

**THE MUNICIPALITY OF NORTH PERTH
COUNCIL - BUDGET MEETING AGENDA**



Date: November 20, 2024
Time: 7:00 pm
Location: Municipality of North Perth Council Chambers

Pages

1. CALL TO ORDER

Council Chambers at the Municipal Office is open to the public to attend Council meetings. This meeting will be live streamed on the Municipality's YouTube channel. For more information on how you can view the Council meeting, please contact the Clerk at 519-292-2062 or lcline@northperth.ca.

O Canada

Land Acknowledgement Statement

"We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship."

2. REGULAR MEETING

2.1 Disclosure of Pecuniary Interest and the General Nature Thereof

2.2 Opening of Meeting; approve or amend the agenda for tonight's meeting

3. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine, may require discussion but not action on the part of Council. Consent items are received in one motion. Council members may request that one or more items be removed for further action.

3.1 November 13, 2024 Special Council - Budget Meeting Minutes

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4. REPORTS

4.1 Proposed 2025 Capital Budget and 10-Year Capital Forecast

4

5. COUNCIL REPORTS

5.1 Council Report Requests

6. OTHER

6.1 Announcements

7. CONFIRMATORY BY-LAW

7.1 By-law No. 106-2024 Confirmatory By-law

8. ADJOURNMENT

Special Council Meeting – Budget – November 13, 2024
Municipality of North Perth Council Chambers

Members Present Mayor Todd Kasenberg
 Deputy Mayor Doug Kellum
 Councillor Lee Anne Andriessen
 Councillor Neil Anstett
 Councillor Sarah Blazek
 Councillor Matt Duncan
 Councillor Dave Johnston
 Councillor Marc Noordam
 Councillor Matt Richardson
 Councillor Allan Rothwell

Staff Present CAO Kriss Snell
 Manager of Environmental Services Mark Hackett
 Manager of Operations Matt Ropp
 Manager of Programs Amy Gangl
 Manager of Facilities Jeff Newell
 Manager of Strategic Initiatives Jessica McLean
 Human Resources Team Lead Kelly Fraser
 North Perth Public Library CEO Ellen Whelan
 Treasurer Ashton Romany
 Finance Supervisor Adam Siefert
 Alyssa Kuepfer, BIA Coordinator
 Clerk/Legislative Services Supervisor

1. CALL TO ORDER

Budget Chair Marc Noordam called the meeting to order at 7:00 p.m. and stated, “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

2. REGULAR MEETING

2.1 Disclosure of Pecuniary Interest and the General Nature Thereof

Councillor Anstett declared a pecuniary interest on items 3.1 and 6.1 as his children attend St. Mary’s Daycare and participate in before and after school programming.

2.2 Opening of Meeting; approve or amend the agenda for tonight's meeting

Resolution No. 394.11.24

Moved By Matt Richardson **Seconded By** Allan Rothwell

THAT: The Agenda for tonight's meeting be approved.

CARRIED

3. REPORTS

3.1 Draft 2025 Fees & Charges By-Law

Councillor Neil Anstett exited the Council Chambers due to his previously declared pecuniary interest and did not participate in discussion or vote on the item.

Finance Supervisor Adam Siefert presented the draft 2025 Fees & Charges By-law.

Resolution No. 395.11.24

Moved By Dave Johnston **Seconded By** Lee Anne Andriessen

THAT: The Council of the Municipality of North Perth receives the Draft 2025 Fees & Charges By-law report for information purposes

CARRIED

Councillor Neil Anstett returned to the Council Chambers.

3.2 2025 Proposed Operating Budget and Business Plan

Treasurer Ashton Romany presented an overview of the 2025 proposed operating budget. Relevant managers and staff presented their respective business plans and departmental operating budgets.

Resolution No. 396.11.24

Moved By Doug Kellum **Seconded By** Todd Kasenberg

THAT: The Council of the Municipality of North Perth receives the 2025 Proposed Operating Budget and Business Plan for information purposes.

CARRIED

4. COUNCIL REPORTS

4.1 Council Report Requests

Resolution No. 397.11.24

Moved By Matt Richardson **Seconded By** Matt Duncan

THAT: Staff be directed to prepare a report outlining alternative tax billing installment timelines.

CARRIED

Resolution No. 398.11.24

Moved By Allan Rothwell **Seconded By** Matt Richardson

THAT: Staff be directed to prepare a report regarding increased staffing levels, including the proposed three additional Full Time Equivalent (FTE) positions in the 2025 operating budget.

CARRIED

Resolution No. 399.11.24

Moved By Matt Richardson **Seconded By** Todd Kasenberg

THAT: Staff be directed to recirculate resolutions related to OPP funding from the November 4, 2024 Council meeting on the November 18, 2024 Consent Agenda.

CARRIED

5. OTHER

5.1 Announcements

There were no announcements.

6. CONFIRMATORY BY-LAW

6.1 By-law No. 103-2024 Confirmatory By-law

Councillor Neil Anstett exited the Council Chambers due to his previously declared pecuniary interest and did not participate in discussion or vote on the item.

Resolution No. 400.11.24

Moved By Lee Anne Andriessen **Seconded By** Allan Rothwell

THAT: By-law No. 103-2024, being a By-law to confirm generally previous actions of the Council of the Municipality of North Perth; be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Chair and the Clerk and sealed with the seal of the Corporation.

CARRIED

Councillor Neil Anstett returned to the Council Chambers.

7. ADJOURNMENT

Resolution No. 401.11.24

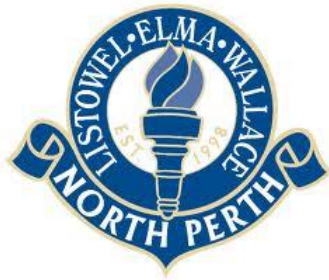
Moved By Matt Richardson **Seconded By** Sarah Blazek

THAT: The Council meeting adjourns at 9:09 p.m. to meet again for general Council business on Monday, November 18, 2024 at 7:00 p.m.

CARRIED

Budget Chair

Clerk



COUNCIL REPORT

From: Ashton Romany, CPA, Treasurer
Date: Wednesday, November-20-24
Subject: Proposed 2025 Capital Budget and 10-Year Capital Forecast

Background:

The capital budgeting process in North Perth is conducted annually as part of the overall budget development. Each year, staff present a capital budget for the upcoming fiscal year, outlining specific projects to address the municipality's infrastructure and service needs. This annual review ensures that priorities are regularly re-evaluated, with specific projects and funding approved only in the year they are budgeted.

In recent years, North Perth has enhanced this process with the introduction of a 10-year capital forecast, allowing for improved long-term planning and financial predictability. The development of the 10-year forecast is supported by a number of items such as the endorsed budget guiding principles, master planning documents, and building condition assessments. As a living document, the 10-year forecast serves as a framework to guide future capital investments, support a proactive approach to managing anticipated growth and major capital expenditures on the horizon.

Comments:

Attached to the report is the updated 10-year capital forecast, along with individual project justification sheets for initiatives planned for the 2025 fiscal year. The total requested capital spend for 2025 is approximately \$12.5M and \$152M over 10-years, with funding drawn from various sources. Additionally, around \$15.6M in capital initiatives is expected to carry forward into the new year, including several projects that are already underway.

Significant efforts have been made to refine the 10-year capital forecast through revising project timelines to lessen the impact on reserves. Over the next year, staff will continue to diligently work on refining capital priorities and expect further adjustments to the forecast to ensure alignment with new information, capital priorities, and available cash flows to support a balanced approach to long-term infrastructure needs.

Changes to 10-Year Capital Forecast

The updated 10-Year Capital Forecast introduces enhancements to improve clarity on project funding, aligning with the new reserve fund by-law. To support long-term financial planning, placeholders have been included where data gaps are identified within the forecast. For example, a provisional amount within the facilities department reflects an average annual spend of \$900K, excluding other major capital initiatives. Future updates to the forecast will aim to replace these placeholders with specific projects as details become available, refining the plan to better reflect targeted capital needs.

Reserve Funds

Reserve funds serve as the primary funding source for all capital initiatives, in accordance with the newly adopted by-law. Attached to this report is the forecasted reserve fund balance summary, which represents the forecasted ending balance for each year. Due to the delayed completion of the municipality's audited financial results and the transitional period from historical budgeting practices, starting reserve values in the forecast are based on the best available information and are subject to change. These initial values already account for anticipated year-end spending and outstanding project costs expected to carry over into 2025, representing the unencumbered reserves as of the end of 2024.

Annual Reserve Fund Contributions

The 2025 budget includes increased contributions to several reserve funds, with a particular focus on the General Asset Management Tax Supported (Infrastructure) reserve fund. This fund assumes an increase of \$250K, or 1.25% of the tax levy each year, to address the infrastructure deficit. As referenced in previous reports, the next update to the Asset Management Plan will provide further guidance on the additional annual levy allocations required to bridge the existing infrastructure gap.

Other annual contributions to reserves reflect the projected cash infusion based on current operating budget allocations, while future year-end operating surpluses may also influence reserve fund balances depending on how they are distributed.

Stormwater Rate Reserve

The Stormwater Rate Reserve is projected to remain in a deficit over the next 10 years, with an estimated balance of negative \$6.6M by 2034. This projection assumes that all stormwater infrastructure projects will be funded exclusively through the stormwater levy. To address this funding gap, a proposed stormwater rate study will assess the current levy and offer guidance to Council on potential adjustments. This study will help inform strategies for funding North Perth's critical stormwater infrastructure sustainably in the years ahead. Without the support from the stormwater levy, funding would need to be contributed from an alternative funding source, being the General Asset Management Tax Supported (Infrastructure) reserve fund.

External Grant Funding

External grant funding plays a critical role in supporting North Perth's capital initiatives, primarily through the Ontario Community Infrastructure Fund (OCIF) and the Canada Community Building Fund (CCBF), formerly known as the Federal Gas Tax. For 2025, OCIF allocations are expected to exceed \$1M, with an additional \$500K anticipated from the CCBF. Any future adjustments to these allocations impacts the municipality's overall financial capacity for capital projects.

The 10-year capital forecast generally excludes potential funding from grants for which the municipality has applied but not yet received confirmation. If funding is approved, future updates to the capital forecast will reflect these changes, adjusting planned projects accordingly.

Debt

Several major initiatives within the 10-year capital forecast, including the North East Masterplan Area, Moore Property, Wastewater Treatment Plant Upgrade and new Cemetery Development, significantly impact reserve balances causing a deficit in most cases. Currently, the forecast does not factor in the use of debentures. However, in 2025, staff will begin developing a debt management strategy and policy to guide decisions related to debt utilization. This strategy aims to incorporate debt forecasts into the next 10-year capital update, with the goal of improving cash flow across multiple reserves and enhancing financial flexibility for large-scale projects.

Development Charges (DCs)

Several projects in the 10-year capital forecast are funded through DCs, with key initiatives such as the Listowel Pool, North East Master Plan (NEMP), Truck By-Pass, and Wastewater Treatment Plant relying on this funding source. Given the challenges of accurately predicting future DC collections, the forecast assumes similar revenue levels to those seen in 2023 and 2024. However, with anticipated growth and collections at newly approved rates, the DCs reserve is expected to see improvements in future cash flow as development picks up. As more data becomes available, staff will update these revenue projections accordingly. It's important to note that cash flow availability from DCs may impact the timing and feasibility of certain projects, potentially delaying them if funds are insufficient.

Lastly, given the complexities with the overall NEMP project and with on-going discussions surrounding the area specific DC. Funding for this project including the utilization of debt continues to be refined and is subject to change.

Next Steps

Next steps involve consolidating the proposed 2025 Capital Budget and 10-Year Capital Forecast, incorporating any feedback received, into the overall operating budget and business plans. This consolidated document will then be presented to Council for review and approval at an upcoming scheduled meeting.

This document is available in alternate formats, upon request.

