

**THE MUNICIPALITY OF NORTH PERTH
COUNCIL AGENDA**



Date: October 21, 2024
Time: 7:00 pm
Location: Municipality of North Perth Council Chambers

Pages

1. CALL TO ORDER

Council Chambers at the Municipal Office is open to the public to attend Council meetings. This meeting will be live streamed on the Municipality's YouTube channel. For more information on how you can view the Council meeting, please contact clerks@northperth.ca.

2. O CANADA

3. LAND ACKNOWLEDGEMENT STATEMENT

"We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship."

4. COUNCIL RECOGNITIONS

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

6. CONFIRMATION OF THE AGENDA

7. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine, may require discussion but not action on the part of Council. Consent items are received in one motion. Council members may request that one or more items be removed for further action.

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8. PUBLIC MEETINGS/PUBLIC HEARINGS/DELEGATIONS

Communications (written and verbal) addressed to Council will become part of the public record.

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12.1	96-2024 Amendment to 138-2023 Schedule F - Programs Department Fees	98
13.	NOTICE OF MOTION	
14.	ANNOUNCEMENTS	
15.	CLOSED SESSION MEETING	
	In accordance with Section 239 (c) and (d) of the <i>Municipal Act</i> , a Closed Session pertaining to:	
	<ul style="list-style-type: none"> • labour relations or employee negotiations; regarding North Perth Volunteer Firefighter Compensation Review; • a proposed or pending acquisition or disposition of land by the municipality or local board; regarding WALLACE CON 1 PT LOT 30 RP;44R4735 PARTS 1 AND 3 PT;PART 2; and • a proposed or pending acquisition or disposition of land by the municipality or local board; regarding PLAN 194 PT LOT J RP 44R4545;PART 1. 	
16.	REPORTING OUT	
17.	CONFIRMATORY BY-LAW	
17.1	90-2024 Confirmatory By-law	100
18.	ADJOURNMENT	

Members Present Mayor Todd Kasenberg
 Deputy Mayor Doug Kellum
 Councillor Lee Anne Andriessen
 Councillor Neil Anstett
 Councillor Sarah Blazek
 Councillor Matt Duncan
 Councillor Dave Johnston
 Councillor Marc Noordam
 Councillor Matt Richardson
 Councillor Allan Rothwell

Staff Present CAO Kriss Snell
 Manager of Strategic Initiatives Jessica McLean
 Acting Clerk/Legislative Services Supervisor Sarah Carter
 Deputy Clerk/Committee Coordinator Heidi Dorscht
 Treasurer Ashton Romany
 Drainage Superintendent Scott Richardson
 Technology Services Technician Simon De Weerd

Others Present Nathan Garland Perth County Planner
 Pierre Chauvin of MHBC Planning (Delegate - Remote)

1. CALL TO ORDER

Mayor Kasenberg called the meeting to order at 7:05 p.m.

2. O CANADA

3. LAND ACKNOWLEDGEMENT STATEMENT

Mayor Kasenberg stated, "We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship."

4. COUNCIL RECOGNITIONS

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

5.1 Marc Noordam - Public Meeting to Consider Zoning By-law Amendment 11-2024 by Monteith Ritsma Phillips on behalf of Shaun Yungblut

Councillor Noordam owns property that is relatively close to the applicant.

5.2 Marc Noordam - 83-2024 ZBA 11-2024 Yungblut

Councillor Noordam owns property that is relatively close to the applicant.

5.3 Marc Noordam - 89-2024 Confirmatory By-law

Councillor Noordam declared pecuniary interest on items 8.2 and 12.1.

6. CONFIRMATION OF THE AGENDA

Resolution No. 347.10.24

Moved By Neil Anstett

Seconded By Sarah Blazek

THAT: The Agenda for tonight's meeting be approved.

CARRIED

7. CONSENT AGENDA

- 7.1 September 16, 2024 Regular Council Meeting Minutes
- 7.2 City of Temiskaming Shores - Resolution re: Alcohol Sales & Provincial Alcohol Strategy
- 7.3 Regional Municipality of Waterloo - Resolution re: Solve the Crisis
- 7.4 Listowel Firefighters Association - Road Toll for Muscular Dystrophy
- 7.5 Maitland Conversation June 19, 2024 Membership Meeting Minutes
- 7.6 MVCA April 17, 2024 Maitland Source Protection Authority Meeting Minutes
- 7.7 City of Brantford - Resolution re: Request to the Chief Justice of the Superior Court
- 7.8 Bluewater Recycling Association September 19, 2024 Board of Directors Meeting Highlights

Resolution No. 348.10.24

Moved By Allan Rothwell

Seconded By Lee Anne Andriessen

THAT: Consent Items 7.1 to 7.8 be received for information and the minutes of the September 16, 2024 Regular Council Meeting be adopted.

CARRIED

8. PUBLIC MEETINGS/PUBLIC HEARINGS/DELEGATIONS

- 8.1 Public Meeting to Consider Zoning By-law Amendment 4-2023 by Michael and Zachary Vanderboor

The minutes of the public meeting at attached hereto as Schedule "A".

Resolution No. 349.10.24

Moved By Sarah Blazek

Seconded By Lee Anne Andriessen

THAT the Council of the Municipality of North Perth receives the report dated October 7th, 2024, titled Zoning By-law Amendment. Z04-2023, affecting lands described as Part Lots 25, 26 & 69, Plan 273, Elma Ward, North Perth (215 Winstanley Street); and

THAT the Council of the Municipality of North Perth APPROVES Zoning By-law Amendment Z04-2023 affecting lands described as Part Lots 25, 26 & 69, Plan 273, Elma Ward, North Perth (215 Winstanley Street) to rezone the lands from Institutional Zone (IN) to Special Hamlet/Village Residential Zone (HVR-11).

CARRIED

- 8.2 Public Meeting to Consider Zoning By-law Amendment 11-2024 by Monteith Ritsma Phillips on behalf of Shaun Yungblut

The minutes of the public meeting at attached hereto as Schedule "A".

Councillor Noordam exited the Council Chambers.

Resolution No. 350.10.24

Moved By Matt Richardson

Seconded By Allan Rothwell

THAT North Perth Council **RECEIVES** the report dated October 7th, 2024, entitled North Perth Zoning By-law Amendment Z11-2024, submitted by Monteith Ritsma

Phillips on behalf of Shaun Yungblut, affecting lands described as Lot 14, Concession 6, Wallace Ward, in North Perth, municipally known as 5467 Line 89; and

THAT North Perth Council **APPROVES** Zoning By-law Amendment Z11-24, affecting the lands described above to rezone the retained lands from Agricultural (A) to Agricultural Special Zone – 62 (A-62) and Special Agricultural Zone (A-83) for the severed lands.

CARRIED

Councillor Noordam returned to the Council Chambers.

- 8.3 Public Meeting to Consider Zoning By-law Amendment 12-2024 by Matthew and Amy Klumpenhauer

The minutes of the public meeting at attached hereto as Schedule “A”.

Resolution No. 351.10.24

Moved By Doug Kellum

Seconded By Marc Noordam

THAT North Perth Council **RECEIVES** the report dated October 7th, 2024, entitled North Perth Zoning By-law Amendment Z12-2024, submitted by Matthew and Amy Klumpenhauer, affecting lands described as Part Lot 51 and Lot 52, Concession 5, Wallace Ward, in North Perth, municipally known as 6792 Perth Line 88; and

THAT North Perth Council **APPROVES** Zoning By-law Amendment Z12-24, affecting the lands described above to rezone the severed lands from Agricultural Zone (A) to Special Agricultural Zone (A-62) and Special Agricultural Zone (A-1) for the retained lands.

CARRIED

- 8.4 Delegation from Pierre Chauvin of MHBC Planning on behalf of BluView Developments Inc. Regarding Agenda Item 9.2.1

9. REPORTS

- 9.1 Manager of Operations

- 9.1.1 Doering Municipal Drain (Elma Ward)

Resolution No. 352.10.24

Moved By Allan Rothwell

Seconded By Dave Johnston

THAT: The Council of the Municipality of North Perth, proceeds in accordance with Section 78 (5) of the Drainage Act for the minor improvement of the Doering Municipal Drain

FURTHER THAT: The Council of the Municipality of North Perth, appoints GEI Consultants to investigate, design and prepare a report for the Doering Municipal Drain.

CARRIED

- 9.2 Manager of Strategic Initiatives

- 9.2.1 Listowel Gardens CIP Application

Resolution No. 353.10.24

Moved By Doug Kellum

Seconded By Matt Richardson

THAT: The Council of the Municipality of North Perth approves Nizar Mawani/Khanylemika Inc. (Phase 1 of Listowel Gardens) for the 10-year TIEG, with the ability to receive the 15-year TIEG if the following conditions are met, and dependent on the successful execution of the required CIP Agreements:

1. Approval is received for the building's geothermal system, and the geothermal system is constructed and used for the entirety of the TIEG program.
2. Proof of complete certification under the Canada Green Building Council's Zero Carbon Building Design Standard (or equivalent).

CARRIED

9.2.2 Attainable Housing Community Improvement Project Areas

Resolution No. 354.10.24

Moved By Lee Anne Andriessen

Seconded By Matt Richardson

THAT: The Council of the Municipality of North Perth approves the expansion of the Attainable Housing Secondary CIPA and amends By-law No. 61-2024 to include the additional areas.

CARRIED

9.2.3 Community Flagpole – DEI Advisory Committee Review

Resolution No. 355.10.24

Moved By Allan Rothwell

Seconded By Sarah Blazek

THAT: The Council of the Municipality of North Perth receives the report titled "Community Flagpole – DEI Advisory Committee Review" as information;

AND THAT: Council directs staff to not proceed with the installation of a community flagpole in a separate location and community flags continue to be flown at the Municipal Administration Office;

AND THAT: Council requests staff to investigate updates to the Policy for Flying Banners and Flags with the assistance of the North Perth DEI Advisory Committee, with a report brought back to Council in early 2025.

DEFEATED

9.3 Manager of Corporate Services

9.3.1 2025 Council Budget Visioning Responses

Resolution No. 356.10.24

Moved By Matt Richardson

Seconded By Marc Noordam

THAT: The Council of the Municipality of North Perth receives the 2025 Council Budget Visioning Responses report for information purposes.

CARRIED

10. COUNCIL REPORT REQUESTS

Resolution No. 357.10.24

Moved By Doug Kellum

Seconded By Dave Johnston

THAT: The Council of the Municipality of North Perth directs staff to investigate a recognition opportunity for local resident Corey Connors, including municipal property near the entrance to the Listowel Golf Club and report back to Council.

CARRIED

11. CORRESPONDENCE

Councillor Noordam exited the Council Chambers

12. BY-LAWS

- 12.1 83-2024 ZBA 11-2024 Yungblut
- 12.2 85-2024 Appointment By-law, Scott Wolske
- 12.3 86-2024 Amendment to 61-2024 CIP Project Areas
- 12.4 87-2024 ZBA 4-2023 Vanderboor
- 12.5 88-2024 ZBA 12-2024 Klumpenhouer

Resolution No. 358.10.24

Moved By Matt Duncan

Seconded By Lee Anne Andriessen

THAT: The following By-laws are hereby passed:

- 83-2024, being a By-law to amend By-law 6-ZB-1999, as amended
- 85-2024, being a By-law to appoint a Fire Prevention Officer
- 86-2024, being a By-law to amend By-law 61-2024
- 87-2024, being a By-law to amend By-law 6-ZB-1999, as amended
- 88-2024, being a By-law to amend By-law 6-ZB-1999, as amended.

CARRIED

Councillor Noordam returned to Council Chambers.

13. NOTICE OF MOTION

14. ANNOUNCEMENTS

Deputy Kellum announced he had the opportunity to attend Queen's Park to honour Firefighter Brian Tucker who was employed by the Municipality.

Councillor Andriessen announced she and Mayor Kasenberg attended a ceremony to honour the King Charles Coronation medals. Here in North Perth, Michael Grosz was honoured as a volunteer firefighter and Debora Ritchie was honoured for raising 10 million dollars for a charity.

Mayor Kasenberg announced he and Councillor Rothwell attended a symposium on housing that was a fascinating day with a number of solid representatives and leaders from other communities.

15. CLOSED SESSION MEETING

There was no closed session meeting.

16. REPORTING OUT

Councillor Noordam exited the Council Chambers.

17. CONFIRMATORY BY-LAW

17.1 89-2024 Confirmatory By-law

Resolution No. 359.10.24

Moved By Matt Richardson

Seconded By Neil Anstett

THAT: By-law 89-2024, being a by-law to confirm generally previous actions of the Council of the Municipality of North Perth, is hereby passed.

CARRIED

Councillor Noordam returned to Council Chambers.

18. ADJOURNMENT

Resolution No. 360.10.24

Moved By Matt Duncan

Seconded By Marc Noordam

THAT: The Council meeting adjourns at 8:44 p.m. to meet again for general Council business on Monday, October 21, 2024 at 7:00 p.m.

CARRIED

Mayor

Acting Clerk

SCHEDULE “A”

**RECORD OF PROCEEDINGS OF THE PUBLIC MEETING HELD IN THE MUNICIPALITY
OF NORTH PERTH COUNCIL CHAMBERS ON MONDAY, OCTOBER 7, 2024.**

Members Present Mayor Todd Kasenberg
 Deputy Mayor Doug Kellum
 Councillor Lee Anne Andriessen
 Councillor Neil Anstett
 Councillor Sarah Blazek
 Councillor Matt Duncan
 Councillor Dave Johnston
 Councillor Marc Noordam
 Councillor Matt Richardson
 Councillor Allan Rothwell

Mayor Kasenberg was the Chairperson.

Public Meeting to Consider Zoning By-law Amendment 4-2023 by Michael and Zachary Vanderboor

Meeting began at 7:13 p.m.

Perth County Planner Nathan Garland provided a summary of the application and staff presentation.

Acting Clerk Carter advised the notice of the public meeting was circulated to neighbouring landowners, posted on the website and posted on the subject property on September 17, 2024.

MTO and surrounding residents have provided comments.

Aldo Fusina, owner of an adjacent property was in favour of the application but did have some questions regarding the driveway, well water, septic tank and catch basin. CAO Snell advised some unserviced areas had private catch basins placed by property owners, usually referred to under the mutual agreement drain and are not part of municipal infrastructure.

No one spoke in opposition.

The applicant/agent did not speak to the application.

Council did not ask any questions.

Public Meeting adjourned at 7:32 p.m.

Councillor Noordam exited the Council Chambers.

Public Meeting to Consider Zoning By-law Amendment 11-2024 by Monteith Ritsma Phillips on behalf of Shaun Yungblut

Meeting began at 7:33 p.m.

Perth County Planner Nathan Garland provided a summary of the of the application and staff report.

Acting Clerk Carter advised the notice of the public meeting was circulated to neighbouring landowners, posted on the website and posted on the subject property on September 17, 2024.

No comments or concerns were received.

No one spoke in support.

No one spoke in opposition.

The applicant/agent did not speak to the application.

Council did not ask any questions.

Public Meeting adjourned at 7:37 p.m.

Councillor Noordam returned to the Council Chambers.

Public Meeting to Consider Zoning By-law Amendment 12-2024 by Matthew and Amy Klumpenhauer

Meeting began at 7:38 p.m.

Perth County Planner Nathan Garland provided a summary of the application and staff report.

Acting Clerk Carter advised that notice of the public meeting was circulated to neighbouring landowners, posted on the website and posted on the subject property on September 17, 2024.

No comments or concerns were received.

No one spoke in support.

No one spoke in opposition.

The applicant/agent did not speak to the application.

Council did not ask any questions.

Public Meeting adjourned at 7:44 p.m.

**RECREATION ADVISORY COMMITTEE (RAC)
MEETING MINUTES
Wednesday, May 22, 2024
Committee Room, Municipal Office
7:00 PM**

Present: Jerry Rozendal
Kathy Gebhardt
Sarah Blazek
Maggie Kerr
Amanda Gebhardt
Wayne Donkersgoed

Staff: Jeff Newell
Amy Gangl
Nicole Johnston

Absent: Angela Stratton
Trent Bowman
Neil Anstett

Guests: None

- 1) **Call to Order:** Meeting was called to order at 7:00pm by Chair, Jerry Rozendal.
- 2) Land Acknowledgement Statement was read by the Chair: “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”
- 3) **Additions to Agenda:** None.
- 4) **Declaration of Pecuniary Interest:** None.
- 5) **Delegation(s):** None.
- 6) **Adoption of minutes from the last meeting:**
MOVED BY Amanda Gebhardt and seconded by Sarah Blazek that the minutes of the Mar.27, 2024 meeting be approved as circulated.

MOTION CARRIED

- 7) **Business arising from the minutes:** Follow up regarding the March delegations – Jr.B & Listowel Curling Club will be reviewed in Jeff’s report.
- 8) **Correspondence:** None.
- 9) **Facility Manager Report** - ATV request for access to the trails. We have an online survey that is available for public input and feedback. The survey closes on May 31st at 4:30pm. The data will then be analyzed and then brought back to Council in a report. Everyone was encouraged to participate in the survey if they haven’t already done so, and asked to share the survey link with others.

The ice allocation process is starting. User groups have been starting to submit their ice usage requests and registrations have started.

Congratulations to the Listowel Jr.B Cyclones in winning the Sutherland Cup. RAC had a discussion about the Jr.B bar profit share request. Jeff polled other Municipalities, and shared a summary of his findings. Each Municipality is doing it a different way, so there was no clear direction for this. The Jr.Bs would like to get an answer for next season. Discussion about various requests for monetary reductions and how Council has adopted a policy to not approve such requests. It was agreed that RAC would like to leave the profit share at the status quo.

