



Perth County OPP Detachment Police
Services Board Agenda
Tuesday, October 8, 2024
9:30 a.m. - North Perth Monkton Fire Station

Page

1. Call to Order
2. Confirmation of the Agenda
 - 2.1. Acceptance of the Agenda

Recommendation:

That the Perth County OPP Detachment Police Services Board approves the October 08, 2024 Agenda as presented.

3. Disclosure of Pecuniary Interest
4. Adoption of the Minutes
 - 4.1. Minutes of the September 10, 2024 and September 26, 2024 Meeting 4 - 8

Recommendation:

That the minutes of the September 10, 2024 and September 26, 2024 meeting of the Perth County OPP Detachment Police Services Board be adopted.

September 10, 2024 Perth County OPP Detachment Police Services Board Minutes

September 26, 2024 Perth County OPP Detachment Police Services Board Minutes

5. Reports
 - 5.1. Community Safety and Wellbeing Plan Update
Delegation by Stratford Police Chief Greg Skinner and City of Stratford Director of Social Services Kim McElroy
 - 5.2. Perth County OPP Detachment Report - 9 - 30

Recommendation:

That the Perth County OPP Detachment Police Services Board accepts the August Perth County OPP Detachment Report as information.

Perth County OPP Detachment Board Report - August

- 5.3. Procedure By-law 31 - 35

Recommendation:

That the Perth County OPP Detachment Police Service Board give first and final reading to By-law 01 - The Procedure By-law.

Draft Procedure By-law

- 5.4. Abuse Policy 36 - 41

Recommendation:

That the Perth County OPP Police Service Board adopt the Abuse Policy as presented.

Abuse Policy

- 5.5. Preventing Auto Thefts OPP Grant 42 - 43

Recommendation:

That the Perth County OPP Detachment Police Service Board receive the Preventing Auto Theft Grant as information.

Preventing Auto Thefts OPP Grant Update

6. Financial Reports
- 6.1. Draft 2025 Budget Presentation 44

Recommendation:

That the Perth County OPP Detachment Police Services Board approves the 2025 Budget as presented.

Draft 20205 PSB Budget

7. Correspondence
- 7.1. Board Training 45 - 46
CSPA Thematic Training
- 7.2. Board Graphic 47 - 55

Recommendation:

That the Perth County OPP Detachment Police Service Board adopt OPP Detachment Branding Graphic as presented; and

That the Perth County OPP Detachment Board amend the Terms of Reference as presetned.

OPP Detachment Board Branding

PC OPP Graphic

Perth County OPP Detachment Police Service Board Draft Terms of Reference

- 7.3. Perth County OPP Detachment Police Service Board Insurance 56 - 57
New Policy Package - Perth County OPP Detachment Board

Recommendation:

That the Perth County OPP Detachment Police Service Board receives the correspondence as information.

8. Announcements
9. Upcoming Meeting Schedule
- November 12, 2024

- December 10, 2024

10. Other Business

10.1. Draft Website Presentation

10.2. Board Work Chart

58 - 62

Recommendation:

That the Perth County OPP Detachment Police Service Board receives the Board Work Chart updates as information.

Perth County OPP Detachment Board Initial Board Meeting Work Chart

11. Adjournment

11.1. Motion to Adjourn

Recommendation:

That the Perth County OPP Detachment Police Services Board adjourn at ____ a.m.



Members Present: Becky Belfour,
Jerry Smith,
Juanita Kerr,
Matthew Livingstone,
Todd Kasenberg,
Steve Herold, Councillor

Members Absent:

Others Present: Wendy Burrow
Scott Lobb
Ashley Carter
David Sinko
Janny Pape
Barry Cookson

Staff Present: Daniel Hobson, Clerk
Becky DeWetering, Deputy Clerk

1. Call to Order

Clerk Daniel Hobson called the meeting to order at 9:33 a.m.

2. Confirmation of the Agenda

2.1. Acceptance of the Agenda

Resolution #1/24

Moved by Steve Herold

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Police Services Board accept the agenda as presented.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Oaths

5. New Business

5.1. Chair and Vice Chair Appointments

Clerk Dan Hobson discussed chair appointments.

Jerry Smith nominated Todd Kasenberg as the Chair
Steve Herold nominated Jerry Smith as Vice Chair

5.2. Recording Secretary Appointment

Chair, Todd Kasenberg discussed the appointment of a Recording Secretary.

Resolution #2/24
Moved by Matthew Livingstone
Seconded by Juanita Kerr

That the Perth County OPP Detachment Police Service Board appoint Daniel Hobson as the Recording Secretary for the Perth County OPP Detachment Police Services Board.

Carried.

5.3. Code of Conduct

Chair, Todd Kasenberg discussed the Code of Conduct

Resolution #3/24
Moved by Jerry Smith
Seconded by Becky Belfour

That the Perth County OPP Detachment Police Service Board adopt the Code of Conduct.

Carried.

5.4. Terms of Reference

Chair, Todd Kasenberg discussed the Terms of Reference

Resolution #4/24
Moved by Matthew Livingstone
Seconded by Steve Herold

That the Perth County OPP Detachment Police Services Board adopt the Terms of Reference as presented.

Carried.

5.5. Budget Review

Dan Hobson discussed the Budget

Resolution #5/24
Moved by Steve Herold
Seconded by Juanita Kerr

That the Perth County OPP Detachment Police Services Board accept the Budget Review as information, and provide the Recording Secretary with suggestions.

Carried.

5.6. Insurance Update

Wendy Burrow and Dan Hobson provided an update on insurance

5.7. Community Safety and Well-Being Plan Overview (www.cswb-stratfordperthstmarys.com)

Dan Hobson discussed the Community Safety and Well-Being Plan to be read and evaluated before the next meeting where there will be a representative come to the meeting to discuss.

5.8. Training Updates

Dan Hobson discussed further training needed for Board members.

5.9. Initial Meeting Work Chart

Dan Hobson discussed the new legislation and roles and responsibilities that are needed for future meetings.

Resolution #6/24
Moved by Becky Belfour
Seconded by Jerry Smith

That the Perth County OPP Detachment Police Services Board receives the Initial meeting Work Chart for Information.

Carried.

5.10.

Wendy Burrow provided an overview of crimes and prevention strategies in the community.

6. Correspondence

6.1.

Old Business from West Perth Board - Dan Hobson discussed the digital speed sign in Connecting Link

7. Upcoming Meeting Schedule

8. Adjournment

8.1. Motion to Adjourn

Resolution #7/24
Moved by Matthew Livingstone
Seconded by Becky Belfour

That the Perth County OPP Detachment Police Services Board adjourn at 11:30 a.m.

Carried.

Todd Kasenburg, Chair

Daniel Hobson, Recording Secretary



Members Present: Becky Belfour,
Jerry Smith,
Juanita Kerr,
Matthew Livingstone,
Todd Kasenberg,
Steve Herold, Councillor

Members Absent:

Others Present: Ashley Carter
David Sinko

Staff Present: Daniel Hobson, Clerk
Becky DeWetering, Deputy Clerk

1. Call to Order

The Chair called the meeting to order at 7:03 p.m.

2. Confirmation of the Agenda

2.1. Acceptance of the Agenda

Resolution #8/24

Moved by Juanita Kerr

Seconded by Steve Herold

That the Perth County OPP Detachment Police Services Board accept the agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Reports

Matthew Livingstone joined the meeting at 7:05 pm

4.1. Board Insurance

Clerk Dan Hobson discussed the Board Insurance Quotes received.

Resolution #9/24

Moved by Jerry Smith

Seconded by Matthew Livingstone

That the Perth County OPP Detachment Board direct the Secretary to complete the application form for the OAPSB Group Insurance Policy for Police Service Boards offered by McFarlan Rowlands Insurance Brokers and Medallion Group Insurance.

Carried.

5. Upcoming Meeting Schedule
 - October 08, 2024 – 9:30 am
6. Adjournment
 - 6.1. Motion to Adjourn

Resolution #10/24
Moved by Juanita Kerr
Seconded by Matthew Livingstone

That the Perth County OPP Detachment Police Services Board adjourn at 7:14 p.m.

Carried.

Detachment Board

Report

Perth County OPP

O.P.P.
August 2024



Mitchell 150 BIA Street Party



2nd Annual North Perth Police Academy Camp



@OPP_WR

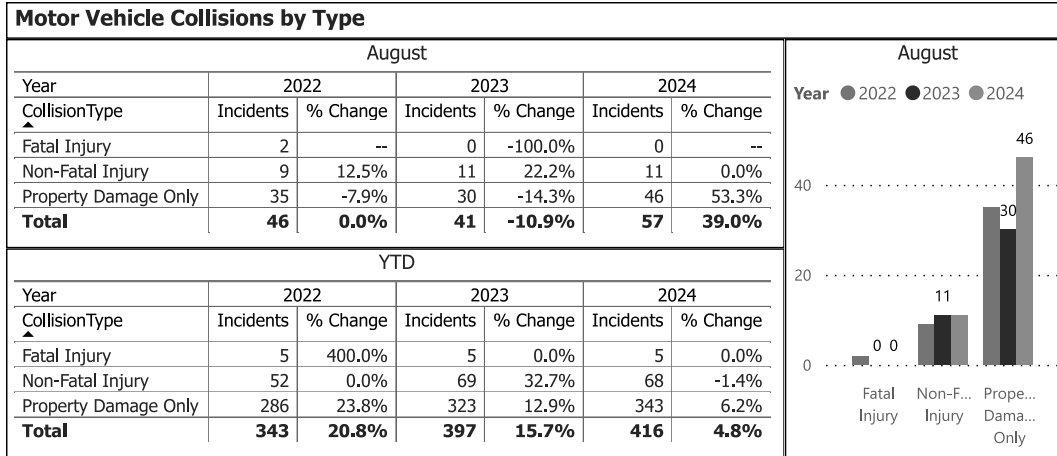


@OPP_West



@OPPWEST

**OPP Detachment Board Report
Collision Reporting System
August 2024**



Data source (Collision Reporting System) date:
16-Sep-2024

Detachment 6N - PERTH COUNTY
Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL
Data source date:
16-Sep-2024

Report Generated on:
20-Sep-2024 9:06:41 AM

**OPP Detachment Board Report
Collision Reporting System
August 2024**

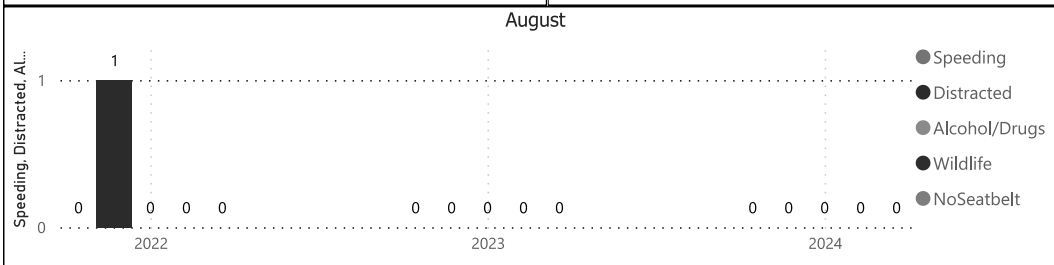
Fatalities in Detachment Area - Incidents									
August									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	2	--	0	0	--	0	0	--
2023	0	0	-100.0%	0	0	--	0	0	--
2024	0	0	--	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	5	400.0%	0	0	--	0	0	--
2023	0	5	0.0%	0	0	--	0	0	--
2024	0	4	-20.0%	0	0	--	0	1	--

Fatalities in Detachment Area - Persons Killed							
August							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2022	2	--	0	--	0	--	
2023	0	-100.0%	0	--	0	--	
2024	0	--	0	--	0	--	

YTD							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2022	6	500.0%	0	--	0	--	
2023	5	-16.7%	0	--	0	--	
2024	4	-20.0%	0	--	1	--	

Primary Causal Factors in Fatal Motor Vehicle Collisions						
	August			YTD		
	2022	2023	2024	2022	2023	2024
Speeding	0	0	0	1	0	0
Speeding % Change	--	--	--	--	-100.0%	--
Distracted	1	0	0	1	1	1
Distracted % Change	--	-100.0%	--	0.0%	0.0%	0.0%
Alcohol/Drugs	0	0	0	0	0	0
Alcohol/Drugs % Change	--	--	--	--	--	--
Wildlife	0	0	0	0	0	0
Wildlife % Change	--	--	--	--	--	--
NoSeatbelt	0	0	0	0	0	1
NoSeatbelt YoY%	--	--	--	--	--	--



Data source (Collision Reporting System) date:
16-Sep-2024

Detachment 6N - PERTH COUNTY

Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL

Data source date:
16-Sep-2024

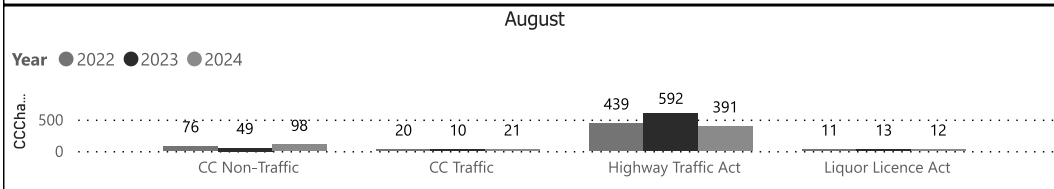
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**OPP Detachment Board Report
Records Management System
August 2024**