Financial Implications:

The total value of the 2025 Capital Program is \$12.5M, while the 10-Year Capital Forecast amounts to approximately \$152M, excluding projects already approved and set to carry forward into the new year.

As outlined in this report, debt may be necessary for major projects, particularly due to projected deficits in key reserves such as Land and Property Acquisition and Development Charges (Municipal-Wide and NEMP). Integrating debt into the 10-Year Capital Forecast will place additional demands on the operating budget to cover annual debt servicing costs, impacting operating budget capacity in those years.

Additionally, funding for stormwater infrastructure requires further review. Without increased contributions from the stormwater levy, alternative funding sources, such as the municipality's General Asset Management Tax Supported (Infrastructure) reserve fund, would need to be explored. However, this shift would add significant cash flow pressures to that reserve. Performing the rate study is key to guide how this piece of infrastructure is funded.

The 10-Year Capital Forecast is a planning document and is subject to change as new information, financial data, and municipal priorities emerge.

Recommendation:

THAT: The Council of the Municipality of North Perth receives the Proposed 2025 Capital Budget and 10-Year Capital Forecast for information purposes.

Reference Material Attached:

- Proposed 2025 Capital Projects and 10-Year Capital Forecast
- Forecasted Reserve Fund Balances

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Ashton Romany, CPA, Treasurer

Reviewed by: Kriss Snell, CAO
Friday, November-15-24



Municipality of North Perth

2025 Capital Budget



MUNICIPALITY OF NORTH PERTH

2025 DRAFT CAPITAL BUDGET

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Combined Capital Budget





Municipality of North Perth

10-Year Capital Forecast Expenditures By Department

	Prev. Budget	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	TOTAL
	Carry-Over	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	(25' - 34')
Strategic Initiatives	72,326	270,500	405,333	100,000	220,000	100,000	200,000					1,295,833
Fleet	710,000	860,200	1,241,000	683,000	70,000	1,207,000	475,000	1,305,000	654,000	650,000	700,000	7,845,200
Corporate Services	125,000	165,000	200,000	420,000	20,000	35,000	50,000	100,000		20,000		1,010,000
Development and Protective Services			90,000		595,000		90,000		620,000	340,000		1,735,000
Facilities	6,687,056	3,009,500	4,132,000	3,307,000	2,200,000	1,700,000	3,687,500	2,887,500	1,020,000	4,100,000	1,000,000	27,043,500
CAO - Strategic	126,500											
Operations	3,257,000	5,973,000	14,766,000	7,620,000	18,822,000	9,919,000	3,616,000	15,135,000	3,604,000	9,659,000	1,465,000	90,579,000
Solidwaste		25,000										25,000
Water	90,000	200,000		50,000	700,000					50,000		1,000,000
Wastewater	4,585,000	2,000,000	5,376,000	75,000			75,000			14,075,000		21,601,000
Total Capital Projects	15,652,882	12,503,200	26,210,333	12,255,000	22,627,000	12,961,000	8,193,500	19,427,500	5,898,000	28,894,000	3,165,000	152,134,533



Municipality of North Perth

10-Year Capital Forecast

Projected Funding

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	TOTAL
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
Grants											
Federal Government	29,500	1,462,850	500,000			625,000	500,000		1,000,000	500,000	4,617,350
Other						500,000	500,000				1,000,000
Provincial Government	795,000		689,500	1,375,000	2,250,000		1,961,750	498,000	1,423,000		8,992,250
Total Grants	824,500	1,462,850	1,189,500	1,375,000	2,250,000	1,125,000	2,961,750	498,000	2,423,000	500,000	14,609,600
Government Transfers											
Provincial Government	1,450,000										1,450,000
Total Government Transfers	1,450,000										1,450,000
Other Revenue											
Recoveries		720,000									720,000
Contribution from Development Charges	2,758,000	3,717,500	1,940,500	5,250,000	3,035,000			620,000	17,584,182		34,905,182
Contribution from Development Charges (NEMP)	2,469,533	3,097,915	1,747,573								7,315,021
Total Other Revenue	5,227,533	7,535,415	3,688,073	5,250,000	3,035,000			620,000	17,584,182		42,940,203
Net Transfers											
Transfer from Reserve											
92111 12 13 Transfer from General Asset Management Reserve	2,875,450	5,504,617	2,763,500	9,279,211	6,065,750	3,842,750	5,772,000	2,467,000	5,065,205	1,956,250	45,591,733
92120 Transfer from Water Asset Management Reserve	31,750	1,470,000	102,500	1,863,250	236,750	700,250	3,251,250	771,000	1,195,205	236,250	9,858,205
92130 Transfer from Wastewater Asset Management Reserve	1,311,217	4,651,005	186,500	1,163,250	236,750	775,250	3,316,250	771,000	1,461,205	236,250	14,108,677
92140 Transfer from Stormwater Asset Management Reserve	51,750	110,000	52,500	1,163,250	236,750	700,250	3,251,250	771,000	1,145,203	236,250	7,718,203
92150 Transfer from Solid Waste Asset Management Reserve	350,000						775,000				1,125,000
92220 Transfer from Property Tax Growth Infrastructure Reserve				800,000	800,000	800,000					2,400,000
92230 Transfer from Cash in Lieu of Parkland Reserve		75,000									75,000
92240 Transfer from Land & Property Acquisition Reserve		4,750,963	3,652,427	1,493,039							9,896,429
92420 Transfer from Strategic Initiatives Reserve	229,000	392,483	100,000	220,000	100,000	200,000					1,241,483
92430 Transfer from General Administration Reserve	120,000	240,000	420,000	20,000		50,000	100,000		20,000		970,000
92450 Transfer from Perth Meadows Reserve	20,000	18,000	100,000								138,000
92480 Transfer from Business Improvement Area Reserve (BIA)	12,000										12,000
Total Transfer from Reserve	5,001,167	17,212,068	7,377,427	16,002,000	7,676,000	7,068,500	16,465,750	4,780,000	8,886,818	2,665,000	93,134,730
Total	12,503,200	26,210,333	12,255,000	22,627,000	12,961,000	8,193,500	19,427,500	5,898,000	28,894,000	3,165,000	152,134,533



Strategic Initiatives





Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Strategic Initiatives												
02 Growth												
5027 Innovation and Business Support Centre		15,000	42,833									57,833
5507 CO - Listowel Downtown Parkette	32,326											
Total 02 Growth	32,326	15,000	42,833									57,833
03 Other												
5013 Public Transit Study		50,000										50,000
5015 DEI Community Action Plan		62,500	62,500									125,000
5016 Retail Market Demand Study		50,000										50,000
5028 Character Square Umbrellas		13,000										13,000
5029 Public Art/Destination Animation Program		80,000										80,000
5502 Public Transportation System			300,000									300,000
5503 Monkton - Streetscape					120,000							120,000
5504 Signage Revitalization				100,000	100,000	100,000						300,000
5506 CO - Community Welcome/Resource Signage	40,000											
5508 Atwood - Streetscape							200,000					200,000
Total 03 Other	40,000	255,500	362,500	100,000	220,000	100,000	200,000					1,238,000
Total Strategic Initiatives	72,326	270,500	405,333	100,000	220,000	100,000	200,000					1,295,833

Municipality of North Perth

Capital Projects

Project	5013 Public Transit Study		
Department	Strategic Initiatives		
Version	3.Council Review	Year	2025

Description

Project Summary

Conduct a Public Transportation Needs Assessment

Project Details and Justification

The Public Transportation Needs Assessment project aims to collect and analyze data to support the future planning of rural transit solutions in the municipality. There is potential the project will be undertaken in partnership with the Town of St. Marys. Given the growing urbanization of the municipality, and the unknown future of the PC Connect pilot project, there is a rising need for public transit to support residents. The assessment will focus on public engagement to determine the best public transit solutions by addressing key questions like: the volume and demographics of potential users; common destinations and frequent routes; preferred travel times and pricing; employer and institutional interest in transit services; the most suitable service model; costs for implementation and operations, along with potential revenue generation. The project will help inform future transit planning to meet the evolving needs of the community. A funding application has been submitted to the Federal Rural Transit Solution Fund for the project. If approved, grant funding could cover 50% of project costs.

Attributes

Attribute	Value	Comment
Department	Strategic Initiatives	
Year Proposed	2025	
Project Type	Other	
Project Rating	61	

Budget

	Total	Approved	2025
Expenditures	50,000		50,000
Funding			
Transfer from Reserves	25,000		25,000
Grants	25,000		25,000
Funding Total	50,000		50,000

Municipality of North Perth

Capital Projects

Project	5015 DEI Community Action Plan		
Department	Strategic Initiatives		
Version	3.Council Review	Year	2025

Description

Project Summary

Prepare a Community Action Plan for DEI in North Perth

Project Details and Justification

This project aims to address instances of discrimination, racism and hate crimes occurring in North Perth by fostering collaboration among existing community committees focused on diversity, equity, and inclusion. Despite similar goals, these committees often operate in isolation from one another. The project will:

- Build partnerships by aligning objectives, roles, and responsibilities, and developing coordinated reporting and evaluation processes to tackle community issues.
- Engage both content experts (organizations) and context experts (community members with lived experience) to form a comprehensive community engagement strategy.
- Use insights from community engagement to create an inclusive action plan addressing community needs.
- Provide microgrants for placemaking initiatives, encouraging community members to improve public spaces for greater inclusion and connection

Consulting services with expertise in diversity, equity and inclusion work for rural communities will be sought to facilitate the project. Staff have collaborated with Huron Perth Public Health to develop the project proposal. HPPH staff will provide in-kind support through the project process. A funding application to the Federal Intersectoral Action Fund to support the project was unsuccessful; however, staff will continue to investigate other funding opportunities to support this work.

Attributes

Attribute	Value	Comment
Department	Strategic Initiatives	
Year Proposed	2025	
Project Type	Other	
Project Rating	66	

Budget

	Total	Approved	2025
<i>Expenditures</i>	62,500		62,500
<i>Funding</i>			
Transfer from Reserves	62,500		62,500
<i>Funding Total</i>	62,500		62,500

Municipality of North Perth

Capital Projects

Project	5016 Retail Market Demand Study		
Department	Strategic Initiatives		
Version	3.Council Review	Year	2025

Description

Project Summary

Complete an updated Retail Market Demand Study

Project Details and Justification

A Retail Market Demand Study was completed in 2018 at a total cost of \$40,000. Significant change has been encountered in the local and broader economic marketplace since that time. To effectively guide staff, future commercial and retail development and those seeking information, a comprehensive and current study will be conducted by a consultant specializing in the field.

Attributes

Attribute	Value	Comment
Department	Strategic Initiatives	
Year Proposed	2025	
Project Type	Other	
Project Rating	48	

Budget

	Total	Approved	2025
Expenditures	50,000		50,000
Funding			
Transfer from Reserves	50,000		50,000
Funding Total	50,000		50,000

Municipality of North Perth

Capital Projects

Project	5027 Innovation and Business Support Centre		
Department	Strategic Initiatives		
Version	3.Council Review	Year	2025

Description

Project Summary

Completion of the "North Perth Innovation & Business Centre" RED Project

Project Details and Justification

North Perth was awarded a RED (Rural Economic Development) Program Grant totalling \$17,350.00 to support the development of a "North Perth Innovation and Business Centre". The project objective is to develop under-utilized space at 104 Wallace. In the future, the space will be used to offer business support and enhance the networking capacity of local entrepreneurs and business owners. The provincial cost-share funding percentage is 30% of incurred eligible costs. 2025 budgeted costs include the printing and installation of a vinyl facade for window and doors on the outside of the building. The facade design concept will be presented to Council separately for feedback and approval. 2026 budgeted costs include interior furniture, technology, minor interior updates, branding and marketing costs, and funding recognition signage. Costs for main building signage and office renovation will be proposed as Facilities Capital Projects in the 2025 and 2026 budget.