MOVED BY Kathy Gebhardt and seconded by Amanda Gebhardt that the Recreation Advisory Committee will leave the profit share at 20% for the Listowel Jr. B Cyclones, to keep in line with the Municipality's Liquor Policies and Procedures.

MOTION CARRIED

The Listowel Curling Club has followed up to ask if a decision has been made regarding the possibility of a curling rink at the SKMC. Jeff explained that it is too early to make a decision about this. There are multiple options to consider for that location, and unfortunately, we can't provide direction for the Curling Club. Jeff will try to get something more concrete in terms of timing and process.

Meeting with the Atwood Lions tomorrow to go over their annual Canada Day celebrations.

Update on a few projects:

- Memorial Park playground is completed yet not inspected. There were a few deficiencies that were fixed that we are waiting on the inspector to sign off on.
- We are building a play structure at the Wallace Optimist Park. It is coming along and will be ready to be open soon. A stone dust path is being put in to make it accessible.
- The Atwood Lions playground will be going to Council to award the tender with plans for a fall project.
- The Ward subdivision park tender has closed and will be awarded soon.
- The Listowel aquatic facility drawings have been reviewed by Municipal staff and is in the phase of conceptual drawings.
- The Atwood and Listowel tennis court refurbishment is well underway and should be finished soon.
- The Atwood Lions pathway is going to start in the fall.
- Bleachers should be arriving this week for Monkton and Atwood ball fields.
- The parking lot by the shed at the SKMC was paved.
- Listowel Kin Park washrooms have been upgraded.
- Exterior brick work is being done at the WCC.
- The generator is being relocated to the back of the ELRC.
- The Atwood Pool is having water trucked in to fill the pool as the quality of the water when filling from the site was a very difficult process with equipment and labour in regards to filtration.
- We have purchased flat bread trailers for the parks and a snow blower is being purchased for the SKMC.
- New rubber flooring is being purchased for the ELRC and possibly the WCC.

- 10) Program Manager Report** – Amy reviewed the Program Coordinators report. Summer registration has been very busy with swimming lessons and camps. Summer staff are in full swing to prepare for all the upcoming programs. There are several events coming up over the

next month for the community to attend. Discussed the new program and facility software that is being implemented for the fall. Suggestion about looking into the "Safe Sport" program for our programs department.

11) **MAP 59 Update** – May 6th was the sod turning at the site, followed by a wide spread press release. The tender was awarded to a local company. Many of the sub trades are also local companies. The bid came in at \$1.25 million. The current fundraising is at \$802,000. The Committee helped with the Kinette's ladies night out, and it was very successful.

12) **Announcements** – None.

Adjournment- The meeting was adjourned on motion made by Maggie Kerr and seconded by Kathy Gebhardt at 8:19pm.

MOTION CARRIED

Next meeting – June 26, 2024 (facility tour at 6:00pm)

_____"Jerry Rozendal"_____
Chair – Jerry Rozendal

_____Sept.25, 2024_____
Date of Signature

_____"Nicole Johnston"_____
Secretary - Nicole Johnston

_____Sept.25, 2024_____
Date of Signature

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Date: May 14, 2024

Time: 7:00 pm

Members Present Terrance Ritchie
 Raisa Abraham
 Lee Anne Andriessen
 Matt Richardson
 Martin Shadwick

Members Absent Bernice Weber Passchier

Staff Present CEO Ellen Whelan
 Recording Secretary Heidi Dorscht

1. Call To Order

Chair Ritchie called the meeting to order at 7:01 p.m.

2. Land Acknowledgement Statement

“We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

3. Additions to/Approval of Agenda

Moved By: Lee Anne Andriessen

Seconded By: Matt Richardson

THAT: The agenda for tonight's meeting be approved, as amended, to add 12.2 - Communication.

CARRIED

4. Declarations of pecuniary interest

4.1 Terrance Ritchie – 8.1 Accounts Payable

Chair Ritchie has an expense listed in the Accounts Payable.

4.2 Raisa Abraham – 8.1 Accounts Payable

Raisa Abraham has an expense listed in the Accounts Payable.

5. Approval of minutes from previous meeting

Moved By: Martin Shadwick

Seconded By: Matt Richardson

THAT: The minutes from the March 12, 2024, North Perth Public Library Board meeting be approved, as presented.

CARRIED

6. Business Arising from the Minutes

7. Correspondence

7.1 CFLA Spring Newsletter

CEO Whelan provided a summary of the newsletter.

7.2 CFLA Position Paper

CEO Whelan provided a summary of the paper and the public lending right system.

7.3 CFLA School Libraries Statement

CEO Whelan provided an overview of the statement and challenges coming to school libraries.

7.4 PCIN Letter to Perth County Libraries

CEO Whelan provided a summary of the letter and the situation with Perth South and neighbouring libraries.

8. Financial Report

8.1 Accounts Payable

Moved By: Lee Ann Andriessen

Seconded By: Matt Richardson

THAT: The Accounts Payable dated February 2, 2024, through May 3, 2024, be approved.

CARRIED

8.2 Q1 Report

CEO Whelan provided a summary of the report. Discussion occurred around the meaning of Library Connectivity and the amounts found in Library Collections.

CEO Whelan is to investigate the report further, include the next level of numbers and report back with verified numbers.

9. Friends Report

9.1 Dolly Parton Imagination Library

Raisa Abraham advised the official release was on April 26, 2024. Over 100 people registered by the end of that day. To date over 400 people have registered. Donations are coming in as well.

9.2 Taste of North Perth

Raisa Abraham advised the event was well received. Five Friends of the Library offered coffee and showcase of books. Approximately 50 - 100 people attend their table. Friends want to continue doing community events.

9.3 Lit Happens

CEO Whelan advised this Mother's Day event was a rollover from Blind Date with A Book. The event was well received with a few books remaining.

CEO Whelan encouraged Friends to investigate charitable statutes as well as taking control of their own finances to ensure funds are being allocated appropriately.

10. Board Development

10.1 Election for PCIN Member Representative

Terrance Ritchie nominated Lee Anne Andriessen for the position of PCIN Member Representative, for the remainder of 2024. Seconded by Raisa Abraham.

10.2 GOV-04 Code of Conduct Policy

CEO Whelan provided a summary of the GOV-04 Code of Conduct Policy. Discussion occurred regarding Library Act

10.3 OP-03 Loan Periods and Fees

CEO Whelan provided a summary of the OP-03 indicating the only change was the visitor/non-resident card fee.

Moved By: Matt Richardson

Seconded By: Raisa Abraham

THAT: The North Perth Public Library Board accept and adopt GOV-04 and OP-03.

CARRIED

11. Library Updates

11.1 Coordinator of Public Services Report

CEO Whelan provided a summary of the report indicating a general upward trend for usage in our libraries.

11.1.1 Q1 Statistics Summary

CEO Whelan provided a summary of the statistics. Discussion occurred regarding the Interlibrary Loan Service and programs leading up to July 1st.

11.2 Digital Initiatives Report

CEO Whelan provided a summary of the report highlighting the following: staff are working hard on visual brand; new library cards should be arriving soon; more formal outreach pieces; and pushing our brand. New brand has been well received as it is useful, fun, gender neutral.

11.3 Lending Report by User Location

CEO provided a summary of the report highlighting the consistency in numbers with not a lot of deviations.

11.4 Perth County Information Network

CEO Whelan provided a summary of the report.

11.5 United Way and the Access Centre

CEO Whelan advised there were no updates.

12. Other Business

12.1 Organizational Structure

CEO Whelan provided a summary of the current and proposed organizational structure. Discussion occurred regarding renaming of positions, number of position reporting to the CEO, whether the staff will be receptive to the change, when the organizational structure change is to occur, difference in pay between positions and concerns regarding the financial, ranking and hierarchical structure.

12.2 Communication

Chair Ritchie emphasized the importance of communication. Discussion occurred regarding ensuring the Board is kept up-to-date and briefed on what is happening. Communication is essential between groups supporting

the Library and the Board. Communication from Friends could come through Raisa Abraham or CEO Whelan.

13. In Camera Session

Moved By: Matt Richardson

Seconded By: Martin Shadwick

THAT: The Board proceeds "In Camera" at 8:14 p.m. to address a matter pertaining to the following:

- personal matters about an identifiable individual, including municipal or local board employees **regarding Library staff**

CARRIED

Moved By: Lee Anne Andriessen

Seconded By: Matt Richardson

THAT: The minutes of the March 14, 2023, Closed Session Meeting of the Board be approved.

CARRIED

Moved By: Matt Richardson

Seconded By: Raisa Abraham

THAT: The "In Camera" Session is now adjourned at 8:39 p.m. and that the Board reconvenes into regular open meeting.

CARRIED

14. Adjourn

Moved By: Matt Richardson

Seconded By: Raisa Abraham

THAT: The North Perth Public Library Board meeting adjourns at 8:41 p.m. to meet again on June 11, 2024, at 7:00 p.m. in the Committee Room.

CARRIED

"Terrance Ritchie"

Terrance Ritchie – Chair

"Heidi Dorscht"

Heidi Dorscht – Recording Secretary

**North Perth Public Library Board
Meeting Minutes
Municipality of North Perth – Administration Office
Committee Room**

Date: June 11, 2024
Time: 7:00 pm

Members Present Terrance Ritchie
 Raisa Abraham
 Lee Anne Andriessen
 Matt Richardson
 Martin Shadwick

Members Absent Bernice Weber Passchier

Staff Present Library CEO Ellen Whelan
 Recording Secretary Sarah Carter
 Summer Student Abbey Givens

1. Call To Order

Chair Ritchie called the meeting to order at 7:02 p.m.

2. Land Acknowledgement Statement

Chair Ritchie stated “We acknowledge that we are on the traditional land of the Anishnaabe people. We wish to recognize the long history of Indigenous People of Canada and show our respect to them today. We recognize their stewardship of the land, may we all live with respect on this land and live in peace and friendship.”

3. Additions to/Approval of Agenda

Remove item 6.1, Stacey Ash unavailable to attend.

Moved by: Matt Richardson **Seconded by:** Martin Shadwick

THAT The agenda for tonight's meeting be approved, as amended.

CARRIED

4. Declarations of pecuniary interest

4.1 Terrance Ritchie – 8.1 Accounts Payable

Chair Ritchie has an expense listed in the Accounts Payable.

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5. Approval of minutes from previous meeting

5.1 May 14, 2024 North Perth Public Library Board Meeting Minutes

Moved by: Martin Shadwick **Seconded by:** Matt Richardson

THAT: The minutes from the May 14, 2024, North Perth Public Library board Meeting be approved, as presented.

CARRIED

6. Correspondence

6.1 Summer Programming

CEO Whelan introduced the 2024 Summer Programming Student

The Board was advised that the Programming Student has been going to area schools promoting the summer reading program. A summary of the 2024 Youth Summer Programs brochure was provided as well as the July programming calendar.

To promote the summer programming, the Summer Programming Student has attended;

- the bike rodeo
- water festival
- pride event
- Will be attending the upcoming Teddy Bear Play Day
- local area schools
- Will attend one date in July and one date in August at the Listowel Farmers Market

Discussion occurred regarding the Niagara Falls book trail that could be used for future inspiration. ‘

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Science program and Tech Connect Club will be directed more towards teenage demographic, but staff did not want to limit younger participants through age restrictions.

Summer Programming Student left the meeting.

6.2 CFLA Indigenous Matter Committee Steps to Reconcili-Action

CEO Whelan advised that the document was included in the agenda package due to the recent announcement regarding increased funding. Discussion occurred regarding staff training related to indigenous matters.

7. Business Arising from the Minutes

7.1 Organizational Structure

Discussion occurred regarding;

- organizational structure
- number of staff currently employed in each of the positions; CEO Whelan noted that the organizational chart included in the yearly business plans do include the number of FTE for each position
- tasks assigned to volunteers that attend on a regular basis.

It was requested to move the PCIN Courier lower in the structure because the board does not feel that it is aligned with Manager, Coordinator, Technician positions.

Moved by: Lee Anne Andriessen **Seconded by:** Raisa Abraham

THAT: The North Perth Public Library Board support the change in the North Perth Public Library Organizational Structure.

CARRIED

7.2 Year to Date Financials

CEO Whelan provided a summary of the year-to-date financials. Question arose regarding copier costs budgeted at \$338 and current expenditures of \$1224.56, CEO Whelan advised that was an ordering error. Connectivity expense is over budget, CEO Whelan advised that there is a grant that should offset connectivity costs. Friends Budget had a generic \$3,000 placeholder for the past several years. Donation cheques collected

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by the Friends flow through the budget. CEO Whelan noted that provincial grants have not increased since 1996.

8. Financial Report

8.1 Accounts Payable

Moved by: Lee Anne Andriessen **Seconded by** Matt Richardson

THAT: The Accounts Payable dated May 6, 2024 through May 24, 2024, be approved.

CARRIED

8.2 Budget Visioning

CEO Whelan provided an overview of the plan for the budget process for 2024, including the following;

- 3% PCIN increase
- Proposed increase in reserves to plan for the future, discussion occurred regarding realistic value for reserves
- Balance between operating costs and future capital costs
- Access Centre discussion
- New manager role came back at a higher evaluation than previous role
- New hires brought in at 20 hours per week which would include benefits
- Budget for summer staff no assuming receipt of grants
- Digital Initiatives and Marketing, have been asked to focus on zero-based budgeting

Discussion occurred regarding upcoming plans for branding; updating logo, signage, etc.

11. Library Updates

11.5 United Way and the Access Centre

CEO Whelan asked United Way for an update. Environmental Assessment work was ongoing last week outside the library. CEO Whelan can ask

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Kathy to return to a future board meeting possibly in October as September will be a busy meeting with budget.

9. Friends Report

The Board discussed the letter provided by the friends. Discussion occurred regarding specific donation to centres vs. grant donation to the Friends. CEO Whelan suggested that the Library Board should, at a minimum, cover the cost of the books that the library is receiving.

CEO Whelan will investigate gifting options and current policies in place that might limit the Board's ability to provide a "gift" to the Friends. CEO Whelan

Moved by: Matt Richardson **Seconded by:** Lee Anne Andriessen

THAT: Staff be directed to investigate options available and policies in place that could impact the potential for the Board to donate funds to the Friends of the Library for the Dolly Parton Imagination Library program.

CARRIED

10. Board Development

10.1 OP-01 Collection

CEO Whelan summarized the changes that have been made to the policy. All highlighted information is newly added/edited. Discussion occurred regarding soliciting advice from the community – remove; *staff will solicit advice from the community, and community groups to help make collection decisions.*

10.2 OP-02 Circulation

CEO Whelan summarized the changes that have been made to the policy. All highlighted information is newly added/edited.

Moved by: Matt Richardson **Seconded by:** Martin Shadwick

THAT: The North Perth Public Library Board accept and adopt OP-01 and OP-02, as amended.

CARRIED

11. Library Updates

11.1 Coordinator of Public Services Report

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CEO Whelan provided a summary of the report. Lots of programs happening in May. Staff development day on May 3rd to discuss service excellence, and team building over lunch and activities at DA Virtual Sports. There have been a large number of children engaged in community outreach opportunities.

11.2 Digital Initiatives Report

CEO Whelan provided a summary of the report. Reduced rates for printing and faxing were well received by the community, hopeful for better stats out of the new software.

11.3 Lending Report by User Location

CEO Whelan provided a summary of the report.

11.4 Perth County Information Network

PCIN Managers are working on the budget and strategic plan which will be presented tomorrow night at the PCIN meeting.

12. Other Business

14. Adjourn

Moved by Matt Richardson **Seconded by** Raisa Abraham

THAT: The meeting adjourns at 9:05 p.m. to meet again on September 10th at 7:00 p.m. in the Committee Room.

"Terrance Ritchie"

Terrance Ritchie – Chair

"Sarah Carter"

Sarah Carter – Recording Secretary

THAT: The minutes from the June 11, 2024, North Perth Public Library Board meeting be approved, as presented.

CARRIED

6. Correspondence

Discussion occurred regarding OLS conference and United Way invitation for October 8th.

7. Business Arising from the Minutes

Discussion occurred regarding staffing and new hires. CEO Whelan advised a Library Assistant and the Manager of Branch Experience have been hired. The posting for the Coordinator of Branch Experience closes October 4th and is the final position in the restructuring.

8. Financial Report

8.1 2025 Budget

CEO provided a breakdown of the budget package. Discussion occurred regarding the following:

- Staff wages
- Access Centre project
- Readjusting the budget as opposed to requesting more money
- Strategic priorities
- Friends of the Library
- Branch and administrative reserves

9. Friends Report

Raisa Abraham reported there are currently 503 individuals registered in the Dolly Parton Imagination Library. Friends have received approximately \$19,000 in donations since they started.

At the most recent meeting an executive team was created with the hope to push out more work around fundraising and allocation of projects.

Friends have plans in the next few weeks to assist in Library Week and commence the Christmas Tree program.

10. Board Development

10.1 Meeting Logistics

Discussion occurred regarding quorum and how to achieve it. Three options were proposed:

1. Allow for leave of absences/inactive members
2. Allow electronic participation
3. Recruit more members

Moved by: Matt Richardson **Seconded by:** Lee Anne Andriessen

THAT: The North Perth Library Board directs the CEO to amend the procedural by-law in order to allow for the approval of leave of absences of Library Board members for a specified period of time as determined by the Board, on a case-by-case basis. When determining quorum, any Library Board member, on an approved leave of absence, shall not be included.