Criminal Code and Provincial Statute Charges Laid

August						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	76	-3.8%	49	-35.5%	98	100.0%
CC Traffic	20	122.2%	10	-50.0%	21	110.0%
Highway Traffic Act	439	22.3%	592	34.9%	391	-34.0%
Liquor Licence Act	11	-26.7%	13	18.2%	12	-7.7%
Total	546	18.2%	664	21.6%	522	-21.4%

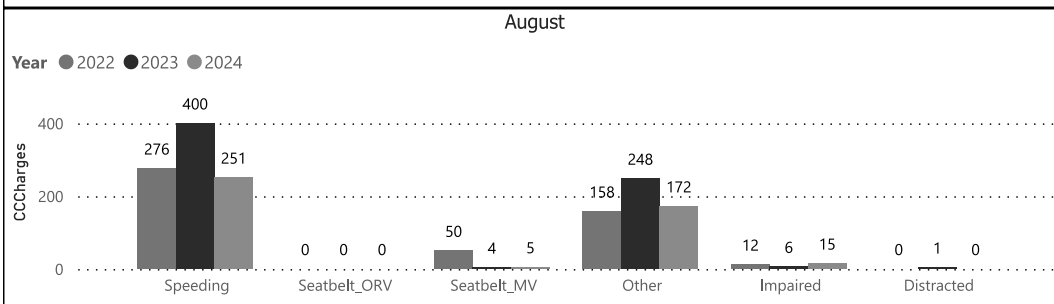
YTD						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	603	0.3%	629	4.3%	632	0.5%
CC Traffic	122	100.0%	106	-13.1%	111	4.7%
Highway Traffic Act	3526	132.9%	3667	4.0%	2897	-21.0%
Liquor Licence Act	61	84.8%	48	-21.3%	55	14.6%
Total	4312	95.2%	4450	3.2%	3695	-17.0%



Traffic Related Charges

August						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	276	-1.4%	400	44.9%	251	-37.3%
Seatbelt_ORV	0	--	0	--	0	--
Seatbelt_MV	50	733.3%	4	-92.0%	5	25.0%
Other	158	45.0%	248	57.0%	172	-30.6%
Impaired	12	33.3%	6	-50.0%	15	150.0%
Distracted	0	--	1	--	0	-100.0%

YTD						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	2484	109.3%	2339	-5.8%	1840	-21.3%
Seatbelt_ORV	1	--	0	-100.0%	0	--
Seatbelt_MV	124	287.5%	56	-54.8%	63	12.5%
Other	1221	200.7%	1579	29.3%	1233	-21.9%
Impaired	89	81.6%	74	-16.9%	84	13.5%
Distracted	7	-30.0%	6	-14.3%	8	33.3%



Detachment: 6N - PERTH COUNTY

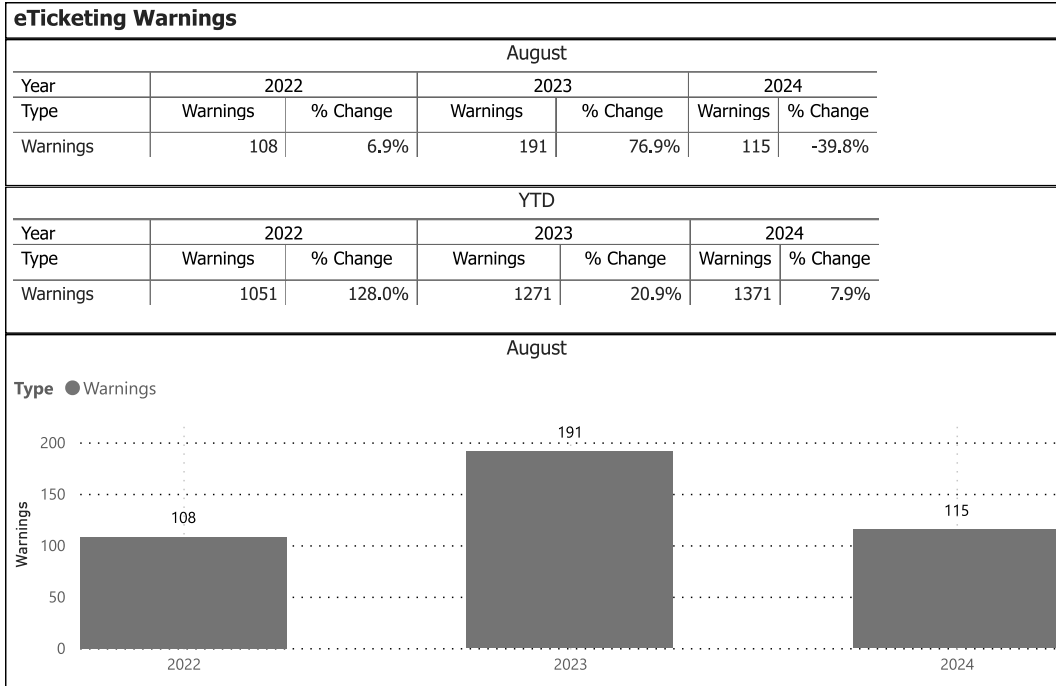
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**OPP Detachment Board Report
Records Management System
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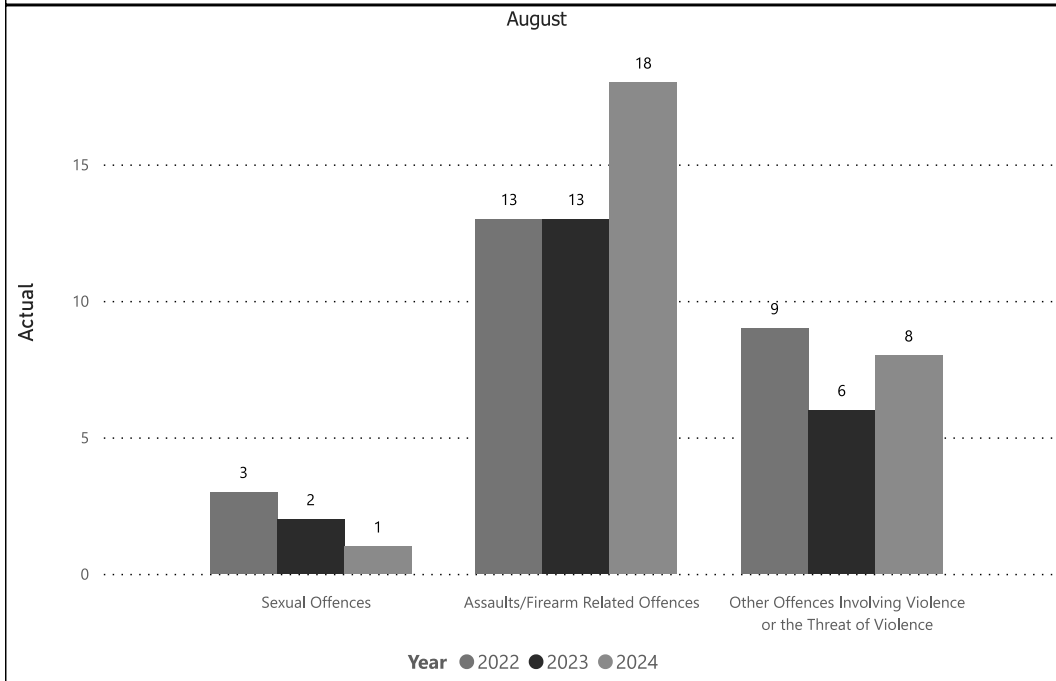
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**OPP Detachment Board Report
Records Management System
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Violent Crime						
August						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	3	-40.0%	2	-33.3%	1	-50.0%
Assaults/Firearm Related Offences	13	8.3%	13	0.0%	18	38.5%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	9	12.5%	6	-33.3%	8	33.3%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	25	0.0%	21	-16.0%	27	28.6%

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	1	--	0	-100.0%	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	-100.0%	0	--	0	--
Sexual Offences	28	-22.2%	39	39.3%	36	-7.7%
Assaults/Firearm Related Offences	97	-2.0%	93	-4.1%	92	-1.1%
Offences Resulting in the Deprivation of Freedom	2	--	1	-50.0%	1	0.0%
Robbery	1	-50.0%	1	0.0%	2	100.0%
Other Offences Involving Violence or the Threat of Violence	71	16.4%	61	-14.1%	54	-11.5%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	200	0.5%	195	-2.5%	185	-5.1%



Detachment: 6N - PERTH COUNTY

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Area(s): ALL

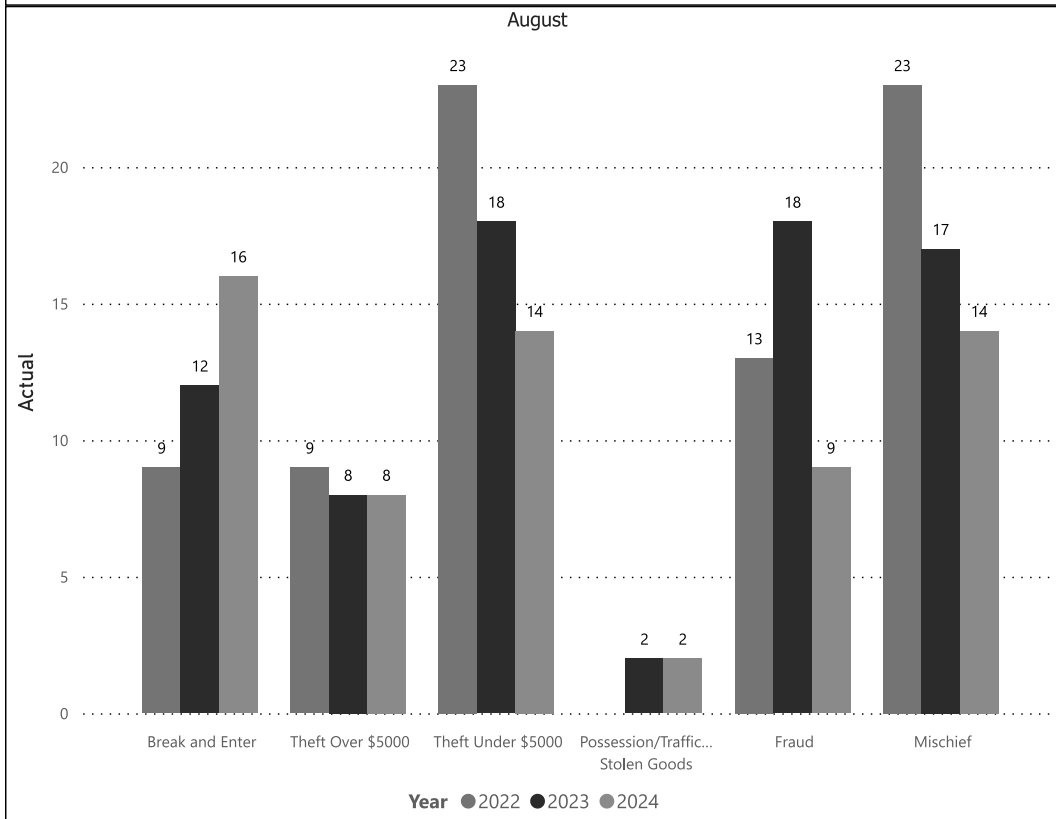
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**OPP Detachment Board Report
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August 2024**

Property Crime						
August						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	0	--	0	--
Break and Enter	9	-18.2%	12	33.3%	16	33.3%
Theft Over \$5000	9	-25.0%	8	-11.1%	8	0.0%
Theft Under \$5000	23	-48.9%	18	-21.7%	14	-22.2%
Possession/Trafficking Stolen Goods	0	-100.0%	2	--	2	0.0%
Fraud	13	-27.8%	18	38.5%	9	-50.0%
Mischief	23	4.5%	17	-26.1%	14	-17.6%
Total	77	-30.6%	75	-2.6%	63	-16.0%

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	1	0.0%	1	0.0%	4	300.0%
Break and Enter	65	-8.5%	65	0.0%	100	53.8%
Theft Over \$5000	73	9.0%	45	-38.4%	59	31.1%
Theft Under \$5000	171	-9.0%	176	2.9%	152	-13.6%
Possession/Trafficking Stolen Goods	6	-45.5%	14	133.3%	6	-57.1%
Fraud	118	14.6%	106	-10.2%	111	4.7%
Mischief	116	9.4%	109	-6.0%	85	-22.0%
Total	550	0.5%	516	-6.2%	517	0.2%