Attributes

Attribute	Value	Comment
Department	Strategic Initiatives	
Year Proposed	2025	
Project Type	Growth	
Project Rating	49	

Budget

	Total	Approved	2025
Expenditures	15,000		15,000
Funding			
Transfer from Reserves	10,500		10,500
Grants	4,500		4,500
Funding Total	15,000		15,000

Municipality of North Perth

Capital Projects

Project	5028 Character Square Umbrellas		
Department	Strategic Initiatives		
Version	3.Council Review	Year	2025

Description

Project Summary

Purchase of metal umbrellas for Character Square

Project Details and Justification

The Listowel BIA has sought to donate 3 metal umbrellas for use at the new municipal park space on Main Street in Listowel to provide shade for users. The umbrellas proposed are powder coated metal to minimize operational needs and fabricated by Maglin Furniture to align with the existing tables. The design is a floral shape with a punctured graphic design insert. The BIA has directed use of 3 colours, blue, yellow and orange, to align with their new branding and to bring colour to the area. Staff recommends one colour for all umbrellas to add cohesiveness, minimize competing colours in the area, and to permit more options when public art is finalized in 2025.

THAT: The BIA approves transferring the total cost of \$12,000 to the Municipality, from reserves, for the purchase of three umbrellas for Character Square. AND THAT: The BIA recommends that the Municipality purchases one umbrella in each colour; dark blue, yellow and orange. **CARRIED**

Attributes

Attribute	Value	Comment
Department	Strategic Initiatives	
Year Proposed	2025	
Project Type	Other	
Project Rating	55	

Budget

	Total	Approved	2025
Expenditures	13,000		13,000
Funding			
Transfer from Reserves	13,000		13,000
Funding Total	13,000		13,000

Municipality of North Perth

Capital Projects

Project	5029 Public Art/Destination Animation Program		
Department	Strategic Initiatives		
Version	3.Council Review	Year	2025

Description

Project Summary

Develop and Implement a Public Art Project in North Perth

Project Details and Justification

The North Perth Economic Development Advisory Committee (NPEDAC) is pursuing priorities to beautify, engage and connect new and existing residents, workforce, youth and visitors to North Perth. Findings show that workforce, professionals and young adults value quality of place in downtowns and community spaces during migration decisions. NPEDAC has requested a Public Art project budget to actualize solutions that arise out of the public engagement process that may include but is not limited to sculptures; murals/banners, interactive art; light-based art; gardens etc.

THAT: Staff be directed to explore potential partnerships with local organizations as the Public Art project progresses. AND THAT: Staff include \$80,000 in the 2025 Capital Budget process to be allocated for the North Perth Economic Development Advisory Committee's Public Art Project.

Attributes

Attribute	Value	Comment
Department	Strategic Initiatives	
Year Proposed	2025	
Project Type	Other	
Project Rating	49	

Budget

	Total	Approved	2025
Expenditures	80,000		80,000
Funding			
Transfer from Reserves	80,000		80,000
Funding Total	80,000		80,000



Fleet





Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Fleet												
01 Repair and Replacement												
5083 Pickup Truck Replacement (PW)		59,000										59,000
5084 Pickup Truck Replacement (Facilities)		60,000										60,000
5085 Listowel Workstar Plow Truck (single axle) (PW)		416,200										416,200
5086 Payloader Replacement (Landfill)		325,000										325,000
5087 Elma Grader Replacement (PW)			640,000									640,000
5088 1-Tonne Service Truck Replacement (WW)			102,000									102,000
5089 Pickup Truck Replacement (WW)			59,000									59,000
5090 5-Tonne Pickup Truck Replacement (PW)			400,000									400,000
5091 Wallace Western Star Plow Truck Replacement (PW)				505,000								505,000
5092 Two (2) Pickup Trucks Replacements (PW)				119,000								119,000
5093 Pickup Truck Replacement (WW)				59,000								59,000
5094 Line Painter with Trailer (PW)					70,000							70,000
5095 Plow Truck Replacement (PW)						400,000						400,000
5096 Two (2) Pickup Trucks Replacements (PW)						130,000						130,000
5097 Grader Replacement (PW)						660,000						660,000
5098 Backhoe Replacement (PW)							235,000					235,000
5099 Two (2) 1-Tonne Pickup Trucks Replacements (PW)							240,000					240,000
5100 Compactor Replacement (Landfill)								775,000				775,000
5101 Plow Truck Replacement (PW)								400,000				400,000
5102 Pickup Truck Replacement (PW)								130,000				130,000
5104 Trackless Sweeper Replacement (PW)									222,000			222,000
5105 Grader Replacement (PW)									415,000			415,000
5106 1-Tonne Truck Replacement (PW)										110,000		110,000
5107 Plow Truck Replacement (PW)										540,000		540,000
5108 Grader Replacement (PW)											700,000	700,000
5109 SUV Replacement (IT)			40,000									40,000
5619 PARENT - New Equipment & Vehicles	710,000											
5625 Disc Mower (PW)						17,000			17,000			34,000
Total 01 Repair and Replacement	710,000	860,200	1,241,000	683,000	70,000	1,207,000	475,000	1,305,000	654,000	650,000	700,000	7,845,200
Total Fleet	710,000	860,200	1,241,000	683,000	70,000	1,207,000	475,000	1,305,000	654,000	650,000	700,000	7,845,200

Municipality of North Perth

Capital Projects

Project	5083 Pickup Truck Replacement (PW)		
Department	Fleet		
Version	3.Council Review	Year	2025

Description

Project Summary

PW Pickup Truck - Replacement

Project Details and Justification

PW - Replace PW Elma Garage - 2017 Chevrolet Silverado 1500 Pickup Truck. Unit has 225,000 KMs and body is starting to show its age. Replacement has been suggested.

Attributes

Attribute	Value	Comment
Department	Fleet	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	49	

Budget

	Total	Approved	2025
Expenditures	59,000		59,000
Funding			
Transfer from Reserves	59,000		59,000
Funding Total	59,000		59,000

Municipality of North Perth

Capital Projects

Project	5084 Pickup Truck Replacement (Facilities)		
Department	Fleet		
Version	3.Council Review	Year	2025

Description

Project Summary

Facilities Pickup Truck - Replacement

Project Details and Justification

Facilities - Replace SKMC - 2013 GMC Sierra Pickup Truck. The existing truck is requiring increasing repair costs and is reaching the end of its life expectancy. A truck to replace the 2013 would be required to have capacity to pull trailers.

Attributes

Attribute	Value	Comment
Department	Fleet	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	49	

Budget

	Total	Approved	2025
<i>Expenditures</i>	60,000		60,000
<i>Funding</i>			
Transfer from Reserves	60,000		60,000
<i>Funding Total</i>	60,000		60,000

Municipality of North Perth

Capital Projects

Project	5085 Listowel Workstar Plow Truck (single axle) (PW)		
Department	Fleet		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Workstar Plow Truck - Replacement

Project Details and Justification

PW - Replace Listowel Workstar Plow Truck (Single Axle).
 2014 Unit with frame in rough shape. Additional maintenance costs have increased in the last few years and it is time to replace. Co-operative procurement quote has already been obtained for 2025 Viking-Cives Ltd. Single Axle Plow Truck.

Attributes

Attribute	Value	Comment
Department	Fleet	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	49	

Budget

	Total	Approved	2025
Expenditures	416,200		416,200
Funding			
Transfer from Reserves	416,200		416,200
Funding Total	416,200		416,200

Municipality of North Perth

Capital Projects

Project	5086 Payloader Replacement (Landfill)		
Department	Fleet		
Version	3.Council Review	Year	2025

Description

Project Summary

Landfill Payloader - Replacement

Project Details and Justification

The current landfill pay loader is a 2005 John Deere (544J) with approximately 15,000 service hours and is need of replacement. It is proposed to replace this pay loader with the same John Deere model as we will then be able to make use of the existing attachments. Cooperative Procurement Heavy Equipment programs will be explored.

Attributes

Attribute	Value	Comment
Department	Fleet	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	55	

Budget

	Total	Approved	2025
Expenditures	325,000		325,000
Funding			
Transfer from Reserves	325,000		325,000
Funding Total	325,000		325,000



Corporate Services





Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Corporate Services												
01 Repair and Replacement												
5205 IT Infrastructure Upgrades		25,000	150,000		20,000			100,000		20,000		315,000
5206 Council Chambers AV System Replacement				120,000								120,000
Total 01 Repair and Replacement		25,000	150,000	120,000	20,000			100,000		20,000		435,000
03 Other												
5200 CO - DC Charges / Asset Management Plan	125,000											
5201 Corporate Records and Information Management Review		45,000										45,000
5202 Municipal ERP Replacement			50,000	300,000								350,000
5203 Stormwater Rate Review		45,000										45,000
5204 IT Master Plan		50,000										50,000
5207 Asset Management Plan Update							50,000					50,000
5208 Development Charges Study						35,000						35,000
Total 03 Other	125,000	140,000	50,000	300,000		35,000	50,000					575,000
Total Corporate Services	125,000	165,000	200,000	420,000	20,000	35,000	50,000	100,000		20,000		1,010,000

Municipality of North Perth

Capital Projects

Project	5201 Corporate Records and Information Management Review		
Department	Corporate Services		
Version	3.Council Review	Year	2025

Description

Project Summary

Corporate Records and Information Management Review

Project Details and Justification

The *Municipal Act* requires that a Municipality retains and preserves all municipal and local board records in a secure and accessible manner. While the municipality currently has policies and programs in place for the management of physical records, electronic records management processes and procedures have not been as clearly established. The purpose of the Corporate Records and Information Management System Review is to evaluate the current state of the Municipality's physical and electronic records. The review will identify gaps in the Municipality's records management system and make actionable recommendations for the Municipality regarding policies, procedures and general practices to provide an overall framework for improving service delivery.

Attributes

Attribute	Value	Comment
Department	Corporate Services	
Year Proposed	2025	
Project Type	Other	
Project Rating	52	

Budget

	Total	Approved	2025
Expenditures	45,000		45,000
Funding			
Transfer from Reserves	45,000		45,000
Funding Total	45,000		45,000

Municipality of North Perth

Capital Projects

Project	5203 Stormwater Rate Review		
Department	Corporate Services		
Version	3.Council Review	Year	2025

Description

Project Summary

To conduct a review of the municipality's stormwater rate.

Project Details and Justification

Municipal stormwater systems are vital for controlling flooding, maintaining water quality, and protecting public infrastructure. However, the current rate structure does not provide sufficient funding to cover the life-cycle costs of aging infrastructure, necessary upgrades, and growing service demands due to climate change and urban development. With upcoming provincial requirements under Ontario Regulation 588/17, municipalities must ensure that financial strategies are in place to manage these assets effectively. A review of the stormwater rate would look to ensure what options are available for the municipality to address the infrastructure deficit surrounding stormwater infrastructure.

Attributes

Attribute	Value	Comment
Department	Corporate Services	
Year Proposed	2025	
Project Type	Other	
Project Rating	62	

Budget

	Total	Approved	2025
Expenditures	45,000		45,000
Funding			
Transfer from Reserves	45,000		45,000
Funding Total	45,000		45,000

Municipality of North Perth

Capital Projects

Project	5204 IT Master Plan		
Department	Corporate Services		
Version	3.Council Review	Year	2025

Description

Project Summary

To provide a strategic roadmap to align the municipality's technology infrastructure with its long-term goals.

Project Details and Justification

With continued evolution of technology and increasing reliance on digital services, it is critical that the municipality conducts updates to its IT Master Plan. Subsequent to the last master plan, several software solutions have been adopted by the municipality. However, its main Enterprise Resource Planning (ERP) system, Keystone, introduced in approximately 2005, remains in place. This software has been utilized beyond its potential, with more recent solutions introduced to bridge gaps in this system. It is recognized that the ERP system must be replaced; however, staff felt it would be prudent to perform a comprehensive IT Master Plan to address any other corporate gaps before making a considerable investment to migrate ERP systems.

