in light of the requirements as laid out in the *Planning Act*, 1990;
 - Must be aware of Council decisions; and
 - Must comply with the *Statutory Powers Procedure Act*, R.S.O. 1990, c. S.22.
- 2.2 All decisions of the committee are subject to appeal to the Ontario Land Tribunal, in accordance with the *Planning Act*, 1990.

3.0 COMMITTEE COMPOSITION

- 3.1 The Committee of Adjustment will be comprised of three (3) to six (6) members.
- 3.2 Members will be North Perth property owners, tenants or the spouse of a property owner or tenant.
- 3.3 To the greatest extent possible, the committee should reflect a balanced representation from the areas of; planning, engineering, architecture, construction and lay people.

4.0 STAFF SUPPORT

- 4.1 Support staff and a Recording Secretary will be assigned to the committee as appropriate.
- 4.2 The Committee of Adjustment will pass a resolution to officially appoint the assigned Recording Secretary as the Secretary-Treasurer.

5.0 MEETING REQUIREMENTS

- 5.1 Prior to the first meeting in each calendar year, the Committee of Adjustment shall establish a schedule of all tentative meeting dates times and locations for the said calendar year. Additional meetings can be scheduled as necessary at the call of the Chair. All meetings will be held at a North Perth Municipal Facility.
- 5.2 Meetings will be open to the public and will be held within 30 days of receipt of the application by the Secretary-Treasurer.
- 5.3 An election shall be held annually for the position of Chair. If the Chair is absent for a meeting, the committee will appoint another member to serve as Acting Chair through a resolution of the Committee of Adjustment.
- 5.4 Where the Committee of Adjustment is comprised of three (3) members, two (2) members constitute a quorum. Where the Committee of

Adjustment is comprised of more than three (3) members, three (3) members constitutes a quorum.

6.0 ROLE AND RESPONSIBILITIES

- 6.1 The Chair and all members of the Committee of Adjustment shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law.
- 6.2 Support staff shall:
- Provide support, advice and expertise to the Committee of Adjustment
- 6.3 The Recording Secretary shall:
- Adhere to all requirements of the *Planning Act*, 1990 as they related to the Secretary-Treasurer of the Committee of Adjustment;
 - Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
 - Keep record of all applications and decisions of the Committee of Adjustment and all other official business of the committee;
 - Conduct elections as required; and
 - Provide procedural guidance as required.

NORTH PERTH COURT OF REVISION

1.0 AUTHORITY

1.1 The Court of Revision is an appeal body established under Section 97 of the *Drainage Act* R.S.O. 1990, c. D17, which hears appeals on assessments as outlined in the *Drainage Act*, 1990.

2.0 MANDATE/GOALS

2.1 The Court of Revision will act in a decision-making capacity regarding appeals on assessment, will hear all resident complaints regarding assessment matters and will conduct themselves fairly and without bias.

2.2 The Court of Revision may hear and make decisions on the following grounds of appeals:

- Land or road has been assessed too high or low;
- Land or road should have been assessed but has not been; and/or
- Due consideration was not given to the land's use

2.3 The Court of Revision may not hear appeals or matters related to the technical and design aspects of the Engineer's Report. Its authority is limited to appeals related to the financial assessment of a property.

3.0 COMMITTEE COMPOSITION

3.1 Where only the Municipality of North Perth is affected by the drainage works, the Court of Revision shall be comprised of three (3) or five (5) members of Council, appointed by By-law.

3.2 Where more than one municipality is involved in the drainage works, the Court of Revision consists of two (2) members from the initiating municipality and one member from each of the other affected municipalities.

3.2 The term of appointment will be for four (4) years to align with the term of Council.

4.0 STAFF SUPPORT

4.1 The Municipal Clerk, or their designate, will serve as Clerk of the Court of Revision.

4.2 Additional staff may attend hearings to provide drainage-related or other relevant information or expertise.

5.0 MEETING REQUIREMENTS

5.1 The Court of Revision shall meet as required, in accordance with the *Drainage Act*, 1990.

5.2 Meeting dates and times will be set through a resolution of Council at the meeting in which the Engineer's Drain Report is considered. All meetings will be held at a North Perth Municipal Facility.