Detachment: 6N - PERTH COUNTY

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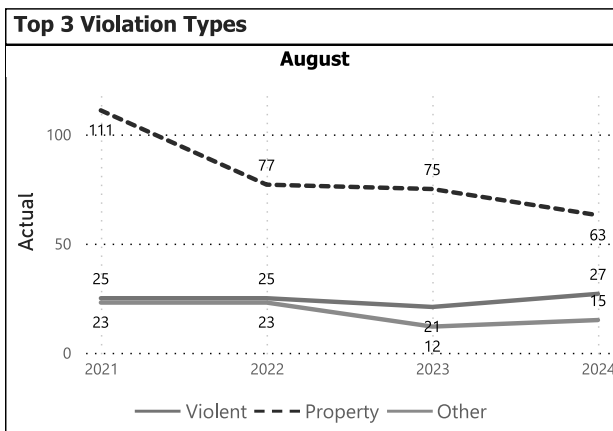
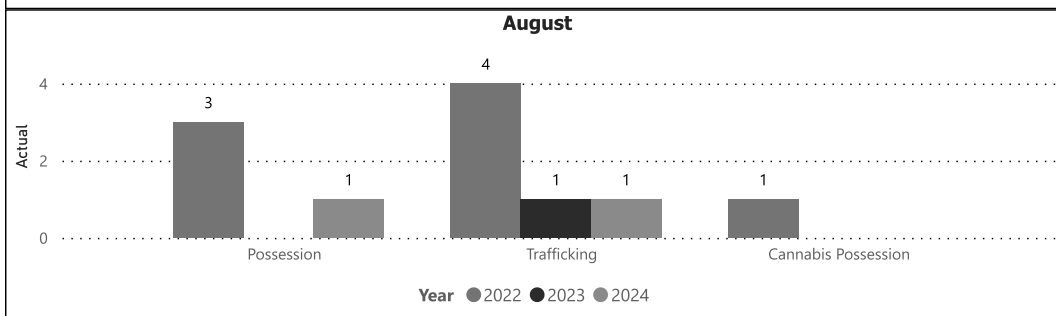
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**OPP Detachment Board Report
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August 2024**

Drug Crime						
August						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	3	-25.0%	0	-100.0%	1	--
Trafficking	4	--	1	-75.0%	1	0.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	1	--	0	-100.0%	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	8	100.0%	1	-87.5%	2	100.0%

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	15	0.0%	9	-40.0%	6	-33.3%
Trafficking	17	325.0%	14	-17.6%	7	-50.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	3	200.0%	0	-100.0%	0	--
Cannabis Distribution	0	-100.0%	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	35	66.7%	23	-34.3%	13	-43.5%



Top 5 Violation Groups					
August					
ViolationGrp	2021	2022	2023	2024	Total
Theft Under \$5000	45	23	18	14	100
Mischief	22	23	17	14	76
Provincial Statutes	20	13	16	13	62
Fraud	18	13	18	9	58
Assaults/Firearm Related Offences	12	13	13	18	56

Detachment 6N - PERTH COUNTY

Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL

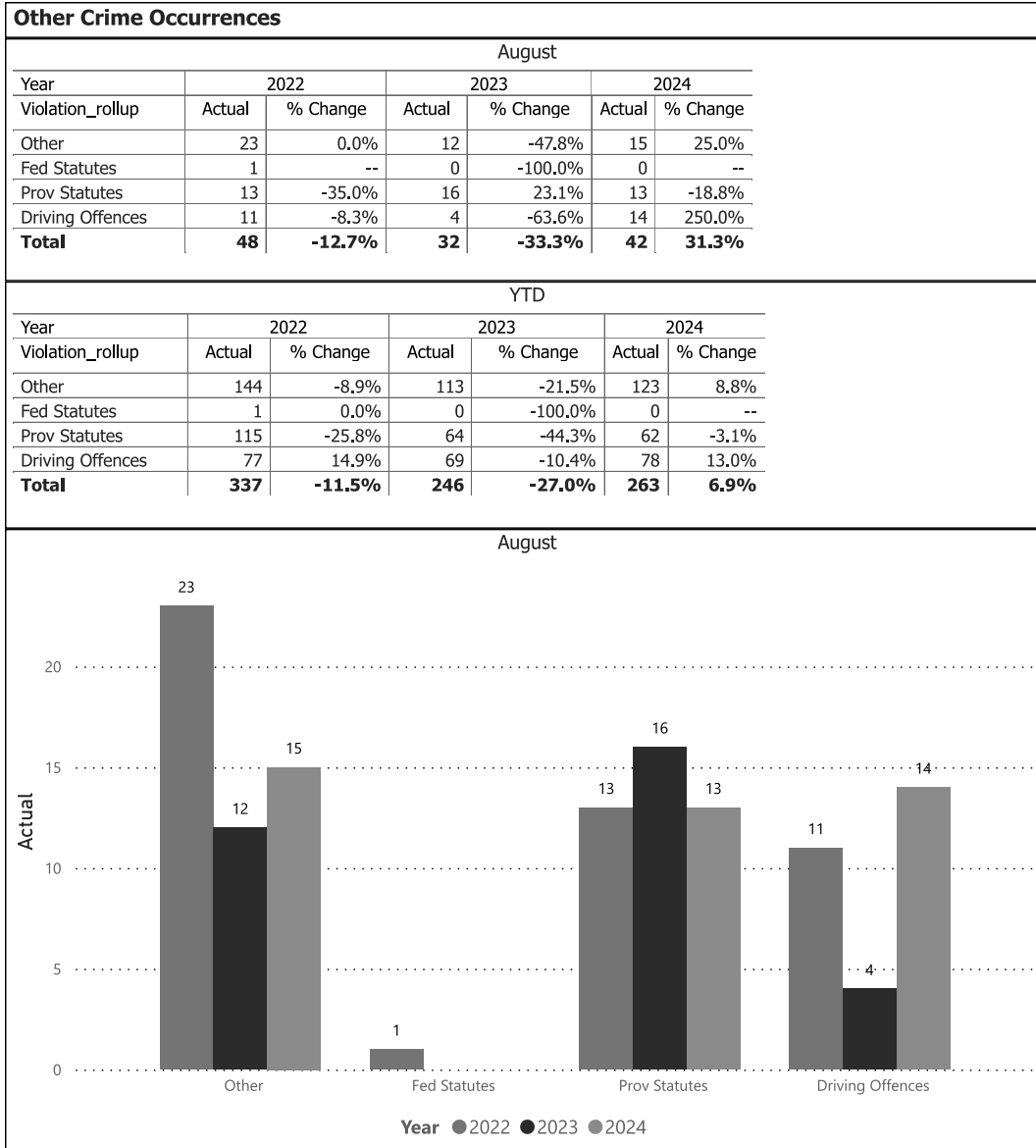
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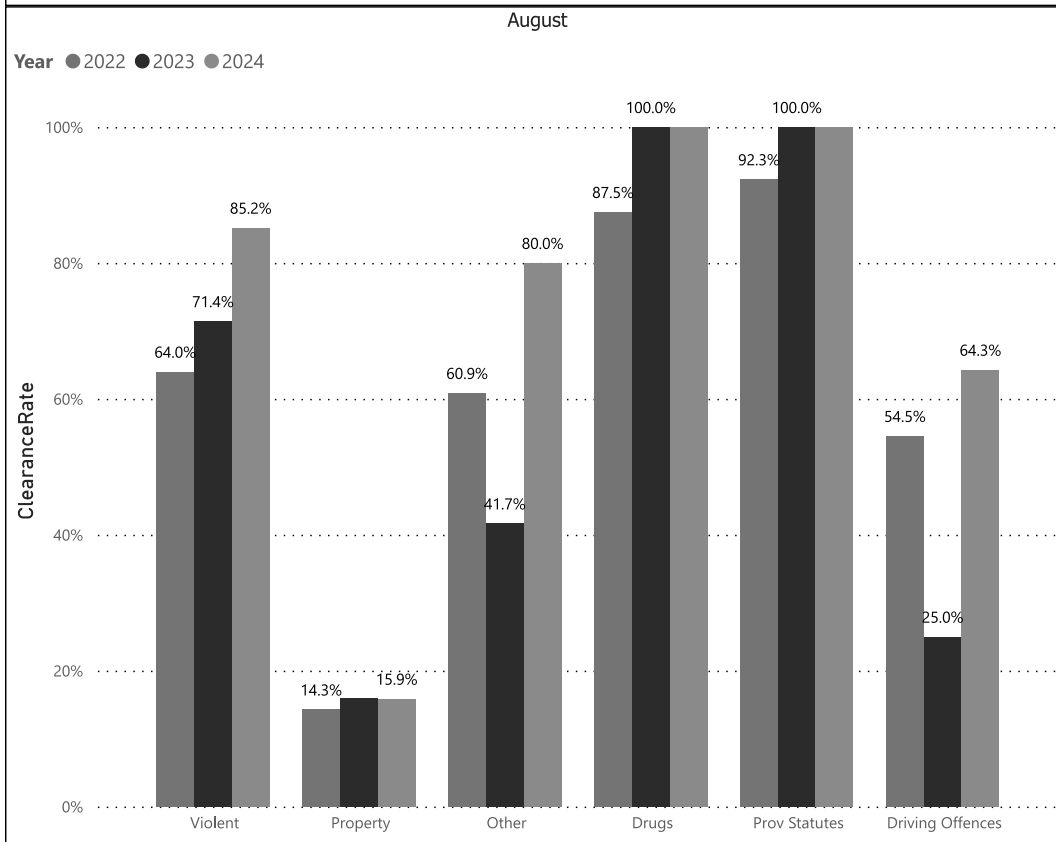
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**OPP Detachment Board Report
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Clearance Rate						
August						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	64.0%	23.1%	71.4%	11.6%	85.2%	19.3%
Property	14.3%	-20.7%	16.0%	12.0%	15.9%	-0.8%
Other	60.9%	27.3%	41.7%	-31.5%	80.0%	92.0%
Drugs	87.5%	-12.5%	100.0%	14.3%	100.0%	0.0%
Fed Statutes	0.0%	--		--		
Prov Statutes	92.3%	2.6%	100.0%	8.3%	100.0%	0.0%
Driving Offences	54.5%	-27.3%	25.0%	-54.2%	64.3%	157.1%

YTD						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	73.5%	14.3%	72.8%	-0.9%	77.3%	6.1%
Property	17.6%	-8.1%	21.7%	23.1%	14.1%	-34.9%
Other	59.7%	3.7%	59.3%	-0.7%	66.7%	12.4%
Drugs	71.4%	-21.1%	65.2%	-8.7%	76.9%	17.9%
Fed Statutes	0.0%	--		--		
Prov Statutes	91.3%	16.0%	90.6%	-0.7%	87.1%	-3.9%
Driving Offences	66.2%	3.2%	66.7%	0.7%	65.4%	-1.9%



Detachment: 6N - PERTH COUNTY

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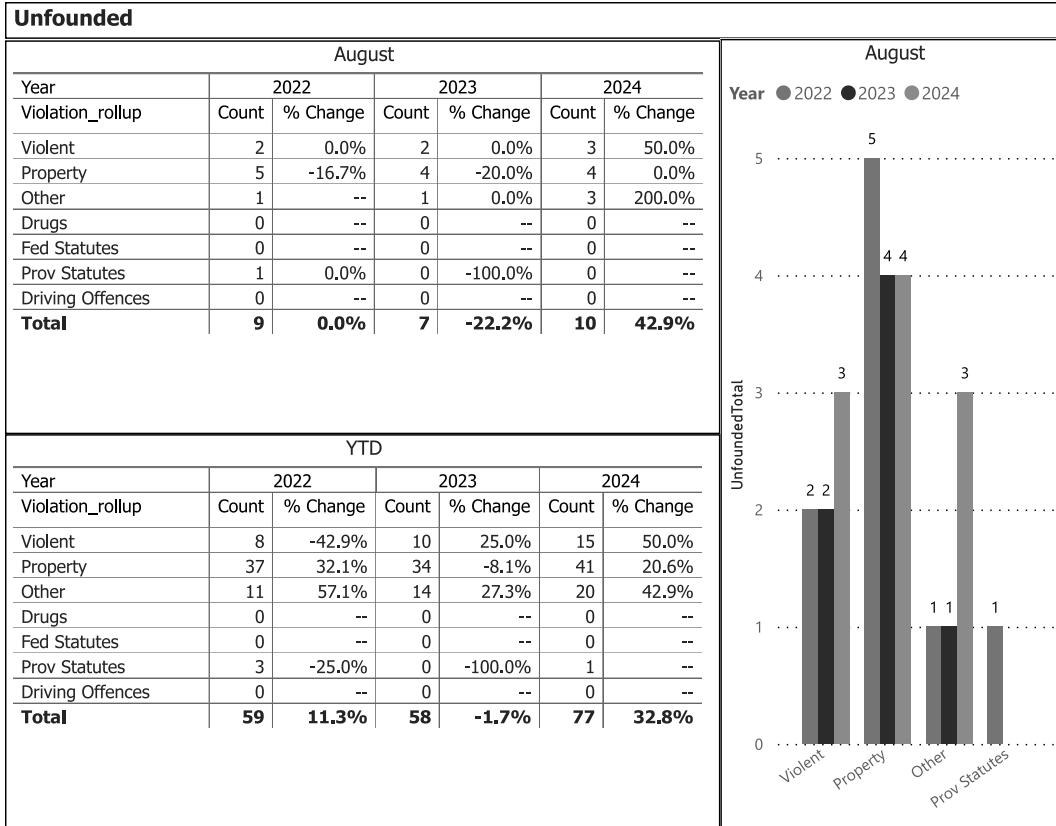
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Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL

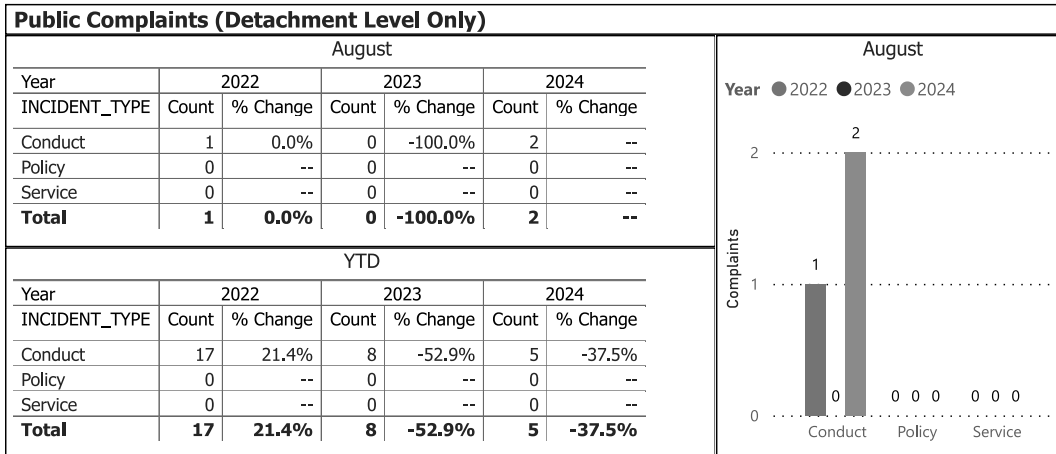
Data source date:

10-May-2024

Report Generated on:

20-Sep-2024 9:06:41 AM

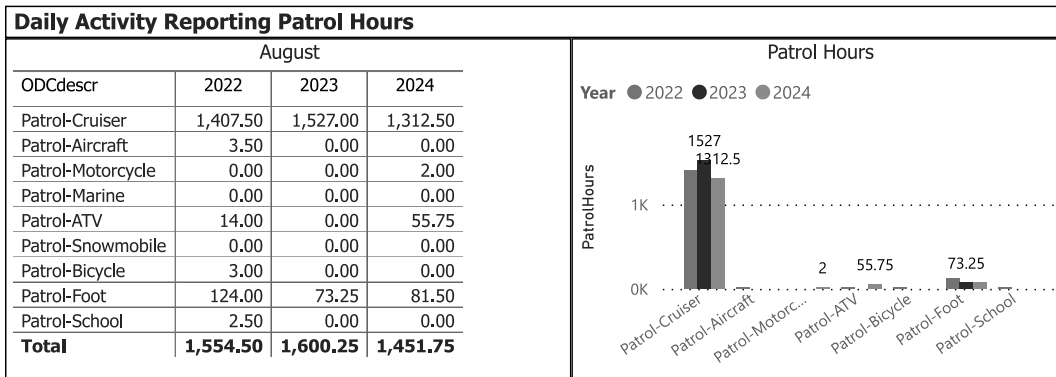
OPP Detachment Board Report Records Management System August 2024



Data source: RMS Data Feed
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:
16-Sep-2024

Daily Activity Reporting



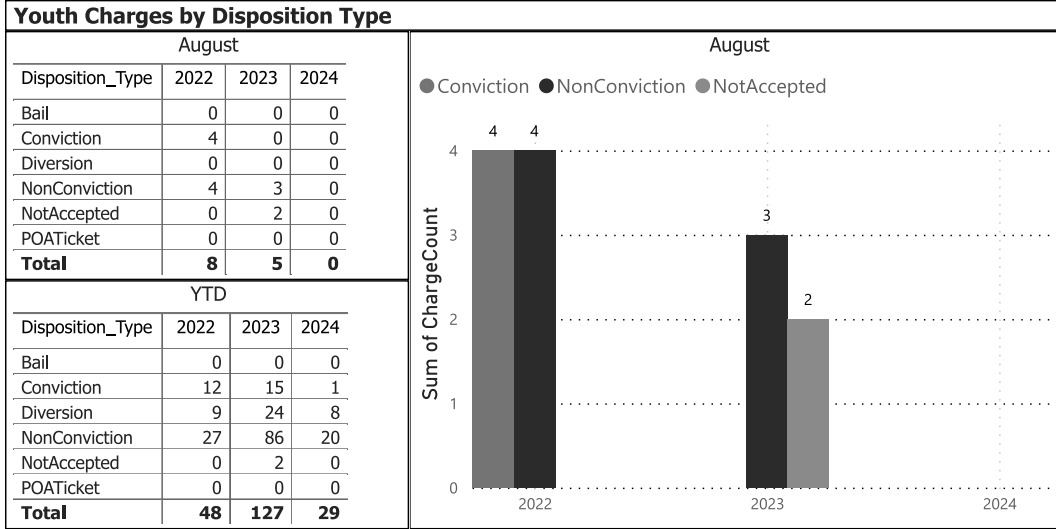
Data source (Daily Activity Reporting System) date:
16-Sep-2024

Detachment 6N - PERTH COUNTY
Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Data source date:
16-Sep-2024

Report Generated on:
20-Sep-2024 9:06:41 AM

**OPP Detachment Board Report
Records Management System
August 2024**



Youth Charges by Disposition and Occurrence Type

August		
Year	2024	Total
OccType		
Total		0

YTD							Total
Year	2024						
OccType	Bail	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Arson		0	6	0			6
Assault	0	0	0	3	0	0	3
Bail violations		1	0	1	0	0	2
B-E bus/res/oth		0	1	0	0		1
Breach of probation	0	0	0	1	0	0	1
Trouble with youth		0	1	0		0	1
Weapons		0	0	15	0		15
Total	0	1	8	20	0	0	29

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

Detachment 6N - PERTH COUNTY

Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL

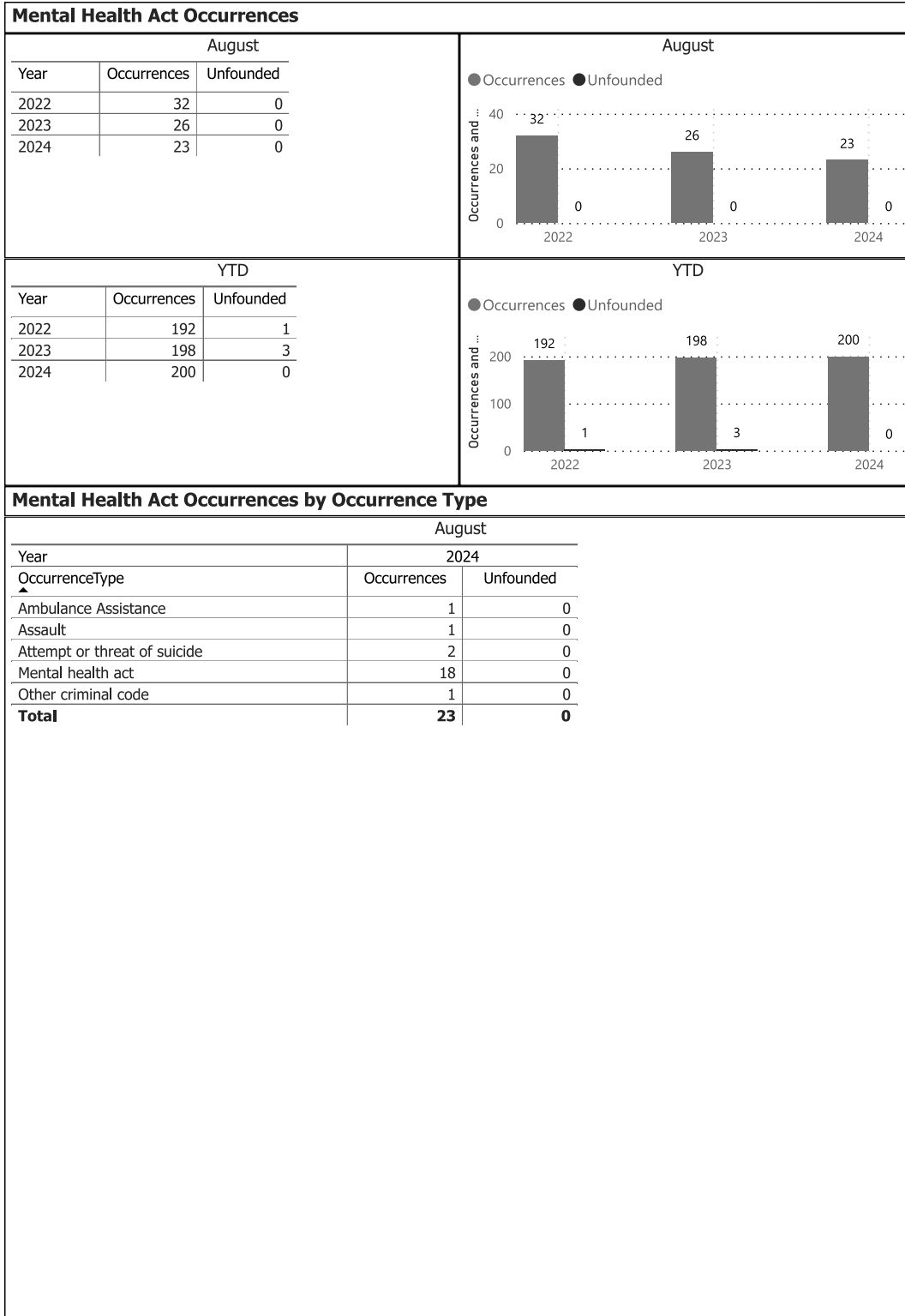
Data source date:

16-Sep-2024

Report Generated on:

20-Sep-2024 9:06:41 AM

**OPP Detachment Board Report
Records Management System
August 2024**



Detachment: 6N - PERTH COUNTY

Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL

Data source date:

16-Sep-2024

Report Generated on:

20-Sep-2024 9:06:41 AM

**OPP Detachment Board Report
Records Management System
August 2024**

Overdose Occurrences							
August				YTD			
Fatal	2022	2023	2024	Fatal	2022	2023	2024
<input type="checkbox"/> Fatal	0	0	0	<input type="checkbox"/> Fatal	1	1	1
non-opioid overdose	0	0	0	non-opioid overdose	0	0	0
opioid overdose	0	0	0	opioid overdose	1	1	1
<input type="checkbox"/> non-Fatal	0	0	0	<input type="checkbox"/> non-Fatal	2	1	1
non-opioid overdose	0	0	0	non-opioid overdose	0	0	0
opioid overdose	0	0	0	opioid overdose	2	1	1
Total	0	0	0	Total	3	2	2

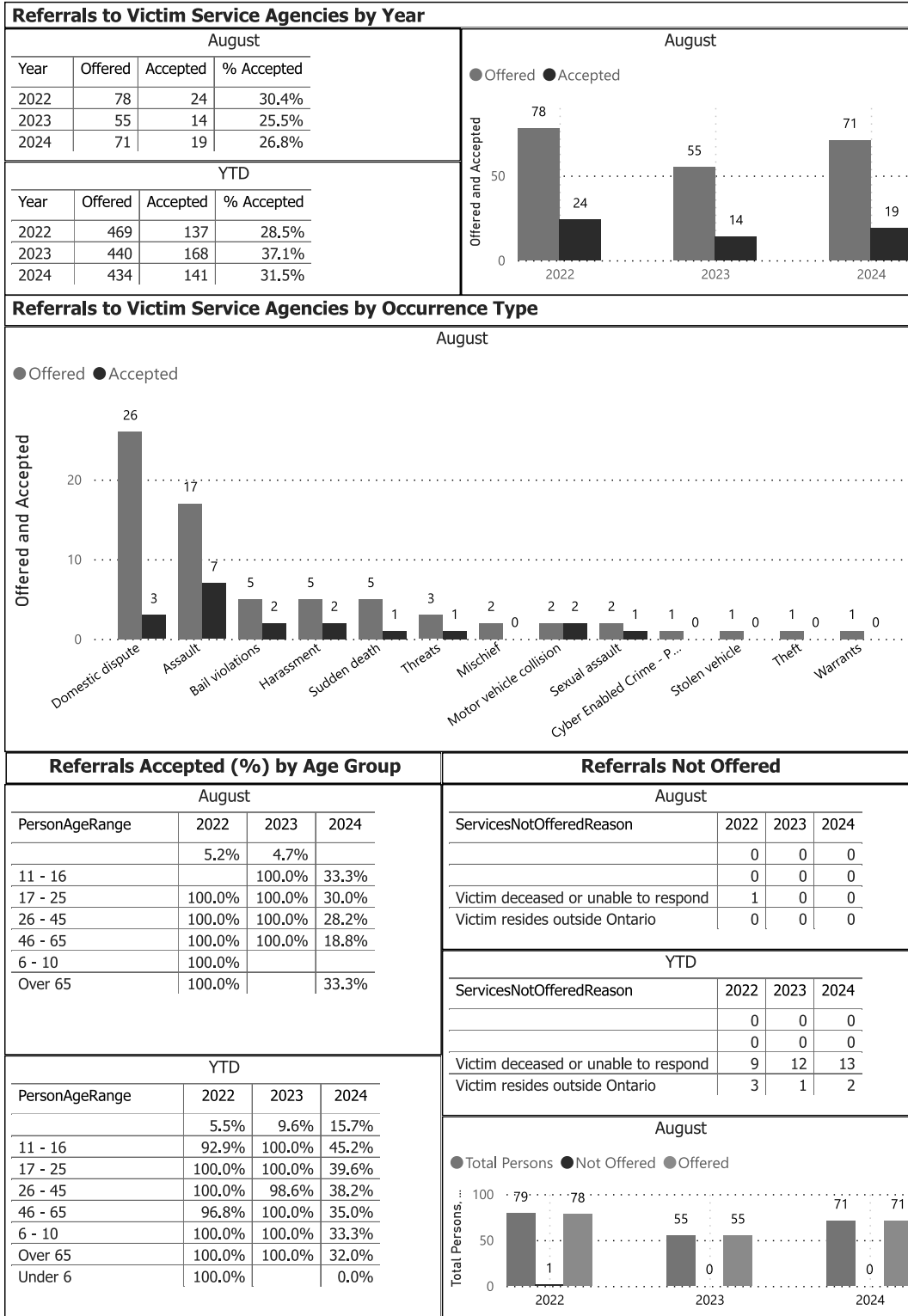
Fatal Overdose Occurrences		Non-Fatal Overdose Occurrences	
August		August	