Outside of the ERP, this plan will assess current IT infrastructure, identify areas needing upgrades or replacements, and ensure that future technology investments align with municipal objectives. This will also address the planning framework for cybersecurity risks, operational efficiencies, and regulatory compliance, particularly in areas such as data security and privacy.

Attributes

Attribute	Value	Comment
Department	Corporate Services	
Year Proposed	2025	
Project Type	Other	
Project Rating	60	

Budget

		Total	Approved	2025
Expenditures		50,000		50,000
Funding				
Transfer from Reserves		50,000		50,000
Funding Total		50,000		50,000

Municipality of North Perth

Capital Projects

Project	5205 IT Infrastructure Upgrades		
Department	Corporate Services		
Version	3.Council Review	Year	2025

Description

Project Summary

IT Infrastructure Upgrades for 2025.

Project Details and Justification

In part of annual IT Infrastructure upgrades and replacements, the 2025 program requires that core switches at the water tower be replaced to improve connectivity and also eliminate older hardware.

Attributes

Attribute	Value	Comment
Department	Corporate Services	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	61	

Budget

	Total	Approved	2025
<i>Expenditures</i>	25,000		25,000
<i>Funding</i>			
Transfer from Reserves	25,000		25,000
<i>Funding Total</i>	25,000		25,000



Development and Protective Services





Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Development and Protective Services												
01 Repair and Replacement												
5301 Auto extrication equipment - Listowel					35,000							35,000
5302 Tanker Freightliner Unit 33					450,000							450,000
5303 Portable pumps 2 - 1 Atwood, 1 Monkton					20,000							20,000
5304 Rescue Pumper Unit 12									620,000			620,000
5305 Auto extrication equipment - Monkton										40,000		40,000
5307 Pickup (Unit 30)			90,000									90,000
5308 Pickup (Unit 20)					90,000							90,000
5309 Pickup (Unit 10)							90,000					90,000
5310 Yearly Equipment - 15 yr (Bottles)										300,000		300,000
Total 01 Repair and Replacement			90,000		595,000		90,000		620,000	340,000		1,735,000
Total Development and Protective Services			90,000		595,000		90,000		620,000	340,000		1,735,000



Facilities





Municipality of North Perth 10-Year Capital Forecast

	Prev. Budget	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	TOTAL
	Carry-Over	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	(25' - 34')
Facilities												
01 Repair and Replacement												
5401 Listowel Aquatic Facility Upgrade	2,550,000		2,750,000	2,750,000	500,000							6,000,000
5409 EMCC Renovation Project (incl Parking Lot)							1,987,500	1,987,500				3,975,000
5448 CO - EMCC Storage_Parking Lot	475,000											
5411 Listowel Ball Diamond Replacement			375,000									375,000
5412 CO - Listowel - Disc Golf	10,000											
5414 CO - Listowel - SKMC - Shed Mezzanine	15,000											
5415 CO - Atwood Cenotaph Upgrade	14,000											
5416 Fire Station Exhaust Removal (All stations)		150,000										150,000
5418 Listowel - SKMC - Sound System Upgrade	20,000	40,000										40,000
5419 CO - Monkton Fire Training - ELRC Parking Lot	50,000											
5427 Memorial Park Pavilion Replacement										2,000,000		2,000,000
5428 Listowel - Kin Station Backstop	15,000	15,000										15,000
5429 WCC Dehumidifier		45,000										45,000
5430 Monkton ELRC Generator Safety Fence		10,000										10,000
5431 Atwood Pool Skimmer Replacement		60,000										60,000
5432 Atwood Pool Sandblast and Floor		50,000										50,000
5434 Listowel Fire Hall Sidewalk Upgrades		55,000										55,000
5436 Pumping and Oil Separators (5)			14,000									14,000
5437 CO - Listowel - John Bell Backstop and Fencing	15,000											
5438 CO - Listowel - Fire Station Accessible Doors	12,000											
5439 CO - Municipal Office Security	40,000											
5440 CO - OPP Mun Office Washroom Renovation	25,000											
5443 Atwood Pavillion Roof				30,000								30,000
5444 Provision for Facilities Projects					763,000	790,000	760,000	280,000	900,000	900,000	900,000	5,293,000
5445 Wallace Arena HVAC Upgrade		45,000										45,000
5446 Perth Meadows Water Softener			18,000									18,000
5447 Elma Public Works Garage Upgrades			60,000									60,000
5450 Fairview Cemetery Replace Entrance Windows				10,000								10,000
5451 Wallace Arena Lighting Upgrade				15,000								15,000
5452 Listowel PUC Natural Gas Furnace Replacement					12,000							12,000
5454 Listowel Carnegie Library Drainage Issue Repair(s)		150,000										150,000
5455 Monkton and Wallace Bleachers (4)				22,000								22,000
5456 Kin Park Lighting Upgrade				110,000								110,000
5457 Wallace Park Pedestrian Drainage Culverts		35,000										35,000
5458 Listowel Clock Tower Repairs		40,000										40,000
5459 Listowel Bocce Parking lot					20,000							20,000
5461 PUC Building / Chamber Floor Replace			20,000									20,000
5462 Wallace Community Centre (WCC) Olympia Ice Resurficer			120,000									120,000
5463 Monkton ELRC Flooring in entrance way, office and booth			65,000									65,000
5464 Wallace Park Pave Parking Lot			190,000									190,000
5465 Kin Park Backstop Extensions				30,000								30,000
5466 Wallace Park Pavilion Renovation and concrete pad		40,000										40,000
5467 Chamber Walkway concrete			15,000									15,000
5468 Perth Meadows 2 AC Units Suites		20,000										20,000
5469 Council Chamber Chairs and Committee Room Table		22,000										22,000
5470 Atwood Ball Diamond Retaining Wall		11,000										11,000
5471 Monkton Ball Diamond Infield Repair			40,000									40,000
5472 Atwood Ball Diamond new ball lights and poles			350,000									350,000
5473 Perth Meadows LED Lighting			60,000									60,000
5474 Perth Meadows Iron Filter			20,000									20,000



Municipality of North Perth 10-Year Capital Forecast

	Prev. Budget	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	TOTAL
	Carry-Over	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	(25' - 34')
5475 Perth Meadows Generator				100,000								100,000
5476 Listowel Cenotaph Stamped Concrete			20,000									20,000
5479 Listowel Library Security		10,000										10,000
5480 Atwood Fire Hall Chairs		10,000										10,000
5481 Kin Park Pave Parking Lot				220,000								220,000
5482 Atwood Lions Park Storage Shed upgrade				20,000								20,000
5484 Atwood Lions Pool Accessibility upgrades to bath house					10,000							10,000
5485 Atwood Library replace A/C					15,000							15,000
5486 ELMA PW Shed fuel storage Replacement					60,000							60,000
5487 Atwood Lions Pool Furnace					20,000							20,000
5488 Danbrook well upgrade door and siding						10,000						10,000
5489 Listowel PUC Building fuel storage						60,000						60,000
5490 Well #4 Replace siding and replace roof						40,000						40,000
5491 Fairview Cemetery Works shed replace roof							50,000					50,000
5492 Gowanstown Well Repoint bricks							10,000					10,000
5493 Municipal Office Flooring Level 2							80,000					80,000
5494 WCC replace concrete pad and dasher boards										1,200,000		1,200,000
5495 SKMC Olympia Ice Resurfacer								120,000				120,000
5496 Elma PW Shed Repair Foundation Wall								200,000				200,000
5497 Memorial Park Bandshell Refurbish and Washroom								300,000				300,000
5498 WCC Olympia Ice Resurfacer									120,000			120,000
5499 Fairview Cemetery Chapel renovation											100,000	100,000
Total 01 Repair and Replacement	3,241,000	808,000	4,117,000	3,307,000	1,400,000	900,000	2,887,500	2,887,500	1,020,000	4,100,000	1,000,000	22,427,000
02 Growth												
5410 CO - MAP'59 Park	1,400,000											
5413 CO - Gowanstown Trail Head Parking	20,000											
5421 CO - ICIP Trail Project	119,556											
5424 Listowel - Nichol Park	481,500	481,500										481,500
5425 Listowel - Hannah's Haven Park	945,000	945,000										945,000
5426 CO - Ward Subdivision Park	480,000											
5433 104 Wallace Facility Signage		20,000										20,000
5435 Fairview Cemetery Columbarium		115,000										115,000
5460 104 Wallace Innovation Centre			15,000									15,000
5477 St. Mary's Eastdale CCC Equipment		600,000										600,000
5478 New Trail Expansion		40,000										40,000
5483 New Cemetery Development					800,000	800,000	800,000					2,400,000
Total 02 Growth	3,446,056	2,201,500	15,000		800,000	800,000	800,000					4,616,500
Total Facilities	6,687,056	3,009,500	4,132,000	3,307,000	2,200,000	1,700,000	3,687,500	2,887,500	1,020,000	4,100,000	1,000,000	27,043,500

Municipality of North Perth

Capital Projects

Project	5416 Fire Station Exhaust Removal (All stations)		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Fire Station Exhaust Removal (All Stations)

Project Details and Justification

NFPA 1500: Standard on Fire Department Occupational Safety, Health, and Wellness Program indicates that fire departments are obligated to protect fire fighters from exposure to vehicle exhaust emissions with systems that capture the exhaust. None of North Perth's fire stations are equipped with this type of system. While at one time, it was believed opening bay doors provided sufficient ventilation, research has shown harmful particulate can be difficult to remove from the building once they land on hard surfaces.

The proposed system uses flexible hose, which attaches directly to the apparatus exhaust pipe to capture engine emissions before they leave the vehicle's exhaust system. The exhaust hoses follow exiting fire apparatus until it leaves the building, at which point the exhaust hose disengages from the exhaust pipe and retracts to its original position. This system captures emissions before it enters the station, the technology has been time tested, and the hoses and equipment provide visual reminders to personnel of hazards of emissions.

Efforts to reduce the use of personal vehicles for emergency response, increased training and awareness, improved decontamination protocol for personal protective equipment, and the installation of exhaust capture systems are all recognized best practices for cancer reduction amongst firefighters.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	70	

Budget

	Total	Approved	2025
Expenditures	150,000		150,000
Funding			
Transfer from Reserves	150,000		150,000
Funding Total	150,000		150,000

Municipality of North Perth

Capital Projects

Project	5418 Listowel - SKMC - Sound System Upgrade		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel SKMC Sound System Upgrade

Project Details and Justification

The sound system at the SKMC is not appropriate for the size of the building. The user experience during competitive play and figure skating is compromised when participants and spectators cannot hear the music or announcements made by the PA. Staff have received on going complaints about the short comings of the sound.