5.3 An election shall be held annually for the positions of Chair and Vice Chair of the Court of Revision.

5.4 Three (3) or five (5) members must be present to conduct the hearing.

6.0 ROLES AND RESPONSIBILITIES

6.1 The Chair and the Court of Revision members shall adhere to the roles and responsibilities outlined in the Board and Committee Procedural By-law, and requirements of the *Drainage Act*, 1990.

6.2 Support staff shall:

- Provide support, advice and expertise to the Court of Revision

6.3 The Recording Secretary shall:

- Adhere to all requirements of the *Drainage Act*, 1990, as they relate to the holding of a public hearing of the Court of Revision;
- Prepare the agenda and minutes for all meetings in accordance with the Board and Committee Procedural By-law;
- Conduct elections as required; and
- Provide procedural guidance as required.

THE CORPORATION OF THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 11-2025

Being a By-law to amend By-law No. 6-ZB-1999, as amended, which may be cited as "The Zoning By-law of the Municipality of North Perth", and which is a By-law to regulate the use of land and the character, erection, location and use of buildings and structures and to prohibit certain buildings, structures and uses in various defined areas of the Corporation of the Municipality of North Perth.

WHEREAS the Council of the Corporation of the Municipality of North Perth deems it necessary in the public interest to pass a By-law to amend By-law No. 6-ZB-1999, as amended;

AND WHEREAS pursuant to the provisions of Section 34 of the Planning Act, as amended, By-laws may be passed by Councils of municipalities for prohibiting or regulating the use of land and the erection, location, or use of buildings or structures within the municipality for or except for such purposes as may be set out in the By-law, and for regulating in certain respects buildings or structures to be erected or located within the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NORTH PERTH ENACTS AS FOLLOWS:

1. **THAT** the area shown in hatching on the attached map, Schedule "A", and described as Part Lot 23, Concession 2, (5917 Line 87) in the Listowel Ward of the Municipality of North Perth shall be rezoned to the "Residential 3 (R3)", "Residential 5 (R5)", "Institutional (IN)", Future Development (FD) and "Parks and Recreation (PR)" zones of By-law No. 6-ZB-1999. The zoning on this land shall be shown as "R3-7", "R5-26", "R5-27", "IN-1", "FD" "R5-26-h13", "R5-27-h13" and "PR" on Key Map 9 of Schedule "A" to the By-law. And
2. **THAT** Section 9.6.7 of By-law No. 6-ZB-1999 is hereby amended by adding the following provision:
 - a) Location: Part Lot 23, Concession 2 (5917 Line 87, Listowel Ward)
 - (b) notwithstanding any provisions of this By-law to the contrary, lots comprising a draft plan of condominium shall be deemed to be one lot for the purposes of applying zoning regulations such that the zoning regulations apply to the entirety of the block of land and not the individual units created through the plan of condominium.
 - (c) notwithstanding any provisions of this By-law to the contrary, on lands zoned "R3-7" the following provisions apply:
 - i. permitted uses include detached and semi detached dwellings;
 - i. for lands within 20 metres of the abutting industrial subdivision, the maximum permitted height of any building is 2 storeys or 10.5 metres, whichever is greater, otherwise the maximum building height is 11.5 metres;
 - ii. the minimum lot area for single detached dwellings is 360m² ;
 - iii. the minimum lot frontage for single detached dwellings is 12 metres;
 - iv. the minimum exterior side yard setback is 4 metres;
 - v. the minimum interior side yard setback is 1.2 metres.
3. **THAT** Section 11.6.26 of By-law No. 6-ZB-1999 is hereby amended by adding the following provision:
 - a) Location: Part Lot 23, Concession 2 (5917 Line 87, Listowel Ward)
 - (b) notwithstanding any provisions of this By-law to the contrary, on lands zoned "R5-26", the following provisions apply:
 - i. permitted uses include single detached, semi detached, townhouse, and street-front townhouse dwellings;
 - ii. for lands within 20 metres of the abutting industrial subdivision, the maximum permitted height of any building is 2 storeys or 10.5 metres, whichever is greater, otherwise the maximum building height is 11.5 metres for detached and semi-detached dwellings and 12 metres for townhouse dwellings;
 - iii. the minimum lot area for single detached dwellings is 360m²;
 - iv. the minimum lot frontage for single detached dwellings is 12 metres;
 - v. the minimum exterior side yard setback is 4m;