CARRIED

Moved by: Lee Anne Andriessen **Seconded by:** Raisa Abraham

THAT: The North Perth Library Board approves a 6 month leave of absence for Bernice Weber Passchier, to be re-evaluated in March, 2025.

CARRIED

11. Library Updates

12. Other Business

CEO Whelan advised Ontario Public Library Week is approaching. There are events planned and Pete the Cat will be making an appearance.

13. In Camera Session

14. Adjourn

Moved by: Matt Richardson **Seconded by:** Martin Shadwick

THAT: The meeting adjourns at 8:30 p.m. to meet again on October 8, 2024, at 7:00 p.m. in the Committee Room.

CARRIED

"Terrance Ritchie"

Terrance Ritchie – Chair

"Heidi Dorscht"

Heidi Dorscht – Recording Secretary



INFORMATION REPORT

From: Ellen Whelan, North Perth Public Library CEO
Date: Monday, October-21-24
Subject: North Perth Public Library Social Return on Investment

Background:

In the Fall of 2023, the Ontario Library Service (OLS) released the Valuing Ontario Libraries Toolkit (VOLT) to help Ontario public libraries measure and demonstrate their value and impact on the communities they serve by assigning a dollar amount to difficult-to-quantify services. The methodology of measuring value in this way produces an organization's 'Social Return on Investment' (SROI).

The Toolkit was developed with the support of the NORDIK¹ Institute and a volunteer steering committee from public libraries across the province. It includes an excel spreadsheet embedded with SROI calculations, info graphics, and templates to assist with presenting the information once completed.

Comments:

Social Return on Investment (SROI) calculations take something offered at no charge and applies a dollar value to the service/good that do not typically have monetary value. The most accurate way to do this is by assigning a comparable dollar value that would be charged by the private sector for the same or comparable service.

Each domain has an assigned calculation, rationale, and consideration of 'deadweight', or correcting factor to determine the most accurate figure as possible.

The SROI tool used calculates the impact over seven (7) domains.

- **Education** – measurement in access to information that supports education, cognitive development, and learning to members of the community such as school visits, early literacy programming, and summer reading programming
- **Culture** – measurement of the connection to diversity, sense of local identity, and place such as cultural events, local history collections, and non-traditional collections (puzzles, trekking poles etc).
- **Inclusion and Wellbeing** – measurement of services with equitable access when there is a barrier that foster belonging and security in the community such

¹ [The NORDIK Institute](#) is an innovative community-based research hub affiliated with Algoma University dedicated to building healthy, resilient communities.

as collections in accessible formats or languages, internet access, and related programming

- **Entertainment and Leisure** – measuring the support to cognitive and mental health pieces and adding to quality of life through library collections, programming, and databases.
- **Economic Development** - measures impact of economic benefit from the library's investment in staff, income earned, and the support to the community in terms of career support and related programming.
- **Civic Engagement** – measurement of the community relationships that build social capital at the individual, family, and group levels including volunteer hours provided, community development programs, and partnerships.
- **Space** – measurement of the free-to-use public spaces encouraging lingering and gathering and visiting to the library as a third-space, room rentals and special purpose spaces.

North Perth Public Library (NPPL) staff gathered annual statistics from 2023 to calculate the SROI.

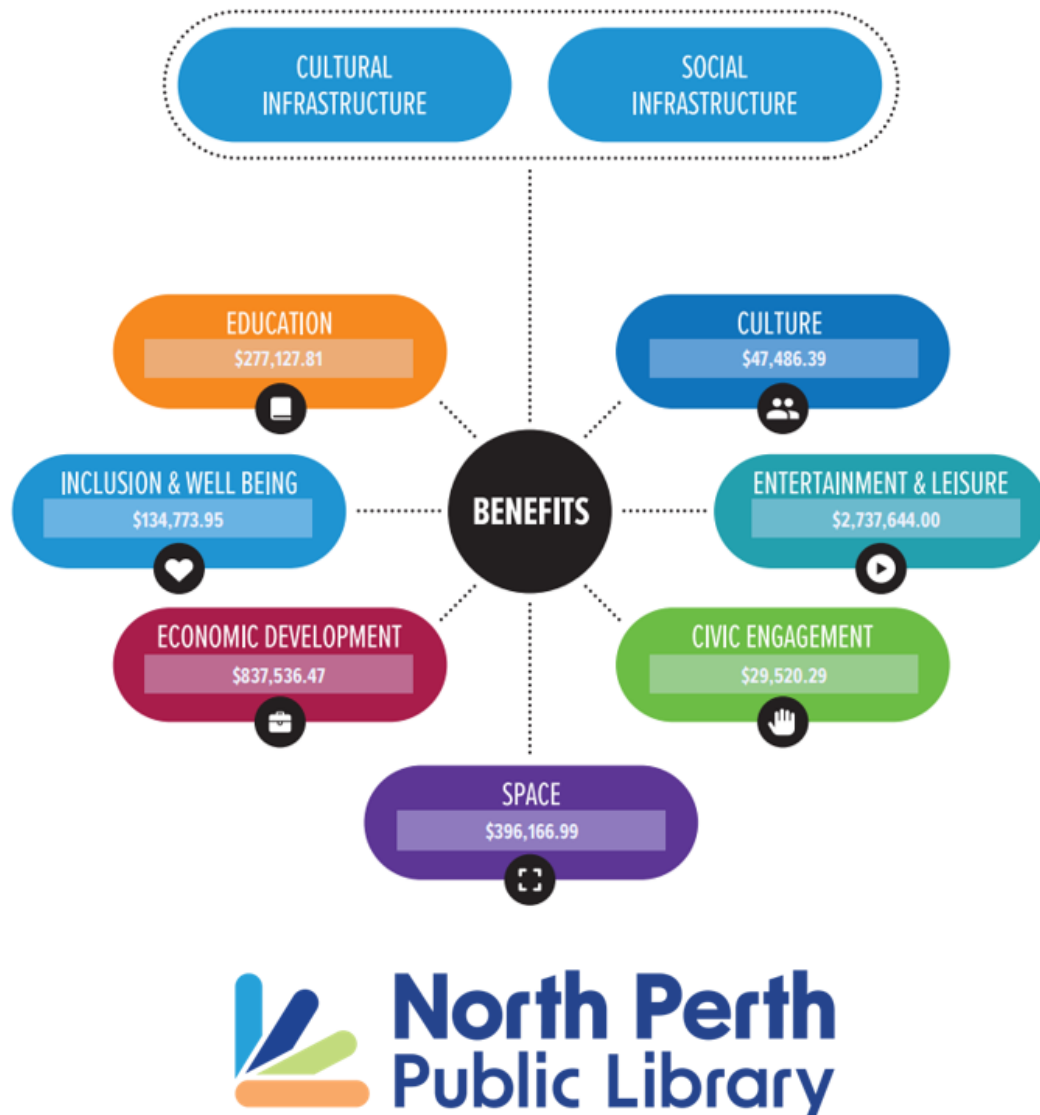
Financial Implications: *(Include amounts and funding source)*

The results indicated that the overall economic benefit of the North Perth Public Library to the community is \$4,460,255.81. This works out to \$287.05 per permanent resident or \$722.78 per household.

For every \$1 of the library budget the social return on investment is \$5.67 or 567%, where for every hour the library is open there is a \$611.51 in economic benefit to the North Perth community through the Library.

An info graphic below displays the total economic benefit under the 7 calculated domains of impact:

- Education (\$277,127.81),
- Culture (\$47,486.39),
- Inclusion & Well Being (\$134,773.95),
- Entertainment & Leisure (\$2,737,644.00),
- Economic Development (\$837,536.47),
- Civic Engagement (\$29,520.29) and
- Space (\$396,166.90).



These types of evaluations and calculations show the investment and impact that the North Perth Council makes in continuous support for the North Perth Public Library. There is a direct, and substantial benefit to the community in all seven (7) criteria that has been measured, while highlighting for the Library areas that can be focused on to increase the SROI.

It is anticipated that with a 2023 benchmark, soon to be a full staffing complement and a clear mission, that the SROI will only increase, enhancing the value for the community of North Perth.

Reference Material Attached:

Valuing Ontario Public Libraries Toolkit is available publicly online
<https://resources.olservice.ca/volt/materials>

This document is available in alternate formats, upon request.

Library Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the North Perth Public Library's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Ellen Whelan, North Perth Public Library CEO
Friday, October-11-24

Ellen Whelan, North Perth Public Library CEO

To: Warden Ehgoetz and Members of Council
Meeting Date: October 3, 2024
Prepared By: Marvin Smith, Perth County Forestry Inspector
Subject: August 2024 Forestry Inspector's Report

Recommended Action:

THAT Council receives the “August 2024 Forestry Inspector's Report” for information.

Executive Summary:

In the month of August 2024, Marvin Smith, Forestry Inspector, completed 6 inspections in response to the submission of a Notice of Intent and 1 inspection in response to a request from a landowner.

Background Information:

Marvin Smith, Forestry Inspector, completed the following inspections in response to the filing of a Notice of Intent, receiving a request from a landowner, observation, or receiving a complaint:

Comments:

1. August 31, 2024

Pt Lot 1 & 3, Concession 11 & 13; Mornington Ward; Township of Perth East

At the request of the landowner, the Forestry Inspector met with the landowner at the property to determine if a proposal to remove treed areas would comply with the Perth County Forest Conservation By-law.

The Forestry Inspector and Landowner looked at two areas:

1. **Part Lot 1, Concession 11 (Mornington):** The landowner desired to clear trees from a 30-foot wide (9 metre wide) strip along the southern side of a municipal drain running east/west through the woodland on this property to permit future drain maintenance. Because this removal of trees for drain maintenance is authorized by the engineer's report that was prepared for the original municipal drain construction under the Drainage Act, I advised the landowner that this work would comply with the By-law.

2. **Part Lot 3, Concession 13 (Mornington):** Landowner inquired if, with widespread recent mortality of ash trees, the By-law would permit him to clear the woodland area south of the open municipal drain. I visited the woodland area with landowner and showed them the abundant green understory that is replacing the previous ash overstory. As such, I advised the landowner that clearing the woodland would violate the By-law.

**2. June 24, 2019; December 19, 2019; August 9, 2024
Lot 26, Concession 15; Elma Ward; Municipality of North Perth**

Logging was carried out by a professional contractor. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Many undersize trees were marked according to good forestry practices, and some "legal-size" trees were retained as future growing stock. Logging injury to residual trees was at a normal level, and rutting was minor.

**3. February 7, 2024; June 6, 2024; August 12, 2024
Pt Lot 29 & 30, Concession 1; Elma Ward; Municipality of North Perth**

Logging was carried out by a professional contractor. No cutting of undersize trees was observed. Logging injury to residual trees was at a normal level, and rutting was minor.

**4. February 11, 2021; August 12, 2024
Pt Lot 20, Concession 8; North Easthope Ward; Township of Perth East**

Logging was carried out by a professional contractor. No cutting of undersize trees was observed. Logging injury to residual trees was minimal, and rutting was minimal.

**5. January 24, 2020; February 17, 2023; August 16, 2024
Pt Lot 6, Concession 9; Mornington Ward; Township of Perth East**

Logging was carried out by the landowner. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Many undersize trees were marked according to good forestry practices, and some "legal-size" trees were retained as future growing stock. Logging injury to residual trees was at a normal level, and rutting was minor.

**6. September 15, 2020; March 8, 2023; August 17, 2024
Lot 11, Concession 15; Ellice Ward; Township of Perth East**

Logging was carried out by a professional contractor. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Many undersize trees were marked according to good forestry practices, and a few "legal-size" trees were retained as future growing stock. Logging injury to residual trees was at a normal level, and rutting was minor.

7. July 29, 2020; August 19, 2024

Pt Lot 21 & 22, Concession 14; Ellice Ward; Township of Perth East

Logging was carried out by a professional contractor. This woodland was marked prior to logging according to a silvicultural prescription prepared by a member of the Ontario Professional Foresters Association. Many undersize trees were marked according to good forestry practices, and some "legal-size" trees were retained as future growing stock. Logging injury to residual trees was at a normal level, and rutting was minor.

Public Engagement:

This report meets the 'Inform' level of the Community Engagement Framework serving to keep Council and the Public informed.

Financial Implications:

Costs associated with enforcement of the Forestry By-law are reflected in the annual operating budget (Legislative Services Division).

Connection to Strategic Plan:

Goal 2 – Regionalization & Service Effectiveness

Goal 3 – Customer Service Excellence

Reviewed By:

Tyler Sager, Manager of Legislative Services / Clerk

Annette Diamond, Executive Director of Legal / Corporate Services

Lori Wolfe, CAO

Municipal Newsletter

October 2024

This is the October 2024 municipal update about the work we do, in partnership with you, to protect municipal drinking water sources in Maitland Valley and Ausable Bayfield source protection areas.

Contents:

1. Source Protection Plan updated
2. New Source Protection Committee member
3. New Staff for Source Water Protection Program
4. *Water Wise* events
5. Source protection region supports water protection through Water Wednesdays information campaign this autumn

1. Source Protection Plans updated

The Ausable Bayfield Maitland Valley (ABMV) Source Protection Committee (SPC) has developed two separate updates to the source protection plans to better protect sources of drinking water.

a. Updates to the Maitland Source Protection Plan were approved by the Province of Ontario on July 24, 2024. The amendment reflects changes to the Lucknow and Century Heights drinking water systems. The vulnerable area mapping for both systems have been updated, while the previously approved policies in the Maitland Valley Source Protection Plan remain unchanged.

The approval was posted the Environmental Registry at <https://ero.ontario.ca/notice/019-8799>

b. In March 2024, the Province approved a comprehensive update to the Source Protection Plans. Numerous policies were changed to align with changes to the Ontario *Clean Water Act, 2006* and to address policy implementation challenges.

Thanks to all our local municipalities for their input during consultation.

Updated documents can be downloaded at this link:
<https://www.sourcewaterinfo.on.ca/the-plans/>

About Us

Source Protection Committee

- 12 members plus a Chair
- Represents local municipalities; economic sectors; and Other/Public

Source Protection Plans (SPP)

- Developed locally
- Approved by Province in 2015
- Updates approved in 2024
- Policies to protect municipal sources of drinking water
- Area covered – Ausable Bayfield and Maitland Valley source protection areas

Goal: To protect region’s municipal sources of drinking water – aquifers and lakes – from contamination and overuse

2. New Source Protection Committee member

The newest member of the local source protection committee is Carol Leeming. She is a representative of the agriculture sector on the Ausable Bayfield Maitland Valley Source Protection Committee (SPC). She attended her first committee meeting on Wednesday, September 25, 2024 in Holmesville.

Matt Pearson is Chair of the SPC. He says the new committee member will be a positive addition to the committee.

“Carol brings many strengths to her new role as a Source Protection Committee member,” he said. “Her experience in farming, local government, and the volunteering sector will complement the diverse skills and insights of the committee members. We look forward to working with Carol on our mandate to protect source water supplies.”

Welcome, Carol!



3. Elizabeth Balfour replaces retiring Program Co-Supervisor Mary Lynn MacDonald

Mary Lynn MacDonald has retired from her position of Co-Supervisor for the local source water protection program, following more than 15 years of dedicated and resourceful contributions, to our region, in different roles. We are pleased that Elizabeth Balfour has agreed to join the team as her replacement. Elizabeth has worked at Ausable Bayfield Conservation Authority (ABCA) for nine years and has a strong background in watershed management, agriculture, and GIS analysis. She is already familiar with the source water protection program and has successfully completed the Province’s Risk Management Official training.

Welcome, Elizabeth!



4. ‘Water Wise’ Events: Promoting water protection to landowners with private wells

Very few landowners with private wells get their water tested on a regular basis. They may be aware that annual testing is important but often find the process to be challenging. In 2023 and early 2024, drinking water source protection staff, with assistance from Huron Perth Public Health (HPPH), organized several *Water Wise* events in partnership with local community and service groups. The goal was to encourage well water testing by providing a one-time local drop-off point for the water samples.



Local community groups hosted the Water Wise best practices events and assisted with distribution of water sampling bottles to local residents. Participating community groups include the Goderich, Dublin, Monkton, Londesboro, and Atwood Lions Clubs; and the Kirkton-Woodham and Howick Optimists, plus shoreline residents from Ashfield-Colborne Lakefront Association.

More than 420 people attended the events and more than 440 water bottle samples were provided to local public health for testing. There were more than 1,500 water bottles distributed by community volunteers. At these events, private well owners also received information about protecting source water and maintaining their wells and septic systems.

Provincial funding for this pilot project was provided to promote Ontario's Best Practices for non-municipal water (<https://www.ontario.ca/document/best-practices-source-water-protection>). The message to the public, at these events, was to **Test, Protect and Maintain**: test your well water; protect your source of water; and maintain your well and septic system.

Support for an additional event in 2024 was made possible thanks to the County of Huron's Huron Clean Water Project.

5. Source protection region supports water protection through Water Wednesdays information campaign this autumn

Ausable Bayfield Maitland Valley Source Protection Region, in partnership with the Province of Ontario and Conservation Ontario, is promoting positive local action to protect local municipal drinking water sources. The region is educating the public through **#WaterWednesdays** source protection posts on social media on Wednesdays, in autumn 2024, from October 2 to November 13. Campaign messages include:

- Drop off hazardous waste at municipal household hazardous waste days or depots.
- Select non-toxic chemicals and cleaners when doing fall cleanup this autumn.
- Tips for protecting your septic systems.



We encourage you to follow Ausable Bayfield and Maitland Valley source protection platforms and to share the posts with your neighbours.