Staff have set aside \$10,000 in each of the last 2 years in preparation for the improvement. The time has come to replace the system immediately and as such a larger capital request is made for 2025.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	34	

Budget

	Total	Approved	2025
Expenditures	60,000	20,000	40,000
Funding			
Transfer from Reserves	40,000		40,000
Funding Total	40,000		40,000

Municipality of North Perth

Capital Projects

Project	5424 Listowel - Nichol Park		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Nichol Park

Project Details and Justification

The creation of a park (Nichol) was identified and designed as part of the Park Development Project. Information sessions were held with the community and a final design was proposed. RAC and Council will have final approval. Oversight of the project will be tendered in 2024 with project to get underway in 2025/2026.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Growth	
Project Rating	67	

Budget

	Total	Approved	2025
<i>Expenditures</i>	963,000	481,500	481,500
<i>Funding</i>			
Development Charges	481,500		481,500
<i>Funding Total</i>	481,500		481,500

Municipality of North Perth

Capital Projects

Project	5425 Listowel - Hannah's Haven Park		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Hannah's Haven Park

Project Details and Justification

The creation of a park (Hannah's Haven) was identified and designed as part of the Park Development Project. Information sessions were held with the community and a final design was proposed. RAC and Council will have final approval. Oversight of the project will be tendered in 2024 with project to get underway in 2025/2026.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Growth	
Project Rating	70	

Budget

	Total	Approved	2025
Expenditures	1,890,000	945,000	945,000
Funding			
Development Charges	945,000		945,000
Funding Total	945,000		945,000

Municipality of North Perth

Capital Projects

Project	5428 Listowel - Kin Station Backstop		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Kin Park Backstop Replacement

Project Details and Justification

Replacement of existing backstop at Kin Park Listowel.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	37	

Budget

	Total	Approved	2025
<i>Expenditures</i>	30,000	15,000	15,000
<i>Funding</i>			
Transfer from Reserves	15,000		15,000
<i>Funding Total</i>	15,000		15,000

Municipality of North Perth

Capital Projects

Project	5429 WCC Dehumidifier		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Wallace Community Centre Dehumidifier

Project Details and Justification

This project was held off in 2024 due to a reassignment of funding to replace floors in Wallace Community Centre. It will be replaced in 2025 as it is ending its life-cycle and is required for the ice plant to operate effectively.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	47	

Budget

	Total	Approved	2025
<i>Expenditures</i>	45,000		45,000
<i>Funding</i>			
Transfer from Reserves	45,000		45,000
<i>Funding Total</i>	45,000		45,000

Municipality of North Perth

Capital Projects

Project	5430 Monkton ELRC Generator Safety Fence		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Monkton Elma Logan Recreation Complex Generator Safety Fence

Project Details and Justification

The Monkton Elma Logan Recreation Complex Generator was relocated and mounted on a concrete pad in 2024. The budget allocated in 2024 did not cover the installation of a fence around the equipment. To be completed in 2025.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	40	

Budget

	Total	Approved	2025
<i>Expenditures</i>	10,000		10,000
<i>Funding</i>			
Transfer from Reserves	10,000		10,000
<i>Funding Total</i>	10,000		10,000

Municipality of North Perth

Capital Projects

Project	5431 Atwood Pool Skimmer Replacement		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary
Atwood Pool Skimmer Replacement

Project Details and Justification
The skimmers of tank at the Atwood Pool need to be repaired and replaced. The filters are broken and deteriorating in a number of locations. New skimmer baskets will be mounted in concrete to affix in place. It is believed that a leaking problem that occurred at the pool in 2024 was a result of the basket filtration failing.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	51	

Budget

	Total	Approved	2025
Expenditures	60,000		60,000
Funding			
Transfer from Reserves	60,000		60,000
Funding Total	60,000		60,000

Municipality of North Perth

Capital Projects

Project	5432 Atwood Pool Sandblast and Floor		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Atwood Pool Sandblast and Floor Upgrades

Project Details and Justification

The Atwood Pool tank requires a resurfacing which will include sandblasting the existing basin and painting the floor with appropriate surface material. This will ensure the longevity of the pool.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	51	

Budget

	Total	Approved	2025
<i>Expenditures</i>	50,000		50,000
<i>Funding</i>			
Transfer from Reserves	50,000		50,000
<i>Funding Total</i>	50,000		50,000

Municipality of North Perth

Capital Projects

Project	5433 104 Wallace Facility Signage		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

104 Wallace Facility Signage

Project Details and Justification

With acquisition of the new Municipal Building at 104 Wallace, signage will be installed to brand it with the Municipal Logo and welcome passersby to North Perth. The sign will be installed so that it faces the main intersection and will compliment the facade being installed on the buildings windows.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Growth	
Project Rating	27	

Budget

	Total	Approved	2025
<i>Expenditures</i>	20,000		20,000
<i>Funding</i>			
Transfer from Reserves	20,000		20,000
<i>Funding Total</i>	20,000		20,000

Municipality of North Perth

Capital Projects

Project	5434 Listowel Fire Hall Sidewalk Upgrades		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Fire Hall Sidewalk Upgrades (Including Heat Trace)

Project Details and Justification

The sidewalk is damaged in the front portion of the Listowel Fire Hall. The Listowel Fire Station has an uneven sidewalk surrounding the building. It has heaved due to water and poses a potential trip hazard. This has been identified as a health and safety concern. The new sidewalk will have a heat trace technology installed to ensure the sidewalk is free of ice and snow in the winter months. This is favourable for the environment and reduces staff time in clearing.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	47	

Budget

	Total	Approved	2025
Expenditures	55,000		55,000
Funding			
Transfer from Reserves	55,000		55,000
Funding Total	55,000		55,000

Municipality of North Perth

Capital Projects

Project	5435 Fairview Cemetery Columbarium		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary
Fairview Cemetery Columbarium

Project Details and Justification

The Fairview Cemetery is scheduled to add a Columbarium to address the capacity of Fairview Cemetery. The form of burial is becoming more common and the demand for this style of internment is growing.

Consistent look and compatibility of a new Columbarium with existing product is a paramount consideration and sole source procurement / vendor of record will be explored.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Growth	
Project Rating	46	

Budget

	Total	Approved	2025
Expenditures	115,000		115,000
Funding			
Transfer from Reserves	115,000		115,000
Funding Total	115,000		115,000

Municipality of North Perth

Capital Projects

Project	5445 Wallace Arena HVAC Upgrade		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Wallace Arena HVAC Upgrade

Project Details and Justification

The HVAC Unit at the Wallace Community Centre is due to be replaced as it is reaching the end of its life expectancy.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	45	

Budget

	Total	Approved	2025
<i>Expenditures</i>	45,000		45,000
<i>Funding</i>			
Transfer from Reserves	45,000		45,000
<i>Funding Total</i>	45,000		45,000

Municipality of North Perth

Capital Projects

Project	5454 Listowel Carnegie Library Drainage Issue Repair(s)		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Carnegie Library Drainage Issue Repairs

Project Details and Justification

The roof of the Listowel Library's Carnegie facility, constructed in 1907, has deficiencies identified during a 2019 audit of the facility. It is important to preserve the historic building and being respectful of the Heritage designation. Damage to the roof, parapets, and walls as a result of the elements make it important to mitigate further damage.

In 2023 staff indicated that roof and drainage repairs were needed to be done on the Listowel Carnegie Library. A further report indicated that the facility had structural concerns which needed to be addressed before roofing and drainage issues were looked at. The 2024 project focused on leveling the second floor with additional support.

In 2025 staff will revisit the drainage and roof issues requiring an additional request for continued work on the historic building.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	63	

Budget

	Total	Approved	2025
Expenditures	150,000		150,000
Funding			
Transfer from Reserves	150,000		150,000
Funding Total	150,000		150,000

Municipality of North Perth

Capital Projects

Project	5457 Wallace Park Pedestrian Drainage Culverts		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Wallace Park Pedestrian Drainage Culverts

Project Details and Justification

Drainage repair work will take place on the local park drain at the Wallace Optimist Park. There is a pedestrian bridge which needs to be replaced. A solution will be the installation of 2 culverts to be installed as part of the drainage project. Staff will use the culvert as a path way for equipment in addition to the pedestrian culvert crossing.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	49	

Budget

	Total	Approved	2025
<i>Expenditures</i>	35,000		35,000
<i>Funding</i>			
Transfer from Reserves	35,000		35,000
<i>Funding Total</i>	35,000		35,000

Municipality of North Perth

Capital Projects

Project	5458 Listowel Clock Tower Repairs		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Clock Tower Repairs

Project Details and Justification

The Listowel Clock towers doors are in need of replacement. Staff are working for a solution that will decrease the number of doors from 4 to 2. This is a project that needs to be done as it is a focal point in the community and the doors are in poor condition.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	36	

Budget

	Total	Approved	2025
<i>Expenditures</i>	40,000		40,000
<i>Funding</i>			
Transfer from Reserves	40,000		40,000
<i>Funding Total</i>	40,000		40,000

Municipality of North Perth

Capital Projects

Project	5466 Wallace Park Pavilion Renovation and concrete pad		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Wallace Park Pavilion Reno & Concrete Pad

Project Details and Justification

In 2024 staff installed a new playground at the Wallace Park. The new amenity makes the space more attractive to family and user groups creating a demand on the adjacent pavilion and bathrooms which are in a state of disrepair.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	36	

Budget

	Total	Approved	2025
Expenditures	40,000		40,000
Funding			
Transfer from Reserves	40,000		40,000
Funding Total	40,000		40,000

Municipality of North Perth

Capital Projects

Project	5468 Perth Meadows 2 AC Units Suites		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Perth Meadows Suites Air Conditioning Units

Project Details and Justification

Perth Meadows is becoming an aging facility. All of the components of the facility were installed at the same time. As such, the facility is beginning to see failure in some of the AC units each year. To date a number of AC Units have been replaced and it is recommended that capital funds be allocated each year to the replacement of some of the AC Units.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	39	

Budget

	Total	Approved	2025
<i>Expenditures</i>	20,000		20,000
<i>Funding</i>			
Transfer from Reserves	20,000		20,000
<i>Funding Total</i>	20,000		20,000

Municipality of North Perth

Capital Projects

Project	5469 Council Chamber Chairs and Committee Room Table		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Council Chamber Chairs and Committee Room Table

Project Details and Justification

In 2024 the Facilities Department budgeted funds for the replacement of council chamber and committee room furnishing (approved). The project came in over the estimated budget and as such the project has been carried over with additional funds to the 2025 Capital Budget Plan.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	24	

Budget

	Total	Approved	2025
Expenditures	22,000		22,000
Funding			
Transfer from Reserves	22,000		22,000
Funding Total	22,000		22,000

Municipality of North Perth

Capital Projects

Project	5470 Atwood Ball Diamond Retaining Wall		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Atwood Ball Diamond Retaining Wall

Project Details and Justification

The back diamond at the Atwood Ball park slopes away to the forested area and adjacent parking. The retaining wall needs to be replaced so that it safe and constructed properly.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	27	

Budget

	Total	Approved	2025
<i>Expenditures</i>	11,000		11,000
<i>Funding</i>			
Transfer from Reserves	11,000		11,000
<i>Funding Total</i>	11,000		11,000

Municipality of North Perth

Capital Projects

Project	5477 St. Mary's Eastdale CCC Equipment		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

St. Mary's Eastdale Child Care Centre equipment

Project Details and Justification

Project will cover costs for furnishings and equipment, playgrounds and toys, server appliances, office furniture, signage, and shelving for storage room for child care centre.

Funds to come from the Consolidated Municipal Service Manager from their capital funds.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Growth	
Project Rating	68	

Budget

	Total	Approved	2025
<i>Expenditures</i>	600,000		600,000
<i>Funding</i>			
Grants	600,000		600,000
<i>Funding Total</i>	600,000		600,000

Municipality of North Perth

Capital Projects

Project	5478 New Trail Expansion		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

New Trail Expansion

Project Details and Justification

As the community grows and new subdivisions are created, additional funding needs to be set aside for active transportation trail networks. As an example Emerald Green, Tridon and other subdivision corridors joining parks.

This may be funded through DC as it is growth related.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Growth	
Project Rating	71	

Budget

	Total	Approved	2025
<i>Expenditures</i>	40,000		40,000
<i>Funding</i>			
Development Charges	40,000		40,000
<i>Funding Total</i>	40,000		40,000

Municipality of North Perth

Capital Projects

Project	5479 Listowel Library Security		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Library Security

Project Details and Justification

The Listowel Library is a facility that is difficult to monitor. Increasingly the facility is becoming a hangout and their are concerns for staff and customer safety.

The installation of cameras will act as a deterrent and could capture illegal activity taking place.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	38	

Budget

	Total	Approved	2025
<i>Expenditures</i>	10,000		10,000
<i>Funding</i>			
Transfer from Reserves	10,000		10,000
<i>Funding Total</i>	10,000		10,000

Municipality of North Perth

Capital Projects

Project	5480 Atwood Fire Hall Chairs		
Department	Facilities		
Version	3.Council Review	Year	2025

Description

Project Summary

Atwood Fire Hall Chairs

Project Details and Justification

In 2024 staff painted and installed new flooring in the Atwood Fire Station. To ensure that the floor remains in good shape, new appropriate chairs need to be purchased to replace the current aging chairs.