- vi. the minimum interior side yard setback is 1.2 metres.
4. **THAT** Section 11.6.27 of By-law No. 6-ZB-1999 is hereby amended by adding the following provision:
 - a) Location: Part Lot 23, Concession 2 (5917 Line 87, Listowel Ward)
 - (b) notwithstanding any provisions of this By-law to the contrary, on lands zoned "R5-27" the following provision apply:
 - i. the minimum exterior side yard setback is 4m;
 - ii. for lands within 20 metres of the abutting industrial subdivision, the maximum permitted height of any building is 2 storeys or 10.5 metres, whichever is greater, otherwise the maximum building height is 6 storeys;
 - iii. the minimum interior side yard setback is 1.2 metres.
 5. **THAT** Section 27.4.7 of By-law No. 6-ZB-1999 is hereby amended by adding the following provision:
 - a) Location: Part Lot 23, Concession 2 (5917 Line 87, Listowel Ward)
 - (b) notwithstanding any provisions of this By-law to the contrary, on lands zoned "IN-7", the following provisions apply:
 - i. permitted uses are to be in accordance with regulations of section 27, or regulations of the R5-26 zone, but not both and not any combination of both
 6. **THAT** Section 28.6.4 of By-law No. 6-ZB-1999 is hereby amended by adding the following provision:
 - a) Location: Part Lot 23, Concession 2 (5917 Line 87, Listowel Ward)
 - b) notwithstanding any provisions of this By-law to the contrary, on lands zoned "PR", the following provisions apply:
 - i. permitted uses are in accordance with the regulations of section 28.
 7. **THAT** Section 35.3.13 of By-law No. 6-ZB-1999 is hereby amended by adding the following provision:
 - a) Location: Part Lot 23, Concession 2 (5917 Line 87, Listowel Ward)
 - b) Notwithstanding any provisions of Section 35 to the contrary the area described as Part Lot 23, Concession 2, Wallace Ward, Municipality of North Perth is rezoned to add the suffice Special Holding Zone (H13), and shall be subject to the provisions of Section 35.3.13 (H13) of By-law No. 6-ZB-1999. The zoning on this land shall be shown as "R3-7-H13", "R5-26-H13" and "R5-27-H13" on Key Map 9 of Schedule "A" to By-law No. 6-ZB-1999 as amended. And
 8. **THAT** Section 35.3.13 of By-law No. 6-ZB-1999 is hereby amended by adding the following provision:
 - a) Location: Part 23, Concession 2, Wallace Ward, Municipality of North Perth
 - (b) Notwithstanding any provisions of Section 35 to the contrary, prior to removal of the H13 holding provisions the removal and relocation to an acceptable location of the adjacent helipad shall be completed.
 9. **THAT** all other provisions of this By-law, as amended, shall apply.
 10. **THAT** Schedule "A", attached hereto, shall form part of this By-law.
 11. **THAT** the Clerk is hereby authorized and directed to provide notice of the passing of this By-law in accordance with the Planning Act, as amended, and to Regulations thereunder.
 12. **THAT** the By-law shall come into force on the date that it was passed, pursuant to the Planning Act, and to Regulations thereto.

READ A FIRST AND SECOND TIME THIS 10th DAY OF FEBRUARY, 2025.

READ A THIRD TIME AND FINALLY PASSED THIS 10th DAY OF FEBRUARY, 2025.

Todd Kasenberg, Mayor

Lindsay Cline, Clerk

Certified a true copy of By-law No. 62-2022 passed by the Council of the Corporation of the Municipality of North Perth, _____, 2025.