To find out more visit the Ausable Bayfield Maitland Valley Source Protection Committee web page (<https://www.sourcewaterinfo.on.ca/the-committee/>) on the local source protection region website at <https://www.sourcewaterinfo.on.ca>

Ausable Bayfield Maitland Valley Source Protection Region
c/o Ausable Bayfield Conservation Authority
71108 Morrison Line, R.R. 3
Exeter, ON N0M 1S5

Tel 519-235-2610
Toll-free 1-888-286-2610
www.sourcewaterinfo.on.ca

This project has received funding support from the Government of Ontario.
Such support does not indicate endorsement of the contents of this material.

Honourable Premier Doug Ford
Doug.Fordco@pc.ola.org

Sent via electronic mail

October 4, 2024

Dear Honourable Premier Doug Ford

At its Regular meeting on October 2, 2024, the Township of Springwater's Council passed resolution C506-2024 endorsing the AMO and OMA Joint Health Resolution Campaign.

Resolution C506-2024

Moved by: Garwood
Seconded by: Fisher

Whereas the state of health care in Ontario is in crisis, with 2.5 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being derostered and 40% of family doctors considering retirement over the next five years; and

Whereas it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and,

Whereas Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine; and,

Whereas the percentage of family physicians practicing comprehensive family medicine has declined from 77% in 2008 to 65% in 2022; and,

Whereas per capita health-care spending in Ontario is the lowest of all provinces in Canada; and,

Whereas a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the Province; and,

Whereas these cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level; and,

Whereas in response, the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) are working collaboratively to advocate for a better healthcare system for Ontario residents and communities.

Now Therefore Be It Resolved That, Council of The Corporation of the Township of Springwater urge the Province of Ontario to recognize the physician shortage in Springwater and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care; and

Be It Further Resolved That a copy of this resolution be circulated to the Premier of Ontario, Hon. Doug Ford; Barrie-Springwater-Oro Medonte Member of Provincial Parliament, Hon. Doug Downey, the Minister of Health, Hon. Sylvia Jones, the Ontario Medical Association (OMA), the Association of Municipalities of Ontario (AMO) and all Ontario municipalities.

Carried

I can be reached via email at jennifer.coughlin@springwater.ca or by phone at 705-728-4784, Ext. 2020.

Regards,



Jennifer Coughlin
Mayor, Township of Springwater

cc: Hon. Minister of Health Sylvia Jones
Hon. MPP Doug Shipley
Ontario Medical Association
Association of Municipalities of Ontario
All Ontario Municipalities



CLEARVIEW
TOWNSHIP

Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

October 8, 2024

Ministry of Municipal Affairs and Housing
Hon. Paul Calandra

Sent by Email: minister.mah@ontario.ca

RE: Support Resolution – Updates to the Municipal Elections Act

Please be advised at its meeting held on October 7, 2024, Council of the Township of Clearview passed the following resolution supporting AMCTO's advocacy for updates to the Municipal Elections Act:

Moved by Councillor Broderick, Seconded by Councillor Walker, Whereas, election rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

Whereas, legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

Whereas, the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

Whereas, the *Municipal Elections Act, 1996* (MEA) will be 30 years old by the next municipal and school board elections in 2026;

Whereas, the MEA sets out the rules for local elections, the *Assessment Act, 1990* and the *Education Act, 1990* also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

Whereas, with rules across three pieces of legislation, and the *MEA* containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill;

Whereas, the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

Whereas, while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

Whereas, to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

Whereas, the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

And Whereas, AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;

Therefore, Be It Resolved That Council of the Corporation of the Township of Clearview calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections;

And Be It Further Resolved that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing (minister.mah@ontario.ca), the Minister of Education (minister.edu@ontario.ca), the Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca), Minister of Finance (Minister.fin@ontario.ca) the Premier of Ontario (premier@ontario.ca), Simcoe-Grey MPP (brian.saunderson@pc.ola.org) and AMCTO (advocacy@amcto.com). Motion Carried.

We look forward to hearing of the continued advocacy regarding this matter and updates on when the Ministry will move ahead with amending the Municipal Elections Act.

Sincerely,



Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Minister of Education
Minister of Public and Business Service Delivery
Minister of Finance
Premier of Ontario
Simcoe Grey MPP
AMCTO Advocacy

October 15, 2024

Re: Item for Discussion – AMCTO Recommendations for Updates to the Municipal Elections Act

At its meeting of October 9, 2024, the Council of the Corporation of the Town of Bracebridge ratified motion #24-GC-184, regarding the AMCTO Recommendations for Updates to the Municipal Elections Act, as follows:

“WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

AND WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

AND WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

AND WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

AND WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

AND WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill;

AND WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

AND WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today’s needs and tomorrow’s challenges;

AND WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209

AND WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Bracebridge calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections.

AND FURTHER THAT that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing; the Minister of Education; the Minister of Public and Business Service Delivery; Minister of Finance; the Premier of Ontario; the Local Member of Provincial Parliament; AMCTO; the Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.”

In accordance with Council's direction, I am forwarding you a copy of the resolution for your reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read "Lori McDonald". The signature is written in a cursive, flowing style.

Lori McDonald
Director of Corporate Services/Clerk

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

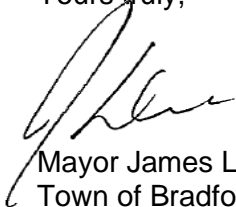
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities

Backgrounder - SolvethetheCrisis.ca Campaign

Key Asks of the Province

- Appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports.
- Have this Minister strike a task force with broad sector representatives including municipalities, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*.
- Provide municipalities with the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary
- Commit to funding the appropriate services these individuals need, community by community where there are gaps in the system. Including an immediate increase in detox and rehabilitation beds for those looking to get the health support they need, on their own.
- Invest in 24/7 Community Hubs / Crisis Centres across the province to relieve pressure on emergency centres and first responders

Background Information on the Crisis

OBCM Advocacy

- The 'Solve the Crisis' campaign is a culmination of years of advocacy from Ontario's Big City Mayors on the mental health, addictions and homelessness crisis across Ontario, including our white paper released in 2021, most recently developing our health and homelessness strategy in 2023 and an update to that strategy included in this campaign (see OBCM advocacy timeline below)

A Growing Crisis

- Over the years we have seen this crisis develop to include a growing number of unhoused residents and encampments in many of our communities:
 - Of 72 communities surveyed, 68 reported encampments with an estimated 14-23% of the homeless population staying in encampments - [Infrastructure Canada National Survey on Homeless Encampments](#)
 - In 2023 there were at least 1,400 homeless encampments in communities across the province. Many of the residents of these encampments suffer from mental health or substance abuse challenges. - [The Association of Municipalities \(AMO\)](#)



- **London** - as of March 31, 2024 1758 individuals experiencing homelessness and there were 56 active encampments - [Housing and Homelessness Snapshot, City of London](#)
- **Kingston** - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [Housing and Homelessness Report, City of Kingston](#)
- **Region of Waterloo** - current estimates are that 1,000 people are experiencing homelessness across the region including 450 people experiencing Chronic homelessness - [Encampments Report - City of Waterloo](#)
- **Hamilton** - As of January 31 2024, 1,592 Homeless people, with 585 having been homeless for more than 6 months and, 1007 for less than 6 months - [City of Hamilton](#)
- **Windsor** - 468 Individuals experienced chronic homelessness in 2023 up 19% from 2022 - [Housing and Homelessness Report - City of Windsor](#)
- Ontario residents are frustrated with the impact of this crisis on their communities and want to see the government take action. In a recent survey conducted by [CMHA Ontario](#)
 - More than 8 in 10 Ontarians would prefer solutions for the ongoing opioid and drug poisoning crisis which focus on healthcare and social services support rather than punishments
 - 73% percent of Ontarians are concerned the opioid crisis is getting worse
 - 56% report that opioid addiction is an issue of concern in their community
 - 71% believe government should prioritize addressing the crisis

There Are Solutions

- Municipalities along with community partners have developed programs and spaces that are providing effective solutions to this crisis including:
 - **London** - from October 2023 - March 2024, as part of a partnership between London Cares and LHSC, the House of Hope has been operating 25 highly supportive units at 362 Dundas Street.
 - Residents have seen significant health improvements including a 74% reduction in emergency department visit volumes in the first three months compared with the same time period and the same cohort in 2022 - [City of London](#)
 - **Toronto** - the city's Street to Homes (S2H) and its outreach partners helped transition 654 people to permanent housing throughout the pandemic - [City of Toronto](#)
 - **Kingston** - the affordable rental housing capital funding program has provided financial assistance from municipal, provincial and federal sources to create over 510 units to get people housed and off the streets



- These include - Addiction Mental Health Housing Stabilization Program-18 beds, Supportive/ Transitional Youth Housing - 48 units, Transitional housing for vulnerable women - 17 beds and more - [City of Kingston](#)
- **Oshawa** recently introduced **Mission United**, a collaborative social service and primary health care HUB for those experiencing homelessness.
 - This program seeks to assist those with high acuity and tri morbidity achieve long term stabilization by providing low barrier, wrap-around supports with a point in time model.
 - Through partnerships with various community agencies, they provide specialized person-centred services through a singular access point.
- **Windsor-Essex** - funded by the city and community organizations the Homelessness & Housing Help Hub (H4) is a “one-stop” multidisciplinary service hub. The H4 works towards the community’s goals to reduce homelessness by delivering housing focused, homelessness resolution programs that provide a variety of wrap-around supports for persons experiencing homelessness.
 - 133 people have been housed through supports provided at H4, 93 people were assisted by a family physician and 180 by a nurse practitioner through the Shelter Health Initiative
 - The Essex County Homelessness Hub has also housed 47 people through their support program - [Home Together Annual Report - Windsor Essex](#)

Timeline of OBCM Advocacy Work on Health and Homelessness

- **June 2021** - OBCM released a white paper entitled - *Working Together to Improve our Wellness: Recommendations from Ontario's Big City Mayors to improve mental health and addiction services in Ontario* - including recommendations for:
 - Structural recommendations to ensure more Ontarians get the help they need, when they need it, and where they need it.
 - Support that helps improve and connect municipal services with community mental health services
 - Legislative and regulatory changes that reduce the harm of substance use and support system change
 - Municipal leadership opportunities
 - Full paper found on our website here - [OBCM White Paper 2021](#)
- **June 2022** - OBCM Calls for an Emergency Meeting with Province to Address the Chronic Homelessness, Mental Health, Safety and Addictions Crisis Overwhelming Our Communities
 - This meeting to accelerate solutions to address chronic homelessness, mental health, safety, and addictions issues in our communities as our most

marginalized and vulnerable populations have been disproportionately impacted by the pandemic

- Working alongside the Ontario BIA Association (OBIAA) we emphasized the impact this crisis was having on downtowns and small and medium sized businesses who were still struggling from the impact of the pandemic
- [OBCM Call for Emergency Meeting](#)
- **August 2022** - at a joint meeting with the Mayors and Regional Chairs of Ontario (MARCO) OBCM reiterated our call for an emergency meeting on this issue with the support of key stakeholders who signed on to attend, these groups include the Ontario Chamber of Commerce, Ontario Association of Business Improvement Areas, Ontario Association of Chiefs of Police, AMO, Canadian Mental Health Association Ontario and the Ontario Tourism Industry Association.
 - [OBCM Reiterates Call for Emergency Meeting with Stakeholders](#)
- **February 2023** - OBCM adopts our Health and Homelessness Strategy including five recommendations for the Ontario government to make an immediate impact on the mental health, addictions and homelessness crisis. These recommendations were developed using information gathered through consultation with local health partners to identify services required to ensure there is a health care continuum and appropriate response to this crisis affecting our cities.
 1. Centralized and integrated intake and dispatch process
 2. More provincial investment in low barrier hubs
 3. More stabilization and treatment beds with experienced staff to support those in their treatment journey
 4. More flexible and predictable funding for supportive housing
 5. More provincial ministry and agency collaboration to reduce red tape and duplication
- Full motion and strategy can be found here - [OBCM Health and Homelessness Strategy 2023](#)
- **April 2023** - OBCM meets with Minister Jones and staff, along with partners from the Canadian Mental Health Association Ontario, Ontario Association of Chiefs of Police, Ontario Chamber of Commerce, the Kingston Health Sciences Centre and the Association of Municipalities of Ontario.
 - Discussed the new funding recently announced in the budget of \$202 million each year to the Homelessness Prevention Program (HPP) and Indigenous Supportive Housing Program, and over half a billion dollars to support mental health and addictions.
 - Presented our Health and Homelessness Strategy, including recommendations to address the growing crisis in Ontario's cities
 - [OBCM Meets with Minister Jones](#)
- **August 2023** - OBCM representatives have a special "Multi Minister Meeting" on our Health and Homelessness Strategy at the AMO Conference with Minister Parsa (Children, Community and Social Services), Associate Minister Nina Tangri (Housing), Associate Minister Tibollo (Mental Health), Associate Minister Charamine Williams (Women's Social and Economic Opportunity)



- OBCM representatives present our Health and Homelessness plan as well as various programs and facilities that are making a difference in our communities
- **June 2024** - at the OBCM June meeting in Chatham-Kent, members discuss updating the Health and Homelessness Strategy to push for various additional supports/asks from the province, especially as the issue of encampments has now grown and approves a communication campaign leading into the 2024 AMO Conference
 - [OBCM Updated Health and Homelessness Strategy, 2024](#)

Overview of Ontario's Investments in Mental Health and Addictions **(from CMHA)**

- Through the [Roadmap to Wellness](#), Ontario is investing \$3.8 billion over 10 years to fill gaps in mental health and addictions care, create new services and expand programs.
- The government invested \$396 million over three years to improve access and expand existing mental health and addictions services and programs as part of Budget 2024.
- This investment includes:
 - \$124 million over three years to support the continuation of the Addictions Recovery Fund. The fund supports:
 - Maintaining 383 addictions treatment beds for adults who need intensive supports, helping to stabilize and provide care for approximately 7,000 clients each year;
 - Three Mobile Mental Health Clinics to provide a suite of mental health and addictions services to individuals living in remote, rural and underserved communities; and
 - Three police-partnered Mobile Crisis Response Teams to support individuals in a mental health or addictions crisis.
- Ongoing support for the [Ontario Structured Psychotherapy Program](#)
- Between 2020 and 2023, Ontario established a provincial network of 22 [Youth Wellness Hubs](#) which have connected 43,000 youth and their families to mental health, substance use, and wellness services, accounting for over 168,000 visits.
- As part of Budget 2024, Ontario committed \$152 million over the next three years to support individuals facing unstable housing conditions and dealing with mental health and addictions challenges.

Regional Data Points

- **Durham Region:** As of May 31, 2024 The Region of Durham Has at least 757 people experiencing homelessness with 326 having experienced homelessness for 6 months or more.
 - Inflow into shelter system: 35 individuals became chronically homeless, 36 made contact after no contact for 60 days or more and 6 people lost housing.
 - Outflow from Shelter system: 10 people moved from shelters into housing, 6 people lost housing.
 - Durham Municipal Breakdown of active homeless population as of May 2024:
 - Ajax: 241
 - Clarington: 19
 - North Durham: 17
 - Oshawa: 362
 - Pickering: 25
 - Whitby: 58
 - Other/Unknown: 35 - [Durham Region, Built for Zero Report Card](#)

- **Halton Region** - As of October 1st 2023, 172 individuals were receiving emergency shelter from the region
 - 270 additional individuals were residing in transitional housing awaiting offers of permanent housing
 - Between 10-25 individuals sleep outside in Halton on any given night, with most actively working with the street outreach team - [Halton Region](#)
 - In 2023, 28% of all shelter placements required the use of hotels for overflow due to increased demand on services
 - Halton Region's Shelter Capacity 2023(by number of individuals): 148, overflow hotel placements required to meet demand and 99 permanent placement beds.
 - As of 2022, 2,127 emergency housing situations were resolved through outreach and funding through the housing stability fund
 - 884 residents assisted with finding affordable rental housing, and 514 clients received intensive customised supports
 - 56 chronically homeless households were assisted with permanent housing, with intensive wrap around individualized support services
 - Halton Region provided rent geared income to 3,091 households from the Halton Access to Community Housing (HATCH) - [Halton Region 2022 State of Housing](#)

- **Niagara Region** - As of March 2021, at least 665 people in the Niagara Region were experiencing homelessness in 2021
 - 121 were children aged 0-15, 76 were youth aged 16-24,
 - 47 reported staying in unsheltered locations
 - Of the 439 surveys reported in 2021:



- Almost 1 in 4 (22.6%) identified as indigenous Compared to Indigenous making up 2.8% of Niagara's Population.
 - 42 percent had been experiencing homelessness for more than 6 months
 - (Data Recording Paused During Pandemic Point In Time Counts begin again Fall 2024)
 - [Niagara Region - Point in Time Count](#)
-
- **Peel Region** - In 2023 4,800 households received one time financial assistance to prevent homelessness
 - 351 households were placed from peels centralized waiting list into subsidized community housing units
 - 16, 497 households currently using the Affordable Housing System - [Peel Region](#)
 - As of October 2023 Peels emergency shelter system was operating above 270% occupancy
 - Overflow expenses have grown significantly projected \$26.9 million for 2023 and \$42 million in 2024 exceeding approved budgets and funding - [Peel Region Report](#)
-
- **Region of Waterloo** - According to the Youth impact survey youth experiencing homelessness has increased from 8% in 2021 to 13% in 2023 - [Region of Waterloo](#)
 - As of September 21, 2021 the Region of Waterloo had 1,085 individuals experiencing homelessness
 - 412 of those are living rough (in encampments, on the street or in vehicle)
 - 335 experiencing hidden homelessness
 - 191 in emergency shelter, 84 in transitional housing, and 63 in institutions.
 - 75% of survey respondents experiencing chronic homelessness - [Region of Waterloo Point in Time Count](#)
-
- **York Region** - Housed 978 households from the 2023 subsidized housing waitlist
 - Transitioned 1,294 from emergency housing to safe housing over 5 years
 - As of 2023 15,716 households remain on the subsidized housing waitlist Net change of plus 849
 - Opened two new transitional housing sites adding 28 new units to the emergency and transitional housing system
 - Significant increases in the number of people experiencing homelessness projected, with estimates ranging from 2,100 to 2,300 individuals in the next five years.
 - Unique individuals accessing emergency housing increased 5% from 2019 - 2023