Attributes

Attribute	Value	Comment
Department	Facilities	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	25	

Budget

	Total	Approved	2025
<i>Expenditures</i>	10,000		10,000
<i>Funding</i>			
Transfer from Reserves	10,000		10,000
<i>Funding Total</i>	10,000		10,000



Office of the CAO





Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
CAO - Strategic												
02 Growth												
5505 CO - West Development Plan (WDP)	110,000											
Total 02 Growth	110,000											
03 Other												
5500 CO - School Bus Camera	16,500											
Total 03 Other	16,500											
Total CAO - Strategic	126,500											



Operations





Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Operations												
01 Repair and Replacement												
5607 Tremaine Avenue South								390,000		4,000,000		4,390,000
5608 Road Widening 23 @ Westwood	867,000	850,000										850,000
5613 Inkerman Avenue East Reconstruction						97,000		3,847,000				3,944,000
5614 Victoria Avenue South (Elma to Main)									62,000		625,000	687,000
5616 Listowel Downtown Revitalization				210,000		850,000	301,000	8,495,000	3,022,000	2,100,000		14,978,000
5617 Main Street East Reconstruction (Tremaine to Nichol)			294,000		2,940,000							3,234,000
5618 Wallace Avenue South (Elma to Union)			146,000		1,490,000							1,636,000
5621 Livingstone Avenue (Main to Binning)											210,000	210,000
5622 McDonald Street West Reconstruction	51,000			1,430,000								1,430,000
5624 Boyne Avenue (Ann to Elma)										229,000		229,000
5627 CO - John Street West (Albert to End)	912,000	45,000										45,000
5630 Inkerman Avenue West (Argyle to West Limit)								273,000		2,800,000		3,073,000
5631 Nelson Avenue Reconstruction		27,000										27,000
5632 Binning Street Road Reconstruction		90,000										90,000
5633 PW - Parking Lots & Lanes			110,000									110,000
5634 CO - Bridge 071023 Line 71 Replacement	410,000											
5635 CO - Bridge 075115 Line 75 Replacement	44,000	795,000										795,000
5636 Bridge 165032 Road 165 Replacement				50,000	455,000							505,000
5637 CO - Barber Street Storm Trunk Upgrades					35,000	450,000						485,000
5640 PW - Yearly Asphalt Resurfacing		1,100,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	5,600,000
5641 PW - Yearly Bridges & Culverts		30,000		30,000		30,000		30,000		30,000		150,000
5643 PW - Yearly Sidewalks	20,000		20,000		20,000		20,000		20,000		20,000	100,000
5644 Main Street East Reconstruction (Nichol to Tremaine)					223,000		2,500,000					2,723,000
5645 Main Street East Reconstruction (Davidson to Nichol)											110,000	110,000
5646 Bridge157067 Box Culvert Road 157							245,000					245,000
5649 Bridge L-1 Elizabeth St. Bridge and Retaining wall		44,000										44,000
5651 Bridge 81102 Rehabilitation					475,000							475,000
5652 Bridge I-3 Union Street						1,800,000		1,000,000				2,800,000
5654 Bridge 087065 Rehabilitation								600,000				600,000
Total 01 Repair and Replacement	2,304,000	2,981,000	1,070,000	2,220,000	6,138,000	3,727,000	3,566,000	15,135,000	3,604,000	9,659,000	1,465,000	49,565,000
02 Growth												
5602 CO - Atwood - Core Revitalization and Water	323,000	25,000	2,600,000									2,625,000
5603 CO - Proposed Truck Route	630,000	122,000			7,000,000	4,000,000						11,122,000
5629 NEDL Phase 2		2,774,000	11,051,000	5,400,000	5,684,000	2,192,000						27,101,000
Total 02 Growth	953,000	2,921,000	13,651,000	5,400,000	12,684,000	6,192,000						40,848,000
03 Other												
5647 Pavement Condition Index (5yr update)		50,000					50,000					100,000
5648 Implementation of TMP items: Speed Reductions		21,000										21,000
5650 Parking Study			45,000									45,000
Total 03 Other		71,000	45,000				50,000					166,000
Total Operations	3,257,000	5,973,000	14,766,000	7,620,000	18,822,000	9,919,000	3,616,000	15,135,000	3,604,000	9,659,000	1,465,000	90,579,000

Municipality of North Perth

Capital Projects

Project	5602 CO - Atwood - Core Revitalization and Water		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

Atwood Core and water main upgrades

Project Details and Justification

Atwood Core and water main upgrades continue to be staged after MTO resurfacing work in the Newry to to Listowel corridor . The resurfacing program for MTO remains undetermined i n terms of timing. Prior to final design a detailed foundation and soils inspection of the corridor was required before moving forward, the study was completed in 2024 and provided to the MTO.

2025 costs include final review of cross sections based on the foundational reports and then final design of the watermain installation on Atwood's main street. from Line 75 to just south of Fisher Avenue. Recommend carry over of unspent funds.

NOTE project total was estimated at 2.1 million in 2021. A current estimate for the project sits at **\$2,600,000**. Decision on the burying of services and pole removal (Arthur to John), a significant cost, will need to be evaluated as part of the work once initiated.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Growth	
Project Rating	76	

Budget

	Total	Approved	2025
Expenditures	348,000	323,000	25,000
Funding			
Transfer from Reserves	25,000		25,000
Funding Total	25,000		25,000

Municipality of North Perth

Capital Projects

Project	5603 CO - Proposed Truck Route		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary
Proposed Truck Route

Project Details and Justification

The Transportation Master Plan and Truck Route have been adopted in principal by Council. We will move into the final stages of the Master Plan process and be in front of Council by year end 2023. Very preliminary estimates on engineering design, survey work as well as potential lands to aquire, legal/survey work is anticipated if sections of the Route are accepted by Council for development.

Construction estimates are for SE3-southeast and NW1-Northwest portions of the Truck Route. The Northeast portion (NE4) is not costed as it is lowest priority and the prices vary depending on the route ultimately chosen and timing of construction.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Growth	
Project Rating	73	

Budget

	Total	Approved	2025
Expenditures	752,000	630,000	122,000
Funding			
Transfer from Reserves	30,500		30,500
Development Charges	91,500		91,500
Funding Total	122,000		122,000

Municipality of North Perth

Capital Projects

Project	5608 Road Widening 23 @ Westwood		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

Highway 23 Road Widening

Project Details and Justification

This section of the connecting link Highway 23 south of Kincaid to Barnett Street will need upgrades with traffic information and generation levels shown in recent development Traffic Studies. Further to this, the municipality is required to provide improvements as per the Traffic Studies related to adjacent developments. As part of the work to the lane configuration in this section would be storm sewer improvements in the road corridor (in front of the Walmart store) and additional sidewalk on the east side of the highway in the corridor.

The budget represents the use of the Municipal Engineering consultant on the project to provide contract administration and inspection. The project was tendered with Storm upgrades and a planned sidewalk on the east side of Highway 23 (Kincaid to Barnett) a preliminary budget for the work is set at \$850,000 for 2024. This amount includes additional contingencies as well as MTO connecting link subsidy of the project. Total project costs include the tendered \$1,373,892 million which includes a sanitary crossing of Highway 23 that will upsize the pipe for future development. Agreements are being established with developers for additional upsizing of the sanitary from the lift station at the river to Twamley for approximately \$465,000.

With engineering and contract administration, the project total which includes contract costs, sanitary pipe upsizing and engineering is \$1,949,865. The MTO connecting link funding commitment sits at \$1,045,526, leaving an overall up front cost of \$904,000. Some of the development commitments will be in place prior to works, others will be under Agreements that could see staged payments. It is recommended that the entire \$850,000 budget carry forward into 2025 as the municipality will spend these funds and then recover them over time. Total project cost: \$1,754,000.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	74	

Budget

	Total	Approved	2025
Expenditures	1,717,000	867,000	850,000
Funding			
Grants	850,000		850,000
Funding Total	850,000		850,000

Municipality of North Perth

Capital Projects

Project	5627 CO - John Street West (Albert to End)		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

John Street West (Albert to End) Road Reconstruction

Project Details and Justification

Costs represent final asphalt being placed on the project in 2025.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	65	

Budget

	Total	Approved	2025
<i>Expenditures</i>	957,000	912,000	45,000
<i>Funding</i>			
Transfer from Reserves	45,000		45,000
<i>Funding Total</i>	45,000		45,000

Municipality of North Perth

Capital Projects

Project	5629 NEDL Phase 2		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

North East Development Lands - Phase 2

Project Details and Justification

Pump Station 2 in the north end of the development between Fairlane Road and Highway 23 will be tendered and awarded in the first quarter of 2025 with construction anticipated to begin in early summer.

Costs represent the overall building of the station that, depending on approvals and construction, may lead into 2026. Carryover to 2026 should be expected.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Growth	
Project Rating	65	

Budget

	Total	Approved	2025
Expenditures	2,774,000		2,774,000
Funding			
Transfer from Reserves	304,467		304,467
Funding Total	304,467		304,467

Municipality of North Perth

Capital Projects

Project	5631 Nelson Avenue Reconstruction		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

Nelson Avenue Reconstruction

Project Details and Justification

Costs represent final asphalt works in 2025.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	62	

Budget

	Total	Approved	2025
<i>Expenditures</i>	27,000		27,000
<i>Funding</i>			
Transfer from Reserves	27,000		27,000
<i>Funding Total</i>	27,000		27,000

Municipality of North Perth

Capital Projects

Project	5632 Binning Street Road Reconstruction		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary
 Binning Street Road Reconstruction

Project Details and Justification
 Costs represent final asphalt being placed for the project in 2025.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	74	

Budget

	Total	Approved	2025
Expenditures	90,000		90,000
Funding			
Transfer from Reserves	90,000		90,000
Funding Total	90,000		90,000

Municipality of North Perth

Capital Projects

Project	5635 CO - Bridge 075115 Line 75 Replacement		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary
 075115 Line 75 Bridge Replacement

Project Details and Justification

Full replacement with preengineering in 2024 and construction in 2025.
 BCI rating of 44

Attributes		
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Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	70	

Budget			
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	Total	Approved	2025
Expenditures	839,000	44,000	795,000
Funding			
Grants	795,000		795,000
Funding Total	795,000		795,000

Municipality of North Perth

Capital Projects

Project	5640 PW - Yearly Asphalt Resurfacing		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary
Yearly Asphalt Resurfacing

Project Details and Justification

2025 program includes

- padding and top coat of Road 176 from Line 86 to Perth Road 178 (5.4km).
Estimated cost of work - \$680,000.

- Completion of Road 88 top coat asphalt from the hamlet of Wallaceville to Wellington County Road 9 (2.0km).
Estimated cost of work - \$390,000.
Work will include some storm system upgrades and paving in portions of the hamlet.