Lindsay Cline, Clerk

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 11-2025

EXPLANATORY NOTE

By-law No. 11-2025 of the Corporation of the Municipality of North Perth is an amendment to the Municipality of North Perth Zoning By-law No. 6-ZB-1999 and affects lands in the Municipality of North Perth described Part Lot 23, Concession 2, in the Listowel Ward (5917 Line 87).

By-law No. 11-2025 rezones the lands to the R3, R5, IN and PR zones which permits single and semi detached dwellings in the R3-7 zone; single and semi detached, stacked and street fronting townhouses in the R5-26 zone; and multiple residential, townhouses, and semidetached uses in the R5-27 zone; all uses in accordance with section 27.1 of the By-law; and trails in the PR zone. The zoning on this land shall be shown as "R3-7", "R5-26", "R5-27" "IN-7", "FD" and "PR" on Key Map 9 of Schedule "A" to the By-law.








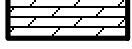
Schedule "A" to the attached By-law No. 11-2025 is a map showing the location and zoning of the subject lands.

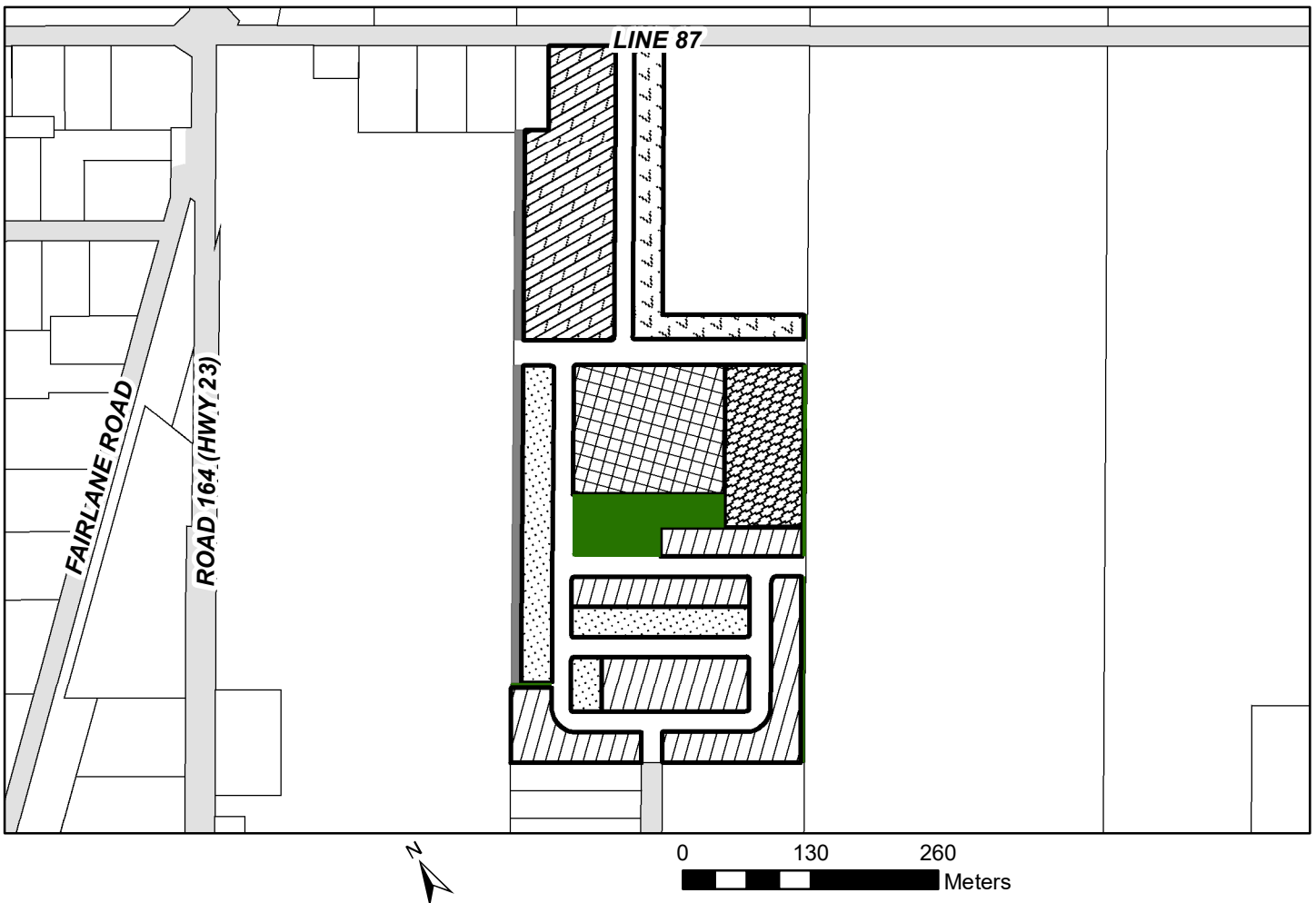
THIS IS SCHEDULE "A"
TO BY-LAW NO. 11-2025
OF THE MUNICIPALITY OF NORTH PERTH
PASSED THIS ___ DAY OF _____, 2025