- The total number of unique people who experienced chronic homelessness during the year increased by approximately 120% from 2019 to 2023, from 124 to 473.
- 1496 unique persons experiencing homelessness in 2023 - [York Region](#)

- **District of Muskoka Lakes** - As of July, 2022 650 households are on the social housing waitlist with 357 of those waiting for a one bedroom unit and a wait time up to 8 years.
 - Median Employment income for individuals is 21% lower than the rest of the province
 - 13% of Muskoka Residents living in poverty
 - 50% of rental households spend more than 30% of their total income on shelter costs.
 - 11 unique households moved from emergency shelters into longer-term housing solutions (i.e. transitional or supportive housing)
 - 15 households were moved from unsheltered/provisionally accommodated to transitional or long-term housing
 - 6 households were supported to move from transitional to long-term housing
 - 973 requests for assistance in obtaining housing from households experiencing homelessness
 - 19,518 requests for assistance from households experiencing homelessness received supports and services (not related to accommodation)
 - 1,209 requests for assistance from households at risk of homelessness received supports and services (not related to accommodation) to support housing loss prevention, retention, or re-housing - [Muskoka 10 Year Housing & Homelessness Plan Annual Report](#)

- **South Eastern Ontario**
 - **Kingston** - As of December 2023, Approximately 127 people slept rough meaning makeshift accommodations, sleeping in street, park or vehicle an increase of 12 from august - december of 2023
 - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [City of Kingston](#)
 - **Ottawa** - As of December 31, 2023 Ottawa had 12,447 households on the centralized waitlist with 1,186 households housed from the waitlist
 - 49 New Affordable units and 57 New Supportive units were completed
 - 301 households were housed through the housing first program
 - 1,129 households housed from the shelter system
 - 988 people Chronically homeless, with 382 individuals with a history of chronic homelessness being housed
 - 13% increase in people using the shelter system



- 3% decrease in the average length of stay in shelter system, 25% increase in newcomer inflow into shelter system - [City of Ottawa](#)
- **South Western Ontario**
 - **Windsor** - In 2023, 715 households experiencing homelessness were housed
 - 95 individuals experiencing chronic homelessness were housed with supports
 - Youth Homelessness: 25 youth experiencing homelessness housed with supports
 - 1105 households assisted with rent assistance. - [City of Windsor](#)



How You Can Help **SolvetheCrisis.ca** A Request to Ontario Municipalities From Ontario's Big City Mayors

What is the **SolvetheCrisis.ca** Campaign?

Ontario's Big City Mayors (OBCM) launched the [SolvetheCrisis.ca](https://www.solveethecrisis.ca) campaign in August 2024 to address the homelessness, mental health and addictions crisis happening across Ontario.

After years of advocacy we are at a turning point, the time to act is now. This crisis is growing in municipalities and regions of every size across Ontario, and we need help more than ever!

Ontario municipalities of all sizes have stepped up, putting in place programs and housing options along with community partners and other stakeholders, advocating for funding that might be provided from other levels of government but is never consistent and never enough. We cannot tackle this alone, the federal and provincial governments' must come to the table.

We launched the [SolvetheCrisis.ca](https://www.solveethecrisis.ca) Campaign with a press conference at Queen's Park including a video that can be shared and found here: [OBCM You Tube Channel](#), a social media campaign that is still underway, and a website www.solveethecrisis.ca where your residents/networks/councils & staff can watch our video, join our call to action by filling out a letter to the Premier, various Ministers, local MPPs and MPs.

How Can You Help?

There are so many ways!

- Follow us on our socials & like and reshare our posts:
 - X (formerly Twitter) [@SolvetheCrisis_](#) and [@ONBigCityMayors](#),
 - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and
 - Facebook [Ontario's Big City Mayors](#)

- Pass the draft motion attached, a more personalized version of the attached motion, or create one of your own!

- Share this call to action with your Council, Board of Directors, Membership, Networks and the public

- Share your motion and support of the SolveTheCrisis.ca campaign on social media and tag our accounts:
 - X (formerly Twitter) [@SolvetheCrisis_](#) and [@ONBigCityMayors](#),
 - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and



— **OBCM** —
Ontario's Big City Mayors

- Facebook [Ontario's Big City Mayors](#)
- Use the hashtags #solvethecrisis and tag Solve the Crisis and OBCM's socials if you can to help us track and report on engagement
- Ask residents, staff, councillors, supporters, members and even your Mayor / Warden / Chair / Head of Council to visit www.solvethecrisis.ca fill out the letter to send the message to their local representatives stating that they want action now.
 - Encourage them to share it with their networks as well.
- Read through our attached backgrounders and key messages and include them in any advocacy efforts you may undertaking on this issue
- Draft an op-ed or article specific to your municipality or region to push out to your local media (see OBCM Chair Meed Ward's Op-Ed here - [Toronto Star - August 17th](#))
- Contact us at solvethecrisis@obcm.ca for more information

MOTION : *[insert name of your municipality or organization here]* supports the SolvethCrisis.ca Campaign and requests that the Provincial and Federal Governments take Action to Address the Growing Mental Health, Addictions and Homelessness Crisis in Ontario

Whereas there is a humanitarian crisis unfolding on the streets in our cities, large and small, urban and rural, across Ontario. The time for words is over, we need immediate action at all levels of government, starting with the Province of Ontario

Whereas the homelessness, mental health and addictions crisis continues to grow with 3432 drug related deaths in Ontario in 2023¹ and over 1400 homeless encampments across Ontario communities in 2023²; and

Whereas the province has provided additional funding and supports, such as the recent investment of \$378 million for HART Hubs and approximately 375 beds with wraparound supports, it does not adequately address the growing crisis and the financial and social impact on municipalities and regions across the province; and

Whereas municipalities and regions are stepping up and working with community partners to put in place community-specific solutions to address this crisis, but municipalities and regions lack the expertise, capacity, or resources to address these increasingly complex health care and housing issues alone; and

Whereas this is primarily a health issue that falls under provincial jurisdiction and municipalities and regions should not be using the property tax base to fund these programs; and

Whereas there is no provincial lead focused on this crisis leading to unanswered questions that span over a dozen ministries, and a lack of support to manage the increasing needs of those who are unhoused.

Therefore, be it resolved that *[insert name of your municipality here]* supports the SolvethCrisis.ca Campaign;

And calls on provincial and federal governments to commit to immediate action to solve the Humanitarian Crisis that Ontario is facing as the numbers of unhoused individuals and those suffering with mental health & addictions grows exponentially;

AND that the province officially makes Homelessness a Health Priority;

AND appoints a responsible Minister and Ministry with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;

AND that the provincial government strike a task force with broad sector representatives including municipalities, regions, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*;

¹ Office of the Chief Coroner, Ontario (2024). OCC Opioid Mortality Summary Q4 2023. [PDF] .
<https://odprn.ca/occ-opioid-and-suspect-drug-related-death-data/>

² [Homeless Encampments in Ontario. A Municipal Perspective. Association of Municipalities of Ontario. July 2024 -](#)

AND that this provincial task force reviews current programs developed by municipalities, regions and community partners that have proven successful in our communities, to ensure that solutions can be implemented quickly and effectively to tackle this crisis.

AND that the federal government is included in these conversations.

AND that both levels of government provide adequate, sufficient and sustainable funding to ensure that municipalities have the tools and resources to support individuals suffering with mental health and addictions, including unhoused people and those from vulnerable populations that may be disproportionately impacted;

And that this **[Council or Board]** calls on the residents of **[insert name of your municipality, region or organization here]** to join us in appealing to the provincial and federal governments for support by visiting SolveTheCrisis.ca and showing your support;

AND further that a copy of this motion be sent to:

- The Right Honourable Justin Trudeau, Prime Minister of Canada
- The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada
- The Honourable Doug Ford, Premier of Ontario
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health
- The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- The Honourable Michael Parsa, Minister of Children, Community and Social Services
- The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
- Local MPs
- Local MPPs and
- Ontario's Big City Mayors



October 8, 2024

Resolution No. 310/2024

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99,
VIRGINIATOWN, ON. P0K 1X0**

MOVED BY *Alcine Lee*

SECONDED BY *Francine Plante*

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections.

WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process,

WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities.

WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026.

WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario.

WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill.

WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce.

WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges.

WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities.

WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules and streamlining and simplifying administration.

AND WHERAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections.

BE IT RESOLVED THAT The Township of McGarry calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer- term recommendations ahead of the 2030 elections.

AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing (minister.mah@ontario.ca), the Minister of Education (minister.edu@ontario.ca) the Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca), Minister of Finance (Minister.fin@ontario.ca) the Premier of Ontario (premier@ontario.ca) , Sylvia Jones MPP (sylvia.jones@ontario.ca) and AMCTO (advocacy@amcto.com)

Defeated _____ / Carried Bonita Culhane
 Mayor Mayor

Recorded Vote	Requested by _____	
	YES	NO
Mayor Bonita Culhane	_____	_____
Councillor Louanne Caza	_____	_____
Councillor Elaine Fic	_____	_____
Councillor Annie Keft	_____	_____
Councillor Francine Plante	_____	_____

October 11, 2024

Minister of Transportation
Hon. Prabmeet Singh Sarkaria
Email: minister.mto@ontario.ca

MPP Oxford
Ernie Hardeman
Email: Ernie.Hardeman@pc.ola.org

SCOR EDC
Email: do@scorregion.com

Re: Continued Funding Support - Southwest Community Transit

Please be advised that the Town of Tillsonburg Council, at its meeting held on October 7, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution # 2024-474

Moved By: Councillor Luciani

Seconded By: Councillor Spencer

Whereas the County of Brant, Middlesex County, Municipality of Strathroy Caradoc, Norfolk County, Municipality of East Zorra Tavistock, Grey County, Perth County, City of Stratford, Municipality of Lambton Shores, and Wellington County have successfully utilized government funding to create and sustain local community transit through Southwest Community Transit; and

Whereas 85,000 riders have utilized the Southwest Community Transit services in the first half of 2024 alone, demonstrating significant community reliance on these services; and

Whereas the economic impact of this transit system is estimated to be \$748,800,000 annually, largely due to its role in providing transportation to employment opportunities; and

Whereas the current funding for this critical small urban and rural



inter-community transit service is set to expire in March 2025, putting the sustainability of the service at risk:

Therefore be it resolved that the Town of Tillsonburg council urges the provincial government to continue funding Southwest Community Transit beyond March 2025 to ensure the ongoing viability of this essential service for small urban and rural Ontario

Be it further resolved that this resolution be circulated to the County of Brant, Elgin County, Middlesex County, Norfolk County, Oxford County, Municipality of Strathroy Caradoc, Municipality of East Zorra Tavistock, Perth County, City of Stratford, Municipality of Lambton Shores, Wellington County, Bruce County, Municipality of Bayham, Municipality of Thames Centre and other relevant stakeholders for their support and advocacy.

Carried

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Laura Pickersgill".

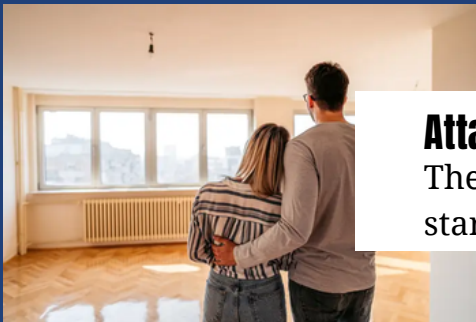
Laura Pickersgill
Executive Assistant
Town of Tillsonburg

Cc: All Ontario municipalities

Segal Construction works with municipalities to deploy market-based attainable housing developments, addressing the housing crisis without using your operating or capital budgets. Partnering with us ensures efficient, cost-effective, risk mitigated housing solutions that benefit your community.

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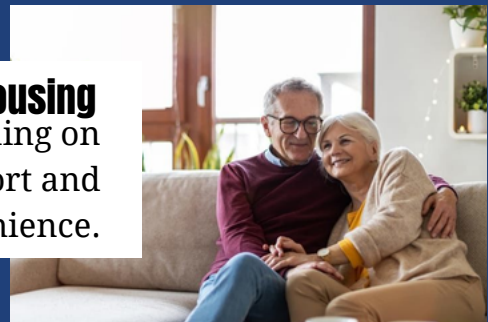


Attainable housing for first-time buyers

The ideal home for individuals or couples looking to start independent living.

Downsizing has never been easier with everything on one level, perfect for seniors seeking comfort and convenience.

Seniors housing



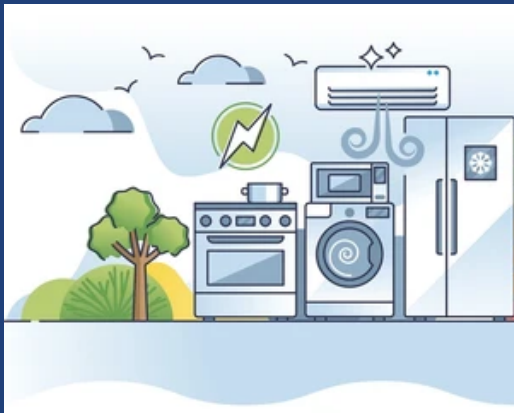
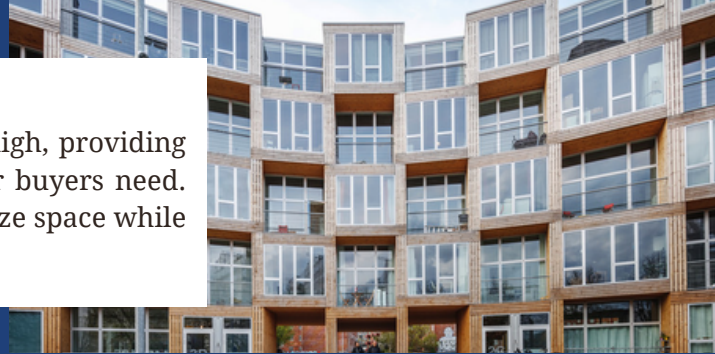
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Flexible temporary housing solutions for local workers or contractors seeking modern, comfortable accommodations.

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Innovative, Stackable Design

Our homes can be stacked up to 3 units high, providing flexibility for growing communities or for buyers need. Stackable units make it possible to maximize space while keeping the community feel.



Energy-Efficient Features

LED lighting, spray foam insulation, and energy-efficient heating systems ensure your home is designed to conserve energy and reduce utility costs. It also include modern, energy-efficient appliances for everyday use, combining sustainability with functionality.

Accessible and Flexible Living Spaces

Fully accessible designs, step-free living on one level makes these homes perfect for seniors or anyone seeking mobility-friendly spaces. Each unit's Priced between \$250,000 and \$300,000, making homeownership attainable for a wide range of buyers.



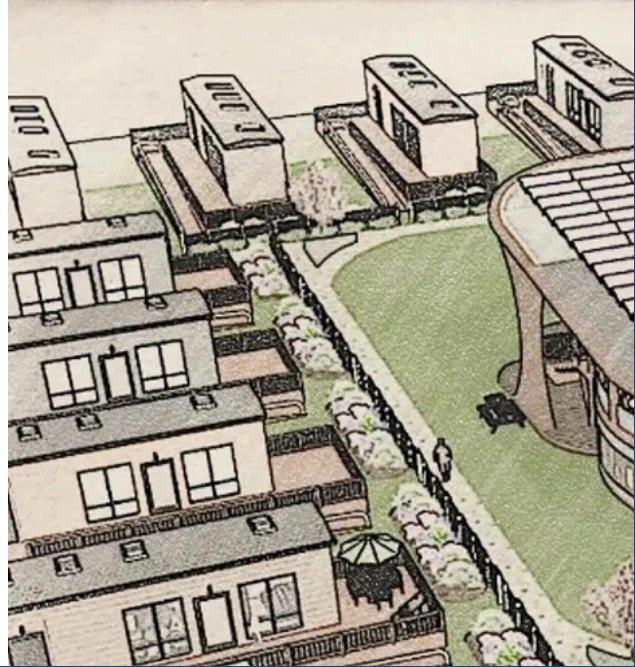
Supportive Community Features

A multi-purpose central building with shared amenities and gathering spaces for the whole community. Private patios, community gardens, and walkable pathways designed for relaxation and easy access.