- Station Street in Monkton is a carryover project budgeted at \$75,000.
Only resurfacing costs are included in this budget.
Municipal Drain works are included in the project but budgeted separately.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	52	

Budget

	Total	Approved	2025
Expenditures	1,100,000		1,100,000
Funding			
Transfer from Reserves	1,100,000		1,100,000
Funding Total	1,100,000		1,100,000

Municipality of North Perth

Capital Projects

Project	5641 PW - Yearly Bridges & Culverts		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

Yearly Bridges & Culverts

Project Details and Justification

Costs represent work on bridges over 3m where maintenance is needed under the OSIM inspection recommendations as well as culverts and structures under 3m that are in need of maintenance and most often, replacement.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	52	

Budget

	Total	Approved	2025
<i>Expenditures</i>	30,000		30,000
<i>Funding</i>			
Transfer from Reserves	30,000		30,000
<i>Funding Total</i>	30,000		30,000

Municipality of North Perth

Capital Projects

Project	5647 Pavement Condition Index (5yr update)		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

Pavement Condition Index (5 yr Update)

Project Details and Justification

PCI for asset management system is conducted every 5 years and should be reassessed in 2025. Computer based system is used to photograph surfaces and provide new condition assessment for all paved roads.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Other	
Project Rating	50	

Budget

	Total	Approved	2025
Expenditures	50,000		50,000
Funding			
Transfer from Reserves	50,000		50,000
Funding Total	50,000		50,000

Municipality of North Perth

Capital Projects

Project	5648 Implementation of TMP items: Speed Reductions		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary
Implementation of TMP items

Project Details and Justification
As per the Transportation Master Plan overall reduction of speeds in the majority of residential streets is recommended. Reduction on collectors and arterial roads will also be evaluated and a recommendation will come forward to Council on speed reductions in the urban areas of Listowel and other towns in North Perth.
Costs represent signage work that would need to be completed in advance of the changes.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Other	
Project Rating	50	

Budget

	Total	Approved	2025
Expenditures	21,000		21,000
Funding			
Transfer from Reserves	21,000		21,000
Funding Total	21,000		21,000

Municipality of North Perth

Capital Projects

Project	5649 Bridge L-1 Elizabeth St. Bridge and Retaining wall		
Department	Operations		
Version	3.Council Review	Year	2025

Description

Project Summary

OSIM inspections and L-1 Elizabeth St. Bridge and Retaining wall Repairs

Project Details and Justification

Full 2025 OSIM inspections as well as further engineering review
Includes a retaining wall inspection and a survey is needed on portions of the conduit wall.

Attributes

Attribute	Value	Comment
Department	Operations	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	50	

Budget

	Total	Approved	2025
<i>Expenditures</i>	44,000		44,000
<i>Funding</i>			
Transfer from Reserves	44,000		44,000
<i>Funding Total</i>	44,000		44,000



Environmental Services





Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Solidwaste												
01 Repair and Replacement												
5702 Coverall Building for Compactor		15,000										15,000
5703 Concrete flooring in Equipment shed		10,000										10,000
Total 01 Repair and Replacement		25,000										25,000
Total Solidwaste		25,000										25,000

Municipality of North Perth

Capital Projects

Project	5702 Coverall Building for Compactor		
Department	Solidwaste		
Version	3.Council Review	Year	2025

Description

Project Summary

Coverall Building for Landfill Compactor

Project Details and Justification

It is proposed to erect a coverall style structure at the Elma Landfill to provide protection from the elements for the Landfill Compactor, which currently sits outside for the entire year.

Attributes

Attribute	Value	Comment
Department	Solidwaste	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	34	

Budget

	Total	Approved	2025
<i>Expenditures</i>	15,000		15,000
<i>Funding</i>			
Transfer from Reserves	15,000		15,000
<i>Funding Total</i>	15,000		15,000

Municipality of North Perth

Capital Projects

Project	5703 Concrete flooring in Equipment shed		
Department	Solidwaste		
Version	3.Council Review	Year	2025

Description

Project Summary

Concrete Flooring in Landfill Equipment Shed

Project Details and Justification

The existing equipment storage shed that houses the landfill loader and associated equipment as well as equipment supplies currently has an earthen floor. It is proposed to pour a 40 X 40 foot concrete floor inside the equipment shed that will allow safer and easier access to the loader when performing maintenance.

Attributes

Attribute	Value	Comment
Department	Solidwaste	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	34	

Budget

	Total	Approved	2025
<i>Expenditures</i>	10,000		10,000
<i>Funding</i>			
Transfer from Reserves	10,000		10,000
<i>Funding Total</i>	10,000		10,000



Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Water												
01 Repair and Replacement												
5805 CO - Atw Residential High Lift Pump Replacement	90,000											
5807 WT Tower Inspection, Cleaning & Repairs				50,000	700,000					50,000		800,000
5808 Listowel - Water System Municipal Class EA		200,000										200,000
Total 01 Repair and Replacement	90,000	200,000		50,000	700,000					50,000		1,000,000
Total Water	90,000	200,000		50,000	700,000					50,000		1,000,000

Municipality of North Perth

Capital Projects

Project	5808 Listowel - Water System Municipal Class EA		
Department	Water		
Version	3.Council Review	Year	2025

Description

Project Summary

Listowel Water System Municipal Class EA

Project Details and Justification

The draft Master Servicing Plan for Atwood and Listowel is being presented to council in November. The plan will look at service requirements for each system to support growth within the municipality. It is expected that a Municipal Class EA will be required to guide the next steps in regards to the water system in North Perth.

Attributes

Attribute	Value	Comment
Department	Water	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	69	

Budget

	Total	Approved	2025
<i>Expenditures</i>	200,000		200,000
<i>Funding</i>			
Development Charges	200,000		200,000
<i>Funding Total</i>	200,000		200,000



Municipality of North Perth
10-Year Capital Forecast

	Prev. Budget Carry-Over	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	TOTAL (25' - 34')
Wastewater												
01 Repair and Replacement												
5802 CO - SRS/Clarifier	4,310,000											
5902 Effluent Filters & Pump Replacement	275,000	2,000,000	5,126,000									7,126,000
5907 SRS Auger Replacement				75,000			75,000			75,000		225,000
Total 01 Repair and Replacement	4,585,000	2,000,000	5,126,000	75,000			75,000			75,000		7,351,000
02 Growth												
5906 WWTP Class EA			250,000									250,000
5908 WWTP Upgrade										14,000,000		14,000,000
Total 02 Growth			250,000							14,000,000		14,250,000
Total Wastewater	4,585,000	2,000,000	5,376,000	75,000			75,000			14,075,000		21,601,000

Municipality of North Perth

Capital Projects

Project	5902 Effluent Filters & Pump Replacement		
Department	Wastewater		
Version	3.Council Review	Year	2025

Description

Project Summary

Wastewater Treatment Plant Effluent Filters & Pump Replacement(s)

Project Details and Justification

It is proposed to replace the final effluent filters (2) and final effluent pumps (3) at the Wastewater Treatment Plant (WWTP). The filters and pumps are original from the construction of the WWTP in 1994 and have been refurbished a number of times in the past.

Consulting and Engineering design is currently being completed. When the Clarifier replacement project is complete, a pilot project is needed prior to finalization of the filter design. The pilot project testing is scheduled to be completed by the end of November.

Upon completion of the design work, a single tender would be initiated for the proposed project. The project would begin late in 2025 and be completed in 2026.

Attributes

Attribute	Value	Comment
Department	Wastewater	
Year Proposed	2025	
Project Type	Repair and Replacement	
Project Rating	73	

Budget

	Total	Approved	2025
Expenditures	2,275,000	275,000	2,000,000
Funding			
Transfer from Reserves	1,000,000		1,000,000
Development Charges	1,000,000		1,000,000
Funding Total	2,000,000		2,000,000

Forecasted Reserve Fund Balances (\$M)