Todd Kasenberg, Mayor

Lindsay Cline, Clerk

AREA AFFECTED BY THIS BY-LAW

- | | | | |
|---|----------------------|---|--------------------------|
|  | Shall be zoned R3-7 |  | Shall be zoned PR |
|  | Shall be zoned R5-26 |  | Shall be zoned R5-26-h13 |
|  | Shall be zoned IN-7 |  | Shall be zoned R5-27 |
|  | Shall be zoned FD |  | Shall be zoned R5-27-h13 |



THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 15-2025

BEING A BY-LAW TO REPEAL BY-LAW 37-2017 (SITE PLAN AGREEMENT WITH GRAY RIDGE EGGS INC.)

WHEREAS on February 13, 2017, the Council of the Municipality of North Perth enacted By-law No. 37-2017, being a by-law to authorize the signing of a site plan agreement with Grey Ridge Eggs;

AND WHEREAS the parcel boundary has changed for the site plan and a new site plan agreement is required;

AND WHEREAS Section 41 (4.0.1) of the Planning Act R.S.O. 1992 c.P.13 requires the Council of each municipality to appoint an officer, employee or agent of the municipality as an authorized person for the purpose of approval of site plan control approval of plans or drawings;

AND WHEREAS By-law No. 76-2023 delegates authority to the Chief Administrative Officer to approve site plans;

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. That By-law No. 34-2017 is hereby repealed as the agreement entered into under the by-law is to be removed from the property and replaced with a new site plan control agreement for the redevelopment of Grey Ridge Eggs Ltd.
2. That the Chief Administrative Officer has been appointed via By-law No. 76-2023 to enter into a new agreement for the redevelopment of the property associated with By-law No. 34-2017.
3. That the redevelopment of the property requires a new site plan agreement as the parcel has been consolidated into an enlarged property with a new PIN at the Land Registry Office of Ontario.
4. That this By-law shall come into force and takes effect on the date of its passing.

PASSED this 10th day of February, 2025.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 16-2025

BEING A BY-LAW TO APPOINT A BUILDING INSPECTOR, ZONING ADMINISTRATOR, BY-LAW ENFORCEMENT OFFICER, PROPERTY STANDARDS OFFICER, PLUMBING INSPECTOR AND SEWAGE SYSTEM INSPECTOR

WHEREAS Section 3(2) of the Building Code Act 1992, S.O. 1992, c.23 requires the Council of each municipality to appoint a Chief Building Official and such other inspectors as are necessary for the purpose of the enforcement of the said Act;

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. That Sadjad Sarhadi is hereby appointed as Building Inspector, Zoning Administrator, By-law Enforcement Officer, Property Standards Officer, Plumbing Inspector, and Sewage System Inspector.
2. That the Building Inspector shall be responsible for the enforcement of the Building Code Act 1992, S.O. 1992 c.23, and the Regulations thereunder.
3. That the redevelopment of the property requires a new site plan agreement as the parcel has been consolidated into an enlarged property with a new PIN at the Land Registry Office of Ontario.
4. That this By-law shall come into force and takes effect on the date of its passing.