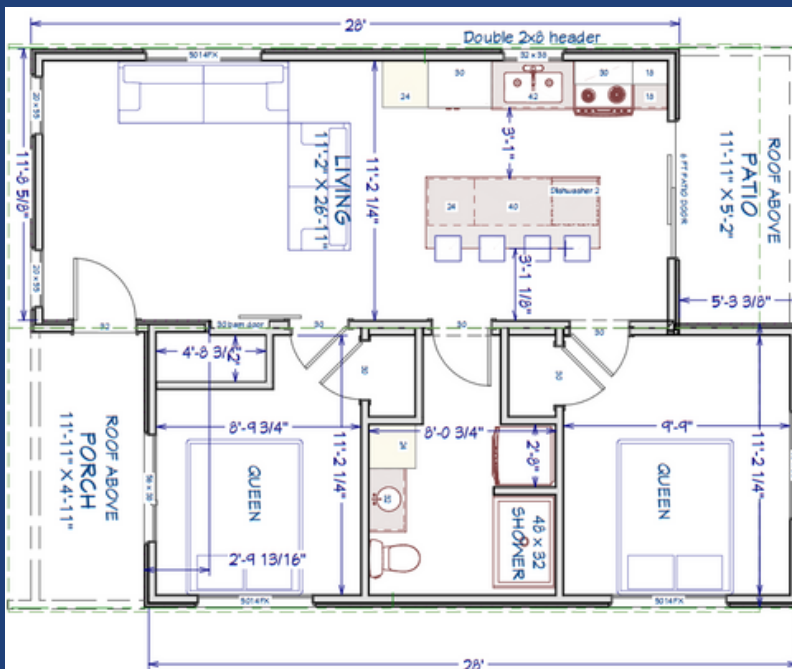
BUILD AND PURCHASE IN STAGES: A RISK MITIGATION STRATEGY

Build only what's needed

We are committed to building homes based on demand. If a home doesn't sell, we pause further construction, ensuring we only create housing that is needed. Homes are built and sold in stages of 3 units, allowing for a flexible and personalized buying experience. Own the land: Once sold, homeowners not only own the home but also the parcel of land if subdivided, allowing for mortgage financing as traditional property ownership.



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10% IRR OVER 30 YEARS**



Each unit offers an attractive internal rate of return (IRR) of 10% over 30 years, making these homes a smart investment for homeowners or investors looking to secure long-term value while enjoying a sustainable, flexible living space.

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designs reduce
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Ontario: All units are built in a
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Whether you're looking to enter the housing market, downsize as a senior, or provide temporary housing for workers, our stackable, affordable homes offer a flexible, sustainable solution for your living needs. With an IRR of 10% over 30 years and a risk mitigation strategy that builds only as demand grows, your investment is in safe hands.

APPLICATION FOR CONSENT

To: Mayor Todd Kasenberg & Municipality of North Perth Council
Prepared by: Nathan Garland, Planner
Date: October 21, 2024
File: B34-24
Owner: Thomas, Martha and Patrick Etterlin
Location: Legally described as Lot 49, Concession 3 Wallace Ward, in the Municipality of North Perth. The property is located on the north side of Line 87, and is municipally known as 8430 Road 175

Attachments: Report Photo
Severance Sketch
Site Photos
Aggregate Impact Memo

Recommendation

THAT the municipality of North Perth recommends that the Perth County Land Division Committee, or its designate, approve Consent Application B34-24; and

THAT the Municipality of North Perth Council forwards the conditions listed in the staff report dated October 21, 2024, affecting the property legally described as Lot 49, Concession 3, Wallace Ward in the Municipality of North Perth (8430 Road 175).

Recommended North Perth Conditions:

- 1) That confirmation be received from the Municipality of North Perth that all taxes have been paid in full;
- 2) That confirmation be received from the Municipality of North Perth that all financial requirements have been met (if any);
- 3) That confirmation be received from the Municipality of North Perth that the apportionment schedule for municipal drains in this area be reviewed, and updated to the satisfaction of the Municipality of North Perth in accordance with Section 65.1 of the Drainage Act R.S.O. to show that the applicant will be responsible for all costs associated with this re-apportionment;
- 4) That confirmation be received from the Municipality of North Perth that an amendment to the Municipality of North Perth implementing Zoning By-law has been adopted to zone the proposed severed lot to permit only a dwelling and accessory uses, buildings

and structures and to zone the retained farm lot to prohibit any new permanent residential dwellings;

- 5) That confirmation be received by the Municipality of North Perth Operations department that an appropriate entrance has been agreed upon for the severed and retained portions of land, and an entrance permit be completed for said entrances if applicable. The costs of required entrance permits are to be paid by the applicants.
- 6) That confirmation be received by the Municipality of North Perth that both the severed and retained farm lots have been assigned a municipal address and that each lot contain a municipal address sign which will be installed at the agreed upon entrances
- 7) That the Municipality of North Perth has provided a clearing letter stating that all municipal requirements have been addressed.

Perth County Conditions

- 8) That confirmation be received from a solicitor that the Certificate of the Official will be scanned and attached to the electronic registration of the Transfer;
- 9) That the Land Division Committee be provided with a description that is consistent with the application and equal to that required for registration of a deed/transfer or other conveyance of interest in land under the provision of the Registry Act or Land Titles Act (2 copies of Registered Reference Plan required and an electronic file containing the digital plotting of the description under the provision of the Registry Act or Land Titles Act, including the textual description of file format, map standards used, scale, and location information such as lot, concession and municipality in a georeferenced Autocad.dwg format).

Alternatively, the Committee be provided with an Order pursuant to Section 150 of the Land Titles Act, R.S.O. 1990 or Section 80 of the Land Registry Act, R.S.O. 1990 issued by a Land Registrar exempting the transfer from the requirement that a reference plan be deposited.

If it has been determined that the subject property is a whole lot on an original Township Plan of Survey and an Exemption Order cannot be provided by a Land Registrar, satisfactory proof of same shall be provided by a Solicitor, with confirmation stating the reason why an Exemption Order cannot be provided;

- 10) That confirmation be received that the property owner has entered into an agreement with the County of Perth to prohibit any new permanent residential dwellings, on the retained farm lot.

Background

Perth County Official Plan	Agriculture, Natural Resources / Environment and Primary or Secondary Aggregate Resource
North Perth Zoning By-law	Agricultural (A), Natural Resources / Environment Two (NRE2) and Agriculture-Two (A-2)
Surrounding Uses	Surrounding land uses are agricultural, aggregate resource, and Natural Resources/Environment in nature

Proposal

	<u>Severed Lot</u>	<u>Retained Lot</u>
Area	0.41 ha (1 ac)	40.1 ha (99 ac)
Frontage	50.5 m (165.7 ft)	300 m (984.3 ft)

The subject application is for consent to sever a surplus farm dwelling residence that would result in a farm consolidation. The applicants are requesting to sever a lot with an area of approximately 0.41 ha (1 ac) with lot frontage of 50.5 m on Road 175. The land contains an existing dwelling, detached drive shed, septic, and well. The retained lands will be approximately 40.1 ha (99 ac) in area with frontage of 300 m on Line 87. The owners own and reside at another farm residence located at 6311 Perth Line 88.

Application Review

2024 Provincial Planning Statement

The Provincial Planning Statement, 2024 (“PPS”) states that decisions on Consent to Sever applications must be consistent with the PPS. Section 4.3 of the PPS states that Prime Agricultural areas shall be protected for long-term use for agriculture and the permitted uses and activities are agricultural uses, agriculture-related uses and on-farm diversified uses. New land uses including the creation of lots shall comply with the MDS provisions.

The PPS allows for surplus farm residential lot creation in agricultural areas through the provisions of Section 4.3.3.1 c). These policies can be found below:

Section 4.3.3.1 Lot Creation and Lots Adjustments

c) one new residential lot per farm consolidation for a residence surplus to an agricultural operation, provided that:

1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
2. the planning authority ensures that new residential dwellings are prohibited on any

remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective.

Section 4.4.2 Mineral Aggregate Resources also states that mineral aggregates shall be protected for the long-term use and identified. Additionally, Section 4.4.2.2 limits development which may hinder or preclude future aggregate extraction.

Perth County Official Plan

The lands to be severed are designated Agriculture according to the Perth County Official Plan. The Agriculture designation intends to ensure prime agricultural lands in Perth County are protected and preserved for the production of food, fibre and fuel, to provide agriculture with an area free from conflicting or incompatible land uses and to prevent the break-up of farms into smaller holdings for non-farm use. The designation is also intended to make a strong municipal commitment to agriculture as a predominant land use activity in Perth County and a major economic importance to the County. The direction from the Provincial Policy Statement on surplus farm dwelling severances is implemented by policies in the Perth County Official Plan. Section 5.6.3.1 of the Perth County Official Plan, as amended by Official Plan Amendment #189, outlines the requirements for surplus farm dwelling severances in the County. These requirements include:

- a) It is demonstrated that the dwelling is surplus to the needs of a consolidated farm operation.
- b) The surplus farm dwelling must be habitable and it is the intention to use the residence.
- c) The residence must be a minimum of ten years old on the date of the application for consent, or immediately replaced a dwelling which was originally built a minimum of 10 years ago.
- d) The new residential lot shall be limited to a minimum size and does not include any more prime agricultural land than what is required for the residential use, accessory uses and accommodation of appropriate sewage and water services.
- e) The minimum distance separation provisions of MDS I must be satisfied from any livestock facilities on the retained farm property to the surplus residence;
- f) Lots created through this policy shall not permit livestock operations.
- g) An amendment to the local implementing Zoning By-Law shall be required to regulate the permitted residential and accessory uses on the surplus dwelling lot;
- h) An amendment to the implementing Zoning By-Law is required for the retained farm lot to prohibit any new permanent residential dwellings. Further, an agreement for such prohibition of any new permanent residential dwellings shall be registered on the property title of the remnant farm property as a condition of

the consent.

The subject lands are also Primary or Secondary Aggregate Resources in the Perth County Official Plan. Section 10.2 b) requires the protection of identified resources to ensure they are available for future extraction.

The Goals outlined in Section 10.2 a) through f) outline the need to identify aggregate resources, protect aggregates for the long term, limit incompatible development from occurring which may hinder the access to the aggregate, ensure the wise use, rehabilitation and continuation of compatible adjacent uses.

Zoning By-law

The subject lands are currently zoned Agricultural Zone (A), Natural Resources / Environment Zone Two (NRE2) and Special Agricultural Zone (A-2) in the North Perth Zoning By-law. The lands zoned NRE2 will not be affected by the consent application.

The A-2 Zone represents an area which highlights aggregate potential in the North Perth Zoning By-law. The Aggregate Impact Memo reviews the aggregate potential limitations and has determined it is not economically feasible for extraction and planning staff are satisfied with the report. No changes are requested or required to the zoning by-law to address the aggregate on the retained parcel. Rezoning of the A-2 lands on the proposed severed lot would be a requirement should the severance be supported.

To satisfy the conditions of consent, the severed lands will be rezoned to recognize the permitted residential and accessory uses while the retained portion will be rezoned to prohibit residential development for the purpose of protecting the existing cropland.

Agency Comments

Bell Canada and Hydro One indicated they had no comments at this time.

Public Consultation

Public notice was provided to the neighbouring property owners on September 17th, 2024, in accordance with the requirements of the Planning Act. At the time of writing this report, no comments or concerns had been received from the public.

Planning Analysis

The subject application proposes to sever a residential lot that is considered surplus to the farming operation. The owners own another farm located at 6311 Perth Line 88 which is west

of Gowanstown and contains a habitable farm residence. The dwelling located on the lands to be severed is greater than 10 years old and is also considered habitable.

The applicants are requesting to sever a surplus farm dwelling residence as a result of a farm consolidation. The severed lands will have an area of approximately 0.41 ha (1 ac) and an approximate lot frontage of 50.5 m on Road 175. The lands contain an existing dwelling, shed, septic, and well. The retained lands will be approximately 40.1 ha (99 ac) with an approximate frontage of 300 m on Line 87. There are no buildings or structures located on the proposed retained lands.

The applicant will be required to obtain a Zoning By-law Amendment from the Municipality of North Perth as a condition of severance.

The owner has demonstrated that they own another farm that contains a residence. The subject lands contain a residence that is habitable, and meets the 10-year minimum requirement.

Planning staff are of the opinion that the submitted severance sketch conforms with the surplus farm dwelling policies contained in the County of Perth Official Plan.

In support of the proposed severance, the applicant has provided an aggregate impact memo which outlines the quantity and limits of extraction within the subject property. The report suggests that based on the limited size of aggregate available and environmental, past extraction and infrastructure constraints currently in place the feasibility of aggregate extraction is not warranted.

Planning staff are of the opinion that the rationale and information provided in the memo from GEI Consultants dated May 17th, 2024 satisfies the policies in the Perth County Official Plan, such that the aggregate resources will not be impacted by the proposed severance.

In light of the foregoing, staff are supportive of the proposed severance and are of the opinion that the application is consistent with the residence surplus to a farming operation as a result of farm consolidation policy (Section 4.3.3.1c) within the Provincial Planning Statement (2024) and conforms with the surplus farm dwelling requirements of Section 5.6.3.1 of the County of Perth Official Plan. Staff are also of the opinion that based on the Aggregate Impact Memo provided by the applicant that the application is in keeping with Section 4.4.2 of the PPS and Section 10.2 b) of the County Official Plan. As such, staff recommend that North Perth Council recommend to the Perth County Land Division Committee or its delegate that the application for severance be supported subject to the list of conditions.

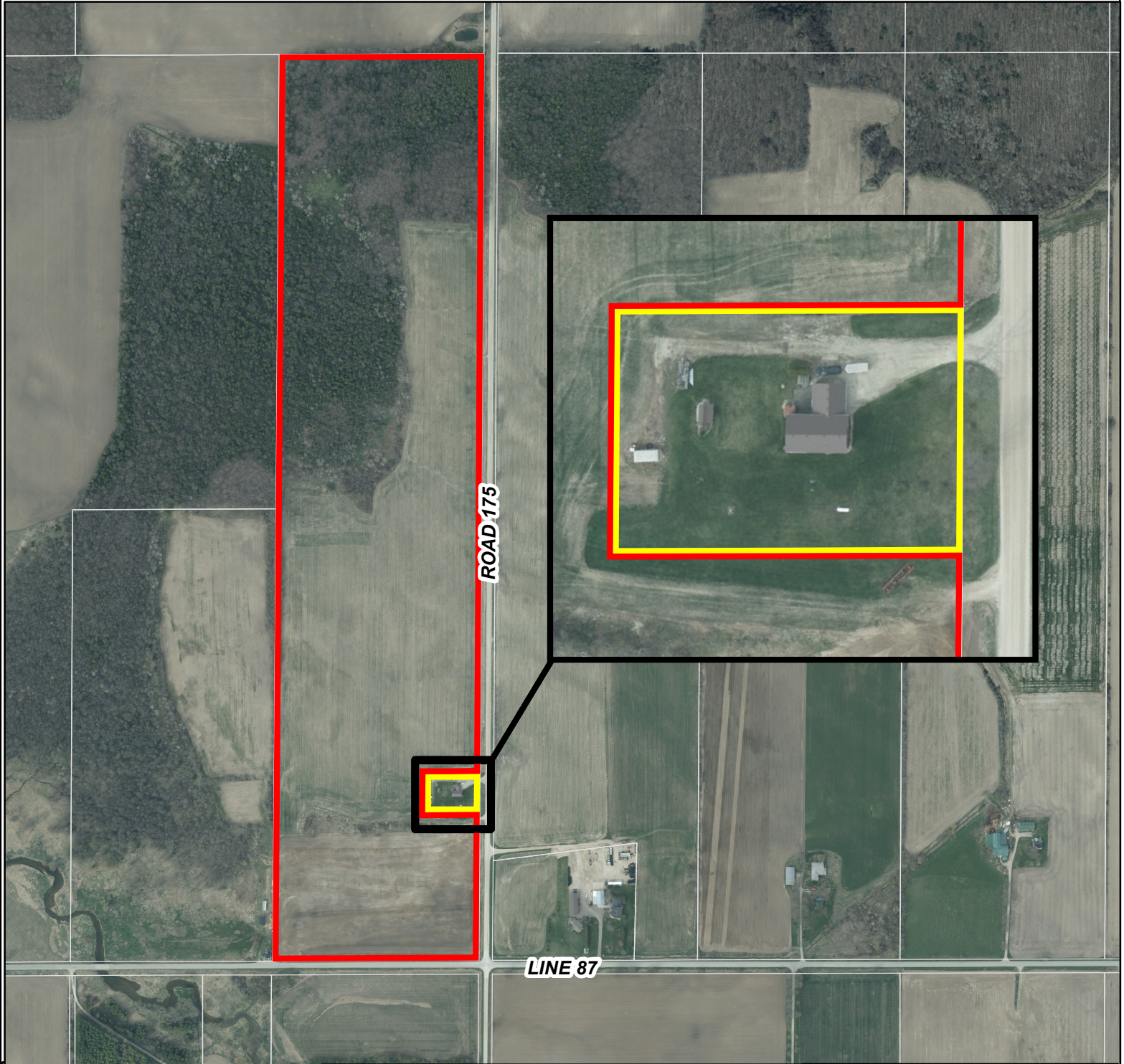
Authored by:

Nathan Garland
Planner

Approved submission by:



Andrea Hächler
Director of Planning

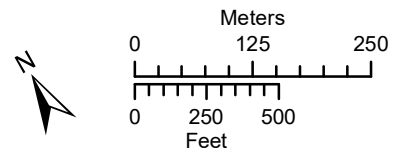
MUNICIPALITY OF NORTH PERTH
Conc 3, Lot 49 (Wallace) 8430 Road 175
Application for Consent B34/2024
by Etterlin, Thomas and Martha



Perth County
Cultivating Opportunity

PHOTO DATE: 2020
July 24, 2024

 TO BE RETAINED
 TO BE SEVERED









May 17, 2024
Project No. 2402810

VIA EMAIL: nab_01@hotmail.com

Patrick Etterlin
6311 Perth Line 88
Gowanstown, ON, N0G 1Y0

**Re: Aggregate Feasibility Study
Letter of Opinion
8430 Road 175, Municipality of North Perth, ON**

Dear Mr. Etterlin,

As requested, this correspondence provides our opinion regarding the feasibility of aggregate extraction due to the location of your property on an area designated as potential sand and gravel deposits. The subject property is located at 8430 Road 175 in the Municipality of North Perth, herein referred to as the "Site". The Site can be further defined as Lot 49, Concession 3, Geographic Township of Wallace, within the County of Perth. A location map of the Site is provided in Figure 1.