Table Format

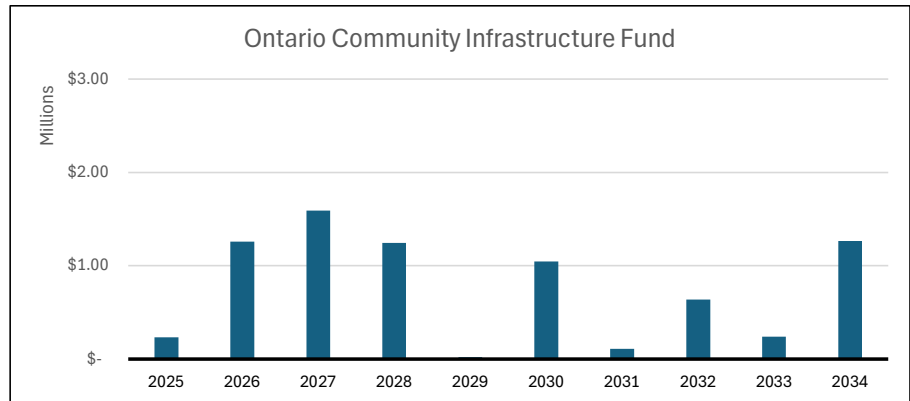
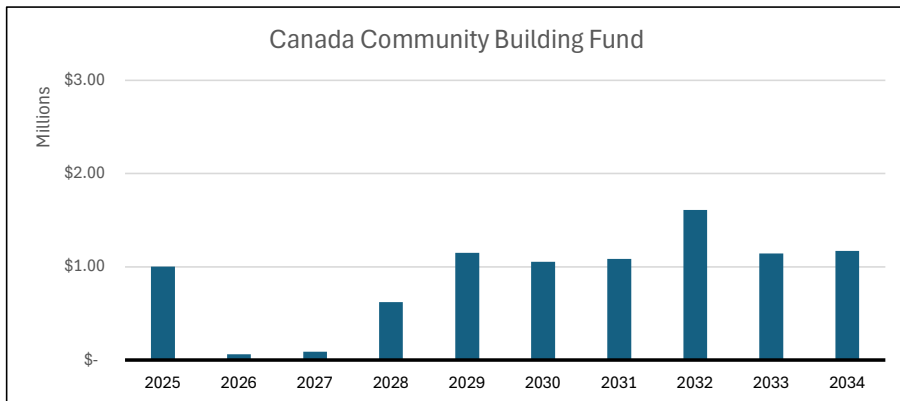
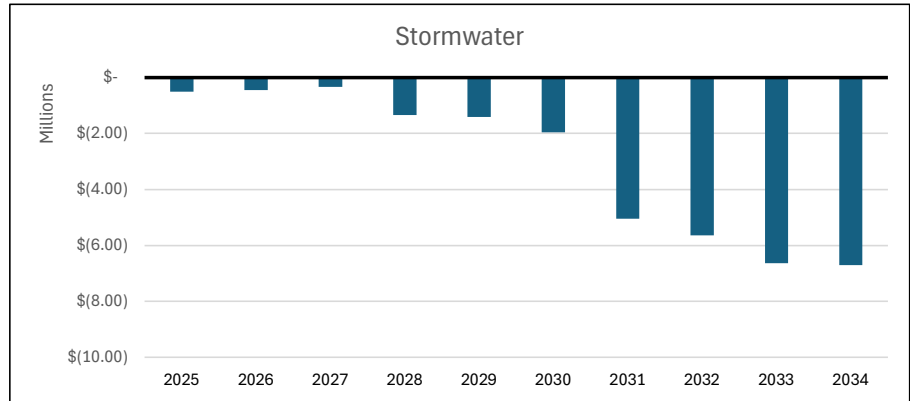
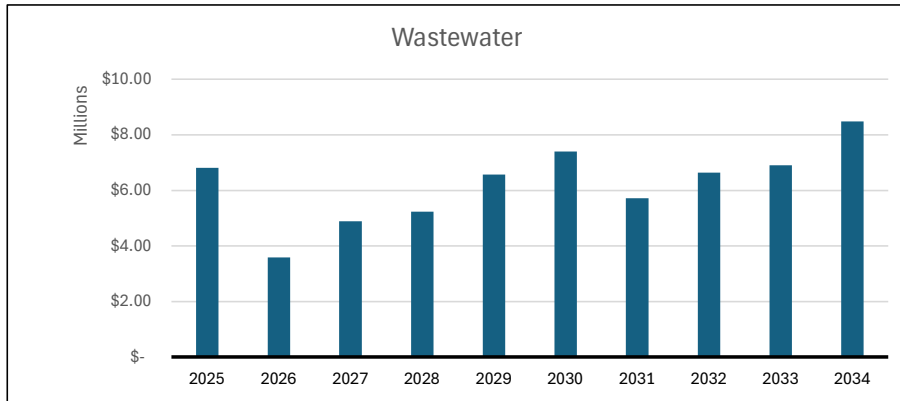
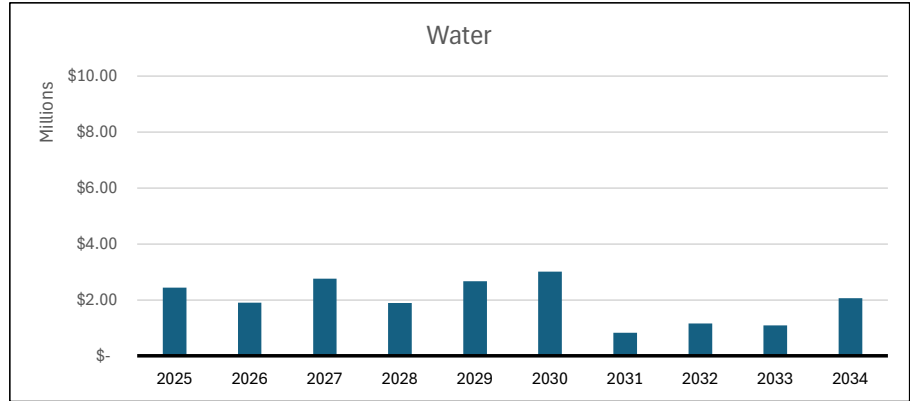
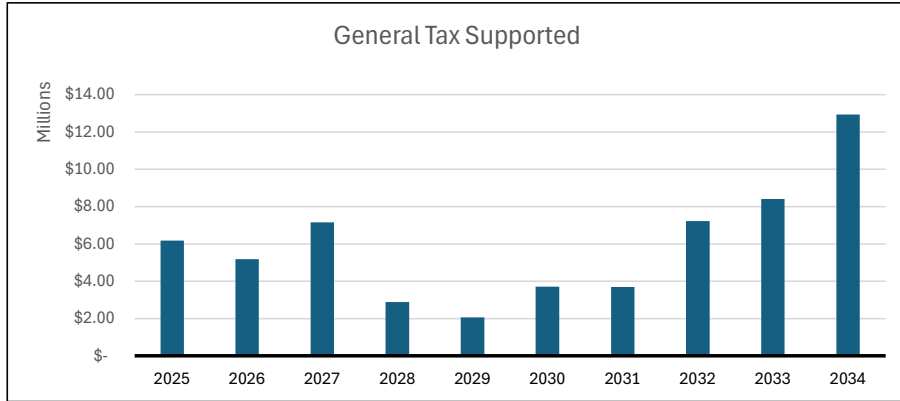
Fund #		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Existing Infrastructure Sustainability (Rehabilitation & Replacement)											
AM1	General Tax Supported	\$ 6.18	\$ 5.18	\$ 7.16	\$ 2.88	\$ 2.06	\$ 3.71	\$ 3.69	\$ 7.22	\$ 8.40	\$ 12.94
AM2	Water	2.44	1.90	2.76	1.89	2.67	3.01	0.83	1.16	1.09	2.06
AM3	Wastewater	6.81	3.60	4.89	5.24	6.57	7.39	5.72	6.64	6.90	8.48
AM4	Stormwater	(0.50)	(0.45)	(0.34)	(1.34)	(1.41)	(1.95)	(5.04)	(5.65)	(6.63)	(6.70)
AM5	Solid Waste	0.41	0.58	0.76	0.93	1.11	1.28	0.68	0.86	1.03	1.21
AM6	Cemetery Reserve Fund	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09
AM7	Canada Community Building Fund (CCBF)	1.00	0.06	0.09	0.62	1.15	1.05	1.08	1.61	1.14	1.17
AM8	Ontario Community Infrastructure Fund (OCIF)	0.23	1.26	1.59	1.24	0.02	1.04	0.11	0.64	0.24	1.26
Growth & New Infrastructure											
GR1	Development Charges (Municipal-Wide)	\$ 7.75	\$ 6.61	\$ 6.14	\$ 1.24	\$ (0.17)	\$ 1.55	\$ 3.36	\$ 4.62	\$ (10.99)	\$ (8.94)
GR1	Development Charges (NEMP)	(6.26)	(9.16)	(10.71)	(10.31)	(9.91)	(9.11)	(8.31)	(7.51)	(6.71)	(5.91)
	<i>Total Development Charges</i>	<i>1.48</i>	<i>(2.55)</i>	<i>(4.57)</i>	<i>(9.07)</i>	<i>(10.07)</i>	<i>(7.56)</i>	<i>(4.95)</i>	<i>(2.89)</i>	<i>(17.70)</i>	<i>(14.84)</i>
GR2	Property Tax Growth Infrastructure	-	-	-	(0.80)	(1.60)	(2.40)	(2.40)	(2.40)	(2.40)	(2.40)
GR3	Cash-in-Lieu of Parkland	0.31	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23
GR4	Land and Property Acquisition	(0.78)	(5.53)	(9.19)	(10.68)	(10.68)	(10.68)	(10.68)	(10.68)	(10.68)	(10.68)
Special Purposes - Other											
SP7	Strategic Initiatives	\$ 0.71	\$ 0.43	\$ 0.44	\$ 0.34	\$ 0.35	\$ 0.26	\$ 0.38	\$ 0.49	\$ 0.60	\$ 0.72
SP8	General Administration	2.03	1.93	1.64	1.76	1.90	1.99	2.02	2.16	2.28	2.42
SP10	Perth Meadows	0.03	0.16	0.21	0.36	0.51	0.65	0.80	0.95	1.10	1.25
Total (Excluding Development Charges)		\$ 18.96	\$ 9.44	\$ 10.35	\$ 2.77	\$ 2.96	\$ 5.70	\$ (2.48)	\$ 3.32	\$ 3.40	\$ 12.05
Grand Total		\$ 20.45	\$ 6.89	\$ 5.78	\$ (6.30)	\$ (7.12)	\$ (1.86)	\$ (7.43)	\$ 0.43	\$ (14.30)	\$ (2.80)

*This table reflects reserve funds currently affected by capital initiatives.
 **Reserve balances represent what is unencumbered at year end.

Reserve Fund Forecast

Chart Format

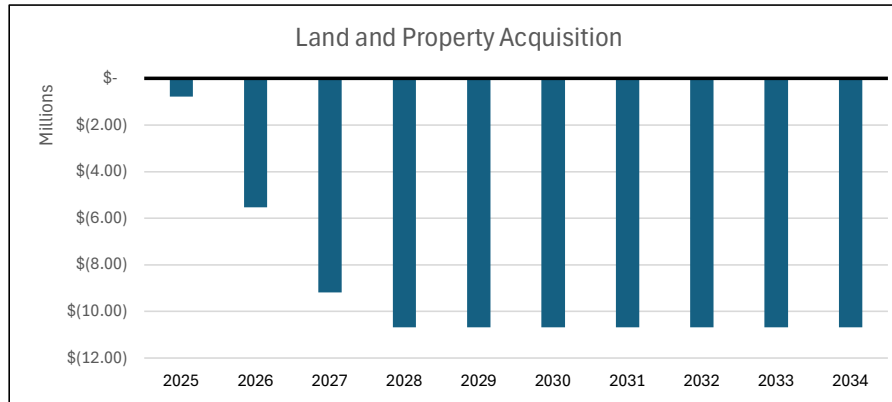
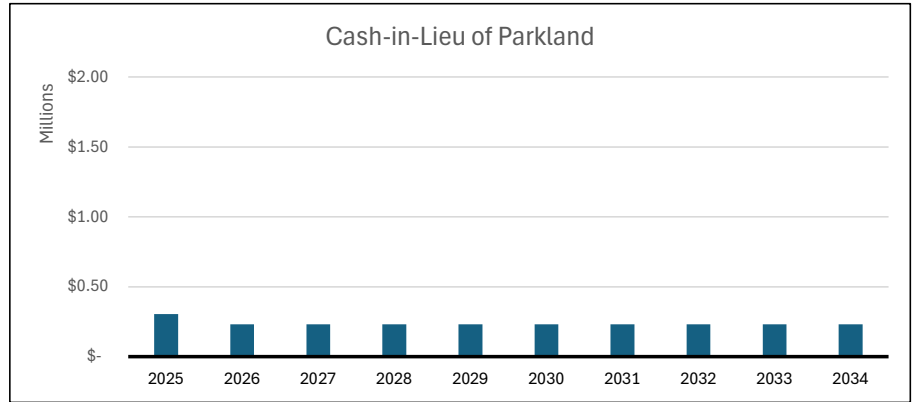
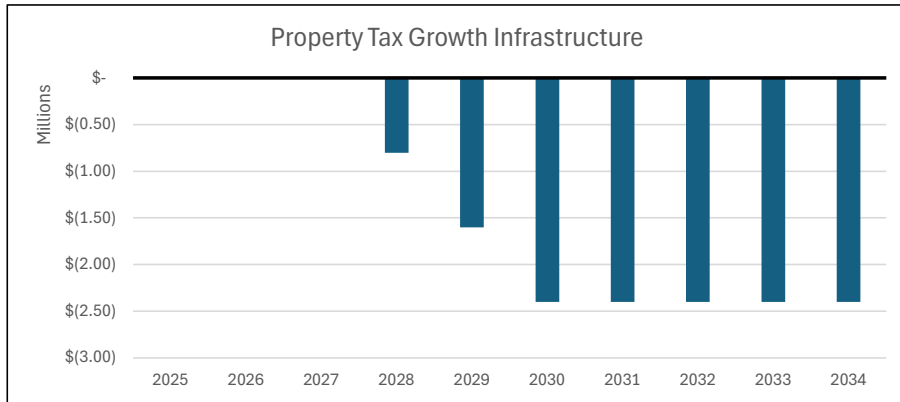
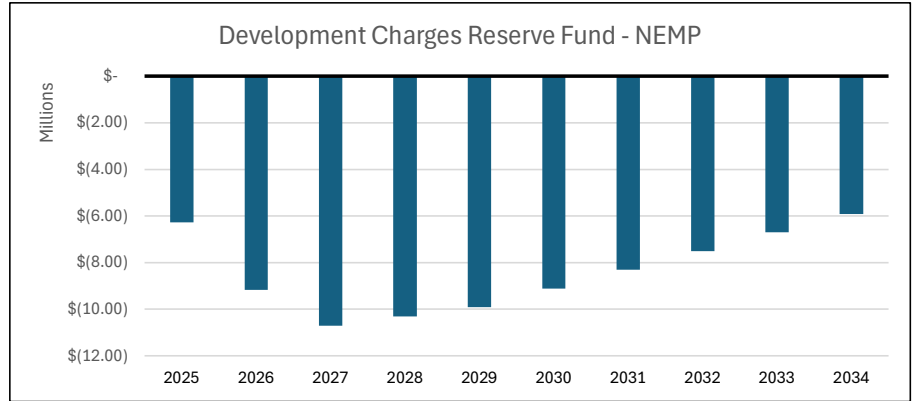
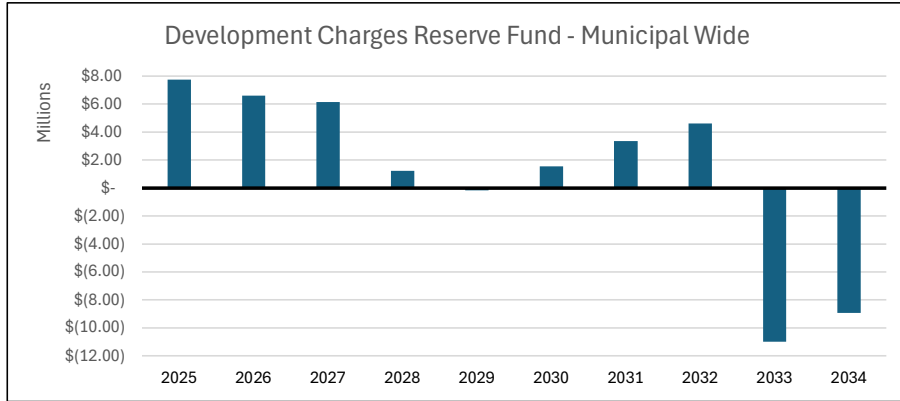
Existing Infrastructure Sustainability (Rehabilitation & Replacement)



Reserve Fund Forecast

Chart Format

Growth & New Infrastructure



Reserve Fund Forecast

Chart Format Special Purposes - Other