PASSED this 10th day of February, 2025.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 17-2025

**BEING A BY-LAW TO AUTHORIZE THE SIGNING
OF AN EXTENSION AGREEMENT WITH FAB BROADCASTING INC.**

WHEREAS it is considered necessary and desirable to enter into an agreement with FAB Broadcasting Inc. in consideration of the installation of two (2) antennas on the top of the Listowel Water Tower

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. The designated officials are hereby authorized to sign an extension agreement on behalf of the Municipality of North Perth with FAB Broadcasting Inc.
2. A copy of the said agreement is attached hereto and designated as Schedule "A" to this By-law.
3. This By-law shall come into force and takes effect on the day of the final passing thereof.

PASSED this 10th day of February, 2025.

MAYOR

CLERK

SCHEDULE "A"

Tower Site License Agreement

THIS AGREEMENT made on the _____ day of _____, 2025.

BETWEEN: The Municipality of North Perth,
330 Wallace Avenue North,
Listowel, Ontario
N4W 1L3

(hereinafter referred to as the "Licensor")

AND: FAB Broadcasting Inc
520 James St.
Wallaceburg, Ontario
N8A 2N9

(hereinafter referred to as the "Licensee")

WHEREAS the Licensor is the owner of a water tower located on Elma Street in the Listowel Ward, Municipality of North Perth, County of Perth, in the Province of Ontario more commonly known by the Licensor as the "Listowel Water Tower".

(hereinafter referred to as the "Site")

AND WHEREAS the parties hereto have agreed to enter into these presents for the purposes of defining their respective rights, privileges and obligations with respect to the Site and the Tower upon the terms and conditions hereinafter set out:

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and the mutual covenants and obligations contained herein, it is agreed by and between the parties hereto as follows:

TERM

1. This agreement is for a term of five years commencing upon the expiration of the previous agreement.
2. The Licensor hereby grants to the Licensee the further option to renew this agreement for One (1) successive term of Five (5) years upon the same terms and conditions as herein contained, save and except the license fee and hydro fee.
3. Terms may change with construction of proposed new communication building near base of water tower.

LICENSE FEE

4. In consideration of the license herein granted, and without prior demand, the Licensee shall pay to the Licensor the amount of \$3,600.00 payable at a rate of \$300.00 per month plus all applicable taxes without any deduction or set-off whatsoever, during the term of this agreement.
 - a. The Licensee will pay the Licensor \$75.00 per month to cover Hydro used plus applicable taxes. This rate to be periodically reviewed.
5. Payment shall be made to the Licensor at the following address:

Municipality of North Perth,
330 Wallace Avenue North,
Listowel, Ontario N4W 1L3

LICENSE

6. The Licensor hereby grants to the Licensee a license to install and operate antennae and associated cables on the water tower and occupy space within the building to house a power supply and battery backup system.
The Licensor also grants access to utilize electrical power for the equipment
7. The Licensee shall not assign, transfer or otherwise dispose of, or encumber the license granted herein in whole or in part without obtaining the prior written consent of the Licensor, which consent may not be unreasonably withheld.

ACCESS

8. The Licensor shall make available to the Licensee, its officers, employees and/or agents reasonable access to the Site for the purposes necessary for the reasonable exercise by the Licensee of the license granted herein. The Licensor will be compensated for water tower access outside of Municipality of North Perth regular working hours.
9. The Licensee shall provide the Licensor with a list of names of persons who will be attending on the Site on its behalf, whether as officer, employee, agent and/or invitee, and shall advise the Licensor in writing of any amendments that should, from time to time, be made to the said list.