We understand that the proponent is considering the severance of the farmhouse portion of the overall site, as approximated by the area shown in Figure 2. The approximate area of the overall Site is 40.47 ha (100 acres), with the proposed severance at an approximate area of 0.40 ha (1 acres). The exact size of the severance is only an estimate at this time and it is noted that the size of the severance does not change the conclusions herein.

As noted in Schedule 'A' of the County of Perth Official Plan (PCOP), consolidated in March 2024, the Site is identified as having potentially accessible Primary or Secondary Aggregate Resources. Section 10.2 of the PCOP indicates that "preventing the establishment of incompatible land use activities in and adjacent to identified mineral aggregate resource areas", and "ensuring the extraction of mineral aggregate material occurs in a proper manner with minimum impacts to surrounding land uses" are goals of the Official Plan.

Based on a review of geological mapping, it is our understanding that the soils underlying your property generally consist of a mixture of various soil types but are inclusive of instances of coarse-textured glaciofluvial deposits. Nearby well records kept by the Ministry of Environment, Conservation and Parks (MECP) indicate that the overburden thickness in the vicinity of your property is generally understood to be approximately 22.4 metres below ground surface (mbgs) but may range between 14.0 to 32.3 mbgs. Underlying the overburden soils at the Site is sedimentary rock and shale of the Detroit River Group and Onondaga Formation.

There is potential in some instances for the extraction of sand and gravel deposits through the operations of a licensed Sand or Gravel Pit to produce aggregate products for various construction, commercial, and industrial purposes. Based on this review, the potential quantity of resources available over the Site area appears to be limited for this type of development. The subject property is not considered to be feasible for the extraction of these resources, as discussed below.

Limited Extraction Volume & Shallow Groundwater Elevation

Through the use of online mapping tools, it is understood that the elevation of the subject property peaks at approximately 380 metres above sea level (masl) in proximity to the centre of the Site, directly south of the northwestern wooded area. The most significant decrease in elevation occurs in a localized low area found within the northwestern wooded area approximately 550 metres southeast from the northwestern portion of the Site at an elevation of approximately 359 masl, providing a total onsite elevation difference approximately 21 metres. A large area of the south-central portion of the Site is situated on a “mound” associated with the drumlinized till plains noted throughout the local area of the Site and extends into the neighbouring properties directly to the east and west of the Site.

Outside of the drumlinized till mound, topographic relief is noted both north and south within the property boundary with a larger decrease to the south. This topographic relief is understood to be associated with the floodplain of the Little Maitland River, located approximately 85 metres south of the Site, at its closest point. Generally speaking, the elevation of the stream bed of the Little Maitland River is understood to be approximately 365 to 364 masl in proximity to the Site.

Based on our understanding of the Site’s stratigraphy and potential Aggregate Resources mapping available in the PCOP, the only portion of the Site that is populated with potential aggregate resource material is within the southern portion of the property. Most significantly, the total area designated by the PCOP for potential aggregate resource, approximately 7.2 ha (17.8 acres).

A review of MECP well records located within the immediate vicinity of the Site indicated that 13 water-supply wells are situated within a 1500 metre radius surrounding the subject property. It is noted that three of these records were well abandonment records, while the remaining 10 records show bedrock water-supply wells used for domestic and livestock purposes. Of these 10 well records, only four had indicated the presence of sand or gravel layers, with the average depth to these coarse-texture soil layers approximately 1.1 mbgs with an average thickness of 7.6 mbgs. In particular, MECP Well ID 5003091 is noted to overlap with the subject lands in question. The recorded stratigraphy in this well record indicates a sand layer occurring at 1.5 mbgs for a thickness of 10.4 metres.

It is inferred that the groundwater table is consistent with the general topography of the larger surrounding region. Since the topography of the area generally decreases in a westerly direction, it is reasonable to expect that the depth of the groundwater table correlates with the overall elevation gradient of the surrounding land and nearby watercourses. Additionally, the woodland noted in the northwestern portion of the Site are partially designated as wetlands which extent into the westerly neighbouring property and connect with the Little Maitland River approximately 500 metres downstream from the portion of the river in close proximity to the southern portion of the Site. The various wetland

pockets and flowing watercourse corresponding to low-lying areas surrounding the drumlined till mounds in the area.

It is expected that the coarse-textured soil of interest at the Site is generally close to or below the water table since the potential aggregate resources are situated at an elevation approximately level with the nearby watercourse. In this situation, a below-water extraction license would likely be required as per the definition of “below the water table” provided by O. Reg. 244/97 for General Use under the Ontario Aggregate Resources Act (1990) for the case of a pit, at or less than 1.5 metres above the maximum level of the predicted groundwater table. This would be a significant undertaking and is expected to only be viable with valuable resources and in relatively large volumes. Neither of which is the case at this property.

Additionally, it may be noted from Section 10.5.12. from the PCOP for Extractions Below the Water Table, that “Extraction below the water table shall be permitted only where it is demonstrated that there is a substantial sand and gravel resource situated below the water table”. In this situation it is believed that the aggregate resources available at the Site are not substantial enough in quantity to warrant below water extraction operations.

An illustration of the MECP Well Record locations along with the Surficial Geology of the Site is shown in Figure 3. A summary of the reviewed MECP Well Records can be found in Appendix A.

Regulated Areas of the Local Conservation Authority & County of Perth Official Plan

A review of the Maitland Valley Conservation Authority (MVCA) regulated areas noted through MVCA Regulation Mapping indicates that portions of the Site are regulated to ensure environmental protections are in place to prevent development that may adversely affect ecologic areas of interest, the quality and character of natural watercourses and wetlands, and the protected natural scenery in the area as per O. Reg. 41/24 for Prohibited Activities, Exemptions and Permits made un the Ontario Conservation Authorities Act. Under this regulation, development may not proceed if the control of flooding, erosion, pollution, or conservation of the land will be affected as a result.

Online mapping tools show that several defined MVCA regulated areas exist west, south and to a lesser extent, east of the subject property, with notable area throughout the northwestern wooded area, as well as the southern portion of the Site. As previously mentioned, drainage flow typically occurs in a westerly direction, regionally, towards the flow path of the Little Maitland River, eventually flowing to Lake Huron. In the vicinity of the Site, this is inclusive of a large number of wetland pockets in low-lying areas each regulated by the MVCA surrounding by buffer lands assigned by the significance of the wetland.

The low-lying northwestern wooded area on the Site and open watercourse noted along the southern property boundary used for drainage purposes are both regulated areas by the MVCA as a wetland and open watercourse, respectively. Due to conservation authority regulations of these features and the buffer lands immediately surrounding them, there are restrictions on what developments and activities are permitted on or close-by to these areas. According to O. Reg. 164/04 for the MVCA Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses, development in these regulated areas is strictly prohibited without written permission of the MVCA, which may only

grant permission for development if it is in their opinion that the control of flooding, erosion, dynamic beaches, pollution, or conservation of land will not be affected by the proposed development.

Additionally, the low-lying northwestern wooded area and additional wooded lands located along the northern property boundary are designated as *Significant Woodlands* as noted by their zoning classification as *NRE2 – Natural Resource 2* according to the Municipality of North Perth By-Law No. 6 – ZB – 1999. Consequently, additional constraints are maintained for this natural feature and the areas adjacent to them to act as a buffer. According to the PCOP, Significant Woodlands are given a 30-metre buffer area to regulate the destruction of trees by clearing, cutting, burning, or other means. The PCOP states that mineral aggregate extraction should not occur within Significant Woodlands but may occur with permission and is justified with reason where a license for extraction is granted under the provisions of the Aggregate Resources Act. Cutting of trees must be kept to a minimum and the extraction area must be rehabilitated back to woodland use during and following the aggregate removal while extraction must be carried out in a manner which is environmentally sensitive to the remaining woodland area. Permission for extraction can not result in adverse impacts and may require an environmental impact study or other appropriate study to assess the impact of development.

MVCA Regulation Mapping and PCOP Mapping can be found in Appendices B, and C respectively.

Between the lands regulated by the conservation authority and county official plan, it is anticipated that the development of these portions of the property to source aggregate materials will not be an acceptable form of land use. The development of a subsurface material extraction site would essentially eliminate the present natural features as to disrupt efforts of the conservation of natural resources.

Applicable Setbacks, Estimated Extractable Area & Material Quality

The portions of the subject property that contain regulated lands due to onsite or adjacent protected natural features encompass a significant portion of the Site. The MVCA Regulated Areas encompass approximately 7 ha of the property, while the PCOP Significant Woodlands and buffer lands encompass an area approximately 14 ha. Although overlap is noted between the regulations associated with the northwestern wooded wetland area, the anticipated area of viable extraction within the bounds of the subject property are understood to be limited to the southern portion of the parcel, and in partial conflict with the MVCA regulated area associated with the open watercourse along the southern property boundary used for drainage. Of the approximate 7.3 ha area designated by the PCOP as viable for resource extraction in the southern portion of the Site, 0.5 ha are regulated by the MVCA and would lead to Site development barriers along the southern boundary abutting against the entire length of the subject property on the Perth Line 87 road right-of-way.

In the event the southern portion of the Site is developed for material extraction, it would be subjected to licensure through the Aggregate Resources Act and would need to comply with setbacks prescribed by this regulation. O. Reg. 244/97 for General Use under the Ontario Aggregate Resources Act states that excavation shall not occur within any setback or buffer area on the Site Plan or within an area protected by the setback or buffer. Excavation shall not occur within 15 metres from any part of the property boundary, and within 30 metres from roads, neighbouring residential lands, and any body of water that is not the result of excavation below the water table. With these setbacks in mind with the southern portion

of the Site abutting against a road right of way and neighbouring residential lands, the viable extraction area further reduces to approximately 5 ha.

Further, it has been noted in the Ontario Aggregate Resources Inventory for Perth County (ARIP 175) prepared by the Ontario Geological Survey that selected deposits should contain available sand and gravel resources large enough to support a commercial pit operation. In reviewing close by MECP Well Records, it had been noted that the wells in the closest proximity to the Site a sand layer with a thickness of approximately 10 metres is present. The stratigraphy of this sand layer was noted to also contain clay soils as a secondary material listed. The quality of resources as noted in the ARIP expresses that excess fines may severely limit the potential use of a deposit for fines content greater than 10%. The actual thickness and fines content of the available resources at the Site cannot be determined without additional onsite subsurface investigation, however, in the event that the assumption of a resource layer at the Site is similar to the close by well records, the extractable area, deposit thickness, and deposit quality may limit the viability of using the Site for material extraction.

Past Use of Site

Through discussion with the proponent that there is anecdotal information that the Site has previously been used for aggregate material extraction operations.

In the event that the Site does have a history of material extraction, it is inferred that the extraction operations would have occurred in the same location in the southern portion of the Site that has been identified by the PCOP as having potentially accessible Primary or Secondary Aggregate Resources. This historic use of the property in an area that is already too limited in size/depth to provide for viable extraction provides even further certainty to the conclusions.

Summary

The property is not considered viable for commercial extraction of aggregate resource under licensee with the ARA primarily based on the limited potential volume of aggregate at the site. Based on the ARA permitting process with numerous studies and their associated costs, the potential for extraction is not considered economically viable. The leading factors are:

- Once setbacks from sensitive features and property boundaries are considered, the potential extractable area is in the range of less than 5 ha
- The development of a below water pit is not considered feasible for this size of extraction and would therefore be limited to be an “above the water” pit, which requires a 1.5 m setback from the high watertable. Based on the interpreted groundwater table, the depth of extraction would be limited to less than 1 m.

Information that further supports the lack of viability is: 1) the reported historical use of sand and gravel at the site as a borrow pit/wayside pit, 2) the potential for variability or limited quality of the aggregate resources that are present.

If you have any questions, please feel free to contact us via email or at 519.291.9339

Sincerely,

GEI Consultants Canada Ltd.



Cuirin Cantwell, M.Eng., EIT
Technical Specialist



Matthew Nelson, M.Sc., P.Eng., P.Geo.
Senior Project Manager

Figures

- | | |
|----------|---------------------------------------|
| Figure 1 | Site Location Map |
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Appendices

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|------------|-----------------------------------|
| Appendix A | Well Information Summary |
| Appendix B | MVCA Regulation Map |
| Appendix C | County of Perth Official Plan Map |

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Aggregate Feasibility Study

8430 Road 175
Municipality of North Perth
Perth County, ON

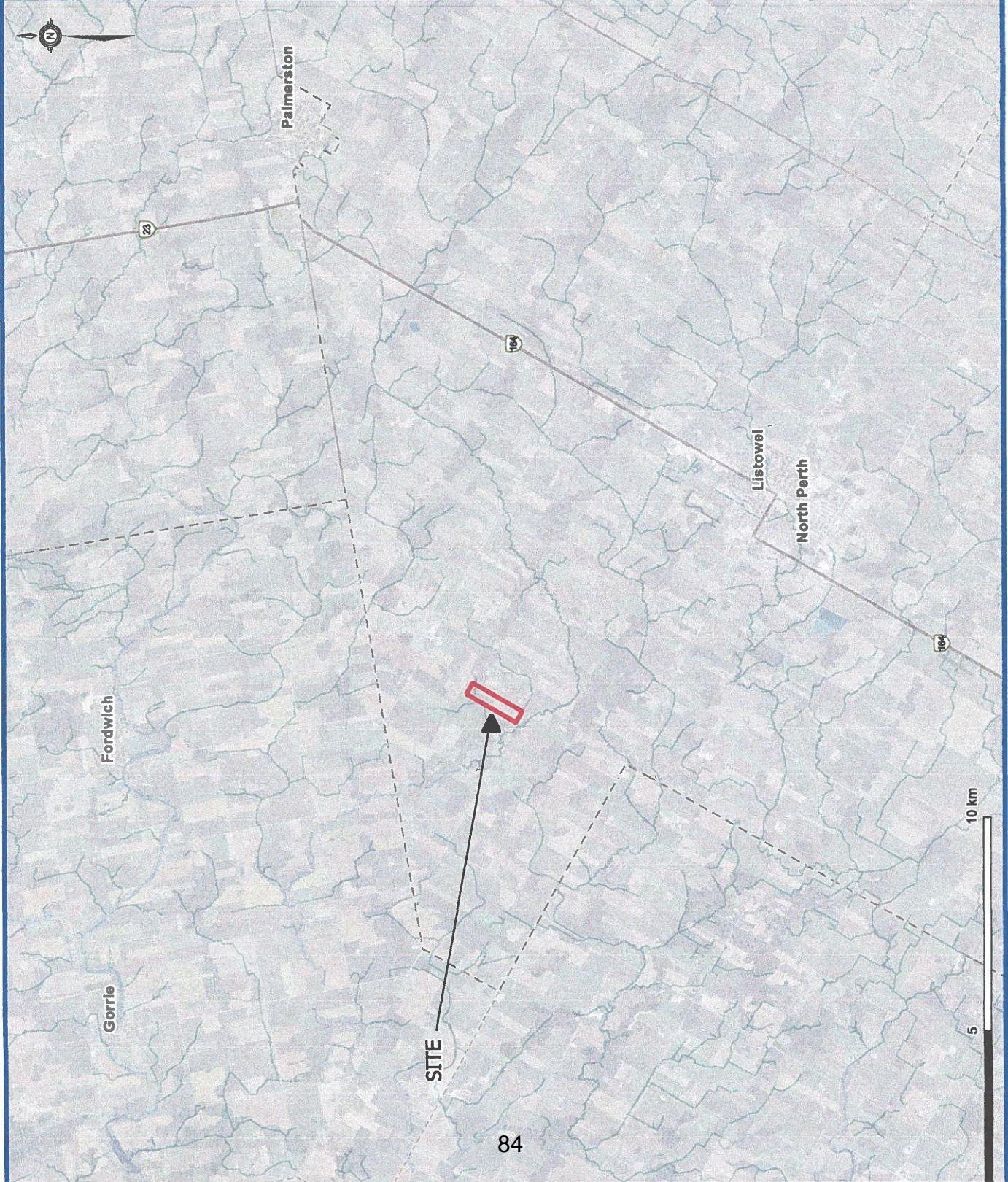
LEGEND

 Property Boundary

Figure 1
Site Location Map



May 2024
Project No. 24029110
Projection EPSG:3857
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Aggregate Feasibility Study