Detachment 6N - PERTH COUNTY
Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL
Data source date:
16-Sep-2024

Report Generated on:
20-Sep-2024 9:06:41 AM

OPP Detachment Board Report Records Management System August 2024



Detachment: 6N - PERTH COUNTY

Location code(s): 6N00 - PERTH COUNTY, 6N20 - NORTH PERTH

Area(s): ALL

Data source date:

16-Sep-2024

Report Generated on:

20-Sep-2024 9:06:41 AM

OPP Detachment Board Report
Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)

Perth County OPP Community Safety and Engagement Report

August 2024

<p>Public Education Campaigns/Events:</p>	<ul style="list-style-type: none"> - PC Johnson continues with her safety tips on The Ranch every Tuesday morning - Coffee with a Cop Campaign every second Thursday of the Month - Police Academy Summer Camp – second annual, in Partnership with the Municipality of North Perth – 16 school-aged kids attended for the week-long camp, participating in a variety of educational and physical activities - Westfield PS – Listowel – Kinder camp – safety presentation with youth - Monkton Childcare Centre – Safety Presentation - Bike Rodeo – Eastdale PS - Monkton Daycare – Safety Presentation - Between the Lines – Listowel Sports Camp – Safety Presentation followed up with “radar ball”
<p>Crime Stoppers:</p>	<p>27 Calls to Huron Perth Crime Stoppers for August 02 Total new OPP tips (Perth County only)</p> <ul style="list-style-type: none"> ➤ 00 Perth Drugs ➤ 02 Perth Intelligence
<p>Auxiliary Program:</p>	<ul style="list-style-type: none"> - Perth County Auxiliary Unit has acquired two new OPP Constable hires and will be placed upon completion of training at OPC. - They have a new member who is local to Listowel and eager to attend events and ride-alongs. - The Unit is organizing a Sirens for Life Blood Donor competition and plans to challenge the Stratford Police and Huron OPP from October until the end of the year.
<p>Continuous Learning:</p>	<ul style="list-style-type: none"> - Block Training in full swing with several our members attending London and Mt. Forest weekly, along with additional training courses offered throughout this time. - One of our road Sergeants attended the Incident Command 200 course offered at GHQ.
<p>Auto Theft Prevention Unit:</p>	<ul style="list-style-type: none"> - Mitchell Fall Fair – attended BIA Street Party with video board and booth, Soap Box Derby, Booth at the Car Show - Mitchell Optimist Club – Auto Theft Presentation

Perth County OPP Community Safety and Engagement Report

August 2024

Community Engagement

<p>School/Youth Officer:</p>	<ul style="list-style-type: none"> - School Bus Safety Presentation – Perth East - School Preparation with OPP – Emergency Response Team – tour inside of schools in Perth County - Bus safety in Perth County – Video with Newry Bus Line and Perth County OPP video board on hwy7/8 – bus safety messages
<p>Community Mobilization Officer:</p>	<ul style="list-style-type: none"> - PC Johnson continues to be a part of the Regional Road Safety Meetings, Anti-Human Trafficking Coalition, and being the Recruitment Ambassador - Law Enforcement Torch Run - raised funds for Perth County Special Olympians - We had a new MCRT start; Alex, who is filling in for another who is off on Maternity Leave - Attend Situation Table Meetings bi-weekly with service providers in the Huron Perth area - The town of Mitchell Celebrated it's 150th Anniversary OPP involvement – Family Fun Night, Soap Box Derby, Car Show, Teddy Bear Picnic, BIA Street Party, Bike Rodeo - In July, Perth County launched (with community partners and media partners) the new Soft Interview room in the North Perth Detachment. - Creation of the Youth Action Committee – Youth led committee to provide young people a leadership role by providing them with a voice on important issues related to community safety, youth crime, victimization, cyberbullying and online safety. - Milverton Moonlight Madness - Stratford Housing BBQ - Sebringville Fun Fair
<p>Focused Patrol Initiatives:</p>	<ul style="list-style-type: none"> - There was 1 Focused Patrol assigned within the County for the months of August and September relating to Hate Motivated Mischiefs occurring near Staffa. The goal is to contact, identify and monitor suspicious persons/vehicles - Civic Day Long Weekend campaign. (50 Speeding charges, 10 Seatbelt charges, 3 Impaired charges & 28 other provincial traffic charges)

Perth County OPP Community Safety and Engagement Report

August 2024

Looking Ahead

September

- 11th - OPAL Fraud/Scams Presentation – Mitchell Town Hall
- 12th - Coffee with a Cop – Mitchell Time Hortons
- 14th - Breakfast on the Farm – West Perth
- 20th - Tailgate Country Music Festival
- 27th - Car Seat Clinic – Listowel Fire Department

October

- 1st - Car Seat Clinic – Milverton Fire Department
- 10th – Coffee with a Cop – Listowel
- 16th – North Perth Community Workers Meeting
- 17th – Car Seat Clinic – Mitchell – Fire Dept
- 20th – Battle of the Badges Hockey Game – Listowel
- 23rd – OPP Book Club – Perth East Public Library
- 30th – OPP Book Club – North Perth Public Library

FALSE ALARM REPORT
Municipality of North Perth
01 JULY 2024 - 31 AUGUST 2024

INCIDENT NUMBER	DATE	MUNICIPAL ADDRESS	COMMON NAME	CANCELLED PRIOR TO POLICE ARRIVAL	OTHER NOTES
JULY					
E240873196	5-Jul-24	255 ELIZABETH STREET E	LISTOWEL MEMORIAL HOSPITAL	ATTENDED	ACCIDENTAL ALARM
E240886946	8-Jul-24	924 HANNAH AVE. S.	RESIDENTIAL	ATTENDED	NO ANSWER AT DOOR, NO FORCED ENTRY
E240916860	14-Jul-24	1195 WALLACE AVE. N.	SERVICE CANADA	CANCELLED	CANCELLED CONFIRMED FALSE
E240920346	15-Jul-24	235 MAIN STREET	RONA - ATWOOD	CANCELLED	KH WILL CHECK THEMSELVES
E240924743	16-Jul-24	209 NELSON STREET	RESIDENTIAL	CANCELLED	CONFIRMED FALSE
E240929632	17-Jul-24	1195 WALLACE AVE N.	SERVICE CANADA	ATTENDED	DUE TO POWER OUTAGE
E240978216	26-Jul-24	8507 ROAD 165	RESIDENTIAL	ATTENDED	NO SIGNS OF FORCED ENTRY
E240981531	27-Jul-24	8507 ROAD 165	RESIDENTIAL	ATTENDED	PATIO DOOR ALARM
AUGUST					
E241022863	3-Aug-24	140 MAIN STREET E.	WATSON'S HOME HARDWARE	ATTENDED	BURGLARY ALARM, NO ISSUES
E241030712	4-Aug-24	8475 ROAD 164	PREMIER EQUIPMENT	ATTENDED	TRESSPASSER, NOTHING STOLEN
E241041457	7-Aug-24	1209 TREMAINE AV S	ST. MARY'S CATHOLIC SCHOOL	ATTENDED	CENTER HALL MOTION DETECTOR
E241041705	7-Aug-24	1209 TREMAINE AV S	ST. MARY'S CATHOLIC SCHOOL	ATTENDED	CENTER HALL MOTION DETECTOR
E241080837	15-Aug-24	160 WALLACE AV S.	LITTLE SHOP OF HEROS	ATTENDED	NO FORCED ENTRY, LIKELY CONSTRUCTION

FALSE ALARM REPORT
 Municipality of West Perth
 01 August - August 31

INCIDENT NUMBER	DATE	MUNICIPAL ADDRESS	COMMON NAME	CANCELLED PRIOR TO POLICE ARRIVAL
April				
E241006098	01-Aug-24	3954 Perth Rd 180	G.G. Goettler Furniture Inc	Attended
E241037005	06-Aug-24	4520 Road 179	Residential home	Attended
E241099740	19-Aug-24	85 Ontario Rd	Schnieders Computing and Websites	Cancelled while officers ATS
E241099979	19-Aug-24	55 Ontario Rd	Hicks House	Attended
E241125927	24-Aug-24	7 Frances St E	Mitchell Family Doctors	Attended
E241126271	24-Aug-24	140A herbert St	BIO Agri Mix	Cancelled

To: Perth County OPP Detachment Police Service Board
From: Daniel Hobson, Clerk
Subject: Procedure By-law
Date: October 8, 2024

Recommendation:

That the Perth County OPP Detachment Police Service Board give first and final reading to By-law 01 - The Procedure By-law.

Purpose:

To provide the Board with a draft Procedure By-law for their review and feedback.

Background:

Section 238 of the *Municipal Act, 2001* stipulates that every municipality and local board is required to pass a procedure by-law governing the calling, place and proceedings of meetings. The Procedure By-law must also provide for public notice of meetings. Section 46 of the Community Safety and Policing Act, 2019 also stipulates that a police service board shall establish its own rules and procedures in performing its duties under this Act and the regulations.

A Procedure By-law is essential for ensuring that a Police Services Board is effective, transparent, accountable, and operates within the framework of the law. It provides guidance for governance and decision-making, supports community engagement, and aligns the Board's operations with its legal responsibilities. By establishing a solid foundation for how the Board functions, the by-law enables Members to focus on their core role of overseeing police services in their community.

Analysis:

Staff have drafted a simple Procedure By-law. Highlights are as follows:

Meetings:

- Regular Meetings: Held at least four times a year.
- Special Meetings: Can be called by the Chair or by a majority of Members.
- Notice: At least five days' written notice is required for meetings.

Quorum:

- A majority of Members is required to hold a valid meeting

Public Access:

- Meetings are open to the public, except for closed sessions on sensitive matters.

Roles and Responsibilities:

- Chair: Leads meetings, maintains order, and acts as spokesperson.
- Vice-Chair: Takes over Chair duties in their absence.
- Members: Attend meetings regularly, represent the community, and act in accordance with the law.
- Detachment Commander: Provides policing reports and attends meetings as required

Code of Conduct:

- Members must follow the Code of Conduct under the CSPA, act ethically, and disclose conflicts of interest.

Committees:

- The Board may form standing or ad hoc committees to address specific issues or tasks.

Motions and Voting:

- Decisions are made by motion, and each Member has one vote.

Use of Robert's Rules of Order:

- These rules serve as a guide for procedural matters not covered by the by-law

Closed Sessions:

- Sensitive matters may be discussed in closed sessions, but no decisions are made except for giving instructions.

Amendments:

- The by-law can be amended by a majority vote, provided advance notice is given.

Financial:

There is no financial impact.

Attachments:

N/A

PERTH COUNTY OPP DETACHMENT BOARD

PROCEDURE BYLAW

Article 1: Name and Definitions

1.1 This bylaw shall be known as the "Procedure Bylaw" of the Perth County OPP Detachment Board ("the Board").

1.2 Definitions:

- "Act": Community Safety and Policing Act, 2019 (CSPA).
- "Board": Perth County OPP Detachment Board.
- "Chair": The Chairperson of the Board.
- "Detachment Commander": The head of the OPP detachment for Perth County.
- "Member": A member of the Board.
- "Municipal Act": Municipal Act, 2001, as amended.

Article 2: Purpose and Scope

2.1 The purpose of this bylaw is to regulate the conduct of the Board, ensuring transparency, accountability, and effective governance over policing within Perth County, as per the Act and the Municipal Act.

2.2 Every municipality and local board is required to pass a procedure bylaw governing the calling, place, and proceedings of meetings. This Procedure Bylaw fulfills that requirement for the Perth County OPP Detachment Board.

Article 3: Meetings

3.1 **Regular Meetings:** The Board shall hold a minimum of four (4) regular meetings per calendar year.

3.2 **Special Meetings:** Special meetings may be called by the Chair or upon request of a majority of the Members.

3.3 **Notice of Meetings:** At least five (5) days' notice shall be given for all meetings, except in emergencies. Notice shall be provided in writing and include the date, time, and location.

3.4 **Quorum:** A majority of the Members shall constitute a quorum for Board meetings.

3.5 Agenda and Minutes:

- The agenda shall be prepared by the Chair or Secretary and distributed to Members at least 48 hours before the meeting.
- Minutes shall be recorded and approved at subsequent meetings.

3.6 **Open to the Public:** All regular meetings are open to the public, except when matters discussed are eligible for closed sessions in accordance with the Act.

Article 4: Roles and Responsibilities

4.1 Chair:

- Preside over all Board meetings.
- Maintain order and decorum.
- Recognize Members who wish to speak before they address the Board.
- Act as the primary spokesperson for the Board.

4.2 Vice-Chair:

- Fulfill the duties of the Chair in their absence.

4.3 Members:

- Attend meetings regularly.
- Act in the public interest, in compliance with the Act, and represent the community.
- Speak only after being recognized by the Chair.

4.4 Detachment Commander:

- Provide regular reports to the Board on policing activities and operations within Perth County.
- Attend Board meetings as required.

Article 5: Code of Conduct

5.1 All Members must adhere to the Code of Conduct outlined in the Act, acting honestly, ethically, and in the best interests of the community.

5.2 Members shall declare any conflicts of interest and recuse themselves from discussions or decisions where such conflicts exist.

Article 6: Committees

6.1 The Board may establish standing or ad hoc committees as needed to carry out its duties effectively.

6.2 Committees shall report their findings and recommendations to the Board.

Article 7: Rules of Procedure

7.1 **Motions:** All decisions of the Board shall be made by motion, which must be moved and seconded by Members.

7.2 Speaking and Voting:

- Members shall be recognized by the Chair before speaking.
- Each Member shall have one vote. In the event of a tie, the motion is defeated.

7.3 Use of Robert's Rules of Order:

- Robert's Rules of Order newly revised shall be used as a guideline to address procedural issues not explicitly covered by this bylaw.
- Where there is a conflict between this bylaw and Robert's Rules of Order, the provisions of this bylaw shall prevail.

7.4 **Closed Sessions:** The Board may meet in a closed session to discuss matters as permitted under the Act. No decisions shall be made in closed sessions except to give direction or instructions.

Article 8: Amendments to the Bylaw

8.1 This bylaw may be amended by a majority vote of the Board, provided that notice of the proposed amendment is given at least one regular meeting prior to the vote.

Article 9: Adoption and Effective Date

9.1 This bylaw shall come into force and take effect immediately upon its adoption by the Board.

To: Board Members
From: Daniel Hobson, Clerk
Subject: Abuse Policy
Date: October 8, 2024

Recommendation:

That the Perth County OPP Police Service Board adopt the Abuse Policy as presented.

Purpose:

To provide the board with a draft Abuse Policy for their review and comment.

Background:

As part of the insurance package for the board an abuse policy is required. The insurer has granted the Board 30 days from the activation date of the policy (September 27, 2024) to provide an Abuse Policy.

Analysis:

The draft Abuse Policy has been drafted following guidelines which were provided by the Board's insurance provider.

The draft Abuse Policy prohibits all forms of physical, sexual, emotional, verbal, psychological abuse, neglect, and harassment. It applies to all members, employees, volunteers, and related individuals. The policy outlines definitions of abuse, reporting procedures, and protocols for investigation and discipline. It mandates acknowledgment by all individuals bound by the policy and designates a representative for media inquiries. The Chair or a designee is responsible for its implementation and enforcement.

Financial:

There no financial implications.

Attachments:

N/A



Policies & Procedures: Creating Abuse Policies in Ontario

An entity can be held vicariously liable for the inappropriate and intentional actions of its employees, volunteers, visitors and independent contractors. In order to protect itself, the entity should implement a written and documented abuse policy. The policy should be drafted in consultation with the entity's legal counsel and Board of Directors.

The purpose of the policy is:

- a. To maintain an environment that is free from harassment or abuse
- b. To identify the behaviours that are unacceptable
- c. To establish a mechanism for receiving complaints
- d. To establish a procedure to deal with complaints
- e. A general framework for drafting an abuse policy is as follows:

1. Policy Statement

The entity should begin by formulating a policy statement with respect to its tolerance of abuse. An example of a policy statement is:

The organization will not tolerate any form of physical, sexual, emotional, verbal, or psychological abuse, nor any form of neglect or harassment.

2. Definitions

The forms of abuse referred to in the policy statement must be defined so that all individuals bound by the policy have a clear understanding of the behaviours that will not be tolerated. The following are examples of definitions:

- **Physical Abuse** is defined as but not limited to the use of intentional force that can result in physical harm or injury to an individual. It can take the form of slapping, hitting, punching, shaking, pulling, throwing, kicking, biting, choking, strangling or the abusive use of restraints.
- **Sexual Abuse** is defined as but not limited to any unwanted touching, fondling, observations for sexual gratification, any penetration or attempted penetration with a penis, digital or object of the vagina or anus, verbal or written propositions or innuendos, exhibitionism or exploitation for profit including pornography.
- **Emotional Abuse** is defined as but not limited to a chronic attack on an individual's self-esteem. It can take the form of name calling, threatening, ridiculing, berating, intimidating, isolating, hazing, habitual scapegoat, blaming.

- **Verbal Abuse** is defined as but not limited to humiliating remarks, name calling, swearing at, taunting, teasing, continual put downs.
- **Psychological Abuse** is defined as but not limited to communication of an abusive nature, sarcasm, exploitive behaviour, intimidation, manipulation, and insensitivity to race, sexual preference or family dynamics.
- **Neglect** is defined as but not limited to any behaviour that leads to a failure to provide services which are necessary such as withdrawing basic necessities as forms of punishment, failing to assess and respond to changes in health status and refusing or withdrawing physical or emotional support.
- **Harassment** is defined as but not limited to any unwanted physical or verbal conduct that offends or humiliates, including gender-based harassment. It can be a single incident or several incidents over time. It includes threats, intimidation, display of racism, sexism, unnecessary physical contact, suggestive remarks or gestures, offensive pictures or jokes. Harassment will be considered to have taken place if a reasonable person ought to have known that the behaviour was unwelcome.

3. Governing Legislation

The policy should reference the applicable legislation that gives grounds to the entity's abuse policy. Examples of applicable legislation are:

- *Child and Family Services Act*, RSO 1990, c C.11
- *Child Care and Early Years Act*, 2014, SO 2014, c 11, Sch 1
- Human Rights Code, RSO 1990, c H.19
- Criminal Code, RSC 1985, c C-46
- *Retirement Homes Act*, 2010, SO 2010, c11
- *Regulated Health Professions Act*, 1991, SO 1991, c 18
- *Ministry of Health and Long-Term Care Act*, RSO 1990, c M.26
- The entity must refer to its governing legislation.

4. Who is Covered by this Policy

The policy must reference the individuals who are covered by the policy. This will include all employees, volunteers, visitors, parents, independent contractors, etc.

5. Abuse Reporting Procedures

The policy should reference the process for reporting suspected abuse incidents. The policy should provide more than one avenue for reporting abuse (i.e. to any senior manager). The policy can reference the procedure outlined in the governing legislation.

6. Reporting Protocol

The policy should establish the process the entity will follow when an abuse allegation is brought forward. Governing legislation should be referenced with respect to the reporting protocol that must be followed.

7. Investigative & Disciplinary Procedures

The policy should outline the investigative procedure. Within this procedure, the policy should address the following:

- The role of the alleged assailant within the organization. Will the individual be suspended with pay/without pay; moved to another position within the organization, etc?
 - Action required by individuals within the organization
 - Resolution of the Complaint – counselling, disciplinary action, dismissal
 - Appeal Process
 - False Allegations
 - Disciplinary Action that will be taken
 - Documentation procedures, which must be made available for any civil or criminal proceedings
8. All individuals bound by the policy must be given the opportunity to read the policy and ask any questions.
9. The policy should also reflect the potential personal financial liabilities of the owners, directors, officers and others.

10. The entity should require an acknowledgement that the policy has been read and is understood. This can take the form of a signature page. As an example:

I acknowledge that I have received and read the abuse policy and/or have had it explained to me. I understand that it is my responsibility to abide by all the rules contained in this policy and to report any incidents of abuse as set forth in this policy.

Date _____

Signature of Employee/Volunteer

Signature of Person Representing the Entity

11. The policy needs to identify the individual responsible for implementing the policy throughout the organization.
12. The organization should appoint a “media representative” to respond to all enquiries from any media (TV, radio, newspapers, etc.) and all staff should be instructed if approached by the media, to refer all such enquiries to the “media representative”.

Please see these resources for additional information on abuse in Ontario:

- Ministry of Social & Community Services
- Ministry of Children and Youth Services
- Child Protection Standards in Ontario
- Ontario Child Protection Tools Manual
- The Ontario Network for the Prevention of Elder Abuse

Perth County OPP Detachment Police Service Board - Abuse Policy

1. Policy Statement

The Perth County OPP Detachment Police Service Board will not tolerate any form of physical, sexual, emotional, verbal, psychological abuse, nor any form of neglect or harassment within the operations and activities associated with the Board.

2. Definitions

To ensure clarity, the following definitions apply:

- **Physical Abuse:** Intentional use of force resulting in physical harm or injury, such as slapping, hitting, punching, shaking, etc.
- **Sexual Abuse:** Any unwanted touching, sexual exploitation, or non-consensual sexual activity.
- **Emotional Abuse:** Chronic attacks on an individual's self-esteem, such as name-calling, threatening, or habitual scapegoating.
- **Verbal Abuse:** Humiliating remarks, name-calling, swearing, taunting, or put-downs.
- **Psychological Abuse:** Abusive communication, sarcasm, intimidation, and insensitive behavior related to race, gender, sexual orientation, or family dynamics.
- **Neglect:** Failure to provide necessary services, withdrawing basic necessities as punishment, or ignoring changes in health status.
- **Harassment:** Unwanted conduct that offends or humiliates, including threats, intimidation, sexist remarks, and display of offensive images or jokes.

3. Governing Legislation

This policy is guided by the following legislation:

1. **Community Safety and Policing Act, 2019**
2. **Ontario Human Rights Code, RSO 1990, c H.19**
3. **Criminal Code of Canada, RSC 1985, c C-46**

4. Who is Covered by this Policy

This policy covers all members, employees, volunteers, visitors, independent contractors, and anyone participating in activities or operations related to the Perth County OPP Detachment Police Service Board.

5. Abuse Reporting Procedures

Any suspected incidents of abuse should be reported to:

1. A senior member of the Board or designated representative.

2. The appropriate authority as outlined in the governing legislation.

Multiple reporting avenues should be available to ensure comfort and confidentiality.

6. Reporting Protocol

Upon receiving an abuse complaint, the Board will:

1. Follow the reporting protocol as dictated by the **Community Safety and Policing Act, 2019** and related laws.
2. Document the incident and determine appropriate steps, which may include involving law enforcement or other authorities.

7. Investigative & Disciplinary Procedures

The investigation will be guided by these principles:

1. The alleged assailant may be placed on suspension or moved to a different role pending the investigation.
2. All individuals involved must cooperate with the investigation.
3. The resolution may include counseling, disciplinary action, or dismissal.
4. An appeal process will be available for those involved.
5. False allegations will be taken seriously, with disciplinary actions as necessary.
6. Proper documentation will be maintained for any civil or criminal proceedings.

8. Policy Acknowledgement

All individuals bound by this policy must read and acknowledge their understanding of it, either by signature or another formal process.

9. Implementation & Training

The **Perth County OPP Detachment Police Services Board Chair** or a designated individual will be responsible for implementing and enforcing this policy throughout the organization.

10. Media Enquiries

A designated “media representative” will respond to any media inquiries. All Board members and staff are instructed to refer media questions to this representative.

To: Board Members
From: Daniel Hobson, Clerk
Subject: Preventing Auto Thefts OPP Grant
Date: October 8, 2024

Recommendation:

That the Perth County OPP Detachment Police Service Board receive the Preventing Auto Theft Grant as information.

Purpose:

To advise the Board that the Municipality of West Perth is currently funding OPP expenses contributed to the Preventing Auto Theft Grant as the province has not issued grant funds in accordance with the grant agreement. Staff initially were looking for Council's direction to write a letter to the province to release the funds however a recent update has been provided by the province and staff feel the updates satisfactory at this time.

Background:

The West Perth Police Service Board and the North Perth Police Service Board entered into an agreement with the Province on November 22, 2023, for the Preventing Auto Theft Grant. The agreement outlines the following payment schedule:

- Year 1 (2023-2024) - \$157,126.50 (\$125,701.20 and then \$31,425.30 following annual reporting approval)
- Year 2 (2024- 2025) - \$344,118 (\$258,088.50 and then \$86,029.50 following annual reporting approval)
- Year 3 (2025 -2026) - \$293,118 (\$219,838.50 and then \$43,967.70 following annual reporting approval and the \$29,311.80 following approval of the final report)

West Perth is to manage the funds on behalf of the OPP and the North Perth PSB. On February 13, 2024 the Municipality received \$125,701.20 from the province. On April 01, 2024 the Community Safety and Policing Act (CSPA) came into force which abolished the former police boards and started a new joint Perth County OPP Detachment Police Service Board. To date, the municipality has only received one payment and the year 1 reporting was completed. The province has indicated that they need to work through the logistics of the new legislation and the abolishment of the West Perth and North Perth PSBs.

OPP Staff have been pressuring provincial staff for updates but at this time there are no timelines provided. Staff did receive correspondence on September 27th advising that they intend to issue payment in the next couple of weeks.

Analysis:

At the time of writing this report, the Municipality of West Perth has received \$125,701.20 and has spent \$232,562, a difference of \$106,860.80. The OPP have slowed its spending but is running the risk of not receiving the grant funding if they do not spend the funds as stipulated in the grant application.

Financial:

Funding the Grant was not a budgeted expense for the Municipality of West Perth and it is impacting interest earnings for the Municipality.

Attachments:

N/A

PSB 2025		
Salaries, wages-part-time	\$	14,400.00
CPP & EI - Police Board	\$	239.04
Advertising & Printing	\$	1,500.00
Legal		
Mileage	\$	1,578.82
Miscellaneous	\$	300.00
Office Supplies	\$	750.00
Board Administration	\$	10,800.00
Training	\$	3,000.00
Membership	\$	1,810.00
Conference	\$	2,560.00
Insurance	\$	3,600.00
Total	\$	40,537.86

Daniel Hobson

From: Sprague, Duane (SOLGEN) <Duane.Sprague@ontario.ca>
Sent: Thursday, October 3, 2024 10:01 AM
To: Mary Lou Archer; Nicole Hill; bhaines@townofgrandvalley.ca; fred.simpson; rknechtel@mulmur.ca; Carly Craig; Steve Doherty; Daniel Hobson; Jennifer Lawrie; Christine Fraser-McDonald; Jennifer Adams; Becky Dahl; Kyra Dunlop; Nicole Rubli; Jen Martin; Rebecca Carrick; Andrea Fay; jlees
Subject: CSPA Thematic training
Attachments: 24-0055 - All Chiefs Memo - Community Safety and Policing Act, 2019 Mandatory Thematic Training.pdf

Good morning All,

Here's a gentle reminder with respect to the "Thematic" training as per the attached ACM.

The expectation is that board members should have the training completed by September 30th, 2024.

I'm aware of, and acknowledge, that some folks have been experiencing technical difficulties in completing this training and hopefully these issues will be resolved soon.

As a reminder, the relevant section of the CSPA is the following:

35 (1) A member of a police service board shall, at the time of his or her appointment as a member of the board, take an oath or affirmation of office in the form prescribed by the Minister.

Required training

(2) A member of a police service board or of a committee of the board shall successfully complete the following training:

1. The training approved by the Minister with respect to the role of a police service board and the responsibilities of members of a board or committee.
2. The training approved by the Minister with respect to human rights and systemic racism.
3. The training approved by the Minister that promotes recognition of and respect for,
 - i. the diverse, multiracial and multicultural character of Ontario society, and
 - ii. the rights and cultures of First Nation, Inuit and Métis Peoples.
4. Any other training prescribed by the Minister.

If training not completed

(3) A member of a police service board or committee shall not exercise the powers or perform the duties of a board or committee member until the member has successfully completed the training described in paragraph 1 of subsection (2).

Same

(4) A member of a police service board or committee shall not continue to exercise the powers or perform the duties of their position after the period prescribed by the Minister following their appointment until the member has successfully completed the training described in paragraphs 2 and 3 of subsection (2).

Please feel free to reach out to me if you have any questions/concerns, require clarification, or if you wish to discuss this issue.

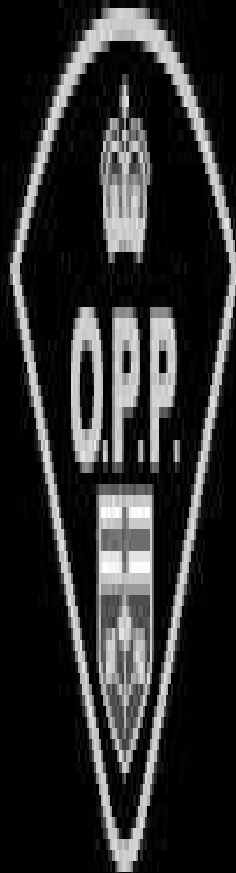
If I have missed anyone, my apologies, or if staff have changed positions, please feel free to reach out and let me know and I will update my contact list.

All the best,

Duane

Duane Sprague | Police Services Advisor
Police Services Liaison Unit
Investigations, Inspections and Liaison Branch
Inspectorate of Policing
Ministry of the Solicitor General
777 Bay Street, 7th Floor
Toronto, ON M5G 2C8
Tel: (416) 573-8309
Duane.Sprague@Ontario.ca
www.IOPOntario.ca

If you have any accommodation needs or require communication supports or alternate formats, please let me know.



PERTH COUNTY OPP DETACHMENT BOARD

DÉTACHEMENT DE LA OPP PERTH COMTE CONSEIL

PERTH COUNTY OPP DETACHMENT

DÉTACHEMENT DE LA OPP PERTH COMTE

Daniel Hobson

From: Burrow, Wendy (OPP) <Wendy.Burrow@opp.ca>
Sent: Thursday, October 3, 2024 11:27 AM
To: Daniel Hobson
Cc: Sinko, David (OPP)
Subject: Detachment Board - name/graphic
Attachments: O. Reg 135-24 O.P.P. Detachment Boards.doc; 2024 OPP Detachment Board Branding PERTH.jpg

Good morning Daniel,

We have received correspondence from OPP Strategy Management as it relates to the naming of Detachment Boards and a graphic for our use.

The name was generated based on the attached O.Reg.

The suggestion is that:

The name of the Detachment Board must represent the catchment area that the board is responsible for. For boards with more than one municipality within the catchment area of the board, it is being recommended that boards include the name and description as to how it identifies their board catchment area in the Terms of Reference document with their municipalities.

It has also been recommended that the Detachment Boards create a bylaw that states the name the board will be operating as.

Once the name and graphic is approved by the board and following approval processes this can be shared for use in communications and branding by the board.

If we can please add this to the agenda for consideration by the board.

Thank you,

Wendy



Wendy Burrow

Inspector | Detachment Commander

Ontario Provincial Police | Perth County - West Region

380 Huron Road Sebringville, ON N0K 1X0

Office: 519-393-6123 | V-Net: 506-3310

Mobile: 226-378-6405 | Email: wendy.burrow@opp.ca

Peer Support - For 24/7 access to the Healthy Workplace Team call 1-844-677-9409

If you have any accommodation needs or require communication supports or alternate formats, please let me know

Perth County OPP Detachment Board
Terms of Reference
Adopted September 10, 2024

A. Identify and Catchment Area

1. The Board shall be known as the Perth County OPP Detachment Police Service Board (OPP Detachment Board)
2. The OPP Detachment Board area of responsibility shall include the geographic boundaries of:
 - a. The Municipality of North Perth;
 - b. The Township of Perth East; and
 - c. The Municipality of West Perth.

B. Purpose

While it is the legislative mandate of the OPP Detachment Board to work with the Detachment Commander to make decisions where appropriate and submit information to the Municipal Councils in other matters in accordance with the Community Safety and Policing Act (the Act), the purpose of the OPP Detachment Board is to:

1. comply with the prescribed standards, if any, with respect to the exercise of its powers and the performance of its duties under the Act;
2. make decisions on matters within their jurisdiction and provide advice and information to Municipal Councils on specialized issues such as outlined in the Act;
3. facilitate public input on programs and ideas when appropriate and approved by the OPP Detachment Board to ensure the work of the Board is representative of the communities it serves;
4. make decisions to enhance the quality of life and ensure the safety and security of all persons and property in the community, in keeping with the Minister's Strategic Plan and the OPP Detachment Board strategic plan or the annual objectives and principles as established by the OPP Detachment Board; and
5. conduct itself in keeping with the prescribed Code of Conduct under the CSPA (Section 35(6)) and in keeping with the OPP Detachment Board's Procedural By-law.

C. Roles and Responsibilities

Per Section 68 (1) of the Act, the OPP Detachment Board's roles shall include:

1. consulting with the Commissioner regarding the selection of a detachment commander and otherwise participating in accordance with the regulations in the selection of the detachment commander;
2. determining objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate;
3. advising the detachment commander with respect to policing provided by the detachment;
4. monitoring the performance of the detachment commander;
5. reviewing the reports of the detachment commander regarding policing provided by the detachment; and

6. on or before June 30 in each year, providing an annual report to the municipalities regarding the policing provided by the detachment in their municipalities.

D. Authority

1. Authority delegation is restricted to the scope described in Section 42 of the Act.

2. The OPP Detachment Board members shall:

- a. ensure that all outgoing communications are in accordance with the OPP Detachment Board's policies;
- b. not communicate externally on behalf of the OPP Detachment Board except as authorized by the OPP Detachment Board;
- c. not post independently to social media but rather social media postings shall be forwarded to the OPP Detachment Board Secretary-Treasurer for distribution which may be shared by the OPP Detachment Board members;
- d. not authorize any expenditures outside the OPP Detachment Board's approved budget unless authorized by each of the Municipal Councils of the OPP policed communities comprised by the Board;
- e. have the authority to undertake special projects, or research matters that arise and that are within the scope of these Terms of Reference. The responsibility for these assignments remains with the OPP Detachment Board or designate.

E. Reports To

The OPP Detachment Board reports to the respective Municipal Councils comprising the OPP Detachment Board as required in accordance with the Act.

F. Composition

1. Unless otherwise determined by Provincial Legislation, membership shall be comprised of three (3) Council representatives based on one (1) per OPP policed municipality, three (3) community representatives based on one (1) per OPP policed municipality, and two (2) provincial representatives.

- a. **Qualifications of the Community Representatives**

To qualify for the Community Representative on the OPP Detachment Board, applicants must be eligible to vote in the respective municipality they are appointed from.

Community Representatives shall not be employees of their respective municipality.

Preference will be given to persons demonstrating knowledge or experience specific to the subject Committee / Board.

- b. **Appointments to the OPP Detachment Board**

- i. Appointments to the OPP Detachment Board shall be made in accordance with the provisions of Section 33 of the Act.
 - ii. Council Appointments to the OPP Detachment Board shall be made by the respective municipal Council; one (1) per municipality.

- iii. Community Appointments to the OPP Detachment Board shall be made by the respective municipal Council; one (1) per municipality. In considering Community Appointments, preference should be given to persons demonstrating knowledge or experience in one (1) or more of the following areas:
 - a. Finance
 - b. Social Services
 - c. Education
 - d. Governance
 - e. Legal
 - f. Health Care
 - g. Mental Health
 - iv. Provincial Appointments to the OPP Detachment Board shall be made by the Provincial Government.
- c. **Term of Membership**
- The Term of office for Council and Community Appointees on the OPP Detachment Board shall be concurrent with the term of Council. Council and Community Appointees shall be paid at the rate prescribed by the Minister for Provincial Appointees. Mileage shall be paid at the Perth County mileage rate by the municipality.
- The Term of office for Provincial Appointees on the OPP Detachment Board shall be as determined by the Provincial Government.
- d. **Absence**
- i. Should any Council Representative be unable to attend Detachment Board meetings for any period of time due to medical, emergency or other reasons, the respective municipal Council may appoint an alternate Council representative for the duration of the absence. The alternate Council representative appointed shall comply with the prescribed standards with respect to the exercise of its powers and the performance of duties under the Act. The alternate Council representative's appointment shall terminate once the originally appointed Council Representative is ready to resume their responsibilities.
 - ii. Any Community Representative who is absent from three (3) consecutive regular meetings without leave of absence or without satisfactory reason shall forthwith cease to be a member and the Secretary-Treasurer shall advise the Clerk of the respective municipality so that the vacancy may be filled.
- e. **Review**
- The composition of the OPP Detachment Board shall be reviewed once within each term of the Board.

2. Resignation of Representatives:

1. Any Council or Community Representatives wishing to resign shall provide their resignation in writing to the Chair (or Vice-Chair if the Chair is resigning) with a copy to the Secretary-Treasurer and shall notify the Clerk of their respective municipality so that a replacement may be appointed.
2. Any Provincial Representative wishing to resign shall provide their resignation in writing to the Chair with a copy to the Secretary-Treasurer and shall notify the Provincial Appointments Secretariat so that a replacement may be appointed.

3. Filling Vacancies:

1. Vacancies of Council and Community Representatives shall be filled at the discretion of the respective Municipal Council and within three (3) months of the vacancy occurring.
2. Vacancies of Provincial Representatives shall be filled at the discretion of the Province.

4. Responsible Party:

The Secretary-Treasurer appointed by the OPP Detachment Board shall be responsible for all actions and financial undertakings of the OPP Detachment Board unless delegated otherwise by the OPP Detachment Board in accordance with Section 42 of the CSPA.

5. Structure:

1. Chair and Vice-Chair

In accordance with Section 36(1) of the Act, the Chair and Vice-Chair shall be elected annually at the first meeting of each year by a vote of the majority of the OPP Detachment Board members.

In the absence of the Chair at a meeting, the Vice-Chair shall Chair the meeting. In the absence of both the Chair and Vice-Chair at a meeting, an Acting Chair shall be elected at the beginning of the meeting for the duration of that meeting.

2. Support Resources

- i) The OPP Detachment Board shall determine the support resources it requires to assist them with fulfilling their roles.
- ii) Recording Secretary: The Recording Secretary shall be the Secretary-Treasurer appointed annually by the OPP Detachment Board members at the first meeting each year and shall act as the Recording Secretary for the Board's meetings.

G. Procedures

1. All applicable Federal, Provincial and Municipal legislation and regulations shall be adhered to. This includes, but is not limited to:
 - a. The CSPA and its regulations
 - b. Code of Conduct Regulation
 - c. The OPP Detachment Board's
 - i. Accountability and Transparency Policy
 - ii. Procedural By-law
 - iii. Procurement By-law;
 - iv. Terms of Reference; and
 - d. The OPP Detachment Board shall review its documents identified in 1.iii) once every term in the last year of the term and amend them as necessary.
 - e. Any changes to the Terms of Reference require majority approval of the respective Municipal Councils.
2. The OPP Detachment Board shall meet monthly on the second Tuesday of each month except for the months of July and December, unless otherwise determined by the OPP Detachment Board and shall publish its annual meeting schedule on the municipal websites. Meetings shall be held at an agreed-upon location. The meeting schedule shall include at least four (4) regular meetings per year with allowances for summer and Christmas breaks.
3. Unless excluded by legislation, all OPP Detachment Board members eligible to vote, including the Chair, shall vote.
4. The OPP Detachment Board may solicit, document and consider public input where appropriate.
5. The agenda shall be distributed and posted at least three (3) days before the OPP Detachment Board meetings on the municipal websites.
6. The minutes shall be posted once approved by the OPP Detachment Board, in a timely fashion on the municipal websites.
7. The approved minutes, signed by the Chair and Recording Secretary, shall be provided to the Clerk of the municipalities for record keeping. With respect to the last meeting prior to an election, the minutes shall be approved per the OPP Detachment Board's Procedural By-law.

H. Financial

1. The OPP Detachment Board's annual budget shall be approved by each of the Municipal Councils of the OPP policed communities comprised by the Board in accordance with Section 71(2) of the Act.
2. The Recording Secretary shall present a year-end financial report to the OPP Detachment Board, which once approved by the Board, shall be forwarded to each of the Municipal Councils of the OPP policed communities comprised by the Board.

I. Quorum

Greater than 50% of the OPP Detachment Board members eligible to vote and not excluded by legislation shall constitute quorum.

Daniel Hobson

From: Ontario Association of Police Boards <OAPSB@mcfrc.ca>
Sent: Friday, September 27, 2024 4:21 PM
To: Daniel Hobson
Subject: New Policy Package - Perth County OPP Detachment Board
Attachments: Invoice - Perth County OPP.pdf; D&O - Perth County OPP Detachment - 0022.pdf; CGL - Perth County OPP Detachment - 0022.pdf; Consent Forms - Perth County OPP.pdf

Dear Daniel,

Thank you for entrusting your business' insurance protection with McFarlan Rowlands.

We are pleased to enclose your new Commercial Package policy effective September 27, 2024 to September 27, 2025.

Your policy has been issued in accordance with the binder of insurance we provided you. Please take a moment to review your coverages, limits and deductibles.

Enclosed is our invoice and your early consideration in this matter is appreciated. **Payment options can be found at the bottom of your invoice.**

Due to legislative changes to the Privacy Act, it is now a requirement that we obtain signed Consent and Agreement forms to complete your file. Kindly review, sign and return the enclosed as soon as possible. The forms can be mailed, emailed or faxed to our office.

You will find important information such as our Privacy Policy, Principles of Conduct for Insurance Intermediaries, RIBO About Your Insurance Broker Fact Sheet, and Commission Disclosure at www.mcfarlanrowlands.com/doingbusinesswithus

Thank you for your trust in McFarlan Rowlands. Should you have any questions or if we can be of any further service to you please contact Josh Fentin or your Commercial Account Manager, Shauna Gruschovnik, RIBO.

Sincerely,

Shauna Gruschovnik on behalf of

Josh Fentin



Commercial Account Executive



503 York St. London, ON N6B 1R4
Tel. 519-913-3137 / 1 (888) 734-8888 ext. 1427
Cel. 519-777-6378
Fax. 519-679-2226 / 1 (844) 679-2226
www.mcfarlanrowlands.com



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INITIAL MEETING – PERTH COUNTY OPP DETACHMENT BOARD

<p>Perth County OPP Detachment Board</p>	<p>The following communities in the detachment are responsible for the appointment of 1 council member each: Municipality of West Perth, Township of Perth East and Municipality of North Perth</p> <p>All communities in the detachment are jointly responsible for the appointment of 1 community representative.</p> <p>The Province of Ontario is responsible for the appointment of 2 provincial representatives.</p> <p>Total Board Member Seats: 8</p>
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WHAT IS REQUIRED	ACTION	WHO	STATUS
<p>Expectations under CSPA</p>	<p>Roles and Responsibilities</p> <ul style="list-style-type: none"> consult with the Commissioner regarding the selection of a detachment commander and otherwise participate, in accordance with the regulations, in the selection of the detachment commander; determine objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate; advise the detachment commander with respect to policing provided by the detachment; monitor the performance of the detachment commander review the reports from the detachment commander regarding policing provided by the detachment; and on or before June 30 in each year, provide an annual report to the municipalities and band councils regarding the policing provided by the detachment in their municipalities or First Nation reserves. 2019, c. 1, Sched. 1, s. 68 (1). Training under the act (section 35(2)) Development 	<p>All Board Members</p>	<p>Ongoing</p>
<p>Term of Office of O.P.P. Detachment Board Members</p> <p>Municipal Appointees</p> <ul style="list-style-type: none"> Members appointed jointly to O.P.P. detachment boards 	<p>The term of office will be jointly determined by the municipalities making the appointment and will be set out in the appointment but cannot exceed a term of four years.</p> <ul style="list-style-type: none"> Appointment (section 33) Oath: at the time of his or her appointment as a member of the board, take an oath or affirmation (section 35 (1) to (5)) Election of chair (section 36) Delegation of Authority (section 42) 	<p>Board and Secretary</p>	<p>Appointment Completed</p>

INITIAL MEETING – PERTH COUNTY OPP DETACHMENT BOARD

WHAT IS REQUIRED	ACTION	WHO	STATUS
<p>Community Appointees</p> <ul style="list-style-type: none"> Members appointed jointly to O.P.P. detachment Board 	<p>Appointment of the Community Appointees will be jointly determined by the municipalities.</p> <p>Police Record Check</p> <ul style="list-style-type: none"> The appointing person or body must consider the results of a potential appointee's police record check that was prepared within the past 12 months before appointing him or her as a member of a police service board. 2019, c. 1, Sched. 1, s. 33 (2). 	<p>Board and Secretary</p>	<p>Appointments Completed</p>
<p>Strategic Plan</p>	<ul style="list-style-type: none"> Boards needs a mission, vision and strategic direction Community Safety and Well-Being Plan <ul style="list-style-type: none"> Does a new CSWBP have to be redone jointly? <ul style="list-style-type: none"> No, detachment commander will use information from all communities for the Action Plan. Webinar to support boards in the Strategic Plan process will be available. 		
<p>Insurance</p>	<ul style="list-style-type: none"> Municipalities will need to work with their respective insurance companies to understand coverage for the Detachment Board, noting there could be an Administrator, Provincial appointees and Board members from other municipalities <ul style="list-style-type: none"> How is the board indemnified? Through Municipalities? Coverage for members IT Cost Legal Matters 	<p>Secretary</p>	<p>Completed</p>
<p>Policies</p>	<p>May Establish Policies Section 69 (1)</p> <ul style="list-style-type: none"> Board terms of references Board By-laws/ policies Board structure-Chair/Vice-Chair... Types of budget # of meetings (CSPA 43(1) "...shall hold at least four meetings per year.") Where will they be held? In-Person/Virtual? (discussion with detachment commander) Asset Protection Policy on complaints and handling them in relation to CSPA Budget format/processes for the estimates for Board Review/approval <p>The O.P.P. detachment board shall publish any local policies established under subsection (1) on the Internet in accordance with the regulations made by the Minister, if any.</p>		<p>Terms of Reference are adopted</p> <p>Draft Procedure By-law</p> <p>Draft Verbal Abuse Policy</p>

INITIAL MEETING – PERTH COUNTY OPP DETACHMENT BOARD

WHAT IS REQUIRED	ACTION	WHO	STATUS
<p>Administrator/ Board Secretary</p>	<p>Who currently does that role?</p> <ul style="list-style-type: none"> • What will they be paid, not covered under CSPA? • Will Administrator be submitting invoices? • Cost sharing • Where will they work from? Office? Remote? • Create and post agenda? CSPA Sec 43 (6) & (7) (Seven days prior to meeting) • Meeting cadence, location (minimum of 4 per year) <ul style="list-style-type: none"> ➢ Where will they be held? In-Person/Virtual? (discussion with detachment commander) • Who will take minutes? • Post the minutes • Manage Board Communication • Track Expenses • Track Training • Freedom of Information requests • Estimates Consolidation/ reports • Grant Applications • Annual Reports (with assistance of Board) 	<p>Board</p>	<p>Appointed</p>
<p>Remuneration of Provincial Appointee Board Members</p>	<p>Ministry regulations prescribe \$150/meeting</p> <ul style="list-style-type: none"> • All appointees will need to be added to the Municipality paying the expenses. 		<p>Completed</p>
<p>Budget/Estimates Maintain Accountability and transparency to the public</p>	<p>An O.P.P. detachment board shall prepare estimates, in accordance with the regulations, of the total amount that will be required to pay the expenses of the board's operation, other than the remuneration of board members.</p> <p>What will be the format/processes for the estimates for Board Review/approval and what will be required to be followed?</p> <p>Does the Board want a forecasted budget (3-5 year)?</p> <p>What does it look like consolidated?</p> <p>How often does Board want budget updates?</p> <p>What types of budget should be prepared? Operating, capital, forecast?</p> <ul style="list-style-type: none"> • Remuneration – Further information to come from the Ministry. • Insurance <ul style="list-style-type: none"> ➢ How is the board indemnified? Through Municipalities? ➢ Coverage for members • Travel Expenses <ul style="list-style-type: none"> ➢ Conferences – OAPSB, CSPA Summit 		<p>Draft Budget presented</p>

INITIAL MEETING – PERTH COUNTY OPP DETACHMENT BOARD

WHAT IS REQUIRED	ACTION	WHO	STATUS
	<ul style="list-style-type: none"> ➢ Zone Meetings • Membership (already paid for 2024) <ul style="list-style-type: none"> ➢ will be sending out new fee structure for membership this summer. It will be a per property cost that aligns with the OPP billing. • IT costs, website cost, computer hardware, software, internet, cell phones • Office general supplies • Public relations costs • Consulting Costs – Subject matter expertise • Cost to create local action plan, board evaluation, detachment evaluation • Reserves • Active Grants • Training and Development for Board and Staff members <ul style="list-style-type: none"> ➢ How many board members/staff should attend conferences • Legal Expenses 		
Allocation of Estimated Costs Among Municipalities	<p>Estimates (section 71 (1))</p> <ul style="list-style-type: none"> • Submit to Municipalities • Budget • Arbitration in case of dispute <ul style="list-style-type: none"> • O.P.P. detachment boards will be required to prepare estimates on an annual basis detailing the total amount necessary to cover the operational expenses of the board, excluding the remuneration of board members. • Board costs will be allocated equally among all municipalities that receive OPP policing services from the detachment unless the municipalities in the detachment area unanimously decide to allocate the costs among themselves in some other manner. As long as unanimous agreement is maintained, the costs will be shared according to the agreed-upon arrangement among the municipalities in the detachment area. 		
Information/Technology/Publication	<p>Publication (section 69 (7))</p> <p>The O.P.P. detachment board shall publish any local policies established under subsection (1) on the Internet in accordance with the regulations made by the Minister, if any.</p> <ul style="list-style-type: none"> • Will a Municipality provide IT support services? Cost sharing? • Where will Board documents be housed/stored? Physical and virtual storage • Website - will the Board be posting to all municipal websites 		

INITIAL MEETING – PERTH COUNTY OPP DETACHMENT BOARD

WHAT IS REQUIRED	ACTION	WHO	STATUS
<p>MANDATORY Training</p>	<ul style="list-style-type: none"> Email addresses for Board members? Public Contact information? <p>Roles and Responsibility Training MUST be completed after being appointed and before exercising its power or perform duties.</p> <p>Thematic Training – E-Learning Modules (self-learning 8 hours)</p> <p>Required training (section 35 (2))</p> <ul style="list-style-type: none"> human rights systemic racism. the diverse, multiracial and multicultural character of Ontario society, and the rights and cultures of First Nation, Inuit and Métis Peoples. <p>If training not completed</p> <p>(3) A member of a police service board or committee shall not exercise the powers or perform the duties of a board or committee member until the member has successfully completed the training described in paragraph 1 of subsection (2)</p> <p>(4) A member of a police service board or committee shall not continue to exercise the powers or perform the duties of their position after the period prescribed by the Minister following their appointment until the member has successfully completed the training described in paragraphs 2 and 3 of subsection (2).</p>		
<p>Annual Reporting</p>	<p>On or before June 30 in each year, the police service board shall file an annual report with its municipality or band Council.</p> <ul style="list-style-type: none"> OPP Detachment Commanders complete an annual report. Boards should contribute to this report for submission to their Municipalities. 		
<p>Assets</p>	<ul style="list-style-type: none"> Will Board assets be from one Municipality and a shared cost? Where will Board documents be housed/stored? Physical and virtual storage? What Assets are needed? Computers, printers, cell phone? 		