OBLIGATIONS OF THE LICENSEE

10. The Licensee shall maintain its antennae, transmission lines, equipment and any other property which it may have upon the Site in a good and safe state of repair and in a clean and orderly condition and cooperate with the Licensor in preserving the Site and other facilities used in common in a clean and safe condition.
11. All equipment installations shall be approved by the Licensor. All elevated physical attachments shall be properly engineered for the proposed application. Documentation to this effect shall be submitted to the Licensor for approval prior to any installation taking place.
12. Only those licensed for work on elevated towers shall perform any installation, maintenance or alterations to elevated equipment as a result of this agreement. Proof of licenses must be provided by the Licensee prior to commencing work.
13. The Licensee shall in no way cause interference, disturbance, or inconvenience to the equipment of any current Licensee holding a valid agreement with the Municipality. The Municipality operates on a "first come, first served" basis. The Licensee shall submit documentation to the satisfaction of the Municipality proving that no interference with existing equipment will occur as a result of the installation allowed for under this agreement. Should it be found that the equipment installed by the Licensee is causing interference, disturbance, or inconvenience to any existing equipment; the Licensee shall immediately make alterations to correct this problem, or shall immediately remove the equipment, whereby the Municipality, notwithstanding section 15, shall have the right to terminate this agreement without further notice.

INDEMNIFICATION

14. The Licensee shall indemnify and save harmless the Licensor for any damage to the said Site, (including the said Tower and other structures and equipment thereon) occasioned by the Licensee's use thereof as permitted herein, provided that the foregoing shall not apply where damage to the Site is caused

concurrently by the Licensor to the Tower and/or other structures and/or equipment thereon. The Licensor shall indemnify and save harmless the Licensee for any damage to the equipment referred to in clause 6 herein caused by the Licensor and/or those for whom the Licensor is in law responsible. The Licensor further agrees to indemnify and save harmless the Licensee for any damage to the Site (including the said Tower and other structures and equipment thereon) occasioned by the Licensor and those for whom the Licensor is in law responsible.

INSURANCE

15. The Licensee shall take out and keep in force during the term of this license comprehensive property damage and public and general liability insurance for coverage of no less than Two Million (\$2,000,000) dollars per occurrence. Such insurance shall insure the Licensee from any and all claims made by third parties including the Licensor for damages for personal injury, including death and from claims for property damage, including loss of use, which may arise as a result of the Licensee's use of the Site. Certificates for each insurance policy shall forthwith upon executive of this license be delivered to the Licensor. This indemnity shall not apply when damage is caused by the Tower or by third parties.

TERMINATION

16. The Licensee shall have the right to terminate this Agreement upon one hundred eighty (180) days prior written notice to the Licensor without penalty or payment.
17. At the termination of this Agreement the Licensee will remove its equipment and shall be responsible for the repair of any damages caused to the building during the removal of the equipment.

NO TENANCY, AGENCY OR PARTNERSHIP CREATED

18. Nothing contained herein shall be deemed or construed by the parties as creating any relationship between the parties other than that of Licensor and Licensee.

NOTICE

19. Any notice which is required to be given under the terms of this agreement may be effectively given by the parties hereto if personally delivered or by mailing the same by prepaid registered mail directed to:

In the case of the Licensor to:

Municipality of North Perth
330 Wallace Avenue North
Listowel, Ontario
N4W 1L3

Attention: Manager of
Environmental Services
FAX Number: (519) 291-1804

In the case of the Licensee to:

FAB Broadcasting Inc
520 James St
Wallaceburg, ON
N8A 2N9

Attention: Nick Cadotte
General Manager Listowel

Any notice shall be deemed to be effectively given on the date of personal delivery or on the expiration of the fifth day following the day on which such mailed was affected, except in the case of postal interruption when personal service only shall be effective.

SUCCESSORS

20. This agreement and the covenants and obligations herein contained shall inure to the benefits of and be binding upon the Licensor, its successors and assigns and shall be binding upon the Licensee, its permitted successors and assigns.

GENERAL PROVISIONS

21. This agreement may only be amended in writing executed by both parties hereto and attached as an Addendum to an executed copy of this agreement.

22. The parties acknowledge that this agreement does not grant any interest, whether legal or equitable, to the Licensee in or to any real property of the Licensor.