8430 Road 175
Municipality of North Perth
Perth County, ON

LEGEND



Retained Lands

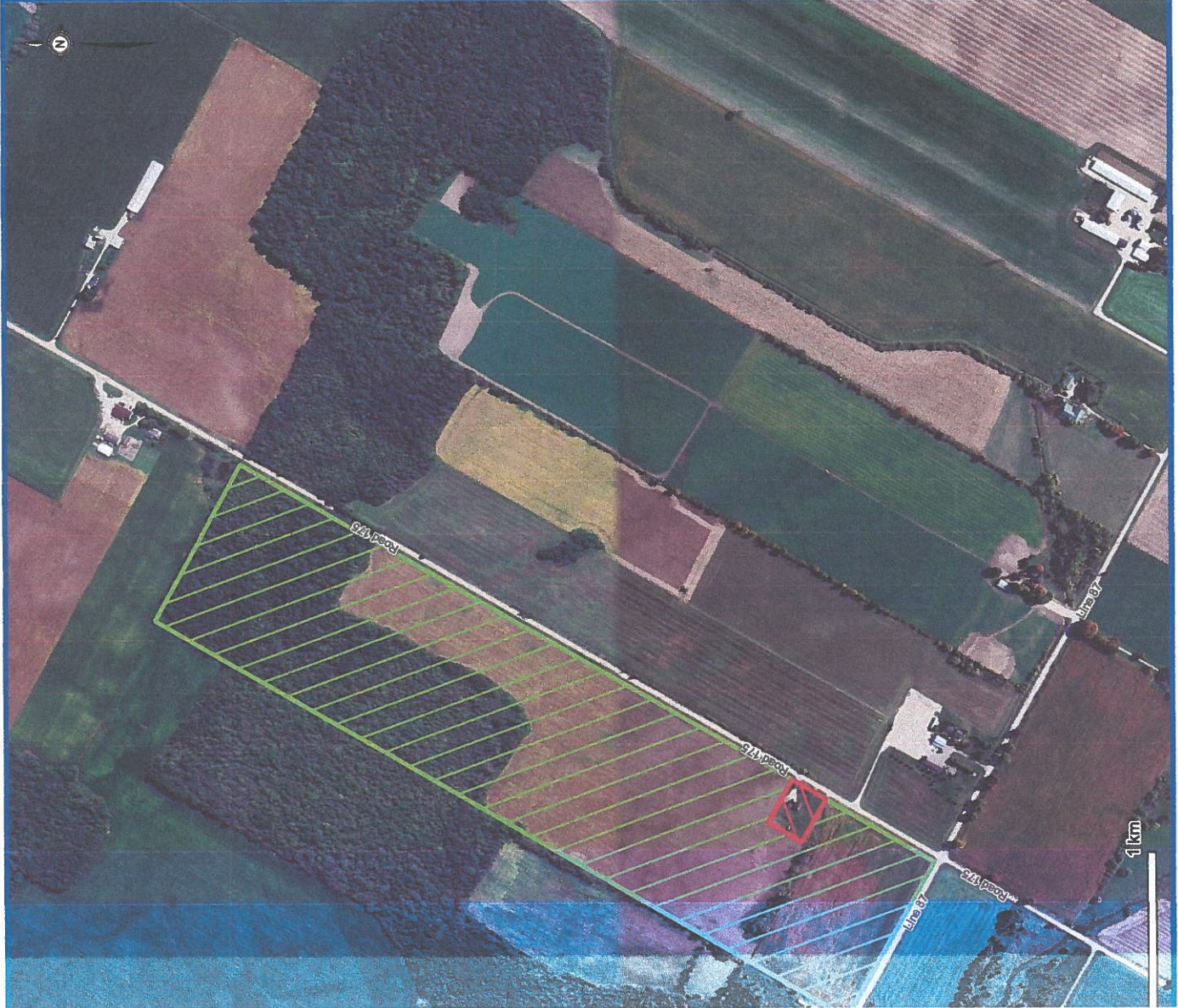


Proposed Severance

Figure 2
Site Layout Map



May, 2024
Project No. 2402810
Projection EPSG:3857
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Aggregate Feasibility Study

8430 Road 175
Municipality of North Perth
Perth County, ON

LEGEND











-  Retained Lands
 -  Proposed Severance
 -  Study Area (1500 m)
 -  Study Area Wells
-
- ### Surficial Geology
-  Modern Alluvial Deposits
 -  Organic Deposits
 -  Silty-Sand Textured Till
 -  Ice-Contact Stratified Deposits
 -  Sandy Glaciofluvial Deposits
 -  Coarse-Textured Glaciolacustrine Deposits

Figure 3

MECP Well Records & Surficial Geology



May, 2024
Project No. 2402810
Projection: EPSG:3857
© ESRI, © Google & Suppliers



Appendix A Well Information Summary

WELL ID	LOT	CON	GEO. TOWNSHIP	EASTING	NORTHING	USAGE	WELL TYPE	STATIC WATER LEVEL (mbgs)	TOTAL DEPTH (mbgs)	DEPTH TO BEDROCK (mbgs)
5001397	46	2	WALLACE	499314	4847398	WATER SUPPLY (Livestock & Domestic)	BEDROCK	4.57	39.62	24.38
5001405	48	3	WALLACE	498914	4848103	WATER SUPPLY (Livestock & Domestic)	BEDROCK	5.79	37.49	27.43
5001406	49	3	WALLACE	498693	4848323	WATER SUPPLY (Livestock & Domestic)	BEDROCK	8.53	42.06	21.34
5001726	46	3	WALLACE	499474	4847793	WATER SUPPLY (Livestock & Domestic)	BEDROCK	6.10	38.10	22.56
5003091	50	3	WALLACE	498513	4848273	WATER SUPPLY (Livestock & Domestic)	BEDROCK	3.05	20.42	15.85
5004010	46	4	WALLACE	500390	4849385	WATER SUPPLY (Domestic)	BEDROCK	8.23	29.26	23.16
5005116	52	2	WALLACE	497452	4847943	WATER SUPPLY (Livestock & Domestic)	BEDROCK	6.10	28.65	21.34
5005339	52	2	WALLACE	497721	4848423	ABANDONED	-	-	-	-
5006075	48	4	WALLACE	499704	4849422	ABANDONED	-	8.23	38.10	-
5006078	48	4	WALLACE	499696	4849423	WATER SUPPLY (Livestock & Domestic)	BEDROCK	8.23	39.62	21.64
7329428	49	2	WALLACE	498421	4847831	WATER SUPPLY (Domestic)	BEDROCK	5.56	30.48	14.02
7330150	48	4	WALLACE	500007	4850042	ABANDONED	-	-	35.10	-
7336913	48	4	WALLACE	499991	4850032	WATER SUPPLY (Domestic)	BEDROCK	3.66	33.53	32.31
						AVERAGE		6.19	34.37	22.40

***** Note**

Highlighted Rows indicate wells located within the subject property.



GEI
Consultants

Appendix B MVCA Regulation Map



Reference
<https://experience.arcgis.com/experience/6f09940c40b64c33878cb4e4ec15c0f2/>



File No. 2402810
 8430 Road 175, North Perth, ON
 Aggregate Feasibility Study



COUNCIL REPORT

From: Amy Gangl, Manager of Programs
Date: Monday, October-21-24
Subject: Amendments to By-law 138-2023 Schedule F Program Department Fees

Background:

In 2022, the Municipality of North Perth enrolled in Canada-Wide Early Learning and Child Care (CWELCC) System. Per the CWELCC agreement, North Perth had provided 25% rebates fees to eligible families within 20 calendar days of receiving the CWELCC funds from the City of Stratford, our CMSM.

In 2023 Parent Base Fees provided an overall reduction of 52.75% in fees for eligible children in child care programs enrolled in the CWELCC system.

Comments:

Starting in January 2025, parent fees will be capped at \$22 per day for children under the age of six in centres enrolled in the CWELCC program.

To reflect the new Ontario Child Care and Early Years Funding Guidelines, updates have been made to Schedule F By-Law 138-2023 Program Department Fees. The amendment outlines the Parent Base Fees for eligible children under 6 years old and the CWELCC funds from the Consolidated Municipal Services Manager (City of Stratford). In addition, the Non-Base Fees are also outlined.

Once fees are approved, staff will update the Child Care Parent Handbook to reflect the amended fee structure, per CWELCC requirements under the recently updated Child Care and Early Years Act.

Financial Implications: *(Include amounts and funding source)*

No financial implications. Service providers with the City of Stratford that opt into the CWELCC funding program will receive CWELCC funds to cover the costs of the pre-enrolled rates.

Recommendation:

THAT:

The Council of the Municipality of North Perth approves the amended to By-Law 138-2023 Schedule F Program Department Fees, effective January 1, 2025.

Reference Material Attached:

Schedule F Program Department Fees

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Amy Gangl, Manager of Programs

Reviewed by: Kriss Snell, CAO

Monday, October-21-24

Amy Gangl, Manager of Programs

THE MUNICIPALITY OF NORTH PERTH

SCHEDULE "F"

TO BY-LAW NUMBER 138-2023

Program Fees effective January 1, 2025

The Municipality of North Perth enrolled in the Canada-wide Early Learning and Child Care (CWELCC) System between the Province of Ontario and the Government of Canada.

Program	2024 Daily Fees <i>For Children 6 years and older</i>	2024 Parent Base Fee* <i>For Eligible Children under 6 years old</i>	2025 Daily Fees <i>For Children 6 years and older</i>	2025 Parent Base Fee** <i>for Eligible Children under 6 years old</i>	CWELCC Funds <i>from the Consolidated Municipal Service Manager (City of Stratford)</i>
Infant Birth to 18 months	\$51.00	\$24.10	\$51.00	\$22.00	\$29.00
Toddler 18 months – 30 months	\$44.00	\$20.79	\$44.00	\$20.79	\$23.21
Preschool 30 months – 6 years	\$42.00	\$19.85	\$42.00	\$19.85	\$22.15
Kindercamp	\$39.00	\$17.48	\$40.00	\$17.48	\$22.52
Monkton Daycamp (includes lunch)	\$42.00	\$19.85	\$42.00	\$19.85	\$22.15
Recreation Daycamp	\$39.00	n/a	\$40.00	n/a	n/a
Before School	\$11.00	\$11.00	\$11.00	\$11.00	n/a
After School	\$11.00	\$11.00	\$11.00	\$11.00	n/a
Before & After School	\$22.00	\$12.00	\$22.00	\$12.00	\$10.00
Family Age Group	Child's age will reflect the applied fee as above				

*Parent Base fees are a reduction of 52.75% of 2022 fees **to maximum daily rate off \$22. 'Base Fee' means any fee or part of a fee that is charged in respect of a child for child care, including anything a licensee is required to provide under the Child Care and Early Years Act, 2014 (CCEYA), or anything a licensee requires the parent to purchase from the licensee, but does not include a non-base fee. See below for North Perth non-base fee charges.

Non-Base Fees:

- a) Fees charged for optional items or optional services, such as: transportation, field trips, special event days (i.e. pizza days), fundraising initiatives for child care program development and improvements;
- b) Fees charged pursuant to an agreement between the parent and the licensee in respect of circumstances where the parent fails to meet the terms of the agreement:
 - i. Late Fees: \$5.00 for every 15 minutes or portion thereof will be charged after 5:30pm.
 - ii. Fees to obtain items that the parent agreed to provide for their child but failed to provide. Fees will vary based on item. Actual cost of item(s) will be charged
- c) Administrative fees will be charged in accordance with the Municipality of North Perth Fees and Licenses By-law for such things as: NSF cheque charge, fee to transfer payment made to an incorrect account, fee to transfer unpaid balances to property taxes or collection agency, fee to process refunds.



COUNCIL REPORT

From: Amy Gangl, Manager of Programs
Date: Monday, October-21-24
Subject: Child Care Operator for additional spaces in North Perth

Background:

The City of Stratford, in collaboration with the Avon Maitland District School Board is working on renovations for a childcare centre at Listowel Eastdale Public School. Building construction is scheduled to be completed in 2025. It is anticipated the new childcare centre will accommodate 10 infants, 15 toddlers and 24 preschool spaces for a total of 49 childcare spaces. Anticipate date* to open for operations by end of 2025.

As well, the City of Stratford, in collaboration with the Huron Perth Catholic District School Board is working on expanding childcare spaces at the St. Mary's Child Care Centre, Listowel. Building construction is scheduled to be completed by 2026-27. It is anticipated the new expanded childcare space will accommodate 20 infants, 30 toddlers and 48 preschool spaces for a total of 98 childcare spaces. Anticipate date* to open for operations by end of 2027.

*Please note the anticipated dates to open for operations is an estimate and will depend on North Perth seeking sufficient qualified staff capacity to meet the child care operational needs.

Parents who wish to add their child(ren) waitlist for North Perth's childcare services, can do so by visiting www.OneHSN.com/stratford to create an account and complete an application for the childcare program(s) that best meet their needs. When a space becomes available, a child care provider will contact them directly to advise of next steps.

Comments:

The Municipality of North Perth has received a letter of intent from the City of Stratford requesting the Municipality of North Perth be the operator of these new licensed child care spaces.

Since North Perth is the current operator of the Listowel Eastdale School Age licenced program, an application for a licensed revision would be made to the Ministry of Education for the new Listowel Eastdale Child Care Centre site.

Also, since North Perth is the current operator of St. Mary's Child Care Centre, Listowel, an application for a license revision would be made to the Ministry of Education for the expanded spaces.

Estimated time to receive licensing approval from the Ministry of Education, is 6-8 months from time of application submission.

Financial Implications: *(Include amounts and funding source)*

All CWELCC and general funding/subsidy allocations will be provided based on the current funding model as supported by the Ministry of Education. As projects near completion, updated service contracts outlining all funding supports will be established, with access to expansion funding as needed to complete furnishings and classroom supports.

There will be financial implications related to staff's additional administrative time for the recruitment and management of additional staff for these operations.

Operational Staffing model for Listowel Eastdale Location– 1 site supervisor, 10 Registered Early Childhood Educators, 4 Education Assistants, 1 Cook.

Operational Staffing model for St. Mary's Listowel expansion – 20 Registered Early Childhood Educators, 8 Education Assistants, 1 Cook.

Recommendation:

THAT:

The Council of the Municipality of North Perth approve the request from the City of Stratford for the Municipality of North Perth to be the licensed operator for the Listowel Eastdale Child Care Centre site and expanded childcare spaces for St. Mary's Child Care centre, Listowel, site.

Reference Material Attached:

City of Stratford Letter of Intent

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

Report Prepared by: Amy Gangl, Manager of Programs

Reviewed by: Kriss Snell, CAO

Monday, October-21-24

Amy Gangl, Manager of Programs



Children's Services Division
Social Services Department
82 Erie Street, Stratford, Ontario N5A 2M4
Phone: 519-271-3773 Toll Free: 1-800-669-2948

Letter of Intent – Child Care Operator

Attn: Amy Gangl - Manager of Programs - Municipality of North Perth

It is the intention of the City of Stratford to continue its partnership with the Municipality of North Perth to deliver child care services at two new locations in Listowel: Eastdale Public School and St. Mary Catholic School. The Municipality of North Perth would become the licensed operator of these new expansion projects and help accelerate child care growth in the Listowel community. All CWELCC and general funding/subsidy allocations will be provided based on the current funding model as support by the Ministry of Education. As projects near completion, updated service contracts outlining all funding supports will be established, with access to expansion funding as needed to complete furnishings and classroom supports.

Kind Regards,

A handwritten signature in dark ink, appearing to be "Darren Barkhouse", with a long horizontal line extending to the right.

Darren Barkhouse

Manager of Children's Services – City of Stratford

To the Attention of the Municipality of North Perth Council:

On Sunday, Nov. 10th at 2pm there will be a Remembrance Service held at the Elma Cenotaph, Atwood.

This year we will be planning on having a parade route from the Atwood Presbyterian church down Monument Road to the Cenotaph at the corner of Monument and Main Street.

It is our plan again this year to attempt to keep the parade participants on Monument Road thereby keeping Main Street open to traffic.

To ensure the safety of the parade participants and spectators, we are requesting the Municipality of North Perth to provide sawhorse barricades for the following areas:

- across King Street where it connects with Monument Road to block access to Monument Road.
- Across Monument Road just before Queen Street (to close off Monument Road at that point)
- Across Monument Road where it connects with Main Street (Hwy 23).

These would be set up at 1:45pm and removed after the service (approximately 3:pm).

If you have any questions or concerns, please contact me @519-356-2966

Regards,

Susan Boneschansker

Listowel Farm & Maker Market: Christmas Market



Hello Council,

I am seeking some assistance with the fees and availability that are involved with renting Picnic Tables from the city for our Christmas Market at Between the Lines. I would love to have tables to go alongside our food trucks that day. I would only be looking for 4 tables to be dropped off.

The Listowel Christmas Market:

November 10th from 10am to 2pm

At Between the Lines Sports Complex

We have over 80 vendors, both inside and outside this year – spread within the two different levels of Between the Lines, along with photos with Santa and 3 food trucks!

We had an incredible turn out last year, and only see this one being even busier! I really appreciate the help with the picnic tables for our summer market series too!

Bryce at Between the Lines is okay with the tables being there, but maybe if drop off is on a Friday then on their front grass area and I could move them on Sunday.

I hope to hear back soon!

Sincerely,

Shelley Buss

Listowel Farm & Maker Market

THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 96-2024

**A By-law to Amend the Municipality of North Perth
By-law No. 138-2023**

“Fees and Charges By-law”

**THEREFORE THE COUNCIL OF THE MUNICIPALITY OF NORTH PERTH ENACTS
AS FOLLOWS:**

1. Replace Schedule “F” PROGRAMS DEPARTMENT FEES in its entirety as attached.
2. This By-law shall come into force and takes effect on January 1, 2025.

PASSED this 21st day of October, 2024.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE

THE MUNICIPALITY OF NORTH PERTH

SCHEDULE “F”

TO BY-LAW NUMBER 138-2023

Program Fees effective January 1, 2025

The Municipality of North Perth enrolled in the Canada-wide Early Learning and Child Care (CWELCC) System between the Province of Ontario and the Government of Canada.

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THE MUNICIPALITY OF NORTH PERTH

BY-LAW NO. 90-2024

**BEING A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS
OF THE COUNCIL OF THE MUNICIPALITY OF NORTH PERTH**

NOW THEREFORE the Council of the Municipality of North Perth enacts as follows:

1. The actions of the Council of the Municipality of North Perth at its meeting on October 21, 2024, be confirmed.
2. Execution by the Mayor and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its passing.

PASSED this 21st day of October, 2024.

MAYOR TODD KASENBERG

CLERK LINDSAY CLINE