23. This agreement shall be interpreted in accordance with the laws of the Province of Ontario.

IN WITNESS WHEREOF the parties have duly caused this agreement to be executed.

The Municipality of North Perth

FAB Broadcasting Inc.

Per: _____
Mayor

Per: _____
Nick Cadotte
General Manager Listowel

Per: _____
Clerk

Per: _____

Date

Date

THE MUNICIPALITY OF NORTH PERTH

BY-LAW 18-2025

BEING A BY-LAW TO ASSUME THE SERVICES WELLINGTON ESTATES PHASE 3 REGISTERED PLAN 44M33

WHEREAS the Planning Act permits municipalities to enter into agreements with developers;

AND WHEREAS the Municipality of North Perth entered into an agreement on 18th day of August, 2008 with H&J Donegan Holdings Inc. and registered as Instrument No. PC63819; PC84546; PC122699; PC123686; PC127412 on the 26th day of August, 2008 to provide for the provisions of a Subdivision Agreement;

AND WHEREAS Section 4.2 of the Agreement addresses the matter pertaining to inspection and acceptance of the works;

AND WHEREAS the Manager of Operations has determined that the works are complete and issued the Certificate of Final Acceptance on December 10, 2024;

AND WHEREAS the Manager of Operations recommends that the Municipality assume the services;

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. That the Municipality of North Perth assumes the services vested in the Municipality by H&J Donegan Holdings Inc.
2. That the Owner shall have no claims or rights thereto, other than those accruing to it as an Owner of land abutting on street in which services are installed.

PASSED this 10th day of February, 2025.

Todd Kasenberg, Mayor

Lindsay Cline, Clerk

THE MUNICIPALITY OF NORTH PERTH

**BY-LAW NO. 73-2024
MARKS MUNICIPAL DRAIN**

**A By-law to provide for a Drainage Works in
The Municipality of North Perth in the County of Perth**

WHEREAS the requisite number of owners have petitioned the Council of the Municipality of North Perth in the County of Perth in accordance with the provisions of Section 78 of the Drainage Act, R.S.O. 1990 and amendments thereto requesting that the following lands and roads be drained by a drainage works:

Serving the following Lots and Concessions in the Elma Ward, Municipality of North Perth, County of Perth:
Lots 3 to 4, Concessions 2 and 3

AND WHEREAS the Council of the Municipality of North Perth in the County of Perth has procured a report by GEI Consultants Canada Ltd. (GEI) and the Report is attached hereto as Schedule 'A' and forms part of this By-law;

AND WHEREAS the estimated total cost of constructing the drainage works in the Municipality of North Perth is \$147,200.

AND WHEREAS \$0.00 is the amount to be contributed by the Municipality for construction of the drainage works;

AND WHEREAS the Council is of the opinion that the drainage of the area is desirable;

NOW THEREFORE, the Council of the Municipality of North Perth pursuant to The Drainage Act, enacts as follows:

1. The report dated July 18, 2024 attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. The Municipality of North Perth may borrow on the credit of the Corporation the amount of \$147,200.00 being the amount necessary for construction of the drainage works.
3. All assessments of \$10.00 or less are payable within 30 days of the date of billing (as per the Municipal Drain Collection Policy).
4. The Development Coordinator is authorized to bill out actual cost as apportioned by the engineer's assessment schedule.
5. This By-law comes into force on the passing thereof and may be cited as the "Marks Municipal Drain."

FIRST READING this 26th day of August, 2024.

SECOND READING this 26th day of August, 2024.

PROVISIONALLY ADOPTED this 26th day of August, 2024.

MAYOR TODD KASENBERG

ACTING CLERK SARAH CARTER

THIRD READING: this _____ day of _____
_____, 20____.

ENACTED this _____ day of _____ 20____.

MAYOR

CLERK

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 14-2025

**BEING A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS
OF THE COUNCIL OF THE MUNICIPALITY OF NORTH PERTH**

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. The actions of the Council of the Municipality of North Perth at its meeting on February 10, 2025, be confirmed.
2. Execution by the Mayor and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its passing.

PASSED this 10th day of February, 2025.